

The background of the slide features a large, light blue watermark of the City of Vancouver's coat of arms. The crest is a shield divided into four quadrants. The top-left quadrant shows a sailing ship on wavy lines representing water. The top-right quadrant depicts a stag's head with large antlers. The bottom-left quadrant contains a beaver. The bottom-right quadrant shows a grizzly bear standing on its hind legs. Above the shield is a crown with four maple leaves. A banner at the bottom of the shield reads "CITY OF VANCOUVER".

Agenda Item 10

Appointments

Falkirk Council

Title: Appointments

Meeting: Falkirk Council

Date: 28 June 2017

Submitted by: Director of Corporate & Housing Services

1. Purpose of Report

- 1.1 The purpose of this report is to advise of the memberships of committees, boards and statutory bodies following the meeting of Council on 24 May and to highlight where positions remain unfilled. The report also invites Council to consider nominations to External Organisations and to delegate authority to the Audit Committee to consider the unaudited and audit accounts for 2016/17.

2. Recommendations

2.1 It is recommended that Council:-

- (1) appoints Depute Conveners of the Appeals, Civic Licensing, Pensions and Planning Committees;**
- (2) finalises the appointment of Independent members to committees and other bodies;**
- (3) appoints a member to the Community Planning Strategic Board;**
- (4) appoints a member to Scottish Enterprise East Regional Advisory Board;**
- (5) appoints a member to the Scottish Parliament's Cross Party Working Group on Poland;**
- (6) appoints 2 members as Trustees of the Falkirk Temperance Trust;**
- (7) appoints substitute members to the Central Scotland Valuation Joint Board, SEStran and Scotland Excel;**
- (8) appoints members to the Champions Board;**
- (9) appoints a Veterans Champion; and**
- (10) delegates authority to the Audit Committee to approve the unaudited and audited accounts prior to their submission to the Controller of Audit.**

3. Committee and External Bodies Membership

3.1 At its statutory meeting of 24 May 2017 Council agreed the political composition of committees with members either appointed at the meeting or shortly after by slate from Group Leaders to the Chief Governance Officer. The current position regarding membership of committees is set out in appendix 1 with vacancies shown in bold.

3.2 Council also appointed conveners to its committees at the statutory meeting and is now invited to make the following appointments of Depute Conveners:-

Appeals;
Civic Licensing;
Pensions, and
Planning.

3.3 Council continued consideration of the appointment of an Independent member to committees where there was a place allocated in order to allow the Independent members to try to reach mutual agreement on how the places would be filled. No agreement has been reached and Council is now invited to appoint an Independent member to each of the following committees and other bodies:-

Appeals;
Audit;
Civic Licensing;
Joint Consultative Committee;
Pensions;
Falkirk Licensing Board;
Central Scotland Valuation Joint Board, and
Falkirk Community Trust.

3.4 The following positions remain unfilled by Council:-

COSLA Children & Young People Board – 1
COSLA Health & Social Care Board – 1
COSLA Environment & Economy Board – 1
COSLA Community Wellbeing Board – 1

Scottish Enterprise East Regional Advisory Board – 1

Scottish Parliament's Cross Party Working Group on Poland - 1

Central Scotland Valuation Joint Board – 8 substitutes

SEStran – 2 substitutes

Scotland Excel – 1 substitute

Community Planning Strategic Board – 3 (Leader of the Council and Leader of the Opposition appointed ex-officio, 1 vacancy)

Falkirk Temperance Trust – 2

Champions Board

- 3.5 In November 2016, the Executive accepted a recommendation from the Scrutiny Committee to establish a Champions Board. The Board will allow care experienced young people to make their wishes and feeling known and enable them to work with elected members to effect positive change. The Board will be chaired or co-chaired by a senior member and be made up of 3 or 4 elected members, 4 or 6 care experienced young people, 2-3 support workers and the Council's strategic lead for corporate parenting. Following the summer recess, a workshop will be arranged to discuss the role of the board, the way it will go about its business and the areas it will want to look at over the coming months. It is anticipated that the workshop will be take place in August and the first meeting of the Board in September.

Veterans Champion

- 3.6 Council appointed Councillor Spears as its Veterans Champion on 24 May 2017. Councillor Spears has advised that he will be standing down from the position with effect from the date of today's meeting and consequently Council is invited to appoint a successor to the role.

