



Falkirk Council

INTRODUCTION

This Information Bulletin is divided into two parts. Part 1 (all pages with the exception of the section coloured green, which relates only to tenders and which is found at the end of the Bulletin) presents a number of papers, which are designed to update Members, Officers and the citizens of the area of ongoing issues of interest which would not be expected to be dealt with through the Council's formal decision-making processes. These papers are relatively informal in terms of style and format and are an additional and important reporting mechanism for the Council which is easily accessible and which it is hoped will be a useful reference document.

In terms of its Contract Standing Orders, the Council has a requirement to report all Contracts referred to in Standing Order 6.2. The Information Bulletin is considered to be ideal for this purpose and any such papers can be found in Part 2 (the section coloured green) of the document.

Any general enquiries regarding the Information Bulletin should be directed to Chief Executive Office (Brian Pirie, Democratic Services Manager Ext 6110).

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VOLUME 5 2017/2018

Title: Disposal of 6.1 acre Site at South Bridge Street,
Grangemouth
Meeting: Information Bulletin
Date: 27th June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Executive Committee approved the sale of 6.1 acres at South Bridge Street, Grangemouth in January 2017 to John Mitchell (Grangemouth) Ltd.

2. Background

- 2.1 The site was marketed for industrial development and an acceptable offer was received from John Mitchell (Grangemouth) Ltd, who intended to develop the site for a transport depot which would allow for the expansion of the business in Grangemouth.
- 2.2 Following extensive legal negotiations the prospective purchaser decided to withdraw having been unable to agree a cost effective drainage solution for the proposed development.
- .

3. Action

- 3.1 Fresh interest in the site has recently been received and it is understood that there are potential solutions which may resolve the drainage issue.
- 3.2 As a result the Asset Management Unit will re-market the site for a suitable uses in line with Standing Orders and normal property marketing procedures.

pp Director of Development Services

Author: John Smith, Principal Surveyor, Asset Management
Date: 27/04/2018

APPENDICES

None.

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Executive Report: 10th January 2017

Falkirk Council

Title: Open Space Strategy Implementation
Meeting: Information Bulletin
Date: 27 June 2018
Author: Director of Development Services

1. Introduction

1.1 The information bulletin provides members with an update on progress with the delivery of the Council's Open Space Strategy which was approved by the Executive in October 2016.

1.2 The Strategy's vision is that:

"Our parks and open spaces will be high quality, well used and well-connected and will provide a modern, sustainable and diverse resource which will: improve and enrich the lives of the communities at the heart of them, be of significant ecological value; and help to mitigate the effects of climate change."

1.3 The Strategy aims to deliver the vision through 15 proposals under 4 key themes:

- Modernising our parks and open spaces;
- Addressing inequality and fostering community through open space investment;
- Working and investing more efficiently; and
- Generating money for investment in parks and open spaces.

2. Considerations

2.1 A summary of the main achievements since the approval of the Strategy under each key theme is outlined below.

2.2 The Open Space Strategy received an award for the Plans category at the 2017 Scottish Awards for Quality in Planning in November 2017.

Modernising our parks and open spaces.

2.3 Improvements have been made at 5 out of 50 parks which were identified as priorities for quality improvement (Ash Park, Banknock; Anderson Park, Bonnybridge; Nailer Park, Camelon; Valley Park, Maddiston and Binniehill Playground near Slamannan).

2.4 Individual park masterplans have been prepared for 7 out of 14 parks which were identified as key open space assets (Kinneil Estate, Bo'ness; Ash Park, Banknock; Callendar Park, Falkirk; Helix Park; Zetland Park, Grangemouth; Gairdoch Park, Carronshore and Muiravonside Country Park).

2.5 A park masterplan for Gala Park in Denny/Dunipace is currently being prepared by Community Green Initiative.

- 2.6 Improvements have been made at 7 out of 14 parks which were identified as key open space assets (Kinneil Estate & Kinneil Foreshore, Bo'ness; Jenny's Park, Bonnybridge; Ash Park, Banknock; Callendar Park; the Helix; Gairdoch park, Carronshore and Muiravonside Country Park).
- 2.7 A successful stage 1 bid has been made to the Heritage Lottery Fund to implement the Zetland Park masterplan and £127,300 has been awarded to help develop a stage 2 application for the £1.528m improvement of the park.
- 2.8 Six of our poorest quality play parks have been upgraded (Whyteside, Polmont; Victoria Park, Bo'ness; Binniehill, Slamannan; Westray Terrace, Hallglen; Calder Park, Bo'ness; and Braes View, Denny).
- 2.9 Progress has been made in delivering 9 out of 36 green network opportunities (John Muir Way; Bonnybridge/Denny/Falkirk path; Loch Park sports area, High Bonnybridge; River Carron Green Corridor; DEAR woodland corridor; Lionthorn Policy Bing; Forth and Clyde Canal Green Corridor; East Falkirk Green Corridor; Kincardine to South Alloa Path; and Hillcrest Woodland Corridor).
- 2.10 333 advanced nursery stock trees have been planted within 19 parks across the Council area
- 2.11 63 individual park webpages have been created on MyParkScotland and the Council's website to help promote the facilities on offer within them.

Addressing inequality and fostering community through open space investment

- 2.12 £110,000 was invested through the Council's Community Environmental Projects capital budget into 6 community projects (Gairdoch Park, Carronshore; Jenny's Park, Bonnybridge; Ash Park, Bonnybridge; Dorrator Bridge, Falkirk, Carron Dams, Stenhousemuir and Blinkbonnie Park, Slamannan).
- 2.13 £3,000 was secured from the Coop towards 5 crowd-funded community projects via the MyParkScotland website (Zetland Park, Grangemouth; Carron Dams, Stenhousemuir Jenny's Park, Bonnybridge; Ash Park, Banknock and Dig in Falkirk, Falkirk).
- 2.14 15 crowdfunding projects have been run through the MyParkScotland website.

