

INTRODUCTION

This Information Bulletin is divided into two parts. Part 1 (all pages with the exception of the section coloured green, which relates only to tenders and which is found at the end of the Bulletin) presents a number of papers, which are designed to update Members, Officers and the citizens of the area of ongoing issues of interest which would not be expected to be dealt with through the Council's formal decision-making processes. These papers are relatively informal in terms of style and format and are an additional and important reporting mechanism for the Council which is easily accessible and which it is hoped will be a useful reference document.

In terms of its Contract Standing Orders, the Council has a requirement to report all Contracts referred to in Standing Order 6.2. The Information Bulletin is considered to be ideal for this purpose and any such papers can be found in Part 2 (the section coloured green) of the document.

Any general enquiries regarding the Information Bulletin should be directed to Chief Executive Office (Brian Pirie, Democratic Services Manager Ext 6110).

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VOLUME 3 2016/2017

Subject: Variation of the Contract for the Provision of Kerbside Recycling Collection for Kerbside Box, Textile Sack and Food Waste Containers (C/N: DEV/029/15)

Meeting: Information Bulletin

Date: 7th December 2016

Author: Director of Development Services

1. Introduction

- 1.1 At the meeting of the Executive on 13 January 2015, Members agreed to accept the proposal by FCC Environment Services (UK) Limited (FCCES) for kerbside recycling collections. The contract was for 7 years from 4th May 2015 to 3rd May 2022. The forecasted total value is £6,152,783. This includes an increase of £10,081 per annum relative to the option in the tender of inclusion of new material collections streams of absorbent hygiene products and bric-a-brac.
- 1.2 During the tendering period (October 2014), the Council was in the process of moving from a fortnightly collection of residual waste (green bin), to a three weekly collection and had at that point c45,000 of its c68,000 households on this collection cycle with the remaining properties brought into line March 2015.
- 1.3 It has been evidenced that reducing the residual waste collection frequency has lead to an increase in the usage of the recycling provision for food waste and glass which are part of the kerbside collection.
- 1.4 This has therefore resulted in the requirement to increase the number of vehicles operated by FCCES, including necessary staff in order to maintain the service delivery provision.

2. Contract Variation

- 2.1 As a result of the additional resources required to collect the increased recyclable material, the original contract value has to change and needs to include the cost for the additional resources. To reflect this variation, FCC submitted costs for the additional works required. This would see an annual increase over the original submission of £297,911 per annum, which equates to £1,712,988 for the remaining 5 years and 9 months of the contract (from August 2016).

- 2.2 The annual increase noted above is to accommodate the increase in recyclable material that has been associated with the change from a two-weekly residual to three-weekly residual across the district and subsequent change from a three-weekly residual to a four-weekly residual collection.
- 2.3 Officers have reviewed this proposal and consider this to be a fair reflection of the additional costs associated with the new requirements and as such offers best value to the Council.
- 2.4 Consultation with Governance has taken place in regards to this contract variation to ensure procedural compliance.

3. Action Taken

- 3.1 **In accordance with Standing Order 15, relating to Variations to Contracts/Claims, I accepted the variation of the contract with FCC Environment Services (UK) Limited, in the sum £297,911 per annum for the additional resources required as a result of increased recyclable material collected through the kerbside recycling collection.**

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Director of Development Services

Date: 15th November 2016
Contact Name: Ross Fenwick Ext: 0434

List of Background Papers

1. * Tender documents
2. FCCES information regarding additional 'Vehicles/Resources'

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Title: **Zetland Park Heritage Lottery Fund**

Meeting: **Information Bulletin**

Date: **7 December 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 This information bulletin provides members with an update on the time-line for Zetland Park Heritage Lottery (HLF) Application.
- 1.2 The Council's first attempt at securing HLF funding for the Zetland Park regeneration was unsuccessful.

2. Considerations

- 2.1 In their feedback, HLF officials said that the Zetland Park HLF application did qualify for support, but that in a competitive environment, the application was rejected "due to insufficient funds". They encouraged us to re-apply once we had strengthened our design briefs, firmed up match funding, and explored ways to further engage with tenants at the southern edge of the park.
- 2.2 In the Information Bulletin report of 26th August 2016 we proposed to re-submit an application in February 2017. Officers have made good progress towards this with the appointment of Mouchel, the Council's retained engineers, to work on strengthening the HLF application submission. Up until recently, officers were on track for the February submission.
- 2.3 However, a further major funding opportunity has now arisen where The Rotary Club of Grangemouth have indicated their strong support for the project and willingness to contribute significantly to the community fund-raising aspect. However they have indicated that it is not possible for them to mobilise major fund-raising in time for a February submission date.
- 2.4 In addition, the restoration of Grangemouth Old Town Clock has been suggested for inclusion in the HLF project and offers another major opportunity to strengthen the HLF bid with its clear community support and built heritage merit. Officers have met with representatives of the Inner Forth Landscape Initiative (IFLI), who are very interested in creating a community project to survey and record the Clock. IFLI's help could create significant publicity and potentially financial support, however they are also not in a position to assist until May.
- 2.5 Accordingly, Development Services will work with its consultant and funding partners to submit a second bid for the next available HLF submission in September 2017.
- 2.6 Consultants costs will be met through the existing parks capital budget.

3. Action Taken

- 3.1 Note that officers intend to re-submit a Phase One Heritage Lottery Fund “Parks For People” bid on 1st September 2017

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Director of Development Services

Date: 18th November 2016

Contact Name: Jessica Paterson Ext: 4828

List of Background Papers:

Executive Report – Adoption of Zetland Park Masterplan 20 October 2015
Outline Conservation Statement for Zetland Park
Consultative Draft Open Space Strategy – December 2015

Title: Disabled Persons' Parking Places (Scotland) Act 2009
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Purpose of Report

- 1.1 This report updates members with respect to the annual report submitted to the Scottish Government to meet the Council's obligations under the Disabled Persons' Parking Places (Scotland) Act 2009, (the 2009 Act) and the actions taken by Development Services in relation to these requirements.

2. Action Taken

- 2.1 In accordance with the timescales set down in the 2009 Act, the annual performance report has been submitted to the Scottish Government.

3. Background

- 3.1 The 2009 Act requires local authorities to submit a performance report with respect to the provision of disabled persons' parking bays in their area to the Scottish Government within three months from the end of each financial year, ie by the end of June.

4 Conclusions

- 4.1 The annual performance report required by the Scottish Government has been submitted in accordance with the 2009 Act. A copy of the report, the content of which is prescribed in the 2009 Act, is enclosed as Schedule 1.

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Director of Development Services

Author: Greg Pender, Engineering Design Manager – 01324 504827
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Date: 20 October 2016

SCOTTISH GOVERNMENT REQUIRED INFORMATION

SCHEDULE 1 -YEAR 2015-16

**This Schedule provides the detailed information specified in
the Disabled Persons Parking Places Order**

(a) Duties under Section 1

	Details of action taken in fulfilment of duty under section 1.	Falkirk Council considered all requests for disabled persons parking places by qualifying persons and has where possible commenced the statutory process to make Orders for those applicants. It has developed its own Performance Indicator to monitor the period of time to process applications for on-street disabled persons' parking places.
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(b) Designated Parking Places

	Number of parking places designated as being for use only by a disabled person's vehicle by virtue of the 2009 Act (excluding Section 9).	Falkirk Council has designated a total of 51 disabled persons parking places during the reporting period.
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(c) Duties under Section 4

(i)	Number of advisory disabled street parking places identified under section 4(1).	The initial duty contained in Section 4 was reported during the 2010/2011 financial year.
(ii)	Reasons for any decisions under section 4(2) or 4(3)(a).	Refer to (c)(i) above.
(iii)	Number of parking places for which the statutory procedure under section 4(3)(b) has started.	Refer to (c)(i) above.

(d) Duties under Section 5

(i)	Number of requests received under section 5(1).	Falkirk Council received 69 applications for disabled persons parking places from qualifying persons' during the reporting period.
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(ii)	Number of parking places identified under section 5(2)(b).	Of the 69 applications received, 51 parking places were identified.
(iii)	Reasons for any decision under section 5(3)(a).	Of the 51 parking places identified, TRO's were not made for 7 applications due to the applications still going through the statutory process.
(iv)	Number of parking places for which the procedure under section 5(3)(b) was started.	Falkirk Council has commenced the statutory process required to make an Order for 51 applications for disabled persons parking places during the reporting period.
(v)	Periods between identifying a parking place under section 5(2)(b) and starting the related procedure under section 5(3)(b).	See attached list Reference 1.

(e) Duties under Section 6

(i)	The number of advisory disabled off-street parking places identified under section 6(1).	The initial duty contained in Section 6 was reported during the 2010/2011 financial year.
(ii)	Reasons for any decision under section 6(2)(a).	Refer to (e)(i) above.
(iii)	Number of parking places for which the procedure under section 6(2)(b) was started.	Refer to (e)(i) above.
(iv)	Reasons for any decision that the Council would not have power to make a disabled off-street parking order.	Refer to (e)(i) above.
(v)	Number of premises that include a parking place for which the Council sought arrangements under section 6(6).	Refer to (e)(i) above.
(vi)	The reasons why it was unsuccessful in making any such arrangements.	Refer to (e)(i) above.
(vii)	Number of parking places in relation to which the procedure under section 6(7) was started.	Refer to (e)(i) above.
(viii)	The date by which duties under section 6(1), 6(2), (4) or (6), relative to the period of 12 months referred to in section 6(9).	Refer to (e)(i) above.

(f) Duties under Section 7

(i)	Number of developments for which a planning permission mentioned in section 7(1) was granted.	Falkirk Council will contact those Developers that have received Planning Permission relating the relevant business types during the 2015/2016 financial year to determine whether they wish 'TRO's to be promoted. There have been 17no bays provided over 6 separate developments.
(ii)	Its reasons for any decision under section 7(3) that it would not have the power to make a disabled off-street parking order.	Refer to (f)(i) above.
(iii)	Number of premises that include a parking place for which the Council sought arrangements under section 7(5).	Refer to (f)(i) above.
(iv)	The reasons why it was unsuccessful in making any such arrangements.	Refer to (f)(i) above.
(v)	Number of parking places in relation to which the procedure under section 7(6) was started.	Refer to (f)(i) above.

(g) Duties under Section 8

(i)	Its reasons for any decision under section 8(2) that the Council would not have the power to make a disabled off-street parking order.	Section 8 of the 2009 Act requires local authorities to determine the locations of advisory disabled persons' parking bays in off-street car parks biennially. Falkirk Council will undertake this exercise during the 2016/2017 financial year.
(ii)	Number of premises that include a parking place for which the Council sought arrangements under section 8(4).	Refer to (g)(i) above.
(iii)	The reasons why it was unsuccessful in making any such arrangements.	Refer to (g)(i) above.
(iv)	The number of parking places in relation to which the Council started the statutory procedure under section 8(5).	Refer to (g)(i) above.

(h) Disabled street parking and disabled off-street parking orders

(i)	The number of such orders the making of which the Council started the statutory procedure in accordance with the 2009 Act.	Falkirk Council has commenced the statutory process required to make 51 TRO's for disabled persons parking places during the reporting period.
(ii)	The number of parking places designated as being for use only by a disabled person's vehicle under such an order.	There have been a total of 51 disabled persons' parking places designated during the reporting period.
(iii)	In relation to each such order, the period between the start of the statutory procedure and the making of the order.	See attached list Reference 1.
(iv)	In respect of each case in which it started the statutory procedure but did not make the order the reasons why not.	See attached list Reference 1.

(i) Duties under Section 9

(i)	Designation of a temporary parking place where a request has been made under Section 5.	Falkirk Council designates temporary parking places by marking a bay on the carriageway. Once the TRO has been made, the associated traffic sign is erected.
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Disabled Persons Parking Places (Scotland) Act 2009

Annual Report by Falkirk Council

Schedule 1 (d)(v), (h)(iii) and (h)(iv) For the period between 01/04/15 and 31/03/16

Ref. Number	Date on which parking place identified	Date on which statutory procedure commenced	Period of time in days to commence statutory procedure	Date on which order made	Period of time in days to make TRO
15/034	12/05/2015	26/05/2015	14 days	22/07/2015	57 days
15/036	25/05/2015	24/06/2015	30 days	20/08/2015	57 days
15/038	Refused – Alternative off-street parking available				
15/039	25/05/2015	24/06/2015	30 days	20/08/2015	57 days
15/041	02/05/2015	26/05/2015	24 days	22/07/2015	57 days
15/042	10/07/2015	28/07/2015	18 days	16/09/2015	50 days
15/043	10/07/2015	28/07/2015	18 days	16/09/2015	50 days
15/044	14/07/2015	28/07/2015	14 days	16/09/2015	50 days
15/046	26/06/2015	28/07/2015	32 days	16/09/2015	50 days
15/047	06/10/2015	26/10/2015	20 days	24/12/2015	59 days
15/048	Refused – Road safety or congestion				
15/049	03/07/2015	28/07/2015	25 days	16/09/2015	50 days
15/050	10/07/2015	28/07/2015	18 days	16/09/2015	50 days
15/051	26/06/2015	28/07/2015	32 days	16/09/2015	50 days
15/052	31/08/2015	23/09/2015	23 days	05/11/2015	43 days
15/053	03/08/2015	25/08/2015	22 days	07/10/2015	43 days
15/055	Refused – Road safety or congestion				
15/057	Refused – Alternative off-street parking available				
15/058	Refused – Alternative off-street parking available				
15/059	Refused – Alternative off-street parking available				
15/060	Refused – Alternative off-street parking available				
15/061	04/09/2015	23/09/2015	19 days	05/11/2015	43 days
15/062	04/09/2015	23/09/2015	19 days	05/11/2015	43 days
15/063	10/09/2015	23/09/2015	13 days	05/11/2015	43 days
15/064	23/07/2015	28/07/2015	5 days	16/09/2015	50 days
15/065	14/09/2015	23/09/2015	9 days	05/11/2015	43 days
15/066	13/08/2015	25/08/2015	12 days	07/10/2015	43 days
15/067	20/08/2015	25/08/2015	5 days	07/10/2015	43 days
15/068	Refused – Road safety or congestion				
15/069	20/08/2015	25/08/2015	5 days	07/10/2015	43 days
15/070	18/11/2015	25/11/2015	7 days	13/01/2016	49 days
15/071	04/09/2015	23/09/2015	19 days	05/11/2015	43 days
15/073	04/09/2015	23/09/2015	19 days	05/11/2015	43 days
15/074	12/05/2016	27/05/2016	15 days	TRO not yet made	
15/075	21/12/2015	06/01/2016	16 days	16/02/2016	41 days
15/076	Refused – Alternative off-street parking available				
15/077	06/10/2015	26/10/2015	20 days	24/12/2015	59 days
15/078	09/09/2015	23/09/2015	14 days	05/11/2015	43 days

