AGENDA ITEM 14 **Notification of Intention** to hold a Public **Procession**

Falkirk Council

Subject: Notification of Intention to Hold A Public Procession Meeting: Hearing Under Civic Government (Scotland) Act 1982

Date: 24 August 2016

Author: Chief Governance Officer

1. Introduction

- 1.1 The purpose of this report is to consider a notification of a proposed public procession which is intended to take place in Falkirk town centre on Saturday 17 September 2016. The notification has been lodged by the Scottish Recovery Consortium (SRC). The SRC is a recovery-orientated charity which seeks to build and promote recovery from drug and alcohol addiction in Scotland. The organisers advise that the aim of the Recovery Walk Scotland is to raise awareness of the fact that people do and are recovering from alcohol and drug addictions in Scotland. They organise an annual parade which has previously been held in Glasgow and Edinburgh.
- 1.2 Details of the notification, route plan, risk assessment and supporting documentation submitted by the organiser are given in Appendix 1 to the report.

2. Decision Making Framework

- 2.1 The Council's powers and duties in dealing with public processions are set out in the Civic Government (Scotland) Act 1982 which was amended, following the report by Sir John Orr on a "Review of Marches and Parades in Scotland" published in January 2005, by way of the Police, Public Order and Criminal Justice (Scotland) Act 2006.
- 2.2 The legal starting point is the European Convention on Human Rights which provides in Article 11 that everyone has the right to freedom of peaceful assembly. This includes a right to march or parade. This right can only be restricted if it is necessary to:-
 - protect national security or public safety;
 - prevent disorder or crime;
 - protect health or morals; or
 - protect the rights and freedoms of others
- 2.3 Any interference with the right of peaceful assembly must be <u>proportionate</u>, which means that the nature of any restrictions must be in proportion to the issues which the authority is trying to tackle.

- 2.4 The Human Rights Act 1998 incorporated the European Convention on Human Rights into UK law, enabling people to enforce their Convention rights in UK courts. Since October 2000, all UK public bodies have a statutory duty to undertake their functions in conformity with the Convention.
- 2.5 Strictly, the licensing authority does not give permission for public processions. The 1982 Act, as amended, provides that organisers must notify the Council of proposed processions. The fact that this is a notification procedure rather than a licence application reflects the fact that the right of peaceful assembly is a fundamental right in a democratic society. The Act provides that in considering whether to prohibit the holding of a procession or impose conditions on it, the Council shall have regard to the likely effect of holding the procession in relation to:-
 - · public safety;
 - public order;
 - damage to property, and
 - disruption to the life of the community.
- 2.6 The licensing authority can also take into consideration the extent to which the containment of risks arising from the procession (whether by itself or in combination with any other circumstances) would place an excessive burden on the police. However, guidance issued to local authorities under Section 65A of the 1982 Act makes it clear that police costs are not an issue that can be considered.
- 2.7 As detailed in Sir John Orr's report, there have been a number of key court decisions regarding Article 11 of the European Convention of Human Rights in relation to marches and parades. The key points from these are that:-
 - it is appropriate to have an authorisation procedure to consider processions;
 - as long as the organiser's intention is for peaceful assembly, the possibility of violent counter demonstration is not reason alone for prohibiting processions;
 - the rights under Article 11 cover processions which annoy or give offence to people opposed to the ideas or claims that it is seeking to promote; and
 - states should protect those involved in processions and take reasonable and appropriate measures to enable lawful demonstrations to proceed peacefully.

3. Procedures

3.1 Provision with regard to public processions is to be found in part V of the 1982 Act. This sets out, among other things, the notification process, the functions of the licensing authority and the matters to be taken into account in the decision making process. Section 65A of the Act also obliges the licensing authority to have regard to any guidance issued by the Scottish Ministers. Such guidance was issued in December 2006 and the authority therefore requires to have regard to it when reaching any decision on a proposed parade.

- 3.2 The procedures adopted by the Council for dealing with public procession notifications are outlined in the following paragraphs.
- 3.3 When a notification is received it is normally contained within a form prescribed by the Council and accompanied by a risk assessment, again in the form set out by the Council. Details of the organisation and the chief steward are required in addition to information about the proposed procession: date, time, location, and route, expected number of people taking part, control arrangements and the number of stewards attending.
- 3.4 A copy of the notification is sent routinely to local members, Police Scotland, the Scottish Fire and Rescue Service and the Roads Authority for comment. Where the route of the parade is within Falkirk town centre or the notification refers to the use of Falkirk Community Trust land, a copy is also sent to Falkirk BID and Falkirk Community Trust.
- 3.5 Section 63(10) of the Act requires licensing authorities to "make sufficient arrangements to secure that any person, body or other grouping resident in or otherwise present in their area who makes a request for the purposes of [the Act] is enabled to receive information about processions which are or might be held in that area or any part of it." In this respect, and prior to issue of the 2006 Guidance, all Community Councils within the Falkirk Council area were asked if they wanted to be informed of any public processions taking place in their area. Those who responded in the affirmative were placed on an "opt-in list". This means that they are given an opportunity to make representations with regard to any particular march or parade in the area they cover. Since the initial contact with Community Councils in this regard, reviews of those on the "Opt-In" list have been undertaken, the most recent being in May 2014. In June 2016, the management company for Central Retail Park in Falkirk requested to be added to the list.
- 3.6 In addition to having an "opt-in list", details of proposed public processions are published on the Council's website: www.falkirk.gov.uk, as is information on how to make a comment in relation to them.
- 3.7 Once responses have been ingathered, they are considered by licensing officers with a view to identifying any issues that require to be addressed in accordance with the Act and guidance. A precursory meeting with the organiser may be held. This meeting is usually an informal discussion between representatives from the organisation proposing to march, licensing officials and representatives from the Police and the Roads Authority. Such meetings provide a useful face to face opportunity for all those involved to discuss any issues or problems.
- 3.8 A list of suggested conditions relating to the conduct of marches and the management of public processions is issued to organisers prior to the parade taking place. These conditions are <u>not</u> mandatory and are seen as good practice for organisers to follow. They are attached as Appendix 2 to this report.

4. Traffic Management

4.1 Falkirk Council, in its capacity as the Licensing Authority, receives on average 90 notifications of public processions per annum. These are a mixture of community events such as the Grangemouth Childrens Day, Airth Highland Games; Loyalist or republican parades; and Remembrance Parades. Until very recently, the traffic management of the parades was undertaken by officers from Police Scotland. However their position has recently changed and they now advise that they consider themselves to have no power to regulate traffic for pre-planned events. In a letter to the Council, dated 22 April 2016, Assistant Chief Constable Higgins on behalf Police Scotland wrote:

"It is acknowledged that previously police officers may have assisted organisers of such events-by closing off roads, controlling traffic and generally ensuring the safety of the public for the duration of an event. This appears to have been done on goodwill and on an informal basis but without authority. Police Scotland has no desire to jeopardise the future of community events but responsibility and activity must be restricted to and in keeping with the limitations of current legislation".

Accordingly, it appears that the position of Police Scotland is that no such support will henceforth be provided. The letter from Police Scotland is attached as Appendix 3.

- 4.2 In accordance with our procedure, Police Scotland, the Roads Authority, Falkirk BID, Falkirk Community Trust, Transport Planning and those on the "opt-in" list (including the Central Retail Park) were all notified about the proposed procession and their responses are attached as Appendix 4. The response received from Police Scotland states "that in order to facilitate an event that impacts on traffic management, Police Scotland recommends that organisers work with the local roads authority to put the necessary temporary Traffic Regulation Orders (TTROs) and any appropriate management plans in place". They go on to add that they can assist in this as part of a multi agency approach for which the local authority is the lead agency. Police Scotland state that they will not be responsible for the management of traffic during the parade; however should the parade go ahead, there will be a police presence to ensure public safety and, as part of the multi agency approach, they will provide the operational command on the day.
- 4.4 In their response, Police Scotland has asked that Falkirk Council Roads Authority confirm that the TTROs and the traffic management plan have been implemented and for them also to confirm to Police Scotland on the day of the parade that the traffic management plan is in place and operational. The Roads Authority has advised that they will check the traffic management implementation on the day of the parade and report to Police Scotland. These requests have been made in light of the East of Scotland Loyal Orange Institution of Scotland parade which took place in Falkirk town centre on Saturday 25 June 2016 when police officers had to use their emergency

