

Falkirk Council Licensing Board

Title: Election of Convener and Depute Convener
Meeting: Falkirk Licensing Board
Date: 21 June 2017
Submitted By: Clerk to the Board

1. Purpose of Report

- 1.1 The purpose of this report is to outline the process for the selection of a Convener and Depute Convener of Falkirk Licensing Board and to invite the Board to make those appointments.

2. Recommendations

2.1 The Board is invited to:-

- (1) elect a Convener of the Falkirk Licensing Board, and**
- (2) if so resolved, elect a Depute Convener.**

3. Board Membership

- 3.1. The members appointed to the Licensing Board by Falkirk Council are:-

David Balfour
Lorna Binnie
Robert Bissett
Allyson Black
Gordon Hughes
James Kerr
John McLuckie
John Patrick
Ann Ritchie

- 3.2 There is currently a vacancy on the Board which falls to be filled by an Independent elected member. Falkirk Council will consider this appointment at its next meeting on 28 June 2017.

4. Appointment of Convener and Depute Convener

- 4.1. In terms of paragraph 6(1) of Schedule 1 to the Licensing (Scotland) Act 2005, the Licensing Board must, at its first meeting after each election of Members of the Board, elect one of its Members as Convener of the Board.
- 4.2. Paragraph 6(5) of the said Schedule states that if the Convener is for any reason unable to chair any meeting of the Board, the Board must, at the meeting, elect another of its Members to chair that meeting.
- 4.3. Previously Falkirk Licensing Board has elected a member as Depute Convener for this purpose providing clarity over who takes the chair in the Convener's absence.

5. Consultation

- 5.1. No consultation has been carried out on the report's proposals.

6. Implications

Financial

- 6.1 No financial implications arise from the report.

Resources

- 6.2 No resource implications arise from the report.

Legal

- 6.3 No legal implications arise from the report.

Risk

- 6.4 No risk implications arise from the report.

Equalities

- 6.5 No equality and poverty impact assessment was required.

Sustainability/Environmental Impact

- 6.6 No sustainability assessment has been completed.

7. Conclusions

- 7.1 This report sets out the requirement that the Board must appoint a Convener at its first meeting following appointment of its membership. The report also advises on the appointment of a Depute Convener.

Clerk to the Licensing Board

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Appendices

None.

List of Background Papers:

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973.