Ref. Number	Date on which parking place identified	Date on which statutory procedure commenced	Period of time in days to commence statutory procedure	Date on which order made	Period of time in days to make TRO
15/080	02/12/2015	06/01/2016	35 days	16/02/2016	41 days
15/081		Refused – Alternative off-street parking available			
15/082	02/12/2015	06/01/2016	35 days	16/02/2016	41 days
15/083	02/12/2015	06/01/2016	35 days	16/02/2016	41 days
15/086	18/01/2016	21/01/2016	3 days	17/03/2016	56 days
15/087	12/11/2015	25/11/2015	13 days	16/02/2016	83 days
15/088	14/10/2015	26/10/2015	12 days	24/12/2015	59 days
15/089	12/11/2015	25/11/2015	13 days	13/01/2016	49 days
15/090	16/10/2015	21/12/2015	66 days	16/02/2016	57 days
15/091		Refused – Alternative off-street parking available			
15/092	18/11/2015	06/01/2016	49 days	16/02/2016	41 days
15/093	01/12/2015	21/12/2015	20 days	16/02/2016	57 days
15/094		Refused – Alternative off-street parking available			
15/096	02/12/2015	21/12/2015	19 days	16/02/2016	57 days
15/098		Applicant withdrew application			
15/099	02/12/2015	21/12/2015	19 days	16/02/2016	57 days
15/100		Refused – Alternative off-street parking available			
15/101	22/01/2016	27/01/2016	5 days	17/03/2016	50 days
15/103	16/02/2016	29/03/2016	42 days	TRO not yet made	
15/104	08/12/2015	06/01/2016	29 days	16/02/2016	41 days
15/105	10/12/2015	21/12/2015	11 days	16/02/2016	57 days
15/107	14/12/2015	06/01/2016	23 days	16/02/2016	41 days
15/108	28/01/2016	24/02/2016	27 days	TRO not yet made	
15/109	29/03/2016	26/04/2016	28 days	TRO not yet made	
16/001	28/01/2016	24/02/2016	27 days	TRO not yet made	
16/004	29/03/2016	26/04/2016	28 days	TRO not yet made	
16/006		Refused – Alternative off-street parking available			
16/007		Refused – Alternative off-street parking available			
16/008		Refused – Alternative off-street parking available			
16/009	17/03/2016	29/03/2016	12 days	TRO not yet made	
16/011		Refused – Alternative off-street parking available			

Title: Update Report on Flood Risk Management

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Purpose of Report

- 1.1 This report provides an update on progress on the implementation of the Flood Risk Management (Scotland) Act 2009 and the relevant measures in relation to the management of flood risk within the Falkirk Council area since the previous Information Bulletin report to the Falkirk Council meeting of 16 December 2015.
- 1.2 The term consultancy for the provision of drainage and flood prevention related design and advisory services to Falkirk Council was renewed in August 2014 following an EU procurement process. The Halcrow Group, part of CH2MHill, were successful and re-appointed as term flooding consultants.

2. Recommendations

- 2.1 Members are requested to;
 - 2.1.1 Note the measures currently being pursued by Falkirk Council to address flood risk within its area.
 - 2.1.2 Note funding issues

3. FLOOD RISK MANAGEMENT (SCOTLAND) ACT 2009

- 3.1 The Flood Risk Management (Scotland) Act 2009 (FRM Act) established a plan-led approach to flood risk management across Scotland with the aim of reducing overall flood risk in a sustainable manner. The Scottish Environment Protection Agency (SEPA) is working in collaboration with local authorities, including Scottish Water and other designated responsible authorities to implement the Act.
- 3.2 In order to manage flooding at a local level, Scotland has been divided into 14 Local Plan Districts (LPD), the boundaries of which have been set based on river catchments. Falkirk Council has involvement in two LPDs, the Forth Estuary and the Forth. Public Authorities are working in partnership to manage flood risk in these LPDs and so each has a partnership comprising SEPA, Scottish Water, Local Authorities and,

where appropriate, the National Park Authority. SEPA is responsible for producing a Flood Risk Management Strategy for each LPD. These strategies were published in December 2015 and set out the most sustainable combination of actions to address flooding in the areas at greatest risk, where the benefits of intervention can have the greatest impact (<http://apps.sepa.org.uk/FRMStrategies/>). These strategies will provide a national plan for Scotland.

- 3.3 Local Flood Risk Management Plans (LFRMPs) take each Flood Risk Management Strategy and turn it into a local delivery plan. These have been produced by the lead local authorities (Stirling Council – Forth LPD and City of Edinburgh Council – Forth Estuary LPD) and were published in June 2016 (Forth LPDMP <http://my.stirling.gov.uk/services/planning-and-the-environment/emergencies-and-emergency-services/emergencies-flooding> and Forth Estuary LPDMP <http://www.edinburgh.gov.uk/flooding>). The LFRMPs include delivery dates, consider funding and identify how actions can be coordinated at a local level over the next 6 years.
- 3.4 Flood protection studies aim to refine understanding of the hazard and risk associated with flooding in a particular area, catchment or coastline. They will involve detailed assessment of flood hazard and / or risk and may develop options for managing flood risk. Surface water management plans look at the management of flooding from surface water sewers, drains, small watercourses and ditches that occurs, primarily in urban areas, during heavy rainfall. These will involve partnership working with Scottish Water as these will require the assessment of flood risk from sewerage systems. A flood protection scheme, as defined by the FRM Act, is a scheme by a local authority for the management of flood risk within the authority area. This includes defence measures formerly promoted under the Flood Prevention (Scotland) Act 1961.
- 3.5 The LFRMP identifies flood protection studies for Airth, Grangemouth, Denny / Dunipace, Westquarter and Slamannan, surface water management plans for Falkirk, Stenhousemuir & Carron, Polmont & Maddiston and Bo'ness, Carriden & Muirhouses, and a flood protection scheme at Grangemouth and the maintenance of existing flood protection schemes at Grange Burn and Bo'ness.
- 3.6 Thereafter the LFRMPs are to be monitored and reviewed over a six year cycle. The Lead Local Authority will be required to produce an interim progress report on the LFRMPs in 2019 with a final review reported in 2022, identifying changes for the subsequent 6 year cycle reflecting progress made in the preceding six years.
- 3.7 A benefit to cost analysis has been undertaken for the Grangemouth Flood Prevention Scheme (GFPS) and submitted to SEPA to allow prioritisation to proceed. A scheme would only be progressed where a

positive benefit to cost ratio can be demonstrated, ie greater than 1. The higher the benefit to cost ratio on a scheme to scheme comparison allows schemes to be assessed and prioritised. The GFPS has been rated as the top priority at a National, LPD and local level. The benefit to cost ratio has been estimated at 53, based on a capital cost for the scheme which is currently estimated at £112 Million.

4 FLOOD PROTECTION STUDIES AND SCHEMES IN THE FALKIRK COUNCIL AREA

4.1 FRM Act Study and Scheme Prioritisation

4.1.1 Of the 169 studies that have been identified in the national prioritisation list, 5 studies within the Falkirk Council area have been identified in the first cycle of the FRM Plans. All of these identified studies lie within the Forth Estuary LPD and it is intended that all 5 studies will be incorporated within the first cycle of plans subject to funding being available. These studies centre on flood risk management actions identified for Grangemouth, Airth, Denny / Dunipace, Westquarter and Slamannan.

4.1.2 There are forty three schemes ranked by SEPA which are sufficiently developed and have robust benefit to cost ratios. Falkirk Council's Grangemouth Flood Prevention Scheme, currently under development, is ranked first of the forty three schemes identified nationally, first out of the seven schemes identified within the Forth Estuary LPD and is the only scheme identified within the Falkirk Council area. No unranked schemes are identified within the Forth Estuary LPD and no ranked or unranked schemes involving Falkirk Council are identified within the Forth LPD.

4.2 Grangemouth Flood Prevention Scheme

4.2.1 Ground investigation works along the tidal reaches of the River Carron (west of the M9 Motorway) and River Avon (non-industrial) have been completed and reports of findings finalised. Ground investigation works within the petrochemical complex are currently being procured. Ground investigation along the River Forth foreshore, the Grange Burn and the River Carron east of the M9 motorway will also be required. This information will confirm the structural integrity of existing flood defences and also provide information for the design of future flood defences.

4.2.2 Option appraisal and the development of a phased scheme of flood alleviation measures for Grangemouth has commenced, addressing environmental constraints, land ownership and planning conditions, in addition to design complexities. It is intended to develop a flood alleviation scheme for Grangemouth, constructed in phases to be submitted to the Scottish Government seeking approved scheme status

in 2018; on the assumption that there is no public inquiry, or objections, to delay the process.

- 4.2.3 To inform the environmental constraints a 2 year bird survey along the River Forth foreshore has been commissioned and is due for completion in 2017.

4.3 Surface Water Management and Integrated Catchment Studies

- 4.3.1 Falkirk Council through the FRM process has an obligation to produce surface water management plans (SWMP). The FRM strategies state that the area must be covered by a plan which encapsulates and identifies SWMP priority areas. The on-going Integrated Catchment Study (ICS) projects cover all Falkirk Council's priority areas and will provide the evidence base to develop a Falkirk SWMP as required by the FRM Act and help deliver the Scottish Government outcomes for sustainable flood risk management.
- 4.3.2 Scottish Water, in partnership with Falkirk Council and SEPA, are currently working on three ICS studies located within the Council area. These cover the catchment areas associated with the Bo'ness Waste Water Treatment Works, Kinneil Kerse / Dalderse Waste Water Treatment works and Slamannan Waste Water Treatment Works. Actions identified as a result of these studies will fall into one of three categories: Scottish Water projects, Falkirk Council projects and joint Falkirk Council / Scottish Water projects. Once these actions have been prioritised at catchment, local and national scale a decision will then have to be taken on how these actions are funded. The Bo'ness, Kinneil Kerse / Dalderse which includes Slamannan ICSs now have a completed "Needs Assessment", the basis of which, is a computer model and detailed report. This provides the opportunity to understand interactions between Scottish Water assets, watercourses and overland flow as well as identifying sources and exploring options for mitigation. The projects identified are now moving into an option appraisal and prioritisation phase.

5 SUMMARY OF WORKS IN THE FALKIRK COUNCIL AREA

5.1 Trash Screen Replacement Programme

- 5.1.1 The replacement of the trash screens at Provost Road, Bo'ness, Snab Brae, Bo'ness and The Old Woodyard, Dunmore have been completed. Works to replace the trash screen at Denny Old High School are under consideration.

5.2 Maintenance Works

- 5.2.1 Measures to control invasive species and clear vegetation in watercourses across the Falkirk Council area, including in the

Grangemouth flood relief channel and Grange Burn have been developed and implemented.

- 5.2.2 Replacement of a section of a culvert at South Alloa following the 2015/16 winter flooding.
- 5.2.3 Repair work to the bed of the Grangemouth flood relief channel has been undertaken.
- 5.2.4 Proposals for the reconstruction of a culvert outfall in the River Carron at Dorrator have been designed and the procurement of the works has commenced.
- 5.2.5 Maintenance and inspection of screens and watercourses continues across the Falkirk Council area, in compliance with established programmes. This programme is a key contributor in the reduction of flood risk from watercourses across the Falkirk Council area. The regular maintenance regime has also been augmented over the summer months by works to clear excessive growth and debris from watercourses at critical locations in the immediate vicinity of screens.
- 5.2.6 CCTV of culverts and surface water drainage systems continues.

6. Implications

6.1 Financial

- 6.1.1 The Council's revenue allocation for 2016/17 for Falkirk Council stands at £370k. Funding levels for future years are, at present, unconfirmed. As Falkirk Council works to fulfil the emerging duties and responsibilities of the FRM Act, there will be increasing demands on available funding and staff resources. In the period following the publication of LFRMPs and surface water management plans, the management of data and implementation of studies to provide justification and supporting information for proposed flood alleviation schemes will be essential and require appropriate funding.
- 6.1.2 A mechanism for securing capital funding for large flood prevention schemes, such as Grangemouth, has been confirmed by the Scottish Government. Of the Capital Grant, 80% will be used to fund flooding schemes and the remaining 20% will be distributed to local Authorities to fund flood studies in line with SEPA's prioritisation. The Scottish Government has confirmed that the national value of the flooding component of the capital grant is set at a minimum of £42m per annum. The allocation of funding for flooding schemes will be based on the SEPA prioritisation of flooding schemes and works as set out in the Flood Risk Management Strategies. The grant will be fixed at 80% of costs when scheme costs are confirmed after tender acceptance. Should the final cost be lower, a Council will be required to return any

excess and should the final cost be higher, no additional grant is payable.