- powers to manage the traffic due to the failure of the traffic management company to implement the traffic management plan effectively.
- 4.5 The general response from the Roads Authority is that in light of the changed position of Police Scotland, traffic controls (TTROs and a traffic management plan) will require to be in place to ensure public safety and that this should be imposed by way of condition. Whilst the promotion of the required TTROs will be paid for by Falkirk Council, in accordance with the decision of the Executive on 17 May 2016, the appointment and payment of the traffic management company is the responsibility of the organiser. The organiser has confirmed that she has will appoint an authorised company to carry out the traffic management of the parade. At the time of writing this report, the organiser has not appointed a company; however, she has approached Coneworx and a meeting with them on site has been arranged for Tuesday 16 August. The Roads Authority has advised the organiser that the traffic management plans require to be approved prior to the parade to allow the Roads Authority to satisfy themselves that the plan minimises disruption and addresses public safety.
- 4.6 The Roads Authority has advised that as a previous event has taken place earlier this calendar year on a number of the roads proposed for the route, it will be necessary to seek permission for the road restrictions from Scottish Ministers prior to bringing any Order in force. Such permission is sought by the Roads Authority and not the organiser. Should the parade go ahead on roads that have previously been subjected to traffic restrictions in 2016, the Roads Authority would make such application. The Roads Authority recognises that the organiser wishes to only use one side of the carriageway for the parade and that the opposing lane will be open as normal for traffic movement, although this will be restricted in terms of delays and traffic flow into and out of side streets.
- 4.7 The Roads Authority has also advised that Scottish Power has roadworks planned for Grahams Road (between Meeks Road and Garrison Place) during the period 29 August 2016 and 6 January 2017. These roads are on the proposed parade route. Should the parade go ahead, the Roads Authority have advised that they will arrange with Scottish Power to vacate the site of the roadworks on the day of the parade.
- 4.8 Falkirk Community Trust, whilst not formally objecting to the notification, has advised that they have concerns about the disruption to traffic entering the park caused at the roundabout at the exit of the Helix Park onto the A9. There is a two way traffic flow on the roads in the park and traffic will be encouraged to exit the park on the day of the parade via West Mains Road. Should the parade take place, the Trust would expect the traffic management plan to address the issues of entering and exiting the Helix Park.

5. Disruption to the Life of the Community

- 5.1 Falkirk Delivers is a Business Improvement District (BID) that represents the businesses that operate in Falkirk town centre and, as such, they are notified of notifications that may impact on the operation of the town centre businesses. The manager of Falkirk Delivers has raised concerns as to the impact of this parade on the trading environment, public safety and disruption to those who live, work and visit our town centre. Most of these concerns arise from their experience of disruption to the town centre before, during and after the Orange Order parade in June and to the reduced footfall and revenue of local businesses. The Manager has provided trading figures and comments from local businesses to support her submission and these are attached as Appendix 5 to the report. She also has concerns in relation to the future impact of a second parade this year: "Many of our businesses feel there would be a perception and/or knock on effect to the wider community regarding the safety, accessibility and overall attractiveness of Falkirk Town Centre as a destination for shoppers and visitors, alike. In light of continued difficult economic times this is neither supporting business or promoting conditions for investment".
- 5.2 The response from Falkirk Council's Transport Planning Unit refers to the bus services that will be impacted should the parade go ahead. There are approximately 10 buses per hour in both directions along Grahams Road between Dalderse Avenue and Garrison Place as well as a new bus service which will operate from the Kelpies to Falkirk High station via Etna Road, Dalderse Avenue, Grahams Road, Garrison Place, Upper Newmarket Street, Vicar Street, Park Street, Kerse Lane, Bellevue Street, Meadow Street, Falkirk Bus Station, Kemper Avenue. The proposed route of the parade goes passed the entrance to Falkirk Bus Station which has 90 to 100 bus movements in and out per hour. Transport Planning advise that they would prefer a route that avoids Grahams Road and Kerse Lane/ Belleview Street. The response from First Bus, who operate bus services in Falkirk, states that the closures required for this parade would be similar to those that were made for the Orange Order parade. They refer to the large number of passengers that were impacted on as they were unable to access the town centre for a period of time. First Bus highlight that part of the proposed route, Grahams Road to Callendar Road, is a key arterial route through the town which most of their service operates through and therefore disruption to services would be similar to that during the Orange Order parade. They also refer to the impact on First Bus of the previous parade which saw a 30% reduction in passengers compared to representative weeks. First Bus are requesting that if the parade cannot be diverted from the main arterial routes it is designed to have the minimum impact on public transport.
- 5.3 In their response, the Roads Authority had advised that it received many complaints from members of the public following the East of Scotland Loyal Orange Institution of Scotland parade which took place on Saturday 25 June 2016. The complaints related to delays and inconvenience caused as well as lack of information on alternative routes. The Roads Authority therefore has some concerns regarding a further procession taking place, albeit of a lesser

magnitude, on the same route so soon after the Orange Order parade in June.

- 5.4 The management company of the Central Retail Park requested to be included in the "opt-in" list following the disruption caused by the Orange Order parade at the end of June 2016. A copy of the notification submitted by the Scottish Recovery Consortium was sent to them as the proposed route of the parade passes the entrance to the retail park on Grahams Road. A representative of the management company had advised that as the parade will only pass one of the entrances to the retail park, they do not foresee any major issues. For the duration of the parade, traffic will be able to enter and exit the retail park using the Thornhill Road entrance.
- 5.5 The organiser has advised that members of the local recovery group will do a leaflet drop to all residential properties and businesses along the route. This will be done one week before the parade and the leaflet will give details of the contact details of the organisers. A copy of the leaflet is attached as Appendix 5.
- 5.6 The notification submitted by the organiser states that they are "happy to work with Road Services/Police to plan the best route possible. At a precursory meeting on 12 July 2016 attended by the organiser, Police Scotland, the Road Authority and the Transport Planning Unit, the organiser was asked by the aforementioned agencies to consider alternative routes for the parade as the proposed route was using a number of roads that were used on 25 June 2016 for the parade organised by the Orange Order which had caused disruption to the town centre and generated a large number of complaints. Alternative routes were discussed at and subsequent to the meeting and considered by the organiser, however, the organisers advised that they wished to proceed with the proposed route as, in order to achieve their aim of raising awareness of the fact that people do and are recover from alcohol and drug addictions, they needed to parade on the main routes through the town centre.

6. Determination

- 6.1 As noted in section 3 of this report, the organisers of a public procession must give written notice of their proposal to the licensing authority and the Police. The procession can then take place as notified unless the licensing authority, after consulting the Chief Constable, makes an order:-
 - prohibiting the holding of the procession, or
 - imposing conditions on it.

Considerations

- 6.2 The 1982 Act also sets out the considerations to which the licensing authority must have regard when deciding whether to make such an order. As set out in paragraphs 2.5 and 2.6, those considerations include:-
 - the likely effect of holding of the procession in relation to:-

- o public safety;
- o public order;
- o damage to property;
- o disruption of the life of the community.
- the extent to which the containment of risks arising from the procession would (whether by itself or in combination with any other circumstances) place an excessive burden on the Police.
- Where the person proposing to hold the procession, or those likely to take
 part in it, are the same persons who took part on one previously held in the
 area and (a) it was in breach of an order prohibiting it or a condition
 imposed on it, (b) any guidance or code of practice issued by the authority
 wasn't followed and (c) any effect the previous had on the issues referred
 to above. Details of previous parades by the organisations are included in
 the appendices.

Disruption to the Life of the Community

6.3 With regard to considering disruption to the life of the community, the statutory guidance sets out that "all processions, no matter how small, will cause some disruption to communities and businesses. That is an inevitable consequence of holding processions. However, the degree of disruption may not, by itself (or with other events) be enough to prevent people from holding a procession, or from placing conditions on it. [The licensing authority] will need to consider the circumstances of the notification and assess how far the procession would affect the community or any individual or organisation who can reasonably be considered to be part of a community affected by the notification, and attach weight accordingly. However, the most important question which [the licensing authority] needs to tackle is whether the level of disruption which will or may be caused by a procession will be far greater than the right to free assembly and this means they need to place a restriction on the march......Any decision to make an order which prevents a procession or places a condition on a procession will have to keep to the European Convention of Human Rights. As a result, it is important that any order which is made about a procession is a proportionate response to the level of disruption to the community that this event may cause".

Traffic Management

6.4 The submissions from Police Scotland and the Roads Authority both refer to traffic management associated with the procession. Under this heading, the guidance states that the local authority "should.....examine the effect on public roads if a procession is allowed, including the safety of all road users, spectators and those involved, whether traffic can be controlled well enough by police..... It may be the case that [the] authority will want to recover some or all of their costs from organisers to help meet certain obligations associated with holding marches and parades. For example, [the] authority and the police might recommend that a traffic management consultant is appointed to prepare a traffic management plan. [The] authority may also want to ask the organiser to contribute to the cost, if this is reasonable. To avoid any

misunderstanding, it is important that the local authority lets the organiser know their policy on these issues as early as possible or, at the very least, at the precursory meeting".