Working and investing more efficiently

- 2.15 Preliminary work has begun on a study to revise the grounds maintenance regimes for amenity grassland with the aim of enhancing biodiversity and saving money;
- 2.16 Pilot projects to demonstrate the value of managing amenity grassland directly for the benefit of wildlife have been established at Grangepans, Bo'ness, Camelon Public Park, Bantaskine Estate, Rope Walk, Grangemouth and Lionthorn Policy Bing.

- 2.17 New open space to meet a local deficiency in provision has been secured at Tappernail Farm near Shieldhill.
- 2.18 Enhanced community access has been secured to upgraded sports pitch facilities at Woodlands Games Hall to help address a local deficiency in access to sports areas.

Generating money for investment in parks and open spaces

- 2.19 63 individual park webpages have been created on MyParkScotland, this offers communities the opportunity to run their own crowd-funded projects for the improvement of parks and open spaces and collect gift aid from any donations towards improvement projects.
- 2.20 15 crowd-funding projects have been run through the MyParkScotland website.

3 Action Taken

- 3.1 Note the progress made in implementing the Open Space Strategy**
- 3.2 Note that success of the Open Space Strategy at the 2017 Scottish Awards for Quality in Planning.**

pp Director of Development Services

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Date: 29 May 2018

List of Background Papers:

- Falkirk Council Open Space Strategy October 2016

FALKIRK COUNCIL

Subject: Reserved Places for Academic Year 2018/19
Meeting: Information Bulletin
Date: 27 June 2018
Author: Director of Children's Services

1. Purpose of the Report

The purpose of this paper is to inform Members of the number of "Reserved Places" that have been assessed as being required for each nursery class, primary and secondary school for the academic year 2018/2019, in line with the Council's Admissions Policy.

2. Recommendation

- 2.1 Members are asked to note this information.

3. Background

In line with the Council's Admission Policy an annual assessment is made to determine the number of Reserved Places that each school should hold, which then enables Children's Services to allow and control the number of:

- placing requests at each primary and secondary school; and
- non-catchment pupils at primary school nursery classes.

4. Legislative Information

Reserved places are defined in Section 28A(c) of the Education (Scotland) Act 1980 as follows:

" 'reserved places' means such number of places (not exceeding such number or, as the case may be, such percentage of places at the school or relating to the particular stage of education as may be prescribed by regulations) as are in the opinion of the education authority reasonably required to accommodate pupils likely to become resident in the catchment area of the school in the period from the time of consideration of the placing request up to and during the year from 1 August to which the placing request relates; and different numbers or, as the case may be, percentages may be prescribed under this subsection for the purpose of different cases or circumstances."

In summary, this means that:

- the Authority can reserve a reasonable number of places in each year group, at each school, as required for the forthcoming school session only.

5. Falkirk Council Admissions Policies

The understated policies underpin how school admissions are handled and processed:

- Nursery Classes: Early Learning and Childcare Admissions Policy (April 2015)
- Primary and Secondary Schools: Admissions Policy (November 2014)

6. Reserved Places for 2018/2019

- Appendix 1: Primary Schools
- Appendix 2: Secondary Schools
- Appendix 3: Nursery Classes at Primary Schools

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Director of Children's Services

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Date: 25 May 2018

Appendices

- Appendix 1: Primary Schools
- Appendix 2: Secondary Schools
- Appendix 3: Nursery Classes at Primary Schools

List of Background Papers
None

APPENDIX 1

RESERVED PLACES LIST FOR PRIMARY SCHOOLS

The number of reserved places calculated for each primary school for school session 2018/2019 is as follows:

	Pupils on Reserve List	Est. pupils from new housing	Core Reserved Places Required (per year group)	Reserved Places by Year Group							Total Reserved Places
				P1	P2	P3	P4	P5	P6	P7	
Airth	0	0	1	1	1	1	1	1	1	1	7
Antonine	0	0	1	1	1	1	1	1	1	1	7
Avonbridge	0	0	n/a	1 per composite class							2
Bainsford	0	0	1	1	1	1	1	1	1	1	7
Bankier	0	0	1	1	1	1	1	1	1	1	7
Bantaskin	0	0	2	2	2	2	2	2	2	2	14
Beancross	0	0	2	2	2	2	2	2	2	2	14
Blackness	0	0	n/a	1 per composite class							2
Bo'ness Public	0	0	1	1	1	1	1	1	1	1	7
Bonnybridge	0	7	2	3	3	3	3	3	3	3	21
Bothkennar	0	0	n/a	1 per composite class							2
Bowhouse	0	0	1	1	1	1	1	1	1	1	7
California	0	0	n/a	1 per composite class							4
Carmuir	0	0	1	1	1	1	1	1	1	1	7
Carron	0	0	2	2	2	2	2	2	2	2	14
Carronshore	0	0	2	2	2	2	2	2	2	2	14
Comely Park	0	0	2	2	2	2	2	2	2	2	14
Deanburn	0	0	1	1	1	1	1	1	1	1	7
Denny	0	21	2	5	5	5	5	5	5	5	35
Drumbowie	0	0	n/a	1 per composite class							2
Dunipace	0	0	1	1	1	1	1	1	1	1	7
East. Carmuir	0	0	1	1	1	1	1	1	1	1	7
Grange	0	7	1	2	2	2	2	2	2	2	14
Hallglen	0	0	2	2	2	2	2	2	2	2	14
Head of Muir	0	0	1	1	1	1	1	1	1	1	7
Kinnaird	0	32	3	8	8	8	8	7	7	7	53
Kinneil	0	0	1	1	1	1	1	1	1	1	7
Ladeside	0	0	1	1	1	1	1	1	1	1	7
Langlees	0	7	1	2	2	2	2	2	2	2	14
Larbert Village	0	0	2	2	2	2	2	2	2	2	14
Laurieston	0	0	1	1	1	1	1	1	1	1	7
Limerigg	0	0	n/a	1 per composite class							2
Maddiston	0	7	2	3	3	3	3	3	3	3	21
Moray	0	0	2	2	2	2	2	2	2	2	14
Nethermains	0	0	1	1	1	1	1	1	1	1	7
Sacred Heart	0	0	1	1	1	1	1	1	1	1	7