- 6.1.3 The Council's Tax Incremental Financing (TIF) initiative will contribute £10 Million to the capital cost of the GFPS.

6.2 Resources

- 6.2.1 Subject to funding, the requirements, duties and responsibilities that the FRM Act places on Falkirk Council can be resourced from the current staff establishment augmented by the Council's term flooding consultant.

6.3 Legal

- 6.3.1 The Council is required to comply with the Flood Risk Management (Scotland) Act 2009.

6.4 Risk

- 6.4.1 Risk from flooding across the Council area is managed by an economic damage assessment process in relation to affected residential, business and industrial properties. Prioritisation of flood prevention schemes utilises this information on a benefit to cost basis.

6.5 Equalities

- 6.5.1 Implementation of flood prevention schemes benefits all members of the public directly affected by each scheme, including groups who have protection under the Equality Act 2010. An equality and poverty impact assessment is not considered necessary.

6.6 Sustainability/Environmental Impact

- 6.6.1 A sustainability assessment and environmental impact assessment will be required to be considered on a scheme by scheme basis for flood prevention schemes across the Council area.

7. Conclusions

- 7.1 The Council is fulfilling its legal obligations under the Flood Risk Management (Scotland) Act 2009 in relation to the management of flood risk across the Falkirk Council area.

**Greg Pender, Engineering Design Manager – 01324 504827,
greg.pender@falkirk.gov.uk
Date: 28 October 2016.**

APPENDICES

List any appendices; None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

None

Title: Acceptance of Tenders up to £500,000 in Value –
Framework Agreement for the Supply & Delivery of
Catering Sundries (C/N: SXL 09-15)

Meeting: Information Bulletin

Date: 7th December 2016

Submitted By: Director of Children's Services

1. Background

- 1.1 Falkirk Council as a Member of Scotland Excel (Excel), the Local Government Centre of Expertise for Procurement has access to a range of national contracts. The purpose of this Report is to advise Members of the Council's participation in the following Scotland Excel Framework.
- 1.2 The Excel Framework for the Supply & Delivery of Catering Sundries (SXL.09-15)
- 1.3 The Framework is for a fixed term of 46 months commencing 10th October 2016 to 31st July 2020.

2. Participation and Benefits

- 2.1 Falkirk Council has been participating in Excel's current Framework Agreement for the Supply & Delivery of Catering Sundries.
- 2.2 Excel is replacing the existing framework agreement with a new national framework agreement for the Supply & Delivery of Catering Sundries (Schedule No.: SXL 09-15). This national Framework can meet the Council's supply needs.
- 2.3 The Framework is to be awarded in 4 Lots which are detailed at Appendix 1. Purchases will be made across all Lots to best meet the Council's requirements
- 2.4 The estimated annual spend is £120,000 and over the potential full term of the Framework total spend will be approximately £480,000. It is estimated that this will represent a saving of approximately 2% on current expenditure when compared to current pricing.

- 2.5 Participation in the Scotland Excel framework also avoids the Council incurring the cost of running a Falkirk Council only tendering exercise and affords us access to a fully compliant framework agreement.
- 2.6 The funding for this project is contained within Services' Provisions – Food budget.

4. ACTION TAKEN

- 4.1 In accordance with Standing Order 6.2(ii), I accepted the tenders detailed at Appendix 1 with an estimated total value, of approximately £480,000 in respect of the Supply and Delivery of Catering Sundries to Falkirk Council.

.....
Director of Children's Services

Author – Judith Borg, Catering Coordinator, 01324 590461,
judith.borg@falkirk.gov.uk

Date: 18th October 2016

APPENDICES

1. List of Companies awarded onto Framework Agreement

List of Background Papers

1. * Tender documents

- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Appendix 1

Framework Agreement for the Supply & Delivery of Catering Sundries (C/N: SXL 09-15)

Lot 1 – Catering Disposables

Alliance Disposables Ltd	Crewe
Instock Disposables Ltd	Aberdeen
Bunzl Catering Supplies Ltd	Epsom
Unico Ltd	Falkirk
Tri Star Packaging Supplies Ltd	Enfield
Brake Bros Ltd	Ashford

Lot 2 – Catering Sundries

Nisbets plc	Bristol
Bunzl UK Ltd t/a Lockhart Catering Equipment Ltd	Glasgow
Brake Bros Ltd	Ashford
BFS Group Ltd	Glasgow
Alliance Disposables Ltd	Crewe
Instock Disposables Ltd	Aberdeen
GMC Corshill Ltd	Irvine

Lot 3 – Trolleys

Nisbets plc	Bristol
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Lot 4 – Insulated Containers

Nisbets plc	Bristol
Brake Bros Ltd	Ashford
Bunzl UK Ltd t/a Lockhart Catering Equipment Ltd	Glasgow
Instock Disposables Ltd	Aberdeen
Alliance Disposables Ltd	Crewe

Total estimated value is approximately £480,000

Title: Acceptance of Quotes over £10,000

Meeting: Council - Information Bulletin

Date: 7th December 2016

Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1st August 2016 to 31st October 2016. Details of the contracts are attached in Appendix 1.

2. Recommendation

- 2.1 **Members are asked to note in accordance with Contract Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author – William McQuillian, Procurement & Performance Manager 01324 590810,
william.mcquillian@falkirk.gov.uk

Date: 8th November 2016

			Appendix 1
Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	Scanning Files for various Departments	£20,000.00	Capture All, Falkirk
Development Services	Combined PM2.5 & PM10 Air Quality Control	£23,271.00	Air Monitors Ltd, Glasgow
Development Services	Kinneil Kerse Landfill Restoration – Japanese Knotweed Treatment	£13,250.00	KleerKut Ltd, Lanark
Development Services	Falkirk Employability Award Units	£11,000.00	Cyrenians, Edinburgh
Development Services	Stage 3 General Construction / Land Based	£20,275.00	Cloybank Estates, Bonnybridge
Development Services	Street Lighting Electrical Testing 2016/17 (IF0485)	£44,385.20	Gordon Electrical Ltd, Dunblane
Development Services	Construction Stage 3 (THI Public Realm)	£26,050.00	Cloybank Estate, Bonnybridge
Development Services	Grounds Maintenance Equipment	£35,213.00	Fraser C Robb, Glasgow
Development Services	Supply of labour – Surfacing Works	£40,000.00	Ronald Docherty CEC Ltd, Glasgow
Corporate & Housing Services	Large-scale Tenant Satisfaction Survey	£11,135.00	Research Resource, Glasgow
Corporate & Housing Services	Provision of IT Training	£10,100.00	Freestyle Training Limited, Falkirk
Corporate & Housing Services	50 Igel - Units	£11,550.00	Microtech, Kilmarnock

Subject: Acceptance of Tenders up to £250,000 in Value – for the Provision of Freestanding Chilled Water Coolers and Sundries (C/N: CHS/233/16)

Meeting: Information Bulletin

Date: 7 December 2016

Author: Director of Corporate and Housing Services

1. Introduction

- 1.1 Water at work is provided in council premises and to schools through c145 chilled water dispensers which are connected to a mains water supply. These are provided through a local supplier Tapside Marketing Ltd. The annual cost of these plumbed dispensers is approximately £16,500. Where the location does not allow plumbed in coolers, free standing coolers are provided with water supplied through the purchase of 19ltr plastic bottles.
- 1.2 There are approximately 180 free standing coolers in use across the Council which are currently provided by Eden Kafevend through a collaborative Framework Agreement put in place by Edinburgh City Council. The collaborative framework expired 31st August 2016. The estimated annual expenditure on freestanding coolers is approximately £25,000.
- 1.3 Total annual expenditure on water at work and for schools is therefore approximately £41,500.

2. Background

- 2.1 A benchmarking exercise of Eden Kafevend's offer was carried out against pricing on a national agreement for the provision of water coolers and sundries. Benchmarking evidenced that the proposal provided by Eden Kafevend offers the Council best value. Benchmarking was based on the quantity of units currently in situ (180) and the quantity of bottles purchased in 2015/16. Please see table below:

Description	Qty	Eden Kafevend	Provider 2	Provider 3
19ltr Water	5000	£22,500.00	£18,000.00	£18,750.00
Plastic Cups (Box 1,000)	227	£ 2,383.50	£ 2,417.55	£ 2,383.50
Monthly Rental payment	12 months	£ 0	£10,800.00	£ 6,112.80
Total Cost:		£24,883.50	£31,217.55	£27,246.30

- 2.2 It is considered best value would be achieved by the Council entering into a direct contract with the incumbent supplier Eden Kafevend to rent chilled water coolers. The 19ltr plastic bottles would then be purchased as required to suit the demand for water at each location. Eden Kafevend maintains and sanitises the rented chilled water coolers on a quarterly basis.
- 2.3 A review of the provision of Water at Work will be carried out during the new contract period with a view to identifying efficiencies in the supply and potential savings opportunities.

3. Considerations

- 3.1 Entering a new agreement with the incumbent provider (Eden Kafevend) avoids disruption of changeover of existing units to a new provider, holds pricing at current costs and maintains continuity of supply of water to the Council.
- 3.2 Administrative costs associated with a change of provider and a full tendering process is avoided.

4. Financial

- 4.1 The Council's estimated annual value is £25,000 and is in line with current costs. Over the 18 months of the agreement the estimated total value would be £37,500.

5. Resources

- 5.1 Administrative costs associated with a change of provider and a full tendering process is avoided.

6. Action Taken

- 6.1 **In accordance with Contract Standing Order 6.2(i), I accepted the proposal submitted by Eden Kafevend, in the sum of £25,000 per annum giving a total contract value of £37,500 in respect of the Provision of Freestanding Chilled Water Coolers and Sundries to Falkirk Council.**

.....
Director of Corporate and Housing Services

Date: 5 October 2016

Contact Name: Lesley Anderson

Ext: 0836

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Title: Acceptance of Contracts over £500,000
Meeting: Information Bulletin
Date: 7th December 2016
Author: Director of Corporate & Housing Services

1. Purpose of Report

- 1.1 The purpose of this report is to advise Council of decisions taken in respect of contracts awarded with a value of more than £500,000 in line with Contract Standing Order 6.2(iii) during the period 1st August 2016 to 31st October 2016. Details of the contracts are attached at Appendix 1.

Recommendation

- 2.1 Council is asked to note in accordance with Contract Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.

.....
Director of Corporate & Housing Services

Author – William McQuillan, Procurement & Performance Manager 01324 590810,
william.mcquillan@falkirk.gov.uk

Date: 8th November 2016

Contract Award List
Contracts Over £500,000

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 89 residential properties at various addresses, Grangemouth. (Award List sent to Executive Members 18/08/2016)	GRA-7703	Construction period is 24 weeks, with an anticipated start date during September 2016.	£1,208,467.71	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	1	Corporate & Housing Services The Forum Callendar Business Park Falkirk FK1 1XR

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Term Maintenance Contract for Gas & Mechanical Services including Controls to Falkirk Council Non-Housing Properties. (Award List sent to Executive Members 18/08/2016)	TMC-7588	3 year Term Contract with an anticipated start date of 1 st September 2016 and completion 31 st March 2019.	£1,395,926.77	This contract is for the service / maintenance and repair of the gas and mechanical plant and heating systems to the council's non-housing properties. Costs for this work are met out of the respective Service statutory maintenance and general repair budgets.	5	Richard Irvin & Sons Ltd, t/a Richard Irvin Energy Solutions, Irvin House, Hareness Road, Aberdeen, AB12 3LE.