Preventing or Placing Conditions on a Parade

6.5 The guidance goes on to say that "[the] authority should examine all the factors before deciding whether it would be appropriate to prevent a procession or place conditions on it (such as rerouting the event). [The] authority must also make sure that they can justify any restrictions which are placed on a march in line with ECHR, and that the nature of the restriction is in proportion to the aim which it is trying to tackle".

7. Attendance

7.1 The organiser of the parade and representatives of Police Scotland, the Roads Authority, Falkirk BID, Falkirk Council's Transport Planning Unit, Falkirk Community Trust and First Bus have been invited to attend the meeting to be heard on the matters referred to in the report.

8. Recommendation

8.1 It is recommended that Committee considers the terms of this Report and any submissions made before determining whether it is both necessary and proportionate to make an order in respect of the proposed public procession by the Scottish Recovery Consortium.

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pp Chief Governance Officer

12 August 2016

Contact Officer: Alison Barr, Consumer Protection Manager (extension 1265)

Appendices:

Appendix 1 – Notification, risk assessment, route plan and supporting documentation

Appendix 2 – Suggested Standard Conditions

Appendix 3 – Letter from Police Scotland dated 22 April 2016

Appendix 4 – Responses received from consultees.

Appendix 5 - Scottish Recovery Leaflet

List of Background Papers

Civic Government (Scotland) Act 1982 As Amended

NOTICE OF PROPOSAL TO HOLD A PUBLIC PROCESSION

Notification Number

2 0 JUL 2016

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PLEASE READ THE GUIDANCE NOTES FOR ORGANISERS ATTACHED TO THIS FORM

NAME OF ORGANISATION SCOTTISH			RECOVERY CO	NSORTIUM				
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ADDRESS.	GLASGO		Е]					
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Notification Number

Civic Government (Scotland) Act 1982 As Amended

PUBLIC PROCESSION RISK ASSESSMENT FORM

Name of Organisation



Falkirk Council

PLEASE READ THE GUIDANCE NOTES FOR ORGANISERS ATTACHED TO THIS FORM

SCOTTISH RECOVERY CONSORTIUM

NAME:	HEATHER MCLAUGHLIN	
ADDRESS:	2/1, 30 BELL STREET GLASGOW	
		POSTCODE G1 ILG
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Question	You must provide supporting comments in the boxes below
Is the date of your procession particularly significant to the organisation?	NO, HOWEVER HISTORICALLY WE HAVE HELD THIS EVENT ON A SATURDAY IN SEPTEMBER, AS THIS IS UNOFFICIALLY KNOWN THROUGHOUT THE SECTOR AS RECOVERY MONTH.
Has your organisation marched along the same route before?	NO, THIS WILL BE OUR & FIRST YEAR IN FALKIRK.
Are there enough trained stewards to control the number of marchers expected?	YES, AS PART OF OUR EVENT PLANNING WE ORGANISE A NUMBER PROFESSIONAL STEMARDS WHO MAHAGE A TEAM OF VOLUNTEER STEMARDS, WHO ARE GIVEN TRAINING.
Have there been any difficulties or tensions in the recent past with holding this procession?	NO, THIS WILL BE OUR 5TH NATIONAL EVENT OF WHICH WE HAVE NEVER ENCOUNTERED ANY DIFFICULTIES.
Please assess the level of risk there may be to public safety. (Please also say whether risk is low, medium or high)	LOW-THROUGHOUT THIS EVENTS HISTORY WE HAVE NEVER ENCOUNTERED ANY PUBLIC SAFETY RISKS, PUBLIC ORDER ISSUES OR PROPERTY DAMAGE.
Please assess any risk to public order. (Please also say whether risk is low, medium or high)	LOW - AS ABOVE
Please assess the risk of damage to property. (Please also say whether risk is low, medium or high)	LOW- AS ABOVE
Please assess the risk of disruption to local businesses, the community or shoppers and traffic from holding the procession. (Please also say whether risk is low, medium or high)	LOW-THIS MAY SLON TRAFFIC FOR A SHORT TIME
Taking account of all the information in this table, what is your opinion of the overall risk of holding the procession? Is it low, medium or high?	LOW-AS INDICATED THROUGHOUT. I HAVE ALSO ATTACHED THE RISK ASSESSMENT FROM OUR MOST RECENT EVENT FOR REFERENCE.

Section 3 - OTHER INFORMATION

Main Considerations	Supporting Comments
At the end of the march, what are the arrangements for getting marchers to go home?	GROUPS ATTENDING ORGANISE THEIR OWN TRAVEL ARRANGEMENTS.
Are you organising any other social events at the end of the march? (Please give details of what these are) Will you need a police presence?	YES, WE ARE LOOKING TO SET UP A STAGE TO HOST A CELEBRATION EVENT WITHIN CALLENDAR PARK
Is the proposed route shown on your notification a route that your organisation commonly uses?	NO, THIS WILL BE THE FIRST TIME OUR EVENT HAS BEEN IN FALKIRK.
Have you taken out insurance to help cover any risks arising from the procession?	YES, OUR ORGANISATIONAL & INSURANCE WILL COVER THIS EVENT
passes through communities which may be against the march?	THIS IS NOT SOMETHING HE ANTICIPATE, HOWEVER PROFESSIONAL STEWARDS WILL BE IN ATTENDANCE PREPARED FOR SUCH AN OCCURANCE WITH ASSISTANCE FROM POLICE SCOTLAND.
	WE WOULD PROVIDE A DROP OFF & PICK UP POINT FOR THOSE ATTENDING, WHICH IS MANAGED BY EVENT SECURITY.
Have you considered the policing and attendant costs for holding the procession?	YES, WE HAVE WORKED PREVIOUSLY WITH POLICE SCOTLAND IN BOTH GLASGOW & EDINBURGH & HOPE TO DO SO AGAIN IN FALKIRK.
Have you assessed what other priorities there may be in the area on the day of the march?	I HAVE CHECKED THE WEBSITE FOR UPCOMING PROCESSIONS WHICH DOES NOT HIGHLIGHT ANY CONFLICT.
march went ahead?	WHILST THIS MAY SLOW TRAFFIC IN THE AREA FOR A SHORT TIME THE IMPACT FOR THE RECOVERY COMMUNITIES ACROSS SCOTLAND IS IMMEASURABLE.
with other sittings events iff the	THIS IS A NATIONAL EVENT WHICH WE WOULD LIKE TO BRING TO FALKIRK.

Section 4 - FINAL ASSESSMENT

If the local authority is holding a meeting, I would like to raise the following points about this risk assessment:
1.
2.
3.
Please provide any other supporting comments below:
PLEASE SEE ATTACHED SEPERATE DOC.
Section 5 - DECLARATION
I have assessed the risks associated with holding the above procession. I will attend any meeting which may be necessary.
Signature of person carrying out the risk assessment
Name (BLOCK CAPITALS): HEATHER MCLAUGHLIN
Relevant qualifications of the person carrying out the risk assessment:
Signature of organiser:

Please return the filled-in risk assessment form with the notification form.

Name (BLOCK CAPITALS): HEATHER MCLAUGHLIN

NOTE: A copy of your assessment will be sent to Police Scotland

OFFICE USE ONLY								
DATE RECEIVED	ACCEPTED/REFUSED AND REASON	DATE PASSED TO	DATE RESPONSE RECEIVED	DATE OF DECISION	DECISION			

			 		4

Recovery Walk Falkirk, 17th September 2016

Risk Assessment - Recovery Walk Assessment carried out by: Kuladharini - Chief Executive



No.	Hazard	Persons At Risk	Level of Risk Before	Comments/Actions/Nature	Control Activity	New Level of Risk
1	Vehicles - Parked	Participants, Event staff & General Public	Low	Nature of Risk: Congested crowds due to inadequate navigation around parked vehicles. Potential for reduced flow of crowd.	Only necessary vehicles will be allowed access Vehicles to be parked in designated areas only	Very Low
2	Vehicle Movement	Participants, Event staff & General Public	High	Vehicle movement on the route carries risk in that those working and navigating around the operation of any vehicle could be harmed if due care and attention is not maintained. If awareness is not consistent then there is the potential for the following to happen: - Crushing - Being run over - Being hit by the vehicle (Impact) - Impact with buildings, fixtures and/or structures - Fire - Death	Adequate marshalling, stewarding and direction of any moving vehicles within the event/route areas during specific times before and after the event running times. Police to control crossing points and junctions in order to stop traffic entering the flow of pedestrians. Stewarding to monitor vehicles on the route at all times and control crowd accordingly.	Medium
3	Curb & Trip Hazards	Participants & Event staff	Low	The structural curbs on street level bring the risk that people could trip and fall over if appropriate care is not taken when traversing the curb onto the pavement or road.	Vocal reminders and prior notification of this hazard to be given to those concerned, this includes staff and participants. Appropriate footwear to be worn for the duration of the event.	Very Low
4	Uneven surfaces	Participants & Event staff	Medium	Road and pavement surfaces may be uneven, bringing the potential for individuals to trip/fall onto hard surfaces. This may cause injury to one or multiple people.	Notification of risk Reminder about wearing appropriate foot ware given prior. Vigilant stewarding to remind those walking that the risk exists and care to be taken.	Low