Continued overleaf....

Reserved Places List for Primary Schools continued...

	Pupils on Reserve List	Est. pupils from new housing	Core Reserved Places Required (per year group)	Reserved Places by Year Group							Total Reserved Places
				P1	P2	P3	P4	P5	P6	P7	
Shieldhill	0	0	1	1	1	1	1	1	1	1	7
Slamannan	0	0	1	1	1	1	1	1	1	1	7
St Andrew's	0	3	2	3	3	3	2	2	2	2	17
St Bernadette's	0	7	1	2	2	2	2	2	2	2	14
St Francis	0	2	2	3	3	2	2	2	2	2	16
St Joseph's	0	0	1	1	1	1	1	1	1	1	7
St Margaret's	0	0	2	2	2	2	2	2	2	2	14
St Mary's	0	2	1	1	1	1	1	1	1	1	7
St Patrick's	0	4	2	3	3	3	3	2	2	2	18
Stenhousemuir	0	0	2	2	2	2	2	2	2	2	14
Victoria	0	0	2	2	2	2	2	2	2	2	14
Wallacestone	0	0	2	2	2	2	2	2	2	2	14
Westquarter	0	7	2	3	3	3	3	3	3	3	21
Whitecross	0	0	n/a	1 per composite class							4
Total for all primary schools		106									570

APPENDIX 2

RESERVED PLACES LIST FOR SECONDARY SCHOOLS

The number of reserved places calculated for each secondary school for school session 2018/2019 is as follows:

	Pupils on Reserve List	Estimated pupils from new housing	Core Reserved Places Required (per year group)	Reserved Places by Year Group				Total Reserved Places
				S1	S2	S3	S4	
Bo'ness Academy	0	6	1	3	3	2	2	10
Braes HS	0	4	1	2	2	2	2	8
Denny HS	0	12	2	5	5	5	5	20
Falkirk HS	0	4	2	3	3	3	3	12
Graeme HS	0	4	2	3	3	3	3	12
Grangemouth HS	0	0	1	1	1	1	1	4
Larbert HS	0	16	3	7	7	7	7	28
St Mungo's HS	0	n/a	5	5	5	5	5	20
Total for all secondary schools	0	46						114

Reserved places are not calculated or held for year groups S5 and S6.

RESERVED PLACES LIST FOR PRIMARY SCHOOL NURSERY CLASSES

The number of reserved places calculated for each nursery for school session 2018/2019 is as follows:

Session 2018/19 PS Nursery Class	Operational Capacity			Core Reserved Places		Additional Reserved places for New Housing		Total Reserved Places	
	am	pm	Total Places						
				½ day	Full day	½ day	Full day	½ day	Full day
Falkirk									
Bainsford	30	30	60	3	-	0	-	3	-
Bantaskin	30	30	60	3	-	0	-	3	-
Carmuir	48		48	-	2	-	0	-	2
Comely Park	40	40	80	3	-	0	-	3	-
Easter Carmuir	48		48	-	2	-	0	-	2
Langlees	30	30	60	3	-	1	-	4	-
St Francis	40	40	80	4	-	0	-	4	-
Denny									
Antonine	30	30	60	3	-	0	-	3	-
Bankier	30	30	60	3	-	0	-	3	-
Bonnybridge	40	40	80	4	-	1	-	5	-
Denny	40	40	80	4	-	3	-	7	-
Dunipace	30	30	60	3	-	0	-	3	-
Head of Muir	30	30	60	3	-	0	-	3	-
Nethermains	40		40	-	2	-	0	-	2
St Joseph's	32		32	-	1	-	0	-	1
St Patrick's	30	30	60	3	-	0	-	3	-
Larbert									
Airth	20	20	40	2	-	0	-	2	-
Carron	30	30	60	3	-	0	-	3	-
Carronshore	40	40	80	4	-	0	-	4	-
Kinnaird	70	70	140	7	-	5	-	12	-
Ladeside	30	30	60	3	-	0	-	3	-
Larbert Village	30	30	60	3	-	0	-	3	-
Stenhousemuir	30	30	60	3	-	0	-	3	-
St. Bernadette's	40		40	-	2	0	-	-	2
Braes									
Avonbridge	20	0	20	1	-	0	-	1	-
California	20	0	20	1	-	0	-	1	-
Maddiston	80	80	160	8	-	1	-	8	-
Shieldhill	30	30	60	3	-	0	-	3	-
Wallacestone	60	60	120	6	-	0	-	6	-

Continued overleaf...

Reserved Places List for Nursery Classes continued...