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 74 residential properties at various addresses, Polmont & Redding Area (Award List sent to Executive Members 18/08/2016)	GRA-7597	Construction period is 26 weeks, with an anticipated start date during September 2016.	£836,953.37	This contract forms part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	4	Keepmoat Regeneration Ltd 3-5 Cambuslang Way Glasgow G32 8ND

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillian Ext. 0810	Electrical Installation Condition Reports and Subsequent Repairs to Occupied and Void Falkirk Council Housing Properties. (Award List sent to Executive Members 18/08/2016)	CNS/224/16	1 st October 2016 until 30 th September 2020	£9,200,000	Saving of approximately £915,000 per annum (40%) against current contracted rates. Community Benefits in the Framework requires the 1 st placed contractor to provide one Modern Apprentice within 4 months from award of contract and up to 8 further Modern Apprenticeship opportunities and multiple training or work experience opportunities will be delivered over the whole contract term.	5	3 Individual Companies, see Appendix A

Falkirk Council

**Appointment to a Framework Agreement for Electrical Installation Condition Reports and
Subsequent Repairs to Occupied and Void Falkirk Council Housing Properties
(C/N: CNS/224/16)**

Period: 1st October 2016 to 30th September 2020

Supplier	Location	Rank Order
AC Gold Electrical Services Ltd	Stirling	1 st
T K Murray Electrical Limited	Glasgow	2 nd
Jordan Electrics Limited	Wishaw	3 rd

Estimated Annual Value £2,300,000

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillan Ext. 0810	Asbestos Surveying, Testing and Removal Services to Falkirk Council Housing Properties. (Award List sent to Executive Members 18/08/2016)	CNS/182/16	1 st October 2016 until 30 th September 2020	£1,100,000	Saving of approximately £50,000 per annum (16%) against current contracted rates, based on the 1 st ranked supplier offer to Lot 1 and 1 st ranked supplier offer to Lot 2. Community Benefits in the Framework requires 1 st placed contractor within each Lot to provide one Modern Apprentice within 4 months from award. Further Modern Apprenticeships shall be provided by all other contractors on the framework where contractor cumulative spend reaches £500,000. All contractors where cumulative spend is above £100,000 and below £500,000 will be required to provide at least one training or work experience opportunity per annum.	13	9 Individual Companies, see Appendix B

Falkirk Council

**Appointment to a Framework Agreement for Surveying, Testing and Removal
Services to Falkirk Council Housing Properties (C/N: CNS/182/16)**

Period: 1st October 2016 to 30th September 2020

Description	Supplier	Location	Rank Order
Lot 1: Asbestos Survey, Testing and Analysis	Life Environmental Services Ltd	Glasgow	1 st
	Enviraz Surveys Limited	Glasgow	2 nd
	Askams Compliance Services Ltd	Livingston	3 rd
	Exova (UK) Ltd	Newbridge	4 th
	Shield On-Site Services Ltd	East Kilbride	5 th

Estimated Lot 1 Annual Value £137,000

Description	Supplier	Location	Rank Order
Lot 2: Asbestos Removal	Aspects Contracts Ltd	East Kilbride	1 st
	Enviraz (Scotland) Ltd	Glasgow	2 nd
	Clarkes Environmental Ltd	Glasgow	3 rd
	Chamic Industrial Services Limited	Edinburgh	4 th

Estimated Lot 2 Annual Value £138,000

Estimated Annual Value across both Lots £275,000

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Baird Ext 0437	<p>The agreement is for the treatment of recyclable and residual municipal waste, originating from households, council waste recycling centres and commercial premises. Falkirk Council will seek to deliver Waste material to a service provider's treatment facility. The framework is in line with the aspiration defined in Excel's Waste and Resource Management Procurement Strategy 2013-16.</p> <p>(Award List sent to Executive Members 25/08/2016)</p>	SXL 14/13 (Lot 1)	1 st October 2016 to 30 th September 2017 (with the option to extend for a further twelve months)	£7,470,000	The contract was formed following a direct call off under the auspices of the Scotland Excel framework - SXL 14/13	N/A – Direct Call Off	Avondale Environmental Ltd, Avondale Quarry, Polmont, Falkirk, FK2 0YJ

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 43 residential properties at various addresses, Camelon. (Award List sent to Executive Members 01/09/2016)	CAM-7593	Construction period is 24 weeks, with an anticipated start date during October 2016	£609,278.00	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	1	Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk, FK1 1XR
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 92 residential properties at various addresses, Bonnybridge. (Award List sent to Executive Members 23/09/2016)	BON-7700	Construction period is 24 weeks, with an anticipated start date during November 2016.	£1,378,355.43	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	1	Corporate & Housing Services The Forum Callendar Business Park Falkirk FK1 1XR

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading work comprising reroofing and roughcasting work to 96 residential properties at various addresses, Bonnybridge (Award List sent to Executive Members 13/10/2016)	BON-7704	Construction period is 30 weeks, with an anticipated start date during November 2016.	£1,164,574.92	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	1	Corporate & Housing Services, The Forum Callendar Business Park Falkirk FK1 1XR
Corporate & Housing Services William McQuillan Ext: 0810	Participation in the Scottish Government contract for the Supply of Stationery and General Office Products. (Award List sent to Executive Members 13/10/2016)	SP-14-009	1 st November 2016 to 31 st May 2019 with the option of a 12 month extension	£1,000,000	The contract will deliver an annual saving of £20,000 when compared to current costs.	N/A	Lyreco UK Ltd Deer Park Court Donnington Wood Telford Shropshire TF2 7NB

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Proposed New Build Social Housing at Haugh Street, Langlees, Falkirk. (Award List sent to Executive Members 20/10/2016)	FAL-7491	Construction period is 46 weeks, with an anticipated start date during January 2016.	£1,167,983.65	This contract is for the demolition of the existing social club building and the construction of 2 blocks of 4 flats, forming part of the new build housing element of the 2016-19 Housing Investment Programme.	6	Hadden Construction Ltd. 1 Maidenplain Place, Arberuthven. Perthshire.

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing and external render to 98 residential properties at various addresses, Brightons. (Award List sent to Executive Members 27/10/2016)	BRT-7702	Construction period is 24 weeks, with an anticipated start date during December 2016.	£954,604.56	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2016-19 Housing Investment Programme.	1	Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk, FK1 1XR
Corporate & Housing Services William McQuillan Ext 0810	Provision of Postal Services (Award List sent to Executive Members 27/10/2016)	SP-15-14	01/11/16 – 30/09/19 with the option to extend to 30/09/20	£1,800,000	National Agreement awarded by Scottish Procurement available for use by all Scottish public bodies. Savings, based on current rates, estimated at £45,000 per annum	N/A	Royal Mail Group Ltd, 100 Victoria Embankment, London, EC4Y 0HQ

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillan Ext 0810	Survey And Supply Of Kitchen Units To Falkirk Council Housing Properties (Award List sent to Executive Members 27/10/2016)	CHS/235/16	01/01/17 – 31/12/19 with the option to extend to 31/12/20	£2,100,000	1 Modern Apprentice will be employed throughout the term of the contract. City Building (Contracts)LLP is a supported business providing employment to disabled and disadvantaged people.	5	City Building (Contracts)LLP, 350 Darnick Street, Springburn, Glasgow, G21 4BS
Corporate & Housing Services William McQuillan Ext 0810	Delivery, Supply and Installation of Domestic Furniture & Furnishings including White Goods (Award List sent to Executive Members 27/10/2016)	SXL/0815	01/11/16 – 31/10/18 with the option to extend to 31/10/20	£4,000,000	Predominantly used by Scottish Welfare Fund Team	11	See Appendix C

Falkirk Council

Scotland Excel Contract Participation

Supply, Delivery and Installation of Domestic Furniture
Including White Goods*1st November 2016 to 30th September 2018 with the option to extend to 30th September 2020*

Company	Postal Town
Lot 1 – New Furniture	
First Furnishing Ltd	Broxburn
The Furnishing Service Ltd	East Kilbride
CF Services Ltd	East Kilbride
New Two Ltd	Glasgow

Company	Postal Town
Lot 2 – Reuse Furniture	
Community Resource Network Scotland (CRNS)	Stirling
Spruce Carpets Ltd	Glasgow

Falkirk Council

Title: **Acceptance of Contracts Below £50,000**
110660/10 Ford Road FB - Replacement, IC0174

Meeting: **Information Bulletin**

Date: **07 December 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 5 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of 110660/10 Ford Road FB - Replacement, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 2 quotations were received by the due date of 04 November 2016 and opened at 12.00pm on 04 November 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £39,486.00 to £45,540.44.
- 2.3 The works can be funded from the 2016/17 Bridge Capital Budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Murdoch Mackenzie Construction Limited, Coursington Road, Motherwell, North Lanarkshire, ML1 1NR for the sum of £39,486.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Murdoch Mackenzie Construction Limited, Coursington Road, Motherwell, North Lanarkshire, ML1 1NR for the sum of £39,486.00 in respect of 110660/10 Ford Road FB – Replacement.

Director of Development Services

Author – Michael Walker, Road & Bridge Design Technician – 01324 504845,
michael.walker@falkirk.gov.uk
Date: 07/11/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Engineer's Report on Quotations

Title: Acceptance of Contracts Below £50,000
A904 Avon Bridge Works
IC0169

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 3 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of the A904 Avon Bridge Works, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of Tuesday 16 August 2016 and opened at 12.00 noon on 16 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £27,500.00 to £43,000.00.
- 2.3 The works can be funded from the 2016/17 Bridge Assessment and Strengthening Capital Budget.
- 2.4 Following the evaluation of quotation, it was considered best value for the Council to accept the quotation from Geckotech Solutions Ltd, Unit 5 West Shore Road Trading Estate, West Shore Road, Edinburgh EH5 1QF, for the sum of £27,500.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Geckotech Solutions Ltd, Unit 5 West Shore Road Trading Estate, West Shore Road, Edinburgh EH5 1QF, for the sum of £27,500.00 in respect of the A904 Avon Bridge Works.

pp

Director of Development Services

**Author – James McLean, Engineering Design – 01324 504827,
james.mclean@falkirk.gov.uk
Date: 06/09/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: Acceptance of Contracts Below £50,000:
Ad-hoc Arrangement For Collection & Processing of Co-Mingled Dry Recyclate

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 6 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to the ad-hoc framework arrangement for collection & processing of co-mingled dry recyclate (CDR) from the councils blue bin collection.
- 1.2 The Council operates a materials recycling facility for CDR and it was recognised that on occasion there may be a requirement for the CDR material to be taken directly from the facility un-separated due to operational requirements e.g. plant maintenance or breakdown.

2. Quotations Received

- 2.1 3 quotations were received by the due date of 23 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted prices ranged from £46.26 to £75 per tonne (collected by contractor).
- 2.3 The funding for this project is contained within waste collection budget heading.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to utilise William Tracey Limited as the first supplier on the framework at £46.26 per tonne amounting to approximately 1,050 tonnes to the value of £49,000.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted to utilise William Tracey Limited as the first supplier on the framework for approximately £49,000 in respect of the ad-hoc arrangement for collection & processing of co-mingled dry recyclate.

pp Director of Development Services

Author – Ross Fenwick – 01324 590434, ross.fenwick@falkirk.gov.uk
Date: 2 September 2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: Acceptance of Quotation Under £50,000 In Value
Contract for Appraisal Of S.E. Ducts And Compatibility With
Condensing Boiler at Tower Blocks (FAPR-7716)
Meeting: Information Bulletin
Date: 7th December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of consulting mechanical and electrical engineering services for the proposed appraisal of s e ducts and compatibility with condensing boilers at tower blocks, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 23rd September 2016 and opened at 4.25pm on the 23rd September 2016, in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £3,808.00 to £8,495.00.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Harley Haddow (Glasgow) Ltd., in the sum of £3808.00.
- 2.4 The quotation can be contained within the block expenditure figure for housing investment, identified in the Housing Investment 3 Year Programme 2016/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Harley Haddow (Glasgow) Ltd., in the sum of £3,808.00 in respect of consulting mechanical and electrical engineering services for the proposed appraisal of s e ducts and compatibility with condensing boilers at tower blocks.

pp Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk

Date: 29/09/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation Report

Title: Acceptance of Quotation Under £50,000 in Value
Contract for Proposed Alterations to Reception Area at
Camelon Social Work Office, Glasgow Road, Falkirk
(FAL-7671)

Meeting: Information Bulletin

Date: 7th December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of proposed alterations to reception area at Camelon social work office, Glasgow Road, Falkirk, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date and opened at 2.25pm on 27th September 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £14,915.25 to £21,131.96.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Zanart Ltd., 24A Whitehouse Road, Springkerse Industrial Estate, Stirling, in the sum of £14,915.25.
- 2.4 The quotation can be contained within the block expenditure figure for Social Work property, identified in the General Services Capital Programme 2016/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Zanart Ltd., 24A Whitehouse Road, Springkerse Industrial Estate, Stirling, in the sum of £14,915.25 in respect of proposed alterations to reception area at Camelon social work office, Glasgow Road, Falkirk.

pp

Director of Development Services

**Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk**

Date: 01/11/2016

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
Contract for proposed preliminary drainage works for new
build housing development at Duke Street, Denny.
(DEN-7499)
Meeting: Information Bulletin
Date: 7th December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Service's benchmark procedure, a single quotation was invited from Development Services Roads Maintenance Team for the contract in respect of preliminary drainage works for new build housing development at Duke Street, Denny. (DEN-7499)
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Quotations Received

- 2.1 One quotation was received by the due date of 21/09/2016 and opened at 2.25pm on 21/09/2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked amount was compared with bill of quantity rates for work of a similar nature, priced in competition viz, new build social housing at Main Street, Stenhousemuir (STE-6689) accepted in November 2015. Allowing adjustment for inflation etc. the quoted price compared favourably with the rates within the benchmark contract.
- 2.3 Following evaluation, it was considered best value for the Council to accept the quotation from Development Services Roads Maintenance Team in the sum of £19,876.51
- 2.4 The quotation can be contained within the block expenditure figure for new build social housing, identified in the Housing Investment 3 Year Programme 2016/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Development Services Roads Maintenance Team in the sum of £19,876.51 in respect of preliminary drainage works for new build housing development at Duke Street, Denny. (DEN-7499)

pp Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk

Date: 21/09/2016

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation report

Title: Acceptance of Quotation under £50,000 in Value
Contract for proposed refurbishment of Female Changing at
Grangemouth Sports Complex (GRA-7677)
Meeting: Information Bulletin
Date: 7th December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of female changing area at Grangemouth Sports Complex, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Four quotations were received by the due date of 21st October 2016 and opened at 2:45pm on 21st October 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £76,577.95 to £99,974.28.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd, The Whins, Alloa, Clackmannanshire, FK10 3TA for the sum of £76,577.95.
- 2.4 The quotation can be contained within within the Community Trust Capital budget for 2016 to 2017.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd, The Whins, Alloa, Clackmannanshire, FK10 3TA for the sum of £76,577.95 in respect of the proposed refurbishment of female changing area at Grangemouth Sports Complex.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 25/10/16

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation Report

Title: Acceptance of Quotation under £50,000 in Value
Contract for Refurbishment of Void Property at 12
Roughlands Crescent, Carronshore (CAR-7720)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of refurbishment of void property at 12 Roughlands Crescent, Carronshore, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Four quotations were received by the due date of 21 October 2016 and opened 2.30pm on that date in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £36,949.50 to £54,572.56.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Zanart Ltd, 24A Whitehouse Road, Stirling in the sum of £36,949.50.
- 2.4 The quotation can be contained within the Housing Revenue budget