Recovery Walk Scotland 2016 - Risk Assessment - Written 16th August 2016

No.	Hazard	Persons At Risk	Level of Risk Before	Comments/Actions/Nature	Control Activity	New Level of Risk
5	Pedestrians	Event staff & junction cross General Public from those po		Throughout the route of the event, there are several main junction crossing points that could lead to congested flow from those passing through the stream of event participants in a contra flow.	Vigilant stewarding to ensure/report concern of any contraflow taking place. Those who wish to cross through the participants to be advised to wait until crowd has passed.	Low
6	Rain Gutter - Street Level	Participants & Event staff	Low	The road having rain gutters on street level either side poses the risk of tripping, slipping and falling if appropriate care is not taken. Notification of risk Reminder about wearing appropriate foot ware given prior. Vigilant stewarding to remind those walking that the risk exists and care to be taken.		Very Low
7	Terrain	Participants & Event staff	Medium	Road surfaces change throughout the route from smooth to uneven at points, this can lead to individuals not noticing and falling over. At the end of the route the surface changes from tarmac to grass. This could lead to persons slipping, tripping and falling.	Notification of risk Reminder about wearing appropriate footwear given prior. Vigilant stewarding to remind those walking that the risk exists and care to be taken. If terrain is affected by weather, then an alternative route may be identified.	Low
8	Wet / Sunny Weather	Participants & Event staff	Medium	Should the weather become wet and windy, the possibility of slipping, tripping and falling increases. Also those without appropriate attire could suffer from the effects of cold and wet. Equally should the weather be sunny and hot, individuals may burn or suffer from heat exhaustion and dehydration.	Weather checks to be periodically carried out both prior to and during the event. Advice on appropriate clothing for the event given. Advice on bringing sun protection and eyeware. Provision of accessible water to all.	Low
9	Severe Weather	Participants & Event staff	High	The possibility exists that the weather may become extreme, therefore the dangers and risks increase. Such weather could be: Extreme wind, severe rainfall, thunder and lighting, extreme temperature, snow, ice, sleet, hail and fog.	Event contingency plans in place Event cancellation / postponement policy and process. Refuge areas identified. A wind action plan is also in place for temporary structures.	Medium

No.	Hazard	Persons At Risk	Level of Risk Before	Comments/Actions/Nature	Control Activity	New Level of Risk
10	Slips/Trips & Falls	Participants & Event staff	High	There are several potential points at which a slip, trip or fall could occur. Injuries could vary depending on the area in question. Individuals may suffer from: Broken bones, sprains, strains, cuts and bruises. The provision of trained first aiders on site and accessible. Process for quick reporting and response to incident identified via radio communications. All cabling to be tidy and secured down where necessary.		Medium
11	Congestion/ Crowd Control	Participants & Event staff & General Public	Medium	Where congestion of crowds occur, there can be the potential for crushing, panic and injury. This can be due to bottlenecking and contraflow of pedestrians.	Vigilant stewarding to monitor for congestion. Process in place for thinning crowds where necessary	Low
12	Participant Level of Fitness	Participants & Event staff	High	Should individuals participate that have illness, poor health, poor fitness and mobility issue, there is the potential for further injury if care is not taken.	Mobile refuge vehicle will follow the participants Provision of first aid and response Consistent Communication throughout the event Prior advice and notification given to participants upon registration.	Medium
13	Wet Surfaces	Participants & Event staff	High	Consistent rainfall could cause surfaces to become wet and saturated. This could lead to potential slipping and falling on varied surfaces. Individuals may suffer from: Broken bones, sprains, strains, cuts and bruises. Notification of risk Reminder about wearing appropriate footwear given prior. Vigilant stewarding to remind those walking that the risk exists and care to be taken. If terrain is affected by weather, then an alternative route may be identified.		Medium
14	Noise	Participants & Event staff	Medium	Consistent exposure to high levels of noise can lead to hearing damage/loss. This could occur through PA systems being present on the event site.	Decibel levels to be monitored throughout the event and exposure action values to be adhered to at all times. A decibel meter will be used in order to capture sound output. The level of the PA system will be maintained at an appropriate output for the event.	Low

No.	Hazard	Persons At Risk	Level of Risk Before	Comments/Actions/Nature	Control Activity	New Level of Risk
15	Public Attractions/ Concessions	Participants & Event staff & General Public	Medium	The provision of services to the public by 3rd parties (e.g inflatable attractions) should be operated safely. If this is not the case then injury may occur through inappropriate operation of the attractions/concession.	All 3rd party vendors/attractions must supply relevant risk assessments, certification and licensing prior to the event. Any use of generators, gas powered equipment or electrical; equipment must be tested and certificated before use. We are to carry out checks on all 3rd parties present on the site.	Low
16	Temporary Structures	Participants & Event staff & General Public	Medium	The erection of temporary structures on the event site may lead to incident should they not be appropriately and safely constructed.	Suppliers to provide risk assessment and method statement to reflect the works being undertaken. This will be supplied with appropriate insurance cover and personal protective equipment. Wind Action Plans for all temporary structures will be adhered to throughout the event.	Low
17	Gas	Participants, Catering/Event Staff & General Public	Medium	Risk of gas leak resulting in fire which could cause burns. Access to gas supply by unauthorised personnel.	Ensure the supplier has the relevant licensing and that the appropriate testing has been carried out on all gas equipment. Ensure equipment is sited on safe secure ground and is not accessible to the public using fencing and security personal.	Low
18	Temporary Electrical Installation(s)	Participants, Event Staff & General Public	Medium	Risk of tripping on cables and electrical shock from equipment. Access to electrical points by unauthorised personnel.	Ensure the supplier has the relevant licensing and that the appropriate testing has been carried out on all electrical equipment. Ensure equipment is sited on safe secure ground and is not accessible to the public using fencing and security personal and that any cabling is hidden/securely covered or highlighted.	Low

Signed:

Name: Dharmacarini Kuladharini

Position: Chief Executive, Scottish Recovery Consortium

Date: 20/08/2015

Review Date: 20/08/2016

FALKIRK COUNCIL

CIVIC GOVERNMENT (SCOTLAND) ACT 1982 STANDARD CONDITIONS APPLICABLE TO PUBLIC PROCESSIONS

- The organiser of the public procession shall liaise with Police Scotland prior to the day of the event.
- 2. The organiser of the public procession shall identify him/herself to the Senior Police Officer in charge, prior to the commencement of the procession.
- 3. The organiser and participants shall adhere strictly to and abide by any Police instructions given on the day of the procession
- 4. The procession shall commence at the prescribed time.
- 5. Sufficient stewards and marshals must be present and clearly identifiable.
- 6. The procession must keep to the agreed route, unless instructed by the Police to reroute.
- 7. If considered inappropriate by Police no halberds or weapons of any description shall be carried during the procession.
- 8. The organiser of the procession is responsible for ensuring that all participants in the procession are aware of any conditions imposed.
- 9. Participants should march, not more than four abreast, on the near or left hand side of the street (unless otherwise directed by Police).
- No band forming part of a procession shall play before 8.00 am on Monday to Saturday, 9.00 am on Sunday or any later than 9.00 pm.
- All bands taking part in the procession shall cease to play when approaching or passing places of worship whilst services are in progress.
- 12. The organiser shall assist the Police and ensure that no unnecessary obstruction is caused to vehicular traffic and pedestrians.
- 13. The conditions of Section 62 of the Control of Pollution Act 1974 shall be observed.
- 14. The organiser shall ensure that he/she is aware of the provisions of the Public Order Acts.
- 15. The organiser should be aware that the agreed route may fall within a designated area in terms of Falkirk Council's Bye Laws Prohibiting the Consumption of Alcoholic Liquor in Designated Public Places. Public consumption of alcohol may therefore be an offence and the organiser shall be responsible for ensuring that all participants in the procession are aware of this.

22nd April 2016

Your Ref: C&HS/CGO/AB/PP16/05,PP16/12,PP16/35

Our Ref: CC/699/14042016

Ms Alison Barr
Consumer Protection Manager
Falkirk Council
Corporate & Housing Services
Municipal Buildings
Falkirk
FK1 5RS



Keeping people safe

Chief Constable Philip Gormley QPM

ASSISTANT CHIEF CONSTABLE
Bernard Higgins
Randolphfield
Stirling
FK8 2HD

Tel: 01786 456035

acc.operationalsupport@scotland.pnn.police.uk

Dear 1/5 5-17

NOTIFICATIONS OF ORANGE ORDER PARADES, SATURDAY 25 JUNE 2016

I write in response to your letter to the Chief Constable, dated 4 April 2016. You requested:

- Confirmation of Police Scotland policy in relation to the traffic management of public processions and;
- The criteria used to determine whether or not Police Scotland will manage traffic flow during parades.