Session 2018/19 PS Nursery Class	Operational Capacity			Core Reserved Places		Additional Reserved places for New Housing		Total Reserved Places	
	am	pm	Total Places						
				½ day	Full day	½ day	Full day	½ day	Full day
Graeme									
Hallglen	40	40	80	4	-	0	-	4	-
Laurieston	30	30	60	3	-	0	-	3	-
St Andrew's	38	38	76	3	-	0	-	3	-
St Margaret's	40	40	80	4	-	0	-	4	-
Victoria	30	30	60	3	-	0	-	3	-
Westquarter	50	50	100	5	-	2	-	7	-
Whitecross	24	0	20	1	-	0	-	1	-
Bo'ness									
Bo'ness	30	30	60	3	-	0	-	3	-
Deanburn	30	30	60	3	-	0	-	3	-
Grange	30	30	60	3	-	3	-	6	-
Kinneil	30	30	60	3	-	0	-	3	-
St Mary's	40		40	-	2	-	0	-	2
Grangemouth									
Beancross	60	60	120	6	-	0	-	6	-
Bowhouse	56		56	-	2	-	0	-	2
Moray	30	30	60	3	-	0	-	3	-
Sacred Heart	30	30	60	3	-	0	-	3	-
Total for all nursery classes								145	13

Falkirk Council

Title: Community Links, National Cycle Network and Access Funding Partnership Funding Update
Meeting: Information Bulletin
Date: 27 June 2018
Author: Director of Development Services

1. Introduction

- 1.1 The information bulletin provides members with an update on the outcome of funding bids to which the Council had submissions earlier in 2018. The sustainable transport charity, Sustrans invited local authorities to bid to their Community Links and National Cycle Network funding streams to provide funding for access enhancements in financial year 2018/19. The application process opened on 1st February 2018 with a closing date for online applications on 30th February 2018
- 1.2 Officers submitted bids and expressions of interest to a number of funding streams, relating to access and active travel that became available from 1st February 2018 until 30th March 2018. Applications were submitted variously to Sustrans, Scottish Natural Heritage and Falkirk Environment Trust/EB Scotland using officers' delegated powers. These are outlined in section 2 below. This information bulletin updates members on the success of these bids.

2. Considerations

- 2.1 The projects primarily focus upon missing or sub-standard links in the path network which were identified through Falkirk Council's Core Paths Plan, Falkirk Council's Local Transport Strategy or consultations with Sustrans Scotland as the main project funder. All funding bids were successful and are now being implemented as follows:
- 2.2 Grahamsdyke, Bo'ness (Links to Boness Academy)
- Total Capital Cost £181,921
 - Sustrans Community Links Funding £156,921
 - Developer Contribution £25,000
- 2.3 Etna Road Open Space, Falkirk - Access Network
- Total Capital Cost £70,094
 - Sustrans Community Links Funding
- 2.4 Camelon Crematorium - Access Link Phase 2
- Total Capital Cost £54,454
 - Sustrans Community Links Funding
- 2.5 Greenhill Open Space - Access Network
- Total Capital Cost £69,564
 - National Cycle Network Funding £31,564
 - Falkirk Environment Trust/EB Scotland £38,000

- 2.6 Lionthorn to Glen Village - Access Improvements
- Total Capital Cost £52,135
 - Sustrans Community Links Funding
- 2.7 Sunnyside - Access Improvements
- Total Capital Cost £11,512
 - Falkirk Council £4,853
 - National Cycle Network Funding £6,659
- 2.8 Lionthorn Spur, John Muir Way - Access Improvements
- Total Capital Cost £5,272
 - Scottish Natural Heritage £5,272
- 2.9 Park Road, New Carron - Access Improvements
- Total Capital Cost £2,831
 - Scottish Natural Heritage £2,831
- 2.10 Callander Estate, John Muir Way - Access Improvements
- Total Capital Cost £27,370
 - Scottish Natural Heritage £27,370
- 2.11 Avonbridge Open Space Enhancement - Access Improvements
- Total Capital Cost £42,065
 - Sustrans Community Links Funding £20,484
 - Falkirk Council £21,581
- 2.12 Gairdoch Park North, Carronshore - Path Network Improvement Phase 2
- Total Capital Cost £23,131
 - Sustrans Community Links Funding £11,565
 - Falkirk Council £11,566
- 2.13 Camelon Crematorium to Mungal Estate - Access Link
- Total Capital Cost £36,756
 - Sustrans Community Links Funding £12,252
 - Developer Contribution £24,504
- 2.14 Carmuir's Canal Link to John Muir Way - Access Improvements
- Total Capital Cost £21,225
 - Sustrans Community Links Funding £10,613
 - Scottish Natural Heritage £10,612
- 2.15 Blinkbonnie Park, Slamannan - Access Improvements
- Total Capital Cost £11,321
 - National Cycle Network Funding £11,321
- 2.16 Shieldhill to California Bridge - Access Improvements
- Total Capital Cost £142,741
 - Sustrans Community Links Funding £71,371
 - National Cycle Network Funding £71,370
- 2.17 John Muir Way - Access Improvements
- Total Capital Cost £53,915
 - Scottish Natural Heritage £53,915

- 2.18 The above projects have a combined value of £806,307 and are being implemented in the current 18/19 financial year, with the vast majority of these projects being delivered in house by Roads Maintenance Operations - Small Works Team.
- 2.19 £768,307 of external funding has been levered using £38,000 of the Council's own resources equating to over £20 of investment for every £1 spent. This represents outstanding value for money. Table 1 below shows the amounts invested by each individual funder.