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Zanart Ltd, 24A Whitehouse Road, Stirling in the sum of £36,949.50 in respect of refurbishment of void property at 12 Roughlands Crescent, Carronshore.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 09/11/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation Under £50,000 in Value Contract for Proposed Repairs to Existing Stone Boundary Wall at Denny Townhouse, Denny (DEN-7734)
Meeting: Information Bulletin
Date: 7th December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of (contract details), in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 3rd October 2016 and opened at 2.35pm on 4th October 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quotation prices ranged from £14,196.00 to £16,905.00.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd, The Whins, Alloa, in the sum of £14,196.00.
- 2.4 The quotation can be contained within the block expenditure figure for social work property, identified in the General Services Capital Programme 2016/2018.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd., The Whins, Alloa, in the sum of £14,196.00 in respect of proposed repairs to stone boundary wall at Denny Townhouse, Denny.

pp

Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020, paul.noble@falkirk.gov.uk

Date: 05/10/2016

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
Contract for Restoration of Fire Damaged Property at 5
Craigend Drive, Maddiston (MAD-7711)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of restoration of fire damaged property at 5 Craigend Drive, Maddiston, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Three quotations were received by the due date of 21 October 2016 and opened 2.30pm on the same date in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £31,991.40 to £36,331.31.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Zanart Ltd, 24A Whitehouse Road, Stirling in the sum of £31,991.40.
- 2.4 The quotation can be contained within the Housing Revenue budget

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Zanart Ltd, 24A Whitehouse Road, Stirling in the sum of £31,991.40 in respect of restoration of fire damaged property at 5 Craigend Drive, Maddiston.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 09/11/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Quotation under £50,000 in Value
Contract for Upgrade Fire Alarm at Carronbank House,
Denny (DEN-7724)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of fire alarm system at Carronbank House, Denny, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 One quotation was received by the due date of 18 August 2016 and opened at 2.10pm on 23 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation price was £14,379.75.
- 2.3 Following the evaluation of the quotation it compared favourably with recent competitively priced works, it was considered best value for the Council to accept the quotation from Rapid Fire and Security Ltd. in the sum of £14,379.75.
- 2.4 The quotation can be contained within the block expenditure figure for Childrens Services General Repairs 2016/17.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Rapid Fire and Security Ltd., 8 Eagle Street, Craighall Business Park, Glasgow, in the sum of £14,379.75 in respect of fire alarms at Carronbank House, Denny.

pp Director of Development Services

Date: 29/08/2016

APPENDICES

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation Report

Title: Acceptance of Quotation under £50,000 in Value
Contract for Warm Air Heaters at Grangemouth
Museum Workshop (GRA-7727)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Warm Air Heaters at Grangemouth Museum Workshops, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 Two quotations were received by the due date of 22nd August 2016 and opened at 2.10pm on 23 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The quotation prices ranged from £21,115.05 to £22,640.27.
- 2.3 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from A.Tech Heating Ltd., 26 Deerdynes View, Westfield Ind. Area, Cumbernauld in the sum of £21,115.05.
- 2.4 The quotation can be contained within the block expenditure figure for Trust Buildings, General Repairs 2016/2017.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by A.Tech Heating Ltd., 26 Deerdynes View, Westfield Ind. Area, Cumbernauld, in the sum of £21,115.05 in respect of Warm Air Heating at Grangemouth Museum Workshops.

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 29/08/2016

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Quotation Report**

Title: Acceptance of Contracts Below £50,000:
Delivery of Waste and Recycling Containers and Sacks
November 2016 to March 2017

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 5 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to waste and recycling container and sack deliveries within the Falkirk area to domestic and trade properties.
- 1.2 Waste and recycling container and sack deliveries are carried out within the Falkirk Council area on a daily basis, normally this function is carried out by Falkirk Council's waste collection service. An alternative to the standard collection provider was a requirement for business continuity and service delivery until 31 March 2017.

2. Quotations Received

- 2.1 2 quotations were received by the due date of 20 October 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted prices were Recyclean Ltd at £4,200 per calendar month covering a maximum of 2500 bin delivery requests with £3.00 per roll of sacks. FCC Environmental (UK) Limited at £9,400 per calendar month covering the average 1100 monthly lines.
- 2.3 The funding for this project is contained within waste collection budget heading.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to accept the quotation from Recyclean Limited with quoted price of £4,200.00 per calendar month amounting to approximately £21,000.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Recyclean Limited for the sum of approximately £21,000 in respect of the delivery requirements for waste and recycling containers and sacks until March 2017.

Author – Derek McCathie – 01324 590423, derek.mccathie@falkirk.gov.uk
Date: 21 October 2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

**Title: Acceptance of Contracts Below £50,000:
Development Works**

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 4 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to the preparatory development works at Roughmute depot.
- 1.2 The Council operates a materials recycling facility (MRF) for co-mingled dry recyclate at Roughmute. An area has been identified to help facilitate associated operations with the MRF and these development works are making the area suitable for use.

2. Quotations Received

- 2.1 2 quotations were received by the due date of 31 October 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted prices were £44,935 and £63,685.58.
- 2.3 The funding for this project is contained within capital budget heading for development works at the site.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to accept the quotation from William Shanks Construction with quoted price of £44,935.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by William Shanks Construction for the sum of £44,935 in respect of development works at the Roughmute depot.

pp Director of Development Services

**Author – Ross Fenwick – 01324 590434, ross.fenwick@falkirk.gov.uk
Date: 4 November 2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: Acceptance of Contracts Below £50,000
Falkirk Tourist Signs (Installation) – Phase 2 Non-motorway
Signs (IH0061)

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Services Benchmark procedure, Falkirk Council Roads Services were invited to submit a tender for the contract in respect of the Falkirk Tourist Signs (Installation) – Phase 2 Non-motorway Signs.

2. Tenders Received

- 2.1 In advance of requesting a quotation a detailed estimate was prepared based upon similar and recent competitively tendered contracts.
- 2.2 Being satisfied that pursuing a single quotation from Falkirk Council Roads Services was in the best interests of the Council, a quotation was invited from Falkirk Council Roads Services, all in accordance with Contract Standing Order 5.1 (b) and 8.4.
- 2.3 A single quotation was received from Falkirk Council Roads Services by the due date of 12 August 2016 and opened on 15 August 2016.
- 2.4 The checked price was £34,571.01.
- 2.5 The works can be funded from the 2016/17 Economic Development revenue budget.
- 2.6 In line with the Council's Policy on best value, the quotation submitted by Falkirk Council Roads Services having been benchmarked using financial, technical and other quantitative and qualitative indicators against work of a similar nature which had been subjected to competition was considered to demonstrate best value in terms of all relevant criteria.

3. Action Taken

- 3.1 Members note that in accordance with Standing Order 6.2 (i), I have accepted the quotation submitted by Falkirk Council Roads Services for the sum of £34,571.01 in respect of the Falkirk Tourist Signs (Installation) – Phase 2 Non-motorway Signs.

**Author – Stephen Beales, Roads Design Co-ordinator – 01324 504824,
stephen.beales@falkirk.gov.uk
Date: 13/10/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Engineer's Report on Quotations

Title: Acceptance of Contracts Below £50,000
Kinneil Kerse Landfill Restoration – Japanese Knotweed
Treatment (IS0028)

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 4 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Kinneil Kerse Landfill Restoration – Japanese Knotweed Treatment, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 3 quotations were received by the due date of 15 July 2016 and opened in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £13,250.00 to £26,500.00.
- 2.3 The works can be funded from the 2016/17 capital budget for Kinneil Kerse Restoration.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Kleerkut Ltd, Moat House, Hawksland, Lesmahagow, Lanarkshire, ML11 9PY for the sum of £13,250.00.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Kleerkut Ltd, Moat House, Hawksland, Lesmahagow, Lanarkshire, ML11 9PY for the sum of £13,250.00 in respect of Kinneil Kerse Landfill Restoration – Japanese Knotweed Treatment.

Director of Development Services

Author – Greg Pender, Engineering Design Manager – 01324 504827,
greg.pender@falkirk.gov.uk
Date: 15/9/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: Acceptance of Contracts Below £50,000:
Provision of the Processing of Cardboard from the Councils
Recycling Centres

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 7 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to the provision of processing cardboard from the Councils Recycling Centres for a 6 month period from 1 September 2016 to 28 February 2017.

2. Quotations Received

- 2.1 3 quotations were received by the due date of 23 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted rebate prices ranged from £42.50 to £61 per tonne (collected by contractor) and £70 to £74.50 per tonne (delivered by Council) and linked to minimum load requirements.
- 2.3 The funding for this project is contained within waste disposal budget heading.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to accept the quotation from Smurfit Kappa with quoted price of £56 per tonne rebate (collected) with minimum load of 3 tonnes amounting to approximately £28,000.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Smurfit Kappa for the rebate of approximately £28,000 in respect of the provision of processing cardboard from the Councils Recycling Centres until February 2017.

pp Director of Development Services

Author – Ross Fenwick – 01324 590434, ross.fenwick@falkirk.gov.uk
Date: 30 August 2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: **Acceptance of Contracts Below £50,000:
Provision of the Processing of Scrap Metal from the
Councils Recycling Centres**

Meeting: **Information Bulletin**

Date: **7 December 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 6 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to the provision of processing cardboard from the Councils Recycling Centres for a 6 month period from 1 September 2016 to 28 February 2017.

2. Quotations Received

- 2.1 4 quotations were received by the due date of 23 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted rebate prices ranged from £50 to £90 per tonne (collected by contractor) and £60 to £100 per tonne (delivered by Council).
- 2.3 The funding for this project is contained within waste disposal budget heading.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to accept the quotation from Dalton Metals Recycling with quoted price of £90 per tonne rebate (collected) amounting to approximately £45,000.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Dalton Metals Recycling for the rebate of approximately £45,000 in respect of the provision of processing scrap metals from the Councils Recycling Centres until February 2017.

pp Director of Development Services

Author – Ross Fenwick – 01324 590434, ross.fenwick@falkirk.gov.uk

Date: 30 August 2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: **Acceptance of Contracts Below £50,000:
Supply of White Refuse Sacks**

Meeting: **Information Bulletin**

Date: **7 December 2016**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 4 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in accordance with Standing Order 8.4 relating to the supply of white refuse sacks in relation to the absorbent hygiene product collection service.

2. Quotations Received

- 2.1 4 quotations were received by the due date of 24 August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked quoted prices ranged from £45 per unit to £68.30 per unit (one unit equates to 1,000 sacks).
- 2.3 The funding for this project is contained within waste collection budget heading.
- 2.4 Following the evaluation of quotations, it was considered Best Value for the Council to accept the quotation from Gelpack Excelsior Ltd with quoted price of £45 per unit (amounting to approximately £40,000 for a 7 year supply).

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Gelpack Excelsior Ltd for the quoted price of £45 per unit (of 1,000) in respect of the supply of white refuse sacks.

pp Director of Development Services

Author – Ross Fenwick – 01324 590434, ross.fenwick@falkirk.gov.uk

Date: 31 August 2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**

Title: Acceptance Of Call Off Under £250,000 In Value
Contract For Gas Central Heating Installations at Various
Housing Properties (VAR-7660B)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with the framework agreement VAR 7660, advised to the Executive on 3 March 2016, a call-off request ref VAR 7660B was submitted to the first placed framework contractor, McTear Contracts Limited, Wishaw.

2. Call Off Value

- 2.1 The call-off for 81 gas installations was issued to McTear Contracts Limited, Wishaw, with the price being established from the framework agreement of £237,829.13
- 2.2 The call off can be contained within the block expenditure figure for energy efficiency, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.3 I have entered into a contract with that party, all in accordance with Standing Order 6.2(i) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(i), I have accepted the call off submitted by McTear Contracts Limited, Unit 12 Canyon Road, Netherton Industrial Estate, Wishaw ML2 0EG in the sum of £237,829.13 in respect of gas central heating installations at various housing properties.**

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 14/09/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Call Off documents
- Call Off Report

List of Addresses

Camelon	47	Carmuir Avenue
Camelon	11	Mariner Street
Camelon	17	Mariner Street
Camelon	5	Wilson Drive
Tamfourhill	3	Arran Terrace
Tamfourhill	5	Arran Terrace
Tamfourhill	1	Brodict Place
Tamfourhill	31	Brodict Place
Tamfourhill	34	Brodict Place
Tamfourhill	50	Carradale Avenue
Banknock	2	Bankier Terrace
Banknock	3	Bankier Terrace
Banknock	4	Bankier Terrace
Banknock	5	Bankier Terrace
Banknock	6	Bankier Terrace
Banknock	8	Bankier Terrace
Banknock	9	Bankier Terrace
Banknock	10	Bankier Terrace
Banknock	11	Bankier Terrace
Banknock	13	Bankier Terrace
Banknock	21	Bankier Terrace
Banknock	22	Bankier Terrace
Banknock	25	Bankier Terrace
Banknock	27	Bankier Terrace
Banknock	31	Bankier Terrace
Banknock	44	Bankier Terrace
Banknock	52	Bankier Terrace
Banknock	6	Hollandbush Crescent
Banknock	8	Hollandbush Crescent
Banknock	18	Hollandbush Crescent
Bonnybridge	10	Ashley Street
Bonnybridge	1	Woodburn Crescent
Bonnybridge	7	Woodburn Crescent
Bonnybridge	11	Woodburn Crescent
Bonnybridge	15	Woodburn Crescent
Bonnybridge	27	Woodburn Crescent
Bonnybridge	41	Woodburn Crescent
Bonnybridge	43	Woodburn Crescent
Bonnybridge	45	Woodburn Crescent
Bonnybridge	47	Woodburn Crescent
Bonnybridge	49	Woodburn Crescent
Bonnybridge	53	Woodburn Crescent
Bonnybridge	54	Woodburn Crescent
Bonnybridge	57	Woodburn Crescent
Bonnybridge	59	Woodburn Crescent
Bonnybridge	72	Woodburn Crescent
Bonnybridge	73	Woodburn Crescent

