

**RECORD OF VOTES TAKEN AT THE SPECIAL MEETING OF FALKIRK COUNCIL  
ON WEDNESDAY 28 FEBRUARY 2018**

Councillors in attendance:

David Aitchison	Fiona Collie	John McLuckie
David Alexander	Joan Coombes	Cecil Meiklejohn
David Balfour	Jim Flynn	Lynn Munro
Lorna Binnie	Paul Garner	Laura Murtagh
Robert Bissett	Dennis Goldie	Malcolm Nicol
Allyson Black	David Grant	Alan Nimmo
Jim Blackwood	Nigel Harris	John Patrick
Gary Bouse	Gordon Hughes	Pat Reid
Billy Buchanan	James Kerr	Depute Provost Ann Ritchie
Niall Coleman	Adanna McCue	Robert Spears

<b>Agenda Item: 4</b>	<b>Subject: Revenue Budget 2018/19 and 2019/20</b>
<p><b>Motion</b></p> <p>To agree:-</p> <ol style="list-style-type: none"> <li>(1) a balanced budget closing the gap as identified in the report through the means set out in paragraph 4.3.2 with the savings further identified in appendices 3 and 6 of the report with the deletion of option DV27 (removal of all flower bedding and baskets) with the cost (£100k) to be met from reserves;</li> <li>(2) in addition, recognising that the first stage of the pre appraisal for Bonnybridge Railway Station is not due to conclude until later this year, that funds should be made available from the reserves that are required to fund any future stage if the decision is made to proceed with it;</li> <li>(3) an increase in the Council Tax of 3%;</li> <li>(4) not to fix a provisional Council Tax increase for 2019/20 at this stage;</li> <li>(5) the service payment of £10.791m to the Falkirk Community Trust and the business plan incorporating the amended savings proposed by the Trust. In addition, that the Chief Executive prepare an options appraisal for the September meeting of Council to consider the advantages and disadvantages of (1) the current arrangements for the Trust, (2) an arrangement allowing greater autonomy, and (3) bringing the services provided back in house. The appraisal should cover financial, workforce and governance implications but should also consider benefits and disbenefits in relation to achieving savings, efficiencies and service redesign across the Council and should be undertaken in consultation with the Chief Executive and Board of the Trust;</li> <li>(6) the payment of £62.162m to the Integration Joint Board as set out at paragraph 4.8 of the report, reflecting the amended savings proposed by the IJB in its Business Case;</li> <li>(7) the fees and charges changes set out in the report and that a review of fees and charges is carried out by the Director of Corporate and Housing Services for consideration at the September meeting of Council to provide information on benchmarking and recommendations on a consistent approach to charging and concessions across the Council taking into account the Poverty Strategy;</li> <li>(8) to note the update on the implications for the workforce and the actions being taken to ensure changes can be implemented through voluntary methods as far as possible;</li> </ol>	

- (9) to delegate authority to the Chief Executive to issue a statutory notice to the Trade Unions in respect of the workforce implications of the budget proposals, if this is required, to ensure the Council complies with its legal implications;
- (10) to note the update on terms and conditions and that officers will continue discussions with Trade Unions on changes which support the 2019/20 Budget process;
- (11) the temporary extension to the Head of Social Work Adult Services post for a 6 month period with the option to further extend, subject to the Health and Social Care Partnership structure, and
- (12) to instruct Chief Officers to deliver Services within the specific Budget allocation for each Service and authorise them to take such actions as may be required within Council policy to give effect to the service delivery proposals outlined in relevant sections of this report and related Appendices and Annexes.

**Moved by: Councillor Meiklejohn**  
**Seconded by: Councillor Garner**

**Note – the report and appendices to which the motion refers can be found at**

<http://www.falkirk.gov.uk/Council&democracy/Committees&councilbodies/falkirkcouncil/28February2018>

## **Amendment**

As an amendment, in substitution for the motion, to agree:-

- (1) a balanced budget closing the gap through the means identified in appendix 1 to this notice with reprofiled additional spend as set out in appendix 2 and the proposed savings set out in appendices 3 and 4 (of this notice) with the deletion of savings option CS12 and inclusion of option CS21;
- (2) to increase the Council Tax for 2018/19 by 3%;
- (3) not to set a provisional Council Tax increase for 2019/20;
- (4) a service payment of £10.991m to Falkirk Community Trust and the Business Plan incorporating the amended savings proposed by it;
- (5) the payment of £62.562m to the Integration Joint Board reflecting the amended savings proposed by the IJB but subject to a reduction of £300k in the proposed saving in high cost care packages and reduction of £100k in the proposed saving on purchased care home placements;
- (6) to note the update on the implications for the workforce and the actions being taken to ensure changes can be implemented through voluntary methods as far as possible;
- (7) to delegate authority to the Chief Executive to issue a statutory notice to the Trade Unions in respect of the workforce implications of the budget proposals, if this is required, to ensure the Council complies with its legal implications;
- (8) to note the update on terms and conditions and that officers will continue discussions with Trade Unions on changes which support the 2019/20 Budget process;