Funder	Amount	Percentage of total
Sustrans	£459,889	57%
National Cycle Network	£120,914	15%
Scottish Natural Heritage	£100,000	12%
Developer Contribution	£49,504	6%
Falkirk Environment Trust	£38,000	5%
Falkirk Council	£38,000	5%

3 Action Taken

- 3.1 **Note the significant success of recent funding bids to external bodies in the current financial year totalling £768,307**
- 3.2 **Note that Falkirk Council in total has contributed £38,000 towards the cost of these projects from within existing budgets**
- 3.3 **Note that further opportunities are being explored by officers and funders in preparation for future funding streams**

pp Director of Development Services

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Date: 10 May 2018

List of Background Papers:

- Falkirk Council Core Paths Plan May 2010
- Falkirk Council Green Network Strategy 2013
- Information Bulletin- Community Links, National Cycle Network and Access
- Funding Partnership Funding Update of 6th December, 2017

Subject: East of Scotland Resilience Partnership, On-going
Business
Meeting: Information Bulletin
Date: 27 June 2018
Submitted by: Director of Development Services

1. Introduction

- 1.1 The East of Scotland Resilience Partnership (EoS RRP) meets twice annually and is attended by the Director of Development Services. Its area of responsibility includes the area covered by the following local authorities: Falkirk, Stirling, Clackmannanshire, Fife, West Lothian, Mid Lothian, Edinburgh City, East Lothian and Scottish Borders and has a multi-agency membership.
- 1.2 The EoS RRP is the primary forum where responders will work together to ensure statutory responsibilities are discharged under the principles of Integrated Emergency Management to protect the people, economy and the environment in the event of an incident.

2. Most Recent Meeting

- 2.1 The most recent meeting was held on 14th March, 2018 at Callendar House, Falkirk, Chaired by Assistant Chief Constable Wayne Mawson, Police Scotland and amongst others was attended by the Director Development Services.
- 2.2 The agenda items were as follows;
- 2.3 DI Simon Broadhurst gave a threat briefing in regards to counter terrorism matters.
- 2.4 Blackstart Presentation – Joe Hunter of Scottish Power Energy Networks (SPEN) gave an input on the likelihood, causes and effects of a Blackstart event, whereby the entire electrical energy grid for the UK was shut down. Following discussion, Police Scotland elected to bring back business continuity and risk work that they are undertaking in this area. Individual agencies to have regard to blackstart issues as part of their business continuity arrangements. This is currently being taken forward in the Council.
- 2.5 The Scottish Pandemic Flu Readiness Board is looking to follow the UK lead and develop a pan flu preparedness framework. This will be used to update the Council's own business continuity plans which will be used in the event of a pandemic.
- 2.6 The next Scottish Resilience Partnership will be held in April and will discuss the on-going strategic Training and Exercising review being led by Allan Moffat, Scottish Government (SG).
- 2.7 There is a UK drive to renew and update resilience standards and the Risk and Preparedness team at SG will be looking at how Scotland connects with that.

2.8 Ross Baird (SG) gave a brief recap on recent severe weather impacts. He highlighted areas where work had gone well, including –

- General infrastructure
- Community Resilience
- Multi-agency working
- Individual and collective examples of staff resilience and endeavour
- Community groups in resilience

2.9 There was a multi agency RRP debrief in April on the incident management. This informed the Council's own debrief exercise which was also undertaken in April.

2.10 There also followed discussions in regards to the EoS RRP structure and proposals to streamline this which will be developed through workshops on a report brought back to the next meeting.

Date of next meeting. 24th October 2018

Director of Development Services

**Author: Derek Easton, Emergency Planning Officer – 01324 501000,
DerekNR.Easton@falkirk.gov.uk**

Date: 16/04/2018

APPENDICES - None

List of Background Papers - None

Falkirk Council

Title: Inner Forth Landscape Initiative
Meeting: Information Bulletin
Date: 27 June 2018
Author: Director of Development Services

1. Introduction

- 1.1 Falkirk Greenspace: A Strategy for our Green Network was approved by Falkirk Council in 2013. One of the priority actions contained within the strategy was to “Protect and Enhance our Landscapes”. One of the key vehicles for delivering this priority action envisaged by the strategy was the Inner Forth Landscape Initiative (IFLI).
- 1.2 IFLI ran from 2014-18, supported by the National Lottery through the Heritage Lottery Fund, with a total budget of over £4 million.
- 1.3 IFLI’s vision was to create an Inner Forth where local people and visitors alike value, protect and celebrate this unique landscape at the heart of Scotland.
- 1.4 Falkirk Council, together with Stirling and Clackmannanshire Councils, RSPB, Sustrans, Scottish Natural Heritage, Historic Environment Scotland, the Central Scotland Green Network Trust made up the IFLI Partnership.

2 Considerations

- 2.1 The IFLI partners worked together to deliver 54 inspiring and intrinsically linked projects across the 202 km² of the project area. An infographic “Falkirk Council: A Partner in IFLI’s Success” is provided in Appendix 1 to this report, showing the overall IFLI project outcomes and the Falkirk Council area specific outcomes of the project.
- 2.2 33 of these projects were delivered within the Falkirk Council area equating to a combined investment of c£1.25m. The outputs of these projects include:
 - 470 people volunteering to provide 8485 hours of work to enhance wildlife
 - Training for 357 people including 24 school trips
 - 126 events engaging 855 people
 - The creation of 90ha of new habitat for wildlife
 - The creation of 3.5km of new paths
- 2.3 Over the 4 year life of the project, Falkirk Council has invested £292,411 in the Inner Forth Landscape Initiative. This means that for every £1 invested, a return of more than £4 has been received representing excellent value for money.
- 2.4 Building on the successes of the IFLI project, Fife Council has joined the partnership to extend its scope to cover the entirety of the Inner Forth area

upstream of the Forth Bridges. The expanded partnership aim to deliver the Inner Forth Futures project which has a renewed vision that:

“the sense of connection, purpose and place that put the Inner Forth at the forefront of the industrial development of Scotland will be revitalised.”