Bonnybridge	89	Woodburn Crescent
Bonnybridge	93	Woodburn Crescent
Bonnybridge	101	Woodburn Crescent
Bonnybridge	103	Woodburn Crescent
Bonnybridge	113	Woodburn Crescent
Bonnybridge	115	Woodburn Crescent
Bonnybridge	127	Woodburn Crescent
Denny	3	Castle Terrace
Denny	48	Little Denny Rd
Denny	50	Little Denny Rd
Denny	78	Little Denny Rd
Denny	24	Shanks Avnue
Denny	13	West Boreland Road
Dennyloanhead	10	Hayfield Terrace
Airth	3	The Wilderness
Carronshore	132	Carronshore Road
Carronshore	6	Church Street
Carronshore	12	Roughlands Crescent
Larbert	111	Broomage Crescent
Stenhousemuir	5	Akarit Road
Stenhousemuir	101	Alloa Road
Stenhousemuir	1	Lamond View
Stenhousemuir	8	Lamond View
Stenhousemuir	15	Lamond View
Stenhousemuir	76	Lamond View
Stenhousemuir	90	Lamond View
Stenhousemuir	92	Lamond View
Stenhousemuir	1	McLaren Court
Stenhousemuir	9	McLaren Court
Stenhousemuir	14	McLaren Court
Stenhousemuir	1	Waverly Road
Stenhousemuir	2	Waverly Road
Stenhousemuir	3	Waverly Road
Stenhousemuir	8	Waverly Road

Subject: Acceptance of tenders up to £250,000 in value – for the Provision of Screening, Crushing & Recycling of Inert Material
(C/N: DEV/067/16b)

Meeting: Information Bulletin

Date: 7th December 2016

Author: Director of Development Services

1. Introduction

- 1.1 A tender for the Provision of Screening, Crushing & Recycling of Inert Material was advertised through the Public Contracts Scotland Portal as an open tender. Subsequently 10 companies expressed an interest in tendering.
- 1.2 The Framework will commence 16th November 2016, running for 48 months until 15th November 2020.

2. Tenders Received

- 2.1 A total of 4 tenders were received by the due date 1st September 2016 and opened in accordance with Standing Order 11.2 relating to contracts.

- 2.2 The check tendered prices per lot ranged from:

Lot 1 – Delivery of material from Roughmute Depot: £4,720 to £10,475
Lot 2 – Delivery of material from Kinneil Depot: £3,607 to £7,931
Lot 3 – Delivery of material from Municipal Buildings: £29,195 to £66,437
Lot 4 – Collection of material from Roughmute Depot: £6,112 to £22,940
Lot 5 – Collection of material from Kinneil Depot: £6,112 to £16,502

- 2.3 Following a detailed evaluation, a total of 4 tenders were selected as offering best value across the 4 lots identified above. The selected tenders are detailed in Appendix A. The framework has an estimated annual value of £50,000 (£200,000 over the 48 month period of the framework agreement).

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I accepted the tenders submitted as detailed in Appendix A, with an approximate total contract value of £200,000 in respect of the Provision of Screening, Crushing & Recycling of Inert Material as part of a Framework Agreement.**

pp

.....

Director of Development Services

Date: 15th November 2016

Contact Name: Chris Gannon

Ext: 0821

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Appendix A

Falkirk Council

Appointment to framework agreement for the Provision of Screening, Crushing & Recycling of Inert Material (C/N: DEV/067/16b)

Period: 1st November 2016 to 31st October 2020

Description	Suppliers	Location
Lot 1 – Delivery of material from Roughmute Depot	Eagle Recycling (UK) Ltd (1 st) Central Demolition Ltd (2 nd) David Morton (Larbert) Ltd (3 rd) Scot Heating Ltd (4 th)	Denny Bonnybridge Falkirk Broxburn
Lot 2 – Delivery of material from Kinneil Depot	Eagle Recycling (UK) Ltd (1 st) Central Demolition Ltd (2 nd) Scot Heating Ltd (3 rd) David Morton (Larbert) Ltd (4 th)	Denny Bonnybridge Broxburn Falkirk
Lot 3 – Delivery of material from Roads Services Sites	Eagle Recycling (UK) Ltd (1 st) Central Demolition Ltd (2 nd) David Morton (Larbert) Ltd (3 rd) Scot Heating Ltd (4 th)	Denny Bonnybridge Falkirk Broxburn
Lot 4 – Collection of material from Roughmute Depot	Central Demolition Ltd (1 st) Eagle Recycling (UK) Ltd (2 nd) David Morton (Larbert) Ltd (3 rd) Scot Heating Ltd (4 th)	Bonnybridge Denny Falkirk Broxburn
Lot 5 – Collection of material from Kinneil Depot	Central Demolition Ltd (1 st) Eagle Recycling (UK) Ltd (2 nd) David Morton (Larbert) Ltd (3 rd) Scot Heating Ltd (4 th)	Bonnybridge Denny Falkirk Broxburn

Estimated Annual Value £50,000

Subject: Acceptance of Tenders upto £250,000 in value – for the Provision of a Weather Forecasting Service on behalf of the Falkirk, Stirling and Clackmannanshire Councils Consortium (DEV/070/16)

Meeting: Information Bulletin

Date: 7th December 2016

Author: Director of Development Services

1. Introduction

- 1.1 A tender for the Provision of a weather forecasting service was advertised through the Public Contracts Scotland Portal as an open tender on 28th June 2016. Subsequently 2 companies expressed an interest in tendering.
- 1.2 The contract commenced on 30th September 2016 running for 2 years until 29th September 2018 with an option to extend for 2 x 12 month periods without the need to call for further competition. The contract is for the Roads Service within Development Services.

2. Tenders Received

- 2.1 A total of 2 tenders were received by the due date of 9th August and opened in accordance with Standing Order 11.5 relating to contracts.
- 2.2 The checked tendered prices for the 2 tenders ranged from £17,000.00 to £20,924.00 per annum.
- 2.3 Following a detailed evaluation, the most economically advantageous tender received was from MetDesk Ltd, Buckinghamshire, for the sum of £17,000.00, giving a potential total contract value of £68,000 offered best value for the Council.
- 2.4 The contract has an estimated annual value of £17,000 and £68,000 over the potential 48 month period of the Framework. This represents an annual saving of approximately £9,500 (35%) when compared against current contracted rates.
- 2.5 The funding for this project is contained within the Winter Maintenance for Roads Services 4240124018 budget heading. Reciprocal agreements exist with Stirling and Clackmannanshire Councils to benefit Falkirk Council on projects lead and funded by them which will be of equal value.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i) relating to contracts, I accepted the tender submitted by MetDesk Ltd at a value of £68,000 for the term of the contract, for the provision weather forecasting service on behalf of the Falkirk, Stirling and Clackmannanshire Councils' Consortium.**

pp.....
Director of Development Services

Date: 14th September 2016
Contact Name: Wilson Kemp

Ext: 0777

List of Background Papers

1. * Tender documents
- * Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Subject: Acceptance of Tenders up to £250,000 in Value – Framework Agreement for the Supply of Grounds Maintenance Equipment (C/N: SXL 10/14)

Meeting: Information Bulletin

Date: 7th December 2016

Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Council Grounds Maintenance were looking to initiate an agreement for the supply and delivery of grounds maintenance equipment. Subsequently, four providers on the framework expressed an interest in tendering. A mini-competition was initiated on 7th October 2016 via the Public Contracts Scotland Portal under the terms and conditions of the Framework Agreement for the supply of grounds maintenance equipment (C/N: SXL 10/14).
- 1.2 The providers submitted their tenders through the Public Contracts Scotland Portal, by the due deadline of the 13th October 2016.

2. Tenders Received

- 2.1 As noted above, three submissions were received by the due date of 13th October 2016 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 The checked tendered price prices ranged from £35,213 to £40,180 for a set programme of work.
- 2.3 Following evaluation of all tenders, the submission from Fraser C Robb Limited, Drymen, with the contract value of £35,213, was considered to offer best value for the Council.
- 2.4 The funding for this contract is contained within the Grounds Maintenance budget heading.

3 Action Taken

- 3.1 The response submitted by Fraser C Robb Limited, Drymen, at £35,213, was accepted in respect of the supply of grounds maintenance equipment to Falkirk Council.**

pp

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Director of Development Services

Date: 15th November 2016

Contact Name: Chris Gannon

Ext: 0821

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

Title: Acceptance of Contracts Over £350,000
Falkirk High Station Car Park – Slamannan Road. (IA0055)

Meeting: Information Bulletin

Date: 7 December 2016

Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for Falkirk High Station Car Park – Slamannan Road was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, 7 companies were subsequently invited to tender.

2. Tenders Received

- 2.1 6 tenders were received by the due date of 4 May 2016 and opened in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked tendered prices ranged from £655,146.59 to £1,034,717.76.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to TAL Civil Engineering Limited, TAL House, Lissie Industrial Estate East, Lissie Road, Lisburn, BT28 2RB for the sum of £655,146.59.
- 2.4 The tender can be funded from the 2016/17 General Capital Programme for Roads and Transport projects (£209,146.59), Network Rail grant (£71,000.00) and Abellio Scotland grant (£375,000.00).
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive Committee of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2 (iii), I have accepted the tender submitted by TAL Civil Engineering Limited, TAL House, Lissie Industrial Estate East, Lissie Road, Lisburn, BT28 2RB for the sum of £655,146.59 in respect of Falkirk High Station Car Park – Slamannan Road.

**Author – Stephen Beales, Roads Design Co-ordinator – 01324 504824,
stephen.beales@falkirk.gov.uk
Date: 20/10/2016**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Tender documents
- Engineer's Report on Quotations

Title: Acceptance Of Call Off Over £250,000 And Under £500,000 In Value
Contract For Gas Central Heating Installations at Various Housing Properties (VAR-7660A)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with the framework agreement VAR 7660, advised to the Executive on 3 March 2016, a call-off request ref VAR 7660A was submitted to the first placed framework contractor, McTear Contracts Limited, Wishaw.

2. Call Off Value

- 2.1 The call-off for 96 gas installations was issued to McTear Contracts Limited, Wishaw, with the price being established from the framework agreement of £260,015.33.
- 2.2 The call off can be contained within the block expenditure figure for energy efficiency, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.3 I consulted with the Chief Governance Officer and I have entered into a contract with that party, all in accordance with Standing Order 6.2(ii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(ii), I have accepted the call off submitted by McTear Contracts Limited, Unit 12 Canyon Road, Netherton Industrial Estate, Wishaw ML2 0EG in the sum of £260,015.33 in respect of gas central heating installations at various housing properties.**

pp Director of Development Services

Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk

Date: 14/09/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Call Off documents**
- **Call Off Report**

List of Addresses

Boness	3C	Grangemouth Road
Boness	125	Grangpans
Boness	3	Little Carriden
Boness	22	Providence Brae
Boness	39	Thirlstane
Falkirk	99	Grangemouth Road
Falkirk	9	Kennard Street
Falkirk	4	Millburn Street
Falkirk	74	Randyford Street
Falkirk	15	Westfield Street
Hallglen	10	Annan Court
Hallglen	2	Dochart Place
Hallglen	26	Dochart Place
Hallglen	28	Dochart Place
Hallglen	43	Dochart Place
Hallglen	43	Dochart Place
Hallglen	101	Dochart Place
Hallglen	107	Dochart Place
Camelon	63	Bantaskine Street
Camelon	3	Blinkbonny Road
Camelon	36	Carmuirs Avenue
Camelon	16	Fairlie Drive
Camelon	30	Fairlie Drive
Camelon	29	Stark Avenue
Bainsford	32	Napier Place
Langlees	24	Affric Drive
Langlees	169	Davids Loan
Langlees	13	Dunning Place
Langlees	19	Dunning Place
Langlees	64	Haugh Street
Bonnybridge	1	Cowan Street
Bonnybridge	5	Cowan Street
Bonnybridge	7	Cowan Street
Bonnybridge	12	Ford Road
Bonnybridge	14	Ford Road
Bonnybridge	1	Laurelbank Avenue
Bonnybridge	15	Laurelbank Avenue
Bonnybridge	13	Park Street
Bonnybridge	5	Peathill Road
Bonnybridge	13	Peathill Road
Bonnybridge	17	Peathill Road
Bonnybridge	5	Peathill Terrace
Bonnybridge	3	Skene Street
Bonnybridge	5	Skene Street
Bonnybridge	9	Skene Street
Bonnybridge	17	Skene Street
Bonnybridge	83	Thornton Avenue