- (9) the temporary extension to the Head of Social Work Adult Services post for a 6 month period with the option to further extend, subject to the Health and Social Care Partnership structure, and
- (10) to instruct Chief Officers to deliver Services within the specific Budget allocation for each Service and authorise them to take such actions as may be required within Council policy to give effect to the service delivery proposals outlined in relevant sections of this report and related appendices and annexes to the report.

**Moved by: Councillor Goldie**

**Seconded by: Councillor Nimmo**

**Note – the appendices to which clause (1) of the amendment refer are attached to this decision notice.**

### **VOTE**

#### **For the motion (21)**

W Buchanan	N Harris
A Ritchie	G Hughes
D Alexander	J Kerr
D Balfour	A McCue
L Binnie	C Meiklejohn
G Bouse	L Munro
N Coleman	L Murtagh
F Collie	M Nicol
J Flynn	J Patrick
P Garner	R Spears
D Grant	

#### **For the amendment (8)**

D Aitchison	D Goldie
R Bissett	J McLuckie
A Black	A Nimmo
J Coombes	P Reid

Abstention (1) Councillor Blackwood

**Decision: The motion was carried.**

#### Notes

1. This voting record is subject to approval of the formal minute at the meeting of Council on 7 March 2018.
2. Only those items where a vote was taken are recorded here. For information about decisions reached on any other items considered at this meeting, please contact Brian Pirie, 01324 506110.

## APPENDIX 1

### 2018/19 BUDGET GAP STATEMENT

	<u>Admin Proposals</u>	<u>Labour Proposals</u>
	<b>2018/19</b>	<b>2018/19</b>
Original Budget Gap	22.354	22.354
<u>Revised for:-</u>		
Additional Grant	-4.871	-4.871
Additional Pay Pressures	0.503	0.503
	17.986	17.986
<u>Adjusted for:-</u>		
Budget rebasing	-3.139	-3.139
Demographics	-0.990	-0.990
Revised gap	13.857	13.857
<u>Balanced by:-</u>		
Service Savings	5.438	4.973
External Funding	0.878	0.825
Application of Reserves	2.200	3.600
FCT	1.172	1.172
IJB	2.615	2.215
Remove Inflation Allowance	2.000	2.000
Council Tax Increase 3%	1.854	1.854
Investment Propsals	-2.300	-2.782
	13.857	13.857

## INVESTMENT PROPOSALS

	Admin	Labour
DEAR	650	0
Roads Maint.	500	1150
Change Programme	700	400
Universal Credit	100	100
Community Empowerment	100	100
Autistic Units	200	200
IJB	50	50
Headstones		100
Community Events		82
CLD		300
Trust Parks		200
No increase to Burial & Cremation		
Fees & Charges		100
	2300	2782

## APPENDIX 3

### SUMMARY OF 2018/19 OFFICER'S SAVINGS OPTIONS

	Officer's Options		Admin Proposals		Labour Proposals	
	£'000	FTE	£'000	FTE	£'000	FTE
Children's Services	6,576	107.20	2,099	7.50	1,749	4.50
Development Services	5,184	50.32	530	3.00	415	5.00
Corporate & Housing Services	2,884	53.50	2,809	53.50	2,809	53.50
	<b>14,644</b>	<b>211.02</b>	<b>5,438</b>	<b>64.00</b>	<b>4,973</b>	<b>63.00</b>
External orgs	1179		878		825	