- 2.5 The expanded partnership is in the early stages of fund raising to deliver this renewed vision and intends to make bids for funding to LEADER and the Heritage Lottery Fund in an effort to make the Inner Forth a better area to live, work and visit by improving marketing and awareness of its natural and cultural heritage assets and sustainable transport options.

3 Action Taken

- 3.1 **Note the significant success of the IFLI project which has delivered 33 projects and a combined investment of £1,251,771 into the Falkirk Council area between 2014 and 2018.**
- 3.2 **Note that Falkirk Council in total has contributed £292,411 towards the cost of these projects from within existing budgets.**
- 3.3 **Note that further opportunities are being explored by the Inner Forth Futures Partnership to build on the legacy of the IFLI project.**

pp Director of Development Services

Author: Danny Thallon, Environment Coordinator – 01324 504927

danny.thallon@falkirk.gov.uk

Date: 29 May 2018

Appendices

Appendix 1 – “Falkirk Council: A Partner in IFLI’s Success”

List of Background Papers:

- Falkirk Council Green Network Strategy 2013

The Inner Forth Landscape Initiative ran from 2014-18, supported by the National Lottery through the Heritage Lottery Fund, with a total budget of over £4 million.

Our vision - an Inner Forth where local people and visitors alike value, protect and celebrate this unique landscape at the heart of Scotland.

The eight organisations that together make up the Partnership worked together to deliver 54 inspiring and intrinsically-linked projects across the 202 km² of the project area. These aimed to bring lasting, positive change to the Inner Forth landscape and the people who live and work here.



Through the projects we:

Turned negative perceptions of the Inner Forth around and helped more local people feel proud of where they live

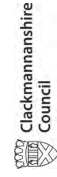
Put back together the jigsaw of habitats that make up the Inner Forth to create a landscape flourishing with wildlife

Celebrated, protected and improved people's access to special historical and natural places

Trained and supported committed and motivated local community groups, individuals and organisations to take action to conserve their area's heritage

Increased people's physical and intellectual access to the area's important heritage.

Project Partners:



info@innerforthlandscape.co.uk



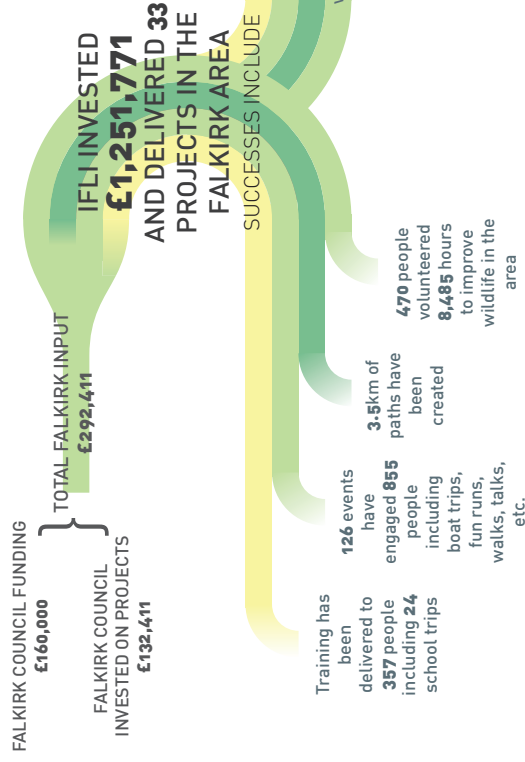
FALKIRK COUNCIL: A PARTNER IN IFLI'S SUCCESS

Between 2014-18 Falkirk Council invested £292,411 in the Inner Forth Landscape Initiative. This investment has been more than quadrupled in terms of the outputs achieved.

Back in 2013, eight organisations, including Falkirk Council, formed a partnership to deliver an ambitious vision for the Inner Forth area. Now we are at the end of the four years, we would like to celebrate what we have achieved together, thanks to the foresight, ambition and trust that the partner organisations showed in signing up

to this Landscape Partnership Scheme, supported by the National Lottery through the Heritage Lottery Fund. None of this would have happened without the commitment of all our partners, working together to make that vision a reality. Overleaf you will see just what that means for the people and wildlife of the Inner Forth.

We hope everyone shares our pride in what has been achieved and look forward to developing a new phase of partnership working across the Inner Forth area in the future. We hope you will be part of that!



An Inner Forth where local people and visitors alike value, protect and celebrate this unique landscape at the heart of Scotland.

