

The background of the slide features a large, faint, light blue watermark of the City of Vancouver coat of arms. The crest includes a crown at the top with four maple leaves, a shield divided into four quadrants (top-left: saltire, top-right: anchor, bottom-left: sailing ship, bottom-right: eagle), and a banner at the bottom with the motto 'CITY OF VANCOUVER' in a circular arrangement.

# **AGENDA ITEM**

**9**

## **INTERNAL AUDIT ANNUAL PLAN 2016-17**



## **AGENDA ITEM 9**

### **CENTRAL SCOTLAND VALUATION JOINT BOARD**

**Subject: INTERNAL AUDIT ANNUAL PLAN 2016-17**  
**Meeting: CENTRAL SCOTLAND VALUATION JOINT BOARD**  
**Date: 17th June 2016**  
**Author: Iain Burns, CLACKMANNANSHIRE COUNCIL**

#### **1. INTRODUCTION**

- 1.1 The purpose of this report is to present the Annual Internal Audit Plan for 2016-17 on the Valuation Joint Board's internal control environment.

#### **2. BACKGROUND**

- 2.1 Clackmannanshire Council's Internal Audit and Fraud Team provide Internal Audit services on behalf of the Assessor and the Valuation Joint Board.
- 2.2 In undertaking the reviews included within the Annual Plan, the Internal Audit and Fraud Team will be able to form and provide an objective opinion on the Valuation Joint Board's control environment

#### **3. RECOMMENDATIONS**

- 3.1 The Joint Board is asked to approve the Annual Internal Audit Plan for 2016-17.

Iain Burns

Internal Audit and Fraud Team Leader, Clackmannanshire Council

#### ***LIST OF BACKGROUND PAPERS***

- 1. Annual Internal Audit Plan 2016-17

**Central Scotland Valuation Joint Board**  
**Internal Audit Annual Plan 2016-17**

**Appendix A**

<b>Audit Area</b>	<b>Valuation Joint Board</b>	<b>Weeks</b>	<b>Risk</b>	<b>Quarter</b>	<b>Scope</b>
Annual Assurance Report	Valuation Joint Board	1	L	Q4	This includes preparing an annual report for the Committee and input into the Annual Governance Statement (AGS) assurance process for the 2016-17 accounts.
Register of Electors- Overseas Voters	Valuation Joint Board	1	M	Q4	This will review the adequacy and effectiveness of the controls and procedures in place over the processing of applications to be registered as overseas voters.
Procurement	Valuation Joint Board	2	M	Q2	To review compliance with Contract Standing Orders.
<b>Total Time Allocated to VJB Annual Plan</b>		<b>4</b>			