**Summary of 2018/19 Officer's Savings Options**  
**Childrens' Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
1	CS1	Home to School Transport (P1 – P3 Only)	62		Medium		
2	CS2	Home to School Transport (Secondary).	94		Low		
3	CS3	Price Increases (Childcare Charges)	55		Low		
4	CS4	Closure of Public Toilets / APCs Excluding Blackness	138	1.00	Medium		
5	CS5	Closure of Community Education Centres	1,511	37.00	Medium		
6	CS6	Children & Families Social Work - Reduction in Staff	70	1.50	Low	✓	✓
7	CS7	Introduce Charges for School Meals (Special School Sector)	25		Low		
8	CS8	HQ Staffing Reductions – ASN Outreach	90	3.00	Medium	✓	
9	CS9	HQ Staffing Reductions - Curriculum Support Team	29	1.00	None	✓	✓
10	CS10	Secondary Schools - Review of Janitorial Provision	28	1.00	Low	✓	✓
11	CS11	Support For Learning Assistant's (Primary School) - Alignment of Core Working Week to Primary Teaching Week	200		Low	✓	✓
12	CS12	Community Lets - Stop at some Secondary School at Weekends	15		Low		✓
13	CS13	Reduce Music Instruction to provide for Curriculum needs only	75	2.00	Low		
14	CS14	Breakfast Clubs - Cease Provision	155		Low		

**Summary of 2018/19 Officer's Savings Options**  
**Childrens' Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
15	CS15	General Budget Rebasing	237		Low	✓	✓
16	CS16	Community Halls- Transfer/Closure Programme. Unwinding of 17/18 additional funding	110		N/A	✓	✓
17	CS17	Food Bank Project - Unwinding of 17/18 additional funding	75		N/A	✓	✓
18	CS18	Early Years - Stop all Non Statutory Childcare	75		Low		
19	CS20	Review of Social Work Offices & Teams	70		Low	✓	✓
20	CS21	Reduce Reliance on Out Of Authority Residential Care Provision	275		Low	✓	
21	CS22	Reduction of Holiday Activity Programme for Children with Disabilities	70		Medium		
22	CS23	Independent Review Arrangements for Looked After at Home Children	40	1.00	Low	✓	✓
23	CS24	Review of C&F Social Work Staff	290	7.00	Medium		
24	CS25	Management of Early Year Provision	100		None	✓	✓
25	CS26	NPDO Charity Board	100		None		
26	CS27	Strategic Service Review of Children & Families	775		Low	✓	✓
27	CS29	Secondary Senior Phase Review	1,250	40.00	Low		
28	CS30	Building Cleaning	300	10.70	Low		



**Summary of 2018/19 Officer's Savings Options**  
**Childrens' Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
29	CS31	Reduce Teacher Numbers	70	2.00	None		
30	CS32	Municipal Buildings Canteen	30		Low		
31	CS33	School Meals - Cost Increase	162		Low		
			6,576	107.20	0	2,099	1,749

**Summary of 2018/19 Officer's Savings Options**  
**Development Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
1	DV1	Review of Pest Control Services	20	1.00	Low	✓	✓
2	DV37	Removal of Pest Control Services	10	0.50	Low		
3	DV2	Reduce Countryside Ranger Service	17	1.00	Low		✓
4	DV3	Reduce the opening hours at the household waste recycling centres	200	10.00	None		
5	DV4	Increase charges for Special Uplifts from £15 to £30	30		None		
6	DV4a	Increase charges for Special Uplifts from £15 to £20	14		None	✓	
7	DV18	Free Special Uplift	300	6.00	None		
8	DV5	Ban vans from using Household Waste Recycling Centres	200		None		
9	DV5a	Reduce permit charges for vans at HWRC	5		None	✓	
10	DV6	Reduction in school crossing patrols	30	1.82	Low		
11	DV7	Reduction in Support for Economic Development, Growth and Investment	30		Low	✓	✓
12	DV8	Reduction in Support for Economic Development, Tourism	21		Low		
13	DV9	Reduction in bus subsidies	352		Medium		
14	DV33	Remove Bus Subsidies	719		Medium		

**Summary of 2018/19 Officer's Savings Options**  
**Development Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
15	DV10	Reduction in Employment and Training Services	205	4.00	Medium		
16	DV31	Reduction in Employment & Training Unit Services	100	2.00	Medium		
17	DV34	Closure of the Employment & Training Unit	490	10.00	Medium		
18	DV39	Employment & Training Unit - Revised Funding	368	0.00	Medium		
19	DV11	Reduce shopmobility service	10		Low		
20	DV13	17/18 Reduce the number of new/replacement bus shelters	30		None	✓	✓
21	DV14	Charge for a brown bin collection	433	-7.00	Low		
22	DV15	Reduction in activity of Community Safety Team	40	3.00	Low		✓
23	DV17	Community Wardens	100		Low		
24	DV35	Removal of whole Community Safety service	203	5.00	Medium		
25	DV19	Waste Collection in Flatted Properties	100		None	✓	
26	DV20	Fortnightly Brown Bin Collections between April & September	166	6.00	None		
27	DV21	Free after Three	53		N/A		
28	DV22	CCTV Surveillance	20		N/A		✓