FUNDERS

COUNCILS

PARTNERS

INNER FORTH LANDSCAPE INITIATIVE

WITH £1.75M FUNDING FROM HLF TOGETHER WE INVESTED £4MILLION IN OUR LANDSCAPE

AROUND

1,000 VOLUNTEERS

VOLUNTEERED

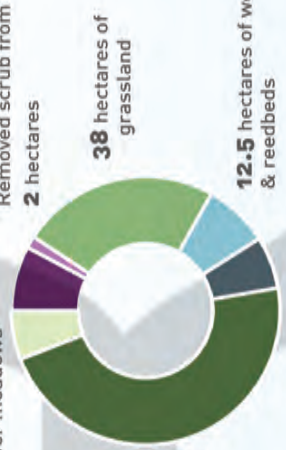
3,680 DAYS OF WORK

EQUIVALENT TO

£184,044 IN-KIND TIME

Including establishing new meadows at Grangepens, near Bo'ness

9 hectares of wildflower meadows
Managed 13 hectares
Removed scrub from 2 hectares



WE CREATED 159 HECTARES OF NEW HABITAT

Including a new wetland at RSPB Black Devon Wetlands

54 PROJECTS WERE DELIVERED THROUGHOUT THE INNER FORTH

438

People received heritage training, including in conservation masonry with Historic Environment Scotland

514

events were held, engaging nearly 4000 people, including this community archaeology event at Zetland Park

74ha

of woodlands were created or improved, including these at Polmont Woods, in Falkirk

15.7km

including nearly 1km along the River Forth at Cambus



4 community orchards were planted, including at Valleyfield Woodland Park, where over 250 children from seven Fife schools helped plant the trees.



4 historic buildings have been restored, including the Limekilns in Charlestown

153

school sessions were held, and we engaged with over 700 children.



Falkirk Council

Title: Acceptance of Quotes over £10,000
Meeting: Council - Information Bulletin
Date: 27th June 2018
Author: Director of Corporate & Housing Services

1. Introduction

- 1.1 Falkirk Council Contract Standing Orders require that competition is used to demonstrate fairness, transparency and deliver Best Value. The use of “Quick Quotes”, the online quotation facility on Public Contracts Scotland website is the recommended approach to secure an appropriate level of competition into the procurement process for contracts below a value of £50,000.
- 1.2 The purpose of this report is to advise Members of the contracts awarded by Chief Officers through “Quick Quotes” during the period 1st April 2018 to 31st May 2018 Details of the contracts are attached in Appendix 1.

2. Recommendation

- 2.1 **Members are asked to note in accordance with Contract Standing Order 6.2(i), the contracts awarded through Quick Quotes as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author - William McQuillan, Procurement & Commissioning Manager
01324 590810 william.mcquillan@falkirk.gov.uk

Date: 1st June 2018

Appendix 1

Service	Title of Quick Quote Awarded	Contract Value	Name & Town of Successful Supplier(s)
Development Services	Collection of Non-Ferrous Cans from Materials Recovery Facility	£50,000.00 (Income)	Lowmac Alloys, Irvine
Development Services	Collection of Ferrous Cans from Materials Recovery Facility	£14,300.00 (Income)	WRC Recycling, Johnstone
Development Services	Collection of Mixed Plastic Bottles from Materials Recovery Facility	£13,500.00 (Income)	J & Young Leicester Ltd, Rutland
Corporate & Housing Services	Provision of UKATA or IATP approved non-licenced asbestos minor works training	£11,550.00	UK Asbestos Specialists Ltd, Hebburn
Development Services	Replacement Windows at Cowdenhill, Tamfourhill and Banknock Community Halls	£13,740.05	Sidey Solutions Limited, Perth
Corporate & Housing Services	Curtain Walling, St Georges Court, Larbert	£14,112.00	Scottech Limited, Wishaw
Development Services	Stage 3 General Employability Programme	£18,968.00	Recyke-A-Bike, Stirling
Development Services	Proposed Utility Routes Survey at Former Denny High School Site, Denny	£19,457.62	Luddon Construction Ltd, Glasgow
Development Services	Activity Planning Services for Zetland Park HLF Parks for People Round 2 application	£20,000.00	Rob Robinson Heritage Consulting, Balerno
Development Services	Landbased Stage 3 Programme	£27,060.00	Cloybank Estate, Bonnybridge
Corporate & Housing Services	Repairs contract for electric heating systems	£29,075.00	Neat Heat (Scotland) Ltd, Cumbernauld
Development Services	Stage 2 to 3 General Employability Programme	£31,360.00	Falkirk Football Community Foundation, Falkirk
Development Services	Term Maintenance Contract for Service & Repair of Nursecall Systems	£34,380.00	R.D.Fenner & Company, Glasgow
Development Services	Falkirk Council - Air Quality Network Service / Maintenance Contract 2018 / 2019	£36,887.00	Air Monitors Limited, Staunton Enviro Technology Services PLC, Stroud HORIBA UK Ltd, Northampton
Corporate & Housing Services	Provision of First Aid Training	£37,500.00	Macsafe Health & Safety Ltd, Denny

Corporate & Housing Services	Supply, Installation, Maintenance and Repair Of Various Track Hoists and Slings	£47,768.00	Stairlifts (Scotland) Ltd, Glasgow
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Falkirk Council

Subject: Acceptance of Tenders less than £250k in value
Title: Provision of Recruitment Advertising & Public Information Notices
Meeting: Information Bulletin
Date: 27th June 2018

1. Introduction

- 1.1 Scottish Procurement awarded a Framework Agreement for the Provision of Recruitment Advertising & Public Information Notices to TMP (UK) Ltd, on behalf of public bodies in April 2016, which the Council has been participating in since its commencement.
- 1.2 The Framework duration was for 2 years from 16th April 2016 to 15th April 2018 with the option to extend for two 12 month periods from expiry of the initial agreement. Scottish Procurement has extended the agreement to 15th April 2019.
- 1.3 The Councils annual value was originally estimated at £12,000, with an approximate overall value of £40,000 over the duration of the Framework.
- 1.4 However, there have been additional recruitment costs to the Council over the last 2 years, which has seen an increase in the annual spend to approximately £20,000 per annum and an estimated £80,000 for the duration of the Framework.