In summary, existing legislation does not contain powers permitting police officers to regulate traffic for pre-planned events. Extensive work has been carried out to examine legislation in order to determine the duties that police officers can legally undertake. Without reproducing large amounts of text within this letter, the legislation considered has included the Police and Fire Reform (Scotland) Act 2012, The Road Traffic Act 1988 and the Road Traffic Regulations Act 1984.

In general terms, existing legislation permits officers to regulate traffic in spontaneous circumstances, such as in emergencies, or in response to offences being committed, so this does not include pre-planned events. The Police Scotland position is that actions of police officers must be supported by legislation. To specifically refer to your query regarding the criteria used to determine whether or not Police Scotland will manage traffic flow during parades; the criteria is simply whether the police officers will be acting within the parameters of the law.

Consequently, in order to facilitate an event that impacts on traffic management, Police Scotland recommends that organisers work with the local roads authority to put the necessary Temporary Traffic Regulation Orders (TTRO's) and any appropriate traffic management plans in place.

Where the staging of an event interferes with traffic, the Road Traffic Regulation Act (Special Events) Act 1994 gives powers to the relevant traffic authority to grant a TTRO and it is this order that permits road closures or other traffic management measures to be implemented. Police Scotland can assist in this as part of a multi-agency approach driven through the Local Authority.

Since the introduction of Police Scotland a corporate and consistent approach to the application of key processes has been a priority to ensure that it is fair and transparent for all. As you might expect, this may have had an impact on some events, where alignment with new procedures has required an element of change to local practice. It is acknowledged that previously police officers may have assisted organisers of such events - by closing off roads, controlling traffic and generally ensuring the safety of the public for the duration of an event. This appears to have been done on goodwill and on an informal basis but without authority. Police Scotland has no desire to jeopardise the future of community events but responsibility and activity must be restricted to and in keeping with the limitations of current legislation.

The Scottish Executive Guidance - 'Galas and Events Affecting Public Roads, Guidance to Organisers' which was published in 2005 on the Scottish Executive website is a useful site to direct organisers too. Although somewhat dated, it highlights this very issue to potential event organisers and explains the role of the police in the matter. It can be accessed via www.scotland.gov.uk.

If you would like any further information on the legislation mentioned, or any other matters regarding this issue, please contact Superintendent Jamie Frame on ' or by emailing James Frame

Yours sincerely

Bernard Higgins Assistant Chief Constable Operational Support

APPENDIX 4.

POLICE

Public Procession Enquiry Form

Purpose of Procession	To promote and celebrate previous substance misuse members who are on the road to recovery
Background to Organisation/Procession	As above

Arrangements for Congregating	The Kelpies, Falkirk
Arrangements for Dispersal	Callander Park, Falkirk
Any Potential Flashpoints on Route	Falkirk Retail Park at Grahams Road entrance and exits on a Saturday afternoon.
Any Potential Safety Issues on Route	Normal risks associated with processions taking place on public roads
Any Issues Arising from Previous Processions	Checks ongoing

Any Other Relevant Information:

Council to inform Police Scotland in advance that permission has been granted for the parade to take place.

Recommended Restrictions to Procession: (to be documented after consultation with Community Inspector and Pre-meet must have taken place)



	n to Police S				e been implemented. de that the traffic manaç	gement plan is
Restrictions Agre	ed by Orga	niser?				
Should Processic If so give Ref. No				er Processions	?	
Amalgamation Ag Organiser?	greed by		Yes [No □ N/A		
Total No. of Officer Hours	tbc	No. of Vehicle Requir	es	tbc	RMU informed of Staffing Requirements?	Yes
Staffing Allocated by RMU	tbc					

Chief Inspector Comments:

PI Graham Capes & PC Derek Millree met with the Chief Executive of the Scottish Recovery Consortium, Kuladharini, on Thursday 4th August 2016 at Falkirk Police Office.

Kuladharini confirmed the arrangements for the forthcoming parade.

In order to facilitate an event that impacts on traffic management, Police Scotland recommends that organisers work with the local roads authority to put the necessary Temporary Traffic Regulation Orders (TTRO's) and any appropriate traffic management plans in place. Police Scotland can assist in this as part of a multi-agency approach for which the Local Authority is the lead agency. This requirement was explained to Kuladharini during the meeting and understands she will need to liaise with the council to ensure these arrangements are in place.



Application Date:	20.07.2016	Due Date:	07.08.2016
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Procession Reference No.	70.16	Local Authority	Falkirk
Station(s)	Falkirk	Enquiry Officer	PC 323 Millree

PROCESSION SUMMARY:

Organisation	Scottish Recovery Consortium	Day/Date of Procession	Saturday 17 th September 2016
Start Time	1200	Est. Finish Time	1300
No. of Participants	1000	Expected No. of Spectators	Unknown
Are participants taking part in any other parades on same date (Give Ref. No. or location)	No		

Description of Route	Start : The Kelpies, Etna Road, Dalderse Avenue, Grahams Road, Park Street, Kerse Lane, Bellevue Street, Callander Road, Finish : Callander Park
Reason For Route	Promotion of persons recovering from substance misuse

Name of Organiser/Organise rs	Kuladharini (Chief Exec) Scottish Recovery Consortium Heather McLaughlin	Kuladharini Tel 0141 5596933 Mob Heather McLaughlin Tel 0141 5596930 Mob
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		*P47377	
Address of Organiser	2/1, 30 Bell Street, Glasgow, G1 1LG	E-mail Address	

Name of Chief Steward	ТВС	Tel No	
Address of Chief Steward	TBC	E-mail Address	

Organiser's Risk Assessment Attached	Yes		
Precursory Meeting Proposed	Yes	Date:	04/08/2016
Date of Police Interview	04/08/2016 - Meeting v	vith Chief	Executive Kuladharini
	PI Graham Capes & PC	Derek M	fillree attended the meeting

No. of Stewards	Estimated 100
Stewarding arrangements	Stewards will be responsible for monitoring and controlling the parade. Stewards will wear high vis vests and communicate by radio Some of the Stewards will be first aid trained and St Andrews personnel will also be in attendance
No. of Bands	Possibly 2 Bands
Name of Bands	The bands have no name however there will be pipers and African drummers



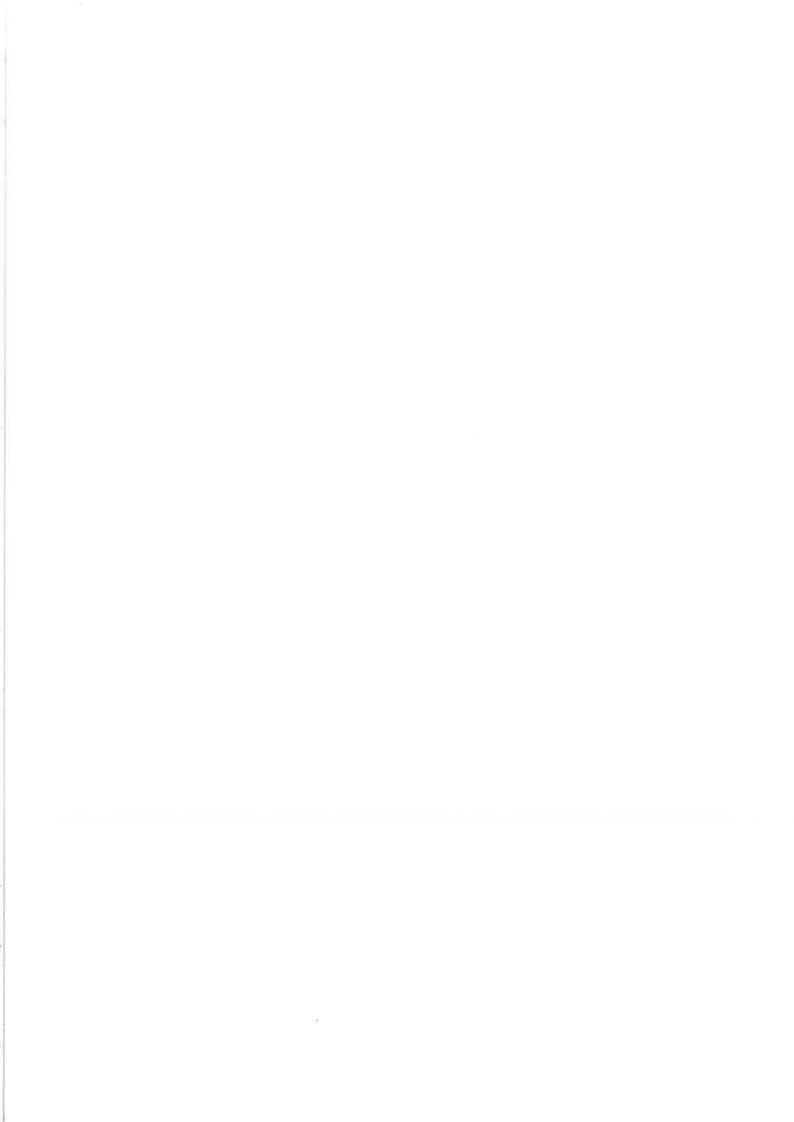
There will be a ceremony at the Kelpies before the main parade to remember those who have lost their lives because of substance misuse. After the parade concludes there will be a festival type event within Callander Park.