**Summary of 2018/19 Officer's Savings Options**  
**Development Services**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
29	DV23	Larger Street Bins	16		N/A	✓	✓
30	DV24	Bo'ness Community Bus	10		N/A		
31	DV25	Forest Estate Plan	15		N/A	✓	✓
32	DV26	Reduction in Roads Maintenance budget	200	2.00	Low		
33	DV27	Remove all flower bedding and baskets	100	2.00	None	✓	
34	DV28	Fuel rebasing exercise	100		None	✓	✓
35	DV29	Reduction in Street Cleansing	200	3.00	None		
36	DV30	Remove all Christmas Light provision	150		None		
37	DV32	Planning & Economic Development Miscellaneous Savings	50		None	✓	✓
38	DV36	Growth & Investment	27		Low		✓
39	DV38	Smart Working - Smart Travel	50		None	✓	✓
			5,184	50.32	0	530	415

**Summary of 2018/19 Officer's Savings Options**  
**Corporate & Housing Savings**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
1	CHS001	Staff Savings - Human Resources & Business Transformation	450	18.00	Low	✓	✓
2	CHS002	Staff Savings - General Fund Housing	325	10.00	Low	✓	✓
3	CHS003	Staff Savings - Finance	494	13.50	Low	✓	✓
4	CHS004	Staff Savings - Governanace	200	4.20	Low	✓	✓
5	CHS005	Staff Savings - Policy, Technology & Improvement	58	2.00	Low	✓	✓
6	CHS006	Staff Savings - Procurement	50	1.00	Low	✓	✓
7	CHS007	CCTV	75		Low		
8	CHS008	HR/Payroll system - removal of paper forms	34	1.50	Low	✓	✓
9	CHS009	Stop retrospective disclosure and PVG checks	27	1.00	Low	✓	✓
10	CHS010	Reduction in recruitment and advertising support	8	0.40	Low	✓	✓
11	CHS011	Fairer Falkirk	293		Medium	✓	✓
12	CHS012	Registration Property Costs	15		None	✓	✓
13	CHS013	Remove provision for by-elections	15		None	✓	✓
14	CHS014	Promoting a Fairer Falkirk through Digital Inclusion	243		N/A	✓	✓

**Summary of 2018/19 Officer's Savings Options**  
**Corporate & Housing Savings**

No	Ref	Description	Officer's Options			Admin Proposals	Labour Proposals
			Savings £'000	FTE Impact	EPIA Impact		
15	CHS015	Internal Audit - Income from Clackmannan	90		None	✓	✓
16	CHS016	Sheriff Officer Income	50		None	✓	✓
17	CHS017	Restrict Cash Collection (3 hours per day 3 Offices)	40	1.50	Low	✓	✓
18	CHS018	Running Costs for Willow House	13		None	✓	✓
19	CHS021	Procurement savings	300		None	✓	✓
20	CHS022	Falkirk Homeless Project - Equipment	48		Low	✓	✓
21	CHS023	Licensing - Revise fee assumptions	34	0.40	None	✓	✓
22	CHS025	Democratic Services - Review recharges to external bodies	5		None	✓	✓
23	CHS032	Reduce/ Stop number of editions of Falkirk Council News	10		None	✓	✓
24	CHS034	Removal of Members Conference expenses and newspaper costs	7		None	✓	✓
			<b>2,884</b>	<b>53.50</b>	<b>0</b>	<b>2,809</b>	<b>2,809</b>

Organisation	Service	Budget 17/18	Officer's Proposals	Admin Proposals	Labour proposals	Budget 18/19
<b>PRIORITY ONE - provides critical &amp; essential services &amp; are sole providers of statutory provision</b>						
Speech and Language Therapy (NHS)	Children's Services	465,040	150,000	0	0	465,040
Children's Rights: Quarriers	Children's Services	86,200				86,200
Children's Rights: Who Cares Scotland	Children's Services	27,970				27,970
<b>Funding for Barnados</b>						
Cluaran - (Barnardos - Teachers)	Children's Services	200,440				200,440
New Beginnings (Barnardo's)	Children's Services					
Cluaran (Barnardos)	Cluaran (Barnardos)					
Axis (Barnardos)	Children's Services					
Bo'ness Family Centre (Barnardos)	Children's Services					
		828,290	500,000	500,000	500,000	328,290
<b>Total funding for Barnados</b>		<b>1,028,730</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>528,730</b>
<b>PRIORITY ONE TOTAL</b>		<b>1,607,940</b>	<b>650,000</b>	<b>500,000</b>	<b>500,000</b>	<b>1,107,940</b>
<b>PRIORITY TWO - critical services that if withdrawn would cost the Council more to deliver.</b>						
Signpost Time 4 Us Project	Children's Services	27,080				27,080
SACRO	Children's Services	73,370				73,370
Signpost Time 4 Us Project	Corporate & Housing Services	11,790				11,790
<b>PRIORITY TWO TOTAL</b>		<b>112,240</b>	<b>0</b>	<b>0</b>		<b>112,240</b>
<b>PRIORITY THREE - essential services that contribute to early intervention &amp; prevention.</b>						
LGBT Youth Scotland	Children's Services	30,000				30,000
<b>Funding for Aberlour</b>						
Aberlour Trust - CLASP(Camelon & Larbert)	Children's Services	227,710				
Aberlour Trust - Langlees Family Centre	Children's Services	158,810				
One Parent Families Scotland - Braes Family Centre	Children's Services	92,520				
<b>Total funding for Aberlour</b>		<b>479,040</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>219,040</b>

