



## Scrutiny Committee - 5 April 2018

ID	Date of Meeting	Report Title	Action	Action Owner	Lead Officer	Expected Reporting Date	Status	Comments
391	30/11/2017	Food Law Enforcement Services Audit	The Director of Development Services to provide a report on the follow up inspection when it is available.	Director of Development Services	Food & Safety Co-ordinator	05/04/2018	Complete	Report on agenda.
392	30/11/2017	Scrutiny Plan: The Role of Elected Members in Engaging in the Complaints Process	The Business and Members Services manager to establish a generic email address for enquiries and to advise members when it is set up.	Director of Corporate and Housing Services	Business and Members Services Manager	05/04/2018	In Progress	Expected completion date - 23 February 2018.
393	30/11/2017	Scrutiny Plan: The Role of Elected Members in Engaging in the Complaints Process	The Head of Policy, Technology and Improvement to hold a workshop for elected members on Customer First and recording of elected members' enquiries.	Director of Corporate and Housing Services	Head of Policy, Technology and Improvement	05/04/2018	In Progress	Expected completion date - 16 March 2018.  The programme for the workshop has been finalised and a date is being sought.

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410	01/02/2018	Cost Per Planning Application - Local Government Benchmarking Framework LGBF Indicator	<p>A further detailed report to be submitted to the next meeting.</p> <p>The report to include:-            (1) detail on the component costs which make up the indicator;            (2) comparative information for all Scottish Local Authorities;            (3) contextual information to show recent costs and the trend;            (4) detailed explanation of the planning process (including timescales) and why the costs appear comparatively high; and            (5) overview of Audit Scotland audit of major planning applications together with the AS report.</p>	Director of Development Services		05/04/2018	Complete	Report on agenda.
411	01/02/2018	Economic Strategy Update	An annual progress report to be submitted on Economic Strategy/SOLD.	Director of Development Services			In Progress	Report to be submitted early 2019.
412	01/02/2018	Scrutiny Panels	Scoping documents for the Antisocial Behaviour and Housing Allocations Scrutiny Panel to be brought back to Committee for approval.	Director of Corporate and Housing Services		05/04/2018	In Progress	The documents are currently being prepared. The panels are expected to meet in April to agree their scope and remit.
413	01/02/2018	Scrutiny Panels	A report to be brought back to Committee outlining progress of the fly tipping panel following its scoping meeting.	Director of Corporate and Housing Services		05/04/2018	In Progress	The first meeting of the Scrutiny panel was held on 28 March.