Denny	4	Brewster Place
Denny	8	Brewster Place
Denny	13	Brewster Place
Denny	17	Brewster Place
Denny	19	Brewster Place
Denny	22	Brewster Place
Denny	56	Broad Street
Denny	4	Broadside Place
Denny	54	Dryburgh Avenue
Denny	41	Duke Street
Denny	73	Duke Street
Denny	75	Duke Street
Denny	84	Godfrey Avenue
Denny	42	Gorrie Street
Denny	11	Hunter Gardens
Denny	13	Hunter Gardens
Denny	16	Hunter Gardens
Denny	29	Hunter Gardens
Denny	4	Loney Crescent
Denny	7	Loney Crescent
Denny	13	Loney Crescent
Denny	15	Loney Crescent
Denny	30	Loney Crescent
Denny	6	Nisbet Drive
Denny	13	West Boreland Road
Dunipace	2	Laural Court
Dunipace	189x	Stirling Street
Brightons	9	Pretoria Place
Grangemouth	39	Bowhouse Road
Grangemouth	90	Central Avenue
Grangemouth	13	Croftside Court
Grangemouth	12	Dochart Path
Grangemouth	5	Earn Court
Grangemouth	72	Garry Place
Grangemouth	39	Kenilworth Street
Grangemouth	192	Kersiebank Avenue
Grangemouth	250	Kersiebank Avenue
Grangemouth	176	Lumley Street
Grangemouth	54	Newlands Road
Grangemouth	75	Stevenson Street
Redding	18	Tudor Court
Carronshore	23	Blackmill Crescent
Carronshore	30	Bruce Crescent
Carronshore	23	Roughlands Crescent
Larbert	355	Main Street
Stenhousemuir	103	James Street
Stenhousemuir	30	Kinnaird Drive
Stenhousemuir	12	Ladeside Crescent
Stenhousemuir	38	South View

Title: Acceptance of Tender over £500,000 in Value
Contract for Proposed New Build Social Housing at Haugh
Street, Langlees (FAL-7491)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for new build social housing at Haugh Street, Langlees, Falkirk, was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, six companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Six tenders were received by the due date of 26th September 2016 and opened at 3.05pm on the 26th September 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £1,167,983.65 to £1,358,763.43.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Hadden Construction Ltd., for the sum of £1,167,983.65.
- 2.4 The tender can be contained within the block expenditure figure for new build social housing, identified in the General Services Capital Programme/ Housing Investment 3 Year Programme 2016/2018.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Hadden Construction Ltd., 1 Maidenplain Place, Arberuthven, PH3 1EL, in the sum of £1,167,983.65 in respect of proposed new build social housing at Haugh Street, Langlees, Falkirk.**

pp Director of Development Services

**Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk**

Date: 11/11/2016

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Tender Report**

**Subject: Acceptance of Tenders over £500,000 in value
Contract for Term Maintenance Contract for Gas & Mechanical Services
including Controls at Various Falkirk Council Properties (TMC-7588)**
Meeting: Information Bulletin
Date: 7th December 2016
Author: Director of Development Services

1. Introduction

- 1.1 The contract for the term contract for the servicing and maintenance of gas and mechanical plant and equipment to Falkirk Council non housing properties was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, five companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Five tenders were received by the due date of Tuesday 31st May 2016 and opened at 10.00am on 1st June 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £1,395,926.77 to £1,731,549.62.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Richard Irvin & Sons Ltd, t/a Richard Irvin Energy Solutions for the sum of £1,395,926.77.
- 2.4 The tender can be contained within the respective services Statutory Maintenance Budgets for 2016/17, 2017/18 and 2018/19.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Richard Irvin & Sons Ltd, t/a Richard Irvin Energy Solution, Irvin House, Hareness Road, Aberdeen, AB12 3LE in the sum of £1,395,926.77 in respect of the term contract for the servicing and maintenance of gas and mechanical plant and equipment to Falkirk Council non housing properties.**

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pp Director of Development Services
19/09/2016
Contact Officer: Colin MacRobbie

LIST OF BACKGROUND PAPERS

1. *Tender documents
2. *Tender Report
3. List of Addresses (Optional - for use where the addresses cannot be identified from the contract title)

*Item not for publication on the grounds that it involves the disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

LIST OF ADDRESSES

Childrens Services - CLD Properties

Airth Community Centre, Main Street, Airth
Avonbridge Community Centre, Blackstone Road, Avonbridge
Bainsford Community Hall, Davids Loan, Bainsford
Banknock Community Hall, Kilsyth Road, Banknock
Bonnybridge Community Education Centre & Scout Hall, Bridge Street, Bonnybridge
Bothkennar Community Hall, Newton Avenue, Skinflats
Bowhouse Community Hall, Bowhouse Road, Grangemouth
Brightons Community Hall, Mains Street, Brightons
Broompark Community Hall, Davies Row, Denny
California Community Hall, Main Street, California
Carronshore Community Hall, Main Street, Carronshore
Cowdenhill Community Hall, Grangepans, Bo'ness
Dalgrain Community Hall, Avon Street, Grangemouth
Dawson Centre, Davids Loan, Bainsford
Denny Community Centre, Duke Street, Denny
Ettrick / Dochart Community Hall, Hallglen
Grange Community Centre, Redding Road, Brightons
Grangemouth Community Education Centre, Abbots Road, Grangemouth
Greenpark Community Centre, Greenpark Drive, Polmont
Kersiebank Community Project Ltd, Oxbang Road, Grangemouth
Laurieston Community Hall, Park Avenue, Laurieston
Limerigg Community Hall, Slamannan Road, Limerigg
Maddiston Community Hall, Parkhall Drive, Maddiston
Newlands Community Hall, Montgomery Street, Grangemouth
Park Street Community Education Unit, Park Street, Falkirk
Polmont Community Hall, Greenpark Drive, Polmont
Reddingmuirhead Community Hall, Sheildhill Road, Reddingmuirhead
Shieldhill Community (Welfare) Hall, Main Street, Shieldhill
Slamannan Community Education Centre, Bank Street, Slamannan
Tamfourhill Community Hall, Cumbræ Drive, Tamfourhill
Thornhill Community Hall, Thornhill Road, Falkirk
Tryst Community Education Centre, Park Drive, Stenhousemuir
Westfield Community Hall, Westfield Street, Falkirk

Childrens Services - Nurseries

Camelon Nursery, Nailer Road, Camelon
Denny Nursery, Glasgow Road, Denny
Heathrigg Nursery, Bank Street, Slamannan
Inchlair Nursery, Valeview, Stenhousemuir
Larbert Day Nursery, Queen's Drive, Stenhousemuir
Queen Street Nursery, Queen Street, Falkirk
Rannoch Nursery, Tinto Drive, Grangemouth
Woodburn Day Nursery, Montgomery Street, Falkirk

Childrens Services - Other

Camelon Education Centre, Abercrombie Street, Camelon
Sealock House, Inchyra Road, Grangemouth

Childrens Services - Primary Schools

Airth Primary School, Elphinstone Crescent, Airth

Antonine Primary School, Broomhill Road, High Bonnybridge
 Avonbridge Primary School, Main Street, Avonbridge
 Bainsford Primary School, Waverley Street, Bainsford
 Bankier Primary School & Community Wing, Bankier Road, Banknock
 Bantaskin Primary School, Falkirk (incl After School Care), Bantaskine Road, Falkirk
 Beancross Primary School, Kenilworth Street, Grangemouth
 Blackness Primary School, Blackness Road, Blackness
 Bo'ness Public Primary School, Stewart Avenue, Bo'ness
 Bonnybridge Primary School, Wellpark Terrace, Bonnybridge
 Bothkennar Primary School, Main Street Skinflats
 Bowhouse Primary School, Tinto Drive, Grangemouth
 California Primary School, Main Street, California
 Carmuir's Primary School, Carmuir's Street, Camelon
 Carron Primary School, Alloa Road, Carron
 Carronshore Primary School, Kincardine Road, Carronshore
 Comely Park Primary School, Cow Wynd, Falkirk
 Deanburn Primary School, Hazeldean Avenue, Bo'ness
 Denny Primary School, Duke Street, Denny
 Drumbowie Primary School, Main Street, Standburn
 Dunipace Primary School, Thistle Avenue, Dunipace
 Easter Carmuir's Primary School, Carmuir's Drive, Camelon
 Grange Primary School, Grange Loan, Bo'ness
 Hallglen Primary School, New Hallglen Road, Hallglen
 Head of Muir Primary School, Haypark Road, Denny
 Kinnaird Primary School, McIntyre Avenue, Larbert
 Kinneil Primary School, Dean Road, Bo'ness
 Ladeside Primary School, Carronvale Road, Larbert
 Langlees Primary School, Davids Loan, Bainsford
 Larbert Village Primary School, Main Street, Larbert
 Laurieston Primary School (incl Community Education), School Road, Laurieston
 Limerigg Primary School, Lochside Road, Limerigg
 Maddiston Primary School, Glendevon Drive, Maddiston
 Moray Primary School, Moray Place, Grangemouth
 Nethermain's Primary School, Bulloch Crescent, Denny
 Sacred Heart Primary School, Bowhouse Road, Grangemouth
 Shieldhill Primary School (incl Community Education), Mains Street, Shieldhill
 Slamannan Primary School, Bank Street, Slamannan
 St Andrew's Primary School, Hawley Road, Falkirk
 St Bernadette's Primary School, Edward Avenue, Stenhousemuir
 St Francis Primary School, Merchiston Avenue, Falkirk
 St Joseph's Primary School, Broomhill Road, Bonnybridge
 St Margaret's Primary School, Salmon Inn Road, Polmont
 St Mary's Primary School, Gauze Road, Bo'ness
 St Patrick's Primary School, Carronbank Crescent, Denny
 Stenhousemuir Primary School, Rae Street, Stenhousemuir
 Victoria Primary School, Middlefield Road, Falkirk
 Wallacestone Primary School, Braemar Gardens, Brightons
 Westquarter Primary School (incl Community Education), Westquarter Avenue,
 Westquarter
 Whitecross Primary School, Avontoun Crescent, Whitecross

Childrens Services - Social Work

Braes Residential Unit, Wallace Crescent, Brightons
Camelon Occupational Centre, The Lodge, 108 Glasgow Road, Camelon
Camelon Social Work Office, 108 Glasgow Road, Camelon
Intensive Family Support, 85 Grahams Road, Falkirk
Leaving Care Team, 84b Grahams Road, Falkirk
Rossvail, 108 Glasgow Road, Camelon
Tremanna Residential Unit, The Rumlie, Slamannan

Childrens Services - Other Schools

Education Assessment Unit, Weedingshall, Edinburgh Road, Polmont
Oakwood School, Bog Road, Laurieston, Falkirk
Oxgang School, Moray Place, Grangemouth
Windsor Park School, Bantaskine Road, Falkirk

Corporate & Housing - Housing - High Rise Flats

Breton Court, Finistere Avenue, Falkirk
Belmont Tower, Eastburn Drive, Falkirk
Corentin Court, Finistere Avenue, Falkirk
Eastburn Tower, Eastburn Drive, Falkirk
Glenbrae Court, Kemper Avenue, Falkirk
Glenfuir Court, Windsor Road, Camelon
Greenbank Court, Falkirk
Leishman Tower, Seaton Place, Falkirk
Marshall Tower, Seaton Place, Falkirk
Maxwell Tower, Seaton Place, Falkirk
Parkfoot Court, Kemper Avenue, Falkirk
Paterson Tower, Seaton Place, Falkirk
Symon Tower, Seaton Place, Falkirk

Corporate & Housing - Housing With Care

Dorrator Court, Falkirk
Salmon Court, Bo'ness
Tygetshaugh Court, Dunipace

Corporate & Housing - Housing Miscellaneous

Castings Hostel, Castings Avenue, Falkirk
CHP Energy Centre, Finistere Avenue, Falkirk

Corporate & Housing - One Stop Shops

Bo'ness One Stop Shop, 24 East Pier Street, Bo'ness
Bonnybridge Finance Office, 18 Main Street, Bonnybridge
Callendar Square One Stop Shop, Callendar Square, Falkirk
Camelon One Stop Shop, 256 Main Street, Camelon
Denny One Stop Shop, Carronbank House (incl social work, etc), Carronbank House,
Carronbank Crescent, Denny
Grangemouth One Stop Shop, 5 York Lane, Grangemouth
Stenhousemuir One Stop Shop, 398 Main Street, Stenhousemuir

Corporate & Housing - Depots & Offices

Burnbank Depot, Burnbank Road, Bainsford
Denny LRT (Winchester Depot), 28 Winchester Avenue, Denny
Falkirk Registrars, Newmarket Street, Falkirk

Inchyra Depot, Inchyra Road, Grangemouth
IT Store, 15 Tamfourhill Industrial Estate, Tamfourhill
Municipal Buildings, West Bridge Street, Falkirk
Printworks, 6-7 Castle Place, Falkirk
The Forum (All Suites), Callendar Business Park, Falkirk

Corporate & Housing - Public Conveniences

Blackness Public Convenience, The Square, Blackness
Bo'ness Public Convenience, Register Street, Bo'ness
Callendar Park Public Convenience, Callendar Park Estate, Falkirk
Falkirk Public Toilets, Glebe Street, Falkirk
Grangemouth Public Toilets, Union Road, Grangemouth

Development Services - Depots and Offices

Abbotsford House, Davids Loan, Bainsford
Camelon Cemetry Office, Dorrator Road, Camelon
Crematorium, Dorrator Road, Camelon
Dalgrain Depot, McCafferty Way, Grangemouth
Earls Road Depots (All areas), Earls Road, Grangemouth
Grangemouth Municipal Chambers (incl Registrars, etc), Bo'ness Road, Grangemouth
Kinneil Kerse Landfill, Grangemouth Road, Bo'ness
Kinneil Plant Nursery, Kinneil Estate, Bo'ness
Employment Training Unit, Newhouse Business Park, Grangemouth

Development Services - Business Location Properties

Bo'ness Business Centre, 12-16 Corbiehall, Bo'ness
Carronbank Business Centre, Carronbank Crescent, Denny
Grangemouth Enterprise Centre, Falkirk Road, Grangemouth
Hadrian House, Callendar Business Park, Falkirk
Newhouse Business Park, Grangemouth (Main Building)
Willow House, Newhouse Business Park, Grangemouth