Home Start Denny	Children's Services	28,020				28,020
SACRO	Children's Services	27,290	27,290	27,290	27,290	0
Action Group (Included in Fairer Falkirk Savigs)	Corporate & Housing Services	85,620				85,620
Salvation Army	Corporate & Housing Services	7,310	7,310	7,310	0	0
Grangemouth & Bo'ness CAB	Corporate & Housing Services	60,210				60,210
Denny & Dunipace CAB	Corporate & Housing Services	54,510				54,510
Falkirk CAB	Corporate & Housing Services	91,440				91,440
Armed Forces Project - Denny CAB	Corporate & Housing Services	18,000				18,000
Grangemouth & Bo'ness CAB (included in Fairer Falkirk savings)	Corporate & Housing Services	38,150				38,150
Denny & Dunipace CAB (included in Fairer Falkirk savings)	Corporate & Housing Services	38,300				38,300
Falkirk CAB (included in Fairer Falkirk savings)	Corporate & Housing Services	77,050				77,050
MacMillam Money Matters	Corporate & Housing Services	38,000				38,000
CVS Falkirk & District (Core) - See Adult services	Corporate & Housing Services	97,250	48,630	24,310	24,310	72,940
Community Councils	Corporate & Housing Services	8,820				8,820
Committed to Ending Abuse (Falkirk & District Women's Aid)	Corporate & Housing Services	175,800				175,800
Visit Scotland - included in Service Savings	Development Services	5,230	5,230	5,230	5,230	0
Falkirk Town Centre Management	Development Services	78,310			7,831	78,310
<b>PRIORITY THREE TOTAL</b>		<b>1,438,350</b>	<b>348,460</b>	<b>324,140</b>	<b>324,661</b>	<b>1,114,210</b>
<b>PRIORITY FOUR - valued services but not essential</b>						
Kersiebank Community Project	Children's Services	9,120	9,120	2,280		6,840
Dennyloanhead Community Hall Ltd	Children's Services	11,330	11,330	0		11,330
The Powerstation	Children's Services	9,790	9,790	1,470		8,320
Westquarter & Redding	Children's Services	9,150	2,290	2,290		6,860
Worker Education Association	Children's Services	29,710	7,430	7,430		22,280
Denny Community Support Group	Children's Services	27,790	6,950	4,170		23,620
Dobbie Hall Trust	Children's Services	14,360	14,360	0		14,360



Central Scotland Regional Equality Council	Corporate & Housing Services	8,670	8,670	2,170		6,500
Central Scotland Fire and Rescue	Corporate & Housing Services	4,800	4,800	1,200		3,600
Falkirk Bid District - Taxi Marshalling	Corporate & Housing Services	20,000	4,000	0		20,000
Gala Days	Corporate & Housing Services	12,000	12,000	3,000		9,000
Bo'ness Fair	Corporate & Housing Services	21,620	21,620	0		21,620
Young Scot	Children's Services	7,090	7,090	1,770		5,320
CHAS (split equally between Education and Children and Families)	Children's Services	19,140	14,360	4,790		14,350
Community Grants Programme (Small grants)	Corporate & Housing Services	94,220	23,560	23,560		70,660
Falkirk Environment Trust	Development Services	23,590	23,590	0		23,590
<b>PRIORITY FOUR TOTAL</b>		<b>322,380</b>	<b>180,960</b>	<b>54,130</b>	<b>0</b>	<b>268,250</b>
<b>TOTAL</b>		<b>3,480,910</b>	<b>1,179,420</b>	<b>878,270</b>	<b>824,661</b>	<b>2,602,640</b>