Police officers will be in attendance to ensure public safety and assist stewards with any unforeseen events.

Revised Grading	Low		
Operational Order Required	Yes		
Local Area Commander	Damian Armstrong	Rank & Number	Chief Inspector

For Completion by DCU

Police Grading	Low		
Date Returned to Local Authority	11/08/2016		
Date Forwarded to Events Planning			
Date Operational Order Received			
Police Costs	tbc		
Amendments / Amalgamation agreed by Deputy Area Commander	N/A		
Date Debrief Form Received			
Date Debrief Form to Local Authority			



Roads Services

Earls Road, Grangemouth FK3 8XD

Telephone: 01324 504600 Fax: 01324 504601

Enquiries to: Dorothy Reid Direct Dial: 01324 501130

E-mail

l@falkirk.gov.uk

Date:

05 August 2016

Falkirk Council Licencing Unit Municipal Buildings **FALKIRK** FK1 5RS

For the attention of Alison Barr

Dear Alison

Notice of Proposal to Hold a Public Procession Scottish Recovery Consortium Saturday, 17 September 2016

I refer to your consultation in respect of the above public procession.

As Roads Authority, we will require Scottish Recovery Consortium to provide a Traffic Management Plan, for our approval, at least 4 weeks prior to the event taking place, so by 20 August 2016 at the latest for this event. The Plan is required for public safety reasons and it should address traffic management arrangements for vehicular and pedestrian traffic for the duration of the procession. Police Scotland will also require to be satisfied that the Plan addresses any concerns that they may have. I have, today, provided Kuladuarini, the organiser of the parade, with details of traffic management contractors that can assist in this The Consortium will be responsible for meeting costs in relation to the Traffic Management Plan and work on the day.

The Consortium should liaise with Falkirk Council's Transport Planning Unit in relation to any amendments to public transport services required on the day. Falkirk Council, as Roads Authority, will promote the required Temporary Traffic Regulation Order required to prohibit vehicular traffic from the parade route and it should be noted that, as a previous event has taken place earlier this calendar year on the route proposed, it will be necessary to seek permission for the road restrictions from Scottish Ministers prior to bringing any Order in to force. No charge will be made to the Consortium for this work. It is recognised that the Consortium wish to use only one side of the carriageway for their march and that the opposing lane will be open, as normal, for traffic movement, however, normal traffic movements will be restricted in terms of delays and movements in to side roads whilst the procession passes. Additionally, it has been identified that Scottish Power has works planned for Grahams Road (between Meeks Road and Garrison Place) during the period 29 August 2016 and 6 January 2017, which may affect the route of the parade. We are currently liaising with Scottish Power to endeavour to suspend their works during the parade.

Director: Rhona Geisler

Abbotsford House, David's Loan, Falkirk FK2 7YZ

Falkirk Council

Development Services

LP 3 Falkirk-2,

www.falkirk.gov.uk



Falkirk Council, as Roads Authority, received many complaints from members of the public following the public procession by the Loyal Orange Institution of Scotland which took place on Saturday 25 June 2016. In particular, complaints related to delays and inconvenience which was suffered, as well as lack of information on alternative routes. There is therefore some concern regarding a further procession, albeit of less magnitude, taking place on the same route so soon after this parade.

Yours sincerely

Dorothy Reid AREA ROADS ENGINEER

Our Ref: RS/DR/AM/1

Your Ref:

Barr, Alison

From:

Alex [alex@falkirkdelivers.com]

Sent:

10 August 2016 18:10

To:

Barr, Alison

Cc:

elliot@

ne.co.uk

Subject:

Proposed Procession for 17th September

Attachments: Orange Walk Data Gareth.docx; Orange Walk Data Janice 28.6.16.docx

Hi Alisone,

Date/Time of Procession: - 12pm 17 September 2016

Organisation holding Procession: - Scottish Recovery Consortium

Likely No. of Marchers: - 1000

Proposed Route: - Procession will start at 12pm from the Kelpies, leaving the Helix Park, proceed along Etna Road, turn left onto Grahams Road, through the town centre, onto Kerse Lane, onto Bellevue Street, onto Callendar Road and enter Callendar Park and conclude.

Following the email received from your colleague regarding the proposed procession on 17th September, I must draw your attention to some major concerns Falkirk Delivers has.

Whilst I appreciate this is a massively positive "cause" and something which should rightly be celebrated it is imperative these issues be recognised and taken in to account when agreeing a route with Scottish Recovery Consortium.

- 1. Following on from the disruption caused to trading for many of the town centre businesses by a previous parade on 25/6/16 it seems unfair to disrupt town centre trade again. Saturdays are a key trading day for many businesses and to have this disrupted, albeit to a lower level of impact perhaps, it will still have a detrimental effect, not only for those businesses impacted by the proposed route but by members of the public staying away in general. Figures on trading (25/8/16) from a sample of town centre businesses has been attached. You will see many of the sample businesses show significant losses on the day. Those businesses who may seem to have benefited from the previous parade are unlikely to do so should this time.
- 2. Many of our businesses feel there would be a perception and/or knock on effect to the wider community regarding the safety, accessibility and overall attractiveness of Falkirk Town Centre as a destination for shoppers and visitors, alike. In light of continued difficult economic times this is neither supporting business or promoting conditions for investment.
- 3. The proposed date is the start of a week-long activity promoting active travel in Falkirk and connecting Falkirk Town Centre with the key tourist attractions including Falkirk Wheel, The Kelpies & Helix Park and the Canal Network. There will be various cycle participation events including led rides to and from the town centre, BMX stunt riders and other community engagement opportunities all designed to improve connectivity and drive footfall to the town centre. Falkirk Delivers has been successful in securing a £10,000 Active Travel Grant from Scottish Government via BIDs Scotland to deliver this event which will also act as an awareness raising event for a Town Centre Cycle Hub we have been working on in conjunction with Falkirk Council and Forth Environment Link. This in turn will inform a significantly larger application for European funding for sustainable travel and carbon reducing infrastructure within the town centre and across the district.

In short, as a unified voice for town centre businesses, I must draw your attention to concerns regarding the immediate and wider reaching impact regarding trading environment, public safety, disruption to those who live, work and visit our town centre and the potential to impact upon future investment.

Thank you for your consideration and I am happy to discuss these points in more detail, as required.

Best regards, Alex.

Alex. Fleming BID Manager Falkirk Delivers

01324 611293 www.falkirkdelivers.com

Falkirk Delivers

Shops Closed

Rock A Punk

Noise, Noise, Noise

Metal Panda(shut around 13:00 due to lack of customers)

Door Closed

Game

CEX

Virgin Media

Issues

Parade 1

Male with bloody knuckles, seen to by safe base, who say he had punched something.

Parade 2

A male in the same group as the male with the bloody knuckles was passed on to CCTV for causing grief in Vicar St.

Virgin media had to lock their door to prevent the sound of the walk entering the shop as much as possible as they could not hear their customers who were in store. This means they had a staff member dedicated to unlocking and locking the door as customers arrived and left the store.

A female approached and ambassador after the second parade to report that a buckfast bottle was "launched" at her during the march by a group of males following the parade, nearly hitting one of her sons.

Afterwards

Issues at Northstar pub caused them to close around 15:10 until later in the day.

Members of public getting aggressive towards pub staff at both Artisan Tap and Sportsters around 16:00

Buisiness Quotes

Game

Too loud. Totally disrupting business – a lot of whom don't live local so weren't aware of the walk, travel and parking restrictions.

Virgin Media

I think that a parade of this size on day of peak trade on a pay weekend is a truly horrible idea. My daily trade is down 65%-70%. These parades and road closures are not ideal at all. Public drinking of alcohol and keeping normal trade customers away is the wrong thing to do – especially with an already struggling decline in footfall. Public parks are a better idea for this event.

Coffee On Wooer

Nothing but issues!