4. Annual Accounts

- 4.1 The Council's unaudited annual accounts require to be submitted to the Controller of Audit by 30 June 2017. They will be posted online with a three week window for any submissions to be made. Although the deadline for submission is 30 June they require to be considered by Council or its Audit committee no later than 31 August 2017. It is proposed that Council delegates authority to consider the unaudited annual accounts to the Audit Committee. The committee will meet on 21 August 2017.
- 4.2 The audited accounts require to be submitted by 30 September 2017 following consideration and approval by the Council or its Audit Committee. Again it is proposed that Council delegates authority to the Audit Committee to consider and approve the audited annual accounts. The Audit Committee will meet on 28 September 2017 for this purpose should Council agree to delegate authority.

5. Training

5.1 Since the local government election on 4 May 2017 a number of briefing sessions have been held to introduce the 12 new members to the Council. All new members were provided with a handbook which set out practical information focused on the first days in office.

5.2 The programme was as follows:-

Session	Date
Welcome by the Chief Executive and Introduction	8 May
Practical Guidance on Dealing with Committee Business	9 May
The World of the Council	10 May
Code of Conduct	11 May
Standing Orders/Decision Making	12 May
Introduction to Corporate & Housing Services	15 May
Introduction to Children's Services	17 May
Introduction to Development Services	19 May
Introduction to the Health & Social Care Partnership	22 May
Public Protection including Corporate Parenting	12 June
Introduction to Council Finance	19 June

5.3 Following the appointment of members to committees and other bodies mandatory training sessions were held for:-

Licensing Board (8 members attending) - 29 May
Planning Committee – 31 May
Civic Licensing – 14 June.

5.4 In addition a number of briefing sessions have been organised which covered:-

the role of portfolio holders – 26 and 29 May
Licensing Board business – 15 June

6. Consultation

6.1 This report has not been subject to consultation.

7. Implications

Financial

7.1 There are no financial implications arising from the report.

Resources

7.2 There are no resource implications arising from the report.

Legal

7.3 The Council is obliged to make some of the appointments set out above.

Risk

7.4 There are no risk implications arising from the report.

Equalities

7.5 An equality and poverty impact assessment was not carried out.

Sustainability/Environmental Impact

7.6 No sustainability assessment has been completed as part of compiling the report.

8. Conclusions

8.1 This report advises of outstanding appointments and seeks authority to delegate authority to the Audit Committee to consider the unaudited accounts and approve the audited accounts by the set deadlines of 31 August and 30 September respectively.

Director of Corporate & Housing Services

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Date: 20 June 2017

Appendices:

Appendix 1 – Committee Membership

Appendix 2 – Board Membership

Appendix 3 – Significant Statutory Bodies Membership

Appendix 4 – Outside Organisations Membership

List of Background Papers

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973.

Committee Membership

<i>Committee & Places</i>	<i>Membership</i>	<i>Convener</i>
Executive, and Education Executive (12) 9 Administration 3 Opposition	Cecil Meiklejohn Leader David Alexander – Public Protection Portfolio Gary Bouse – Resources Portfolio Tom Coleman – Economic Development Portfolio Fiona Collie – Health & Social Care Portfolio Paul Garner – Environment Portfolio Gordon Hughes – Housing Portfolio Adanna McCue - Education Portfolio Robert Spears – Culture, Leisure and Tourism Portfolio Dennis Goldie Alan Nimmo John Patrick	Councillor Meiklejohn
Scrutiny Committee (8) 4 Administration 4 Opposition	David Balfour Lorna Binnie Laura Murtagh Ann Ritchie Allyson Black Pat Reid Lynn Munro Nigel Harris	Appointed by committee
Scrutiny Committee (External) (8) 4 Administration 4 Opposition	David Balfour Lorna Binnie Laura Murtagh Ann Ritchie Jim Blackwood John McLuckie David Grant Malcolm Nicol	Appointed by committee

Committee Membership

<i>Committee/Places</i>	<i>Membership</i>	<i>Convener</i>	<i>Dep. Convener</i>
Appeals (8) 3 SNP 2 LAB 2 CON 1 IND	David Alexander Gary Bouse Fiona Collie John McLuckie Pat Reid James Kerr Lynn Munro +1 IND	Gary Bouse	To be appointed
Appointments (6) 3 SNP 2 LAB 1 CON	David Alexander Paul Garner Cecil Meiklejohn Alan Nimmo Pat Reid Malcolm Nicol	Cecil Meiklejohn	To be appointed
Audit (6) + independent convener 2 SNP 2 LAB 1 CON 1 IND	Tom Coleman Cecil Meiklejohn Joan Coombes Pat Reid Nigel Harris + 1 IND	Independent convener – Roseann Davidson	N/A
Civic Licensing (10) 4 SNP 3 LAB 2 CON 1 IND	David Balfour Lorna Binnie Gordon Hughes Ann Ritchie David Aitchison Robert Bissett Jim Blackwood Jim Flynn James Kerr + 1 IND	Gordon Hughes	To be appointed

