

Appendix 1

Health and Social Care Integration

Support Required for Falkirk Integration Joint Boards (IJB)

Purpose of Paper

This paper sets out what support the Integration Joint Boards will require in order to conduct their business in an efficient and effective manner.

Support Required

The Integration Joint Boards will require a range of support to execute its responsibilities in relation to the Public Bodies (Joint Working) (Scotland) Act 2014.

This support will ensure the Integration Joint Board is able to work to improve the Health and Wellbeing Outcomes for the people of the Falkirk Partnership.

While there is a desire to ensure minimum bureaucracy there is a need to identify within existing resources of each of the partners what capacity is available and will be available to the IJBs and Chief Officers to ensure delivery of IJBs statutory obligations in line with commitments made within the [Falkirk Integration Scheme](#).

Integration Joint Board

Area	Resource	What it will support	Notes	Funding	Progress
Chief Officer (statutory)	Permanent 1.0 WTE	Accountable to the IJB for the planning, development and delivery of the Strategic Plan. The Chief Officer will also be responsible for the operational delivery of services that the Partnership will be responsible for.		Parent bodies to provide 50% costs	Agreed 10 June CEOs to confirm funding
Chief Finance Officer (statutory)	Currently fixed term 0.5 WTE	Financial Planning & Management	Consideration will need to be given to this being a 1.0 WTE.	Parent bodies to provide 50% costs	Agreed 10 June 2016 Parent bodies to provide 50% costs Review current CFO workload and CEOs & CO to agree if full or part time post Paper to August IJB to recruit
Programme Manager	Currently 1WTE temporary	Supporting the IJB Supporting delivery of the Strategic Plan including performance and planning	Role and remit may develop as a part of the Integration of Joint Management Arrangements	Parent bodies to provide 50% costs	Agreed
Administration / Business Support	1.5 WTE	Supports CO and CFO in the responsibilities of their office		Parent bodies to provide 50% costs	Agreed
Clinical Negligence and Other Risks Indemnity Scheme (CNORIS) Membership	£3000	The basic objectives of the Scheme are to: <ul style="list-style-type: none"> provide advice on clinical and non-clinical scheme coverage to all parts of the NHS in Scotland; support scheme members in an advisory capacity in order to reduce their risks; indemnify its members against 		Parent bodies to agree how costs will be met	Agreed

Area	Resource	What it will support	Notes	Funding	Progress
		<p>losses which qualify for scheme cover;</p> <ul style="list-style-type: none"> • allocate equitable contributions amongst its members to fund their qualifying losses; • provide members with scheme financial updates throughout the year to help with end-of-year budgeting; and • help manage risk by providing members with clinical and non-clinical loss analysis throughout the year. 			
External Audit Fee	Annual fee confirmed as £5000	Estimated £20000		Parent bodies to agree how costs will be met	Agreed
IJB Running Costs, including Strategic Planning Group	Room booking, catering, travel expenses (service users and carers)	£10000		Parent bodies to agree how costs will be met	Agreed
Registering IJB with ICO	£35 / year	The Data Protection Act 1998 requires every data controller (eg organisation, sole trader) who is processing personal information to register with the ICO, unless they are exempt.		Parent bodies to agree how costs will be met	Agreed
Performance – Covalent	<p>Across Both Partnerships</p> <ul style="list-style-type: none"> • One off cost of £32000 for enterprise license met from ICF 	<ul style="list-style-type: none"> • Set up and ongoing maintenance of portal with shared access • Performance framework • Balanced scorecard 		Parent bodies to agree how costs will be met	Agreed

Area	Resource	What it will support	Notes	Funding	Progress
	<ul style="list-style-type: none"> Ongoing £8000 / year for both partnerships Analyst to develop the system 				
Branding & Identify	Across Both Partnerships <ul style="list-style-type: none"> Internal communications teams support 	<ul style="list-style-type: none"> Development of brand and identity for Partnership Development of standalone web page (subsequently maintained by partners comms) 	<p>Work is underway by comms leads in each partner organisation to develop the final draft communications protocol and options as to how we take forward branding and identify work for each partnership. This will come forward to IJBs in April.</p>		Approved at IJB on 3June

TOTAL ESTIMATED COSTS

£330>£372k at 16/17 costs