Drop in sales

Hassle from drunkards outside local pubs

Having to ultimately pay for road closures

Not hearing about this till June 22nd

Having to close early to reduce risk of sunsavoury behaviour

No info to appeal walk

Putting regular customers off from coming to town

Cancelling Parkrun and BMF in Callander park, both groups meet at COW after

Lack of assistance from council about th walk

CEX

Lack of details ahead of time(total footfall ect)

Loss of revenue

All local customers voiced that they had no interest in shopping due to potential trouble

1/3 of normal sales for a Saturday

Business Losses

Cafe nero

LY - £1307

TY - £997

Ann Summers

LY - £1200

```
Had to cancel all tuition classes
Metal Panda
LY - £60
TY - £30
CEX
<u>LY - £5,910.23</u>
TY - £3,408.00
Virgin Media
Footfall(wow) - down 14%
Footfall(yoy) - down 26%
Sales Conversion(wow) - down 33%
Sales Conversion(yoy) - Down 42%
Game
<u>Visitor Difference to comparable week – down 25.5%</u>
Number Sales Difference to comparable week - down 28%
Sales Difference to comparable week - Down 32%
```

TY - £900

Footfall - Down 2%

Taking - Down 33%

Revolution Music

£1000 lost sales

Weekly Takings - Down 11%

Wilko

<u>Visitor Difference to Average week – Down 18%</u>

Number Sales Difference to Average week - Down 23%

Sales Difference to Average week - Down 26%

Orange Walk - Notes

Street Cleansing

One hour and ten minutes to pick up litter from Melville street car park, plus Melville Street and lower Vicar Street. They sent two schmit machines into the town centre first thing to clean up.

<u>ASDA</u>

Newmarket Street. Asda said they have been dead today (had to put out a few drunks in the afternoon). Loss in sales,

Bonmarche

High street. Only one customer in the afternoon. Lost one third of their takings, Saturday is their busy day.

Angels Feather

Takings Down.

Darrell's Cakes

Vicar Street. Opened his shop at 08:30am normally 10:00am. Contacted his customers before sat, to collect cakes early. Closed at 1pm, Lost sales in the afternoon, he felt like the local businesses should have been consulted. He had to wait over 30minutes, to get a taxi home, then a detour was involved (Costly!)

Irene's Florist

Vicar street. Closed shop at 11:30am, worked from Stenhousemuir business. (Glad they had another shop to continue business from). Put a sign in the vicar street shop on Friday, to let customers know about the changes to routine.

Findlay's

Vicar street. OK in the morning from 12:30 onwards, until the march went by. Quiet in the afternoon.

Orchard

Princes street. Quiet in the afternoon, busy after 5pm. Security started at 2pm.

Greggs

High street. Long queue from 11am, no bother, very busy extra thousand pounds in takings. (two staff shattered)

Marshalls Baker

Manor street. Good trade, pubs in the street sent customers over for pies and juice. (no complaints from Eddie.)

Tiffany's

Newmarket street. Busy before the buses stopped. Café takings, the same as normal Saturday.

Katie's Bar

Callendar road. Very busy all day from 11am. Door security started at 12noon. No trouble in the pub! Most money they have ever made in one day! (owners very happy)

The Newmarket Bar

Lint riggs. Very busy all day with food and drinks. No trouble in pub. Door security on all day.

Tolbooth Tavern

Tolbooth street. Very busy from 11am right through. No trouble. No security.

Carron works

Bank street. Very busy all day and most of night. No trouble, Door security in place.

The wheatsheaf

Baxter's Wynd. Not exceptionally busy, No trouble. (Door security in place)

The Courtyard

Baxter's wynd. Busy, No trouble, No security

Freebird

Melville street. Busy, No trouble. (No security)

<u>B.T.W</u>

Melville street. Busy through the day, quiet at night, no trouble. Door security started at 12 noon.

Sportsters

Princes street. Busy all day until the parade went by. Picked up again later. No trouble, turned a few away! Door security in place.

La Banca

Vicar street. Staff up to one and a half hour late due to bus disruptions! OK through the day, busy at night. (Could not get any security staff) No problems.

Wellington bar

Manor street. Busy all day, until 7pm when things returned to normal. (security started at 3:30pm.)

Johnstons Bar bistro

Lint riggs. Quiet day time, busy at night. No problems, no security.

The scotia bar

Manor street. Busy all day and night. No trouble security started at 5pm.

Aitkens bar

Manor street. Busy until 9:30pm. No trouble, no security.

The Antonine hotel

Manor street. Few bookings to stay over in the hotel. Busy between 3pm and 6pm. Security started at 9pm. No trouble

Cheerz

High street. Not that busy during the day, Picked up later after 5pm. No trouble, No security.

Artisan Tap

Wooer street. Busy in the morning, quiet in the afternoon. Regular customers did not attend, because of the orange walk. Door security started at 12noon. (no trouble)

I.Fix phone shop

111, High street. Busy in the morning, everyone happy, no problems.

Ann summers

High street. Not as busy as they expected it to be. As it was the pay weekend. No problems.

James Leckie

Melville street. Wishing he had closed the shop! Terrible!

Robertsons Rainware

Vicar street. 11:45am til 4pm No customers!

Wilsons shoes

Vicar street. They had one customer in the afternoon, and she had to walk from the town hall (72 years old) worse than they thought. Takings down by two thirds.

Subway

Vicar street. Takings the same. Few customers during and after the walk.

Sweet news

Vicar street. Busy, everything okay, customers pleasant.

Habaneros

Vicar street. Busy then a few customers after the walk.

Costa coffee

Vicar street. Quieter than usual.

Wilco

High street. Busy in the morning, dead in the afternoon.

Savers

High street. Reasonably busy, Then very quiet.

Total of 7 Premises never had security on the day:

- Tolbooth Tavern
- The courtyard
- La Banca
- Johnston's Bar Bistro
- Aitken's Bar
- Cheerz
- North star



Carmuirs House 300 Stirling Road Larbert FK5 3NJ Tel: 01324 602200

Fax: 01324 611287

16 August 2016

To whom it may concern

I write with concerns regarding the proposed procession by "Scottish Recovery Consortium" on 17 September 2016.

This procession will see similar closures to the recent "Orange Walk" which took place on 25 June. A large number of our passengers were severely impacted on this day as they were unable to access Falkirk town centre for a period of time. Due to the route of the march we had to stop all Eastbound services at Camelon, and all Westbound journeys at Westfield roundabout. This would see a similar position as the march is going from Grahams Road to Callendar Road a key artery through the town which most of our services operate through. The key impact as a business was realigning drivers with services/journeys and ensuring they remained within their legal driving parameters, plus the impact to our revenue as a large number of our customers chose not to travel. As I am sure you will be aware even when the restrictions are uplifted it can take up to another 2 hours to ensure all services are back on time and operating normally.

Overall the impact to our business was 2.2% of lost mileage on our local services (303 miles) and a 30% reduction in passengers compared to representative weeks

I am sure I do not need to point out how key public transport is to Falkirk Town Centre businesses, and our inability to bring customers into the town will also cause a reduction in valuable revenues for them as well as First.









First Scotland East Limited
Reigstered in Scotland number 91923
Midland Bluebird Limited
Registered in Scotland number 16923
Carmuirs House, 300 Stirling Road, Larbert FK5 3NJ

Therefore, I would ask that if this procession cannot be diverted from main arterial roads, it is designed to have the minimum impact on public transport.

Yours Sincerely

John W Scott Network Manager First Scotland East Ltd

Douglas, Bryan

From:

Cox, Christopher

Sent:

11 July 2016 11:57

To:

Douglas, Bryan

Cc: Subject: McLaren, Gregor; McGowan, Gary RE: scottish recovery consortium parade

Bryan

My initial comments are as follows:

From 22 August 2016, a new bus service will be introduced serving The Kelpies on an hourly basis, the bus will operate from The Kelpies via Etna Road, Dalderse Avenue, Grahams Road, Garrison Place, Upper Newmarket Street, Vicar Street, Park Street, Kerse Lane, Bellevue Street, Meadow Street, Falkirk Bus Station, Meadow Street, Bellevue Street, Corporation Street, Kemper Avenue to Falkirk High Station. This bus will form the main service to The Bog and Middlefield as well as serving the Kelpies. Please note that the contract for this service is currently in the award process and this new service is not yet public knowledge.

In addition to the above, additional buses will serve Grahams Road from 22 August 2016 following a network change, which means there will be approx. 10 buses per hour in each direction on Grahams Road between Dalderse Avenue and Garrison Place.

Finally, the A803/Bellevue Street is the main access in/out of Falkirk Bus Station which has in the region of 90-100 bus movements in/out per hour.

Given the above, I would prefer that the route of the march avoids Grahams Road and Kerse Lane/Bellevue Street if at all possible – Etna Road isn't too bad as the service is hourly and could be withdrawn from The Kelpies during the procession to avoid getting stuck in there.