Social Work - Adult Services

Bainsford ATC, Waverley Street, Bainsford
Caledonia House, Falkirk (incl Workshop), St. Johns Sawmills, Etna Road, Falkirk
Connect Services, Falkirk (MECS), St. Johns Sawmills, Etna Road, Falkirk
Dundas Resource Centre, Oxgang Road, Grangemouth
Joint Dementia Initiative, Dollar Park, Camelon Road, Falkirk
Oswald Avenue Day Centre, Grangemouth

Social Work - Offices

Bo'ness Social Work & Kniglass Centre, Gauze Road, Bo'ness
Brockville, Hope Street, Falkirk (incl Annexe and Criminal Justice)
Denny Town House, Glasgow Road, Denny
Grangemouth Social Work Office, Oxgang Road, Grangemouth
Stenhousemuir Social Work Office, 130 King Street, Stenhousemuir

Social Work - Old Peoples Homes

Burnbrae Home, Burnbrae Road, Falkirk
Cunningham House, Abbotsgrange Road, Grangemouth
Grahamston House, Mandela Avenue, Bainsford
Oakbank Home, Wilson Avenue, Polmont
Summerford Home, Summerford Road, Falkirk

Torwoodhall, Carronvale Road, Larbert

Social Work – Miscellaneous

Joint Loan Equipment Store, Unit 9 West Mains Industrial Estate, Grangemouth

Community Trust - Arts

Theatre Workshop & Store, Unit 19A Winchester Avenue, Denny
Bo'ness Town Hall, Stewart Avenue, Bo'ness
Costume Store, Spitfire Way, Wholeflats Road, Grangemouth
Grangemouth Town Hall, Bo'ness Road, Grangemouth
Hippodrome Cinema, 10 Hope Street, Bo'ness
Steeple Box Office, High Street, Falkirk

Community Trust – Libraries

Bo'ness Library, Scotland's Close, Bo'ness
Bonnybridge Library, Bridge Street, Bonnybridge
Falkirk Library, Hope Street, Falkirk
Grangemouth Library & Museum, Bo'ness Road, Grangemouth
Larbert Library, 22 Hallam Road Stenhousemuir
Meadowbank Library, 6a Stevenson Street, Polmont
Slamannan Library, High Street, Slamannan

Community Trust - Museums

Archive Store, 9 Castle Place, Falkirk
Callendar House, Callendar Park Estate, Falkirk
Grangemouth Museum Workshop and Store, 1-11 Abbotsinch Road, Abbotsinch Industrial Estate, Grangemouth
Kinneil House and Museum, Kinneil Estate, Bo'ness

Community Trust - Parks & Recreation

Action Outdoors , Grange Centre, Redding Road, Brightons
Grangemouth Golf Club (Greenkeepers), Polmonthill, Polmont
Kelpies Visitor Centre, Helix Park, Falkirk
Muiravonside Country Park (Farm, Café, etc)
Outdoor Activities, Victoria Buildings, Queen Street, Falkirk
Plaza Cafe, Helix Park, Falkirk

Community Trust - Sports and Leisure Centres

Bankier Sports Centre, Bankier Road, Banknock
Bo'ness Recreation Centre, Gauze Road, Bo'ness
Centre of Excellence, Grangemouth Sports Stadium, Kersiebank Avenue, Grangemouth
Denny Football Centre, Shanks Avenue, Denny
Denny Sports Centre, Townhouse Street, Denny
Grangemouth Sports Centre, Abbots Road, Grangemouth
Grangemouth Sports Stadium, Kersiebank Avenue, Grangemouth
Hallglen Sports Centre, Islands Crescent, Hallglen
Mariner Centre, Glasgow Road, Camelon
Polmont Sports Centre, Salmon Inn Road, Polmont
Polmonthill Ski Centre, Polmonthill, Polmont
Stenhousemuir Sports Centre, Carronlea Drive, Stenhousemuir
Woodlands Games Hall, Cochrane Avenue, Falkirk

Community Trust - Sports Pavilions

Easter Carmuir's Pavilion, Mariner Street, Camelon

Title: Acceptance of Tender over £500,000 in Value
Contract for upgrading works to 96 residential properties,
Bonnybridge (BON-7704)
Meeting: Information Bulletin
Date: 07 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of proposed upgrading works to 96 residential properties, Bonnybridge.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Tenders Received

- 2.1 A tender was received by the due date of 7th October 2016 and opened at 2.00pm on the same day in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading works to 131 residential properties, Denny and Dunipace (VAR-7537) in the sum of £1,369,514.41 accepted in November 2015. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £1,164,574.92 and represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of**

£1,164,574.92 in respect of upgrading works to 96 residential properties, Bonnybridge.

pp Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 21/10/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Tender Report**

List of Addresses

BONNYBRIDGE

Fairfield Avenue

Odd: 3,5,7,11,15,17,19,21,33,35,37,39,51,53,55,57,61,65

18 Houses

Even:6,16,

2 Houses

Larbert Road

Odd: 87,93,95

3 Houses

Even:20,40,48,50,52,62

6 Houses

Margaret Drive

Odd: 9

1 House

Even:4,12,16,24,28

5 Houses

Bonnywood Avenue

Odd:7

1 House

Peathill Road

Odd: 3,5,13,15,17

5 Houses

Even:2

1 House

Wellpark Terrace

Odd: 29

1 House

Even:26

1 House

Dunure Street

Odd: 5,7,9,11,13,15,17,19

8 Houses

Dunure Crescent

Odd: 1,5,9,11,17

5 Houses

Even:10,24,26

3 Houses

High Street

Odd:45,47,49,51,53,55,57,59,61,63,65,67,69,71,73,75,77,
79,81,83,85,87,89,91,93,95,97,99,101,103,105,107,109,111

34 Houses

Even: 86B,86D

2 Houses

96 Houses

Title: Acceptance of Tender over £500,000 in Value
Contract for upgrading works to 98 residential properties,
Brightons (BRT-7702)
Meeting: Information Bulletin
Date: 07 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Contract Standing Order 5.1 (b) and Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of proposed upgrading works to 98 residential properties, Brightons.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Tenders Received

- 2.1 A tender was received by the due date of 17th October 2016 and opened at 11.30am on 18th October 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading works to 131 residential properties, Denny and Dunipace (VAR-7537) in the sum of £1,369,514.41 accepted in November 2015. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £954,604.56 and represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of £954,604.56 in respect of upgrading works to 98 residential properties, Brightons.**

pp

Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 03/11/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Tender Report**

List of Addresses

BRIGHTONS

Briar Brae

Odd: 23

1 House

Even: 10, 12, 14, 16, 18, 20

6 Houses

Craiglaw Terrace

Odd: 1

1 House

Even: 2

1 House

Douglas Avenue

Odd: 11, 19, 27,

3 Houses

Even: 4, 6, 10, 12, 20, 22, 26, 28, 30, 32, 34, 40, 42, 48, 50, 52, 58
60, 62, 64

20 Houses

Hazelhurst

Odd: 5, 9

2 Houses

Even: 8, 10, 12

3 Houses

Inglis Place

Even: 6, 12, 22, 24, 26, 30, 32, 36

8 Houses

Randolph Crescent

Odd: 7, 17, 19, 25, 27, 41, 47, 51, 53, 59, 61, 67, 73

13 Houses

Even: 16, 30, 38, 40

4 Houses

Victoria Place

Odd: 17, 19, 21, 29

4 Houses

Even: 26, 30

2 Houses

Whitesideload

Odd: 1, 7, 11, 17, 19, 21

6 Houses

Even: 2, 4, 6, 8, 18, 20, 22

7 Houses

Woodside Gardens

Odd: 1, 3, 5, 17, 19, 21, 23

7 Houses

Even: 2, 6, 10, 12, 14, 16, 20, 24, 32

9 Houses

POLMONT

Bennett Place

Odd: 1

1 House

Total number of dwellings: 98No

Title: Acceptance of tenders over £500,000 in value
Contract for upgrading works to 74 properties in Polmont & Redding area (GRA-7597)
Meeting: Information Bulletin
Date: 7 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for upgrading works to 74 properties in Polmont & Redding was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, six companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Four tenders were received by the due date of 29 July 2016 and opened 2.30pm on the same day in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £836,953.37 to £1,160,675.12.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Keepmoat Regeneration Ltd for the sum of £836,953.37.
- 2.4 The tender can be contained within the block expenditure figure for fabric improvement, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Keepmoat Regeneration Ltd, 3-5 Cambuslang Way, Cambuslang, Glasgow, G32 8ND in the sum of £836,953.37 in respect of upgrading works to 74 properties in Polmont & Redding.**

pp Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 14/09/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Tender Report**

List of Addresses

REDDING

Ward Avenue

Odd: 5,11,13,15,29,31,45,49,51

Even: 6,10,14,16,18,20,22,24,40,42,44,50,52,58,64,66,68,70,72,74,76

Hillock Avenue

Odd: 9

Even: 6,8,22,36,38,40,42,44,46,48,50,52

Tudor Court

Odd: 11,13,15,17

Even: 10,12,14,16,18

Salmon Inn Road

Odd: 1,3,5

POLMONT

Netherfield Road

Odd: 5,7,33,37,39,41,43

St Margarets Close

Odd: 19,21,29,35,43,45

Even: 16,20,22

MADDISTON

Blackmount Terrace

Even: 16

LARBERT

Broomage Crescent

Odd: 45,47

Total number of dwellings: 74No

Title: Acceptance of Tender over £500,000 in Value
Contract for upgrading works to 92 residential properties,
Bonnybridge (BON-7700)
Meeting: Information Bulletin
Date: 07 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of proposed upgrading works to 92 residential properties, Bonnybridge.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Tenders Received

- 2.1 A tender was received by the due date of 19th September 2016 and opened at 2.10pm on the same day in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading works to 131 residential properties, Denny and Dunipace (VAR-7537) in the sum of £1,369,514.41 accepted in November 2015. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £1,378,355.43 and represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of**

£1,378,355.43 in respect of upgrading works to 92 residential properties, Bonnybridge.

pp Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 03/10/2016

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List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender documents**
- **Tender Report**

List of Addresses

BONNYBRIDGE

Barleyhill

Odd: 3, 9, 19, 21

4 Houses

Even: 6, 10, 14, 18, 20, 26, 32, 36, 38, 42

10 Houses

Falkirk Road

Odd: 117, 119, 121, 123, 129, 131

6 Houses

Main Street

Odd: 75

1 House

Even: 12, 118, 138, 138a

4 Houses

Paterson Place

Odd: 1, 3, 9, 11, 15, 27, 29, 31, 33

9 Houses

Even: 2, 8, 10, 12, 14

5 Houses

Thornton Avenue

Odd: 19, 21, 23, 31, 35, 39, 55, 63, 71, 83, 85, 87, 89, 91,
93, 95, 97, 101, 105, 111, 113, 115

22 Houses

Even: 24a, 24b, 74

3 Houses

Waverley Crescent

Odd: 1, 3, 5, 7, 9, 11, 13, 15, 19, 23, 25, 27

12 Houses

Even: 2, 6, 10, 16, 18, 20, 24, 28, 32

9 Houses

Wilson Place

Odd: 5, 7, 9, 11

4 Houses

Even: 4, 6, 10

3 Houses

Total number of dwellings: 92No

Title: Acceptance of Tender over £500,000 in Value
Contract for upgrading works to 43 residential properties,
Camelon (CAM-7593)
Meeting: Information Bulletin
Date: 07 December 2016
Submitted By: Director of Development Services

1. Introduction

- 1.1 In accordance with Development Service's benchmark procedure, a single tender was invited from Corporate & Housing Services for the contract in respect of proposed upgrading works to 43 residential properties, Camelon.
- 1.2 The criteria used in assessment of best value are, financial (both contract and staff costs), quality (in relation to achieving industry standards) and past performance in this type of work.

2. Tenders Received

- 2.1 A tender was received by the due date of 26th August 2016 and opened at 11.45am on 29th August 2016 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was compared with bill of quantity rates for work of a similar nature, priced in competition viz, upgrading works to 131 residential properties, Denny and Dunipace (VAR-7537) in the sum of £1,369,514.41 accepted in November 2015. Allowing adjustment for inflation etc, the tendered price compared favourably with the rates within the benchmark contract.
- 2.3 The tender received from Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR is in the sum of £609,278.00 and represents best value for the Council.
- 2.4 The tender can be contained within the block expenditure figure for external fabric improvements, identified in the Housing Investment 3 Year Programme 2016/2019.
- 2.5 I consulted with the Chief Governance Officer and, having notified members of the Executive of the proposed award, I have entered into a contract with that party, all in accordance with Standing Order 6.2(iii) relating to contracts.

3. Action Taken

- 3.1 **Members note that, in accordance with Standing Order 6.2(iii), I have accepted the tender submitted by Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk FK1 1XR in the sum of**

£609,278.00 in respect of upgrading works to 43 residential properties, Camelon.

pp Director of Development Services

**Author: Robin Millard, Building Design Manager – 01324 504868,
robin.millard@falkirk.gov.uk**

Date: 08/09/2016

APPENDICES

List of Addresses

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation documents
- Quotation Report

List of Addresses

CAMELON

Fairlie Street

Odd: 121, 123, 129, 137, 139, 141, 143, 147, 149, 153

Even: 68, 70, 74, 78, 82, 84, 86, 96, 98

Mariner Avenue

Odd: 1, 3, 27, 31, 35

Mariner Drive

Odd: 1, 5, 11, 13, 15, 23

Even: 8, 10, 20, 34

Mariner Street

Odd: 11, 17

Summerford

Odd: 23, 33, 39, 53

Wall Street

Odd: 41, 85, 87

Total number of dwellings: 43No