Common Good Fund Committees	The Provost, Depute Provost and Members of the former Burghal areas	Provost	Dep. Provost
Joint Consultative (10) 4 SNP 3 LAB 2 CON 1 IND	David Balfour Lorna Binnie Cecil Meiklejohn Laura Murtagh Joan Coombes Dennis Goldie Pat Reid Nigel Harris James Kerr +1 IND	Lorna Binnie	Appointed by the staff side.
Pensions (6) 2 SNP 2 LAB 1 CON 1 IND	Tom Coleman Adanna McCue Jim Blackwood Pat Reid John Patrick +1IND	Provost Coleman	To be appointed
Planning (12) 5 SNP 4 LAB 3 CON	David Alexander Gary Bouse Gordon Hughes Adanna McCue Laura Murtagh Robert Bissett Jim Blackwood Joan Coombes John McLuckie James Kerr Lynn Munro Malcolm Nicol	David Alexander	To be appointed

Board Membership

<i>Title</i>	<i>Membership</i>	<i>Convener</i>	<i>Dep. Convener</i>
Falkirk Council Licensing Board (10) 4 SNP 3 LAB 2 CON 1 IND	David Balfour Lorna Binnie Gordon Hughes Ann Ritchie Allyson Black Robert Bissett John McLuckie James Kerr John Patrick +1 IND	Appointed by the Board	Appointed by the Board

<i>Title</i>	<i>Falkirk Council Places</i>	<i>Convener</i>	<i>Dep. Convener</i>
Integration Joint Board (3) 2 SNP 1 LAB	Fiona Collie Cecil Meiklejohn Allyson Black	Appointed by the Board	Allyson Black

<i>Title</i>	<i>Falkirk Council Places</i>	<i>Substitutes</i>	<i>Convener</i>	<i>Dep. Convener</i>
Central Scotland Valuation Joint Board (8) 3 SNP 2 LAB 2 CON 1 IND	David Alexander David Balfour Lorna Binnie Joan Coombes Alan Nimmo David Grant John Patrick +1 IND	Up to 8 named members	Appointed by the Board	Appointed by the Board

Significant Statutory Bodies Membership

<i>Title</i>	<i>Number of Places</i>	<i>Substitute(s)</i>
Falkirk Community Trust (5) 2 SNP 1 LAB 1 CON 1 IND	Lorna Binnie Cecil Meiklejohn Jim Flynn Joan Coombes + 1 IND	N/A
Forth Valley Health Board (1)	Allyson Black	N/A
SEStran (2)	Fiona Collie Laura Murtagh	2
Area Support Team (1)	Laura Murtagh	N/A

Outside Organisations' Membership

<i>Title</i>	<i>Number of Places</i>	<i>Substitute(s)</i>
COSLA Leaders Group (1)	Cecil Meiklejohn	N/A
COSLA Convention (4)	David Alexander Cecil Meiklejohn Dennis Goldie John Patrick	
COSLA Children & Young People Board (1)	To be determined	
COSLA Health & Social Care Board (1)	To be determined	
COSLA Environment & Economy Board (1)	To be determined	
COSLA Community Wellbeing Board (1)	To be determined	
Scotland Excel (1)	Gary Bouse	1 - to be determined
Falkirk & District Arts and Civic Council (1)	Provost Coleman	
Falkirk District Twinning Association (4)	Provost Coleman Ann Ritchie Laura Murtagh Pat Reid	
Falkirk Temperance Trust (2)	To be determined	
Scottish Enterprise East Regional Advisory Board (1)	To be determined	
Stirlingshire Educational Trust (7) 3 SNP 2 LAB 2CON	Provost Coleman Laura Murtagh Adanna McCue Pat Reid Jim Flynn Nigel Harris	
University of Stirling Conference (1)	Provost Coleman	
Scottish Parliament Cross Party Working Group – Poland (1)	To be determined	
Veterans Champion (1)	To be determined	