I would imagine going across Westfield Roundabout on the day of a home game might lead to congestion and this would only affect buses going from Grangemouth Road to Falkirk Road, but there are no bus services going across Westfield A9-A9 currently.

Using Etna Road then Thornhill Road, Ladysmill and Bellsmeadow Road would be a better alternative bus wise, although any disruption at Ladysmill does of course have congestion/traffic implications.

I can't make tomorrow's meeting but will make sure that either Gregor or I attend any subsequent meetings.

Chris

Chris Cox | Sustainable Transport Co-ordinator

Development Services, Abbotsford House, Davids Loan, Falkirk, FK2 7YZ

t: 01324 504723 f: 01324 504914

e:

From: Douglas, Bryan **Sent:** 11 July 2016 11:29 **To:** Cox, Christopher

Subject: scottish recovery consortium parade

Good morning Chris,

As per our chat just now...

The Scottish Recovery Consortium has indicated that they wish to hold a public procession in Falkirk on Saturday 17 September 2016.

The parade would number 1000 marchers and would commence at 12pm from the Kelpies to Callendar Park. The route given at the moment is:-

Kelpies, onto Etna Road, onto Grahams Road, up into the town centre, onto Kerse Lane, onto the A803, onto Callendar Road and conclude at the park.

I've attached a map also by way of further illustration.

Given the recent experiences with the large scale Orange Order parade and the difficulties that a town centre route can cause I thought that an alternative route could be for the marchers to head along the A9 onto the B805 and back along Callendar Road? I do note however that Falkirk are scheduled to play Dundee Utd that day (kick off 3pm).

I'd welcome an initial steer from yourself in terms of the route proffered by the organiser and also my alternative route (How would the buses be affected etc.)

Kind regards

Bryan

Bryan Douglas Licensing Co-ordinator Tel: 01324 501262

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Barr, Alison

From:

Donaldson, Lyndy

Sent:

12 August 2016 09:20

To:

Barr, Alison

Subject: RE: Scottish Recovery Consortium Parade 17 September 2016

Morning Alison,

We have had another discussion internally about the route for the Recovery Consortium, we may be able to keep the incoming traffic to the park flowing, prior to closing the roundabout, if the organisers place cones down the middle of the road and have marshals to manage this area. When the roundabout closes we still envisage a good deal of disruption to traffic on the A9.

Many thanks Lyndy

Lyndy Donaldson - Senior Events Officer Falkirk Community Trust T: 01324 590911







Falkirk – Winner of Creative Scotland's Creative Place (under 100,000 residents category) Award 2014.

Find out more - www.falkirkcommunitytrust.org/arts

Falkirk Community Trust

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From: Donaldson, Lyndy Sent: 11 August 2016 13:03

To: Barr, Alison

Cc: Douglas, Bryan; Gow, Lynsey

Subject: RE: Scottish Recovery Consortium Parade 17 September 2016

Good afternoon,

Thank-you for the information below, we are aware of the event and have been in touch with the organiser. We would like to comment on one point that you have probably noted already; if the route detailed in your email below proceeds we will need to close down the entrance/exit of The Helix park for a 30 minute period approximately to allow the walk to proceed safely out of the park. Cars leaving the park during this period can exit via West Mains Industrial Estate however cars will be unable to enter the site. This closure, although for a short period, will have a significant impact on traffic in this area, especially as the event is due to take place on a Saturday.

We wish to be kept informed of developments and attend further planning meetings you have surrounding the management of this event and the road closures.

Many thanks Lyndy

Lyndy Donaldson - Senior Events Officer Falkirk Community Trust T: 01324 590911 M: 6







Falkirk – Winner of Creative Scotland's Creative Place (under 100,000 residents category) Award 2014.

Find out more – www.falkirkcommunitytrust.org/arts

Falkirk Community Trust

Registered Office Address: Suite 1A, The Falkirk Stadium, 4 Stadium Way, Falkirk FK2 9EE

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From: Barr, Alison

Sent: 11 August 2016 10:27 **To:** Donaldson, Lyndy **Cc:** Douglas, Bryan

Subject: Scottish Recovery Consortium Parade 17 September 2016

Importance: High

Dear Lyndy,

CIVIC GOVERNMENT (SCOTLAND) ACT 1982
PART V – NOTICE OF A PUBLIC PROCESSION
SCOTTISH RECOVERY CONSORTIUM
FALKIRK: SATURDAY 17 SEPTEMBER 2016 – 12PM

As discussed this morning, I write to advise you that we have recently received the notification shown above. We are currently considering the details of the notification and will discuss it with the police and the organisers. We will take a decision on whether:-

- The procession can proceed without any conditions being placed on it;
- The procession can go ahead with an order made to place certain conditions on it; or
- The procession should be prevented from going ahead

Article 11 of the European Convention on Human Rights sets out the 'right to freedom of peaceful assembly and association'. This means that people have a right to hold marches. However, it is not an absolute right, and we can place restrictions on it if necessary. As a result, we are letting you know about the organiser's intention to hold the procession so that you can consider how the procession might affect you and how you might need to plan and work around it. If you want to raise anything about the procession, please contact me as son as possible. If you do make a representation, we may include it in papers the Civic Licensing Committee may consider. This means that your identity and those of any other people making a representation will become public.

We may invite you to come to any meeting we might have with the organiser and the Police to discuss the notification. The details of the processions are as follows:

Date/Time of Procession: - 12pm 17 September 2016

Organisation holding Procession: - Scottish Recovery Consortium Likely No. of Marchers: - 1000

Proposed Route: - Procession will start at 12pm from the Kelpies, leaving the Helix Park, proceed along Etna Road, turn left onto Grahams Road, through the town centre, onto Kerse Lane, onto Bellevue Street, onto Callendar Road and enter Callendar Park and conclude.

A location plan submitted by the organiser is also attached

Yours sincerely

Alison Barr Consumer Protection Manager

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Barr, Alison

From:

McKay, David

Sent:

16 August 2016 08:59

To:

Barr, Alison; Harry Devine

Cc:

Douglas, Bryan

6 11 1 DE 6 W

Subject: RE: Scottish Recovery Consortium Parade - 17 September 2016

Alison

Sorry for the delay in responding.

I was out of the office last week and was then unwell yesterday when you called.

Having discussed with Harry and as this route is only going past the park on one occasion we do not foresee any great issues on this occasion.

It would however be useful to have the following information to convey to the tenants at the retail park;

- Estimated time which the parade will pass the main entrance to the park
- Any traffic restrictions, and timeframe involved, in place on Graham's Road on the day.

Thanks

Dave

David McKay Associate

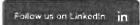
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From: Barr, Alison [mailto:alisone.barr@falkirk.gov.uk]

Sent: 11 August 2016 12:16 **To:** McKay, David; Harry Devine

Cc: Douglas, Bryan

Subject: Scottish Recovery Consortium Parade - 17 September 2016

Good afternoon David and Harry,

On 22 July, my colleague, Bryan Douglas, sent you both a copy of a notification and the route plan for the above parade. If you have any comments to make on this notification please cold for send them to me as a matter of urgency as we need the responses from our consultees to ascertain whether or not the notification requires to be considered at the next meeting of the Civic Licensing committee which is at 9.30am on 24th August. Should you have any concerns about this parade, you will be asked to attend the meeting to speak in support of them.

Thanks very much

Regards

Alison Barr Consumer Protection Manager

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Recovery Walk Scotland 2016 Falkirk

Recovery Walk Scotland is coming to Falkirk this year and we will be passing by your street on Saturday 17th September between 12 noon and 1pm for about 20 minutes. Our goal is to keep any disruption to your day as brief and limited as possible. We want you to enjoy your Saturday and hope that we are part of that enjoyment.

Our annual recovery walks make recovery from addiction a visible, joyful and hopeful experience in your community. To see that so many people have recovered from addiction brings hope to many families, communities and individuals that are still struggling with it.

This year we plan to gather at the Kelpies where we will hold a short memorial service by the river for those lost to addictions and then walk via Etna & Grahams Road to Callendar Park where we will hold a festival in celebration of recovery from addiction.

You are probably very well aware of the problem that Scotland has with drugs, alcohol misuse and other addictions but what do you know about recovery from addiction in Scotland?

Research and our experience tells us that:

- Most people do in fact recover from addiction.
- In recovery people become active, contributing and healthy citizens
- Recovery from addiction in Scotland is booming

We know that these recovery walks inspire local recovery activists, family members, treatment providers and friends who gather from all over Scotland to build more opportunities for recovery from addiction in Scotland. We know that our visibility in the community as recovering people challenges the stigma that we know prevents some people from seeking help at an earlier stage of their addiction.

We hope you will be able to support our walk and feel free to join us if this is something you care about too. For more information on our event or to contact us please see our website www.scottishrecoveryconsortium.org

Thank you for your co-operation and taking the time to read this.

[Traffic management information to be input here]