2. Background

- 2.1 Falkirk Council advertises all posts on Myjobscotland, however if an appointment cannot be made through this method, then Services can advertise elsewhere, in line with the Councils Recruitment & Selection Policy.
- 2.2 Any Chief Officer recruitment costs are approved separately and openly by Appointments Committee.
- 2.3 The nature of the appointments is unpredictable and the original spend was based on an average of the costs at the time. However, there have been additional costs for Chief Officer Appointments which could not have been predicted.
- 2.4 The Councils annual value is estimated at £20,000, with an approximate overall value of £40,000 over the duration of the Framework from 16th April 2018 to 15th April 2020.

- 2.5 Funding for recruitment advertising is held within the relevant budget headings within the individual Service Recruitment Advertising Budgets.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(i), I accepted the extension, from 16th April 2018 to 15th April 2019, with the option to extend for a further 12 months. The estimated value, including extensions, is £40,000.

.....
Chief Officer for Housing and Corporate Services

Date: 5th June 2018

Contact Name: Neil Biggar

Ext: 0382

Falkirk Council

Subject: Acceptance of Tenders over £250,000 and under £500,000 in value
Title: Provision of Banking Services (FIN/025/17)
Meeting: Information Bulletin
Date: 27th June 2018

1. Introduction

- 1.1 A tender for the Provision of Banking Services was advertised on the Public Contracts Scotland Portal as an open tender on 31st August 2017. Subsequently 4 companies expressed an interest in tendering.
- 1.2 The Contract commenced on 1st April 2018 for a period of 5 years to 31st March 2023, with the option to extend for a further 36 months to 31st March 2026.
- 1.3 The recommended Provider is The Royal Bank of Scotland plc.

2. Tenders Received

- 2.1 A total of 2 bids were received electronically by the deadline date of 2nd October 2017 and opened in accordance with Standing Order 11.2 relating to contracts.
- 2.2 Quality submissions were reviewed individually by members of the Quality Evaluation team. A meeting was held and attended by the team to agree scores and comments for each tenderers submission.
- 2.3 Bidders were asked to submit a Price which would be fixed for an initial 5 years from the commencement date of the Contract. Fixed pricing will help the Council manage budgets moving forward.
- 2.4 Only after both evaluations were separately concluded were quality and price scores added together to allow a ranking of bidders.
- 2.5 The total estimated value of the Contract is £170k over the 5 years. This is anticipated at £13,500 for year 1 and £38,250 for years 2 to 4. Estimated costs for the 36 month extension are £117k.
- 2.6 The Royal Bank of Scotland will support the Council's cost towards changing banking provider and propose a reduction of the Council's year one banking costs by £24,750. It proposes to deliver this by not charging the Council for any money transmission service charges from the contract live date until 31st December 2018, equating to £2,750 per month for 9 months.
- 2.7 In accordance with Contract Standing Order 6.2(ii), consultation with the Chief Governance Officer to enter into contract was sought and received.

3. Action Taken

- 3.1 In accordance with Contract Standing Order 6.2(ii), I accepted the tender submitted by The Royal Bank of Scotland plc, with an approximate total contract value of £287k from 1st April 2018 to 31st March 2023 in respect of the Provision of Banking Services to Falkirk Council.**

.....
Chief Finance Officer

Date: 5th June 2018

Contact Name: Neil Biggar

Ext: 0382

Falkirk Council

Title: **Acceptance of Contracts over £500,000**
Meeting: **Council - Information Bulletin**
Date: **27th June 2018**
Author: **Director of Corporate & Housing Services**

1. Purpose of Report

- 1.1 The purpose of this report is to advise Council of decisions taken in respect of contracts awarded with a value of more than £500,000 in line with Contract Standing Order 6.2(iii) during the period 1st April 2018 to 31st May 2018. Details of the contracts are attached at Appendix 1.

Recommendation

- 2.1 **Council is asked to note in accordance with Contract Standing Order 6.2(iii), contracts awarded as outlined in Appendix 1.**

.....
Director of Corporate & Housing Services

Author - William McQuillan, Procurement & Commissioning Manager
01324 590810 william.mcquillan@falkirk.gov.uk

Date: 1st June 2018

Contract Award List
Contracts Over £500,000

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extensions)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Corporate & Housing Services William McQuillan Ex. 0810	Contract for the Supply and Distribution of IT Peripherals to Falkirk Council. (Award List sent to Executive Members 05/04/2018)	SP-17-21	20 th April 2018 until 13 th March 2020.	£600,000	The contract includes the purchase of Keyboards, Cameras, Webcams, Desktop Printers, Scanners and Network Equipment. Savings of approximately £10,000 will be achieved over the term of the contract.	8	Computacenter (UK) Ltd, Haston House, 2 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Upgrading works comprising re-roofing, external render and site works to 141 residential properties at various addresses, Grangemouth. (Award List sent to Executive Members 12/04/2018)	GRA-7914	Construction period is 28 weeks, with an anticipated start date during May 2018.	£3,337,687.67	In accordance with Development Services benchmark procedure, a single tender was invited from Corporate & Housing Services in respect of these works, which form part of the external fabric improvements element of the 2018-21 Housing Investment Programme.	1	Corporate & Housing Services, The Forum, Callendar Business Park, Falkirk, FK1 1XR
Children Services William McQuillan Ext: 0810	Contract for the provision of residential short breaks for children and young people with complex health needs at Tayavalla. (Award List sent to Executive Members 19/04/2018)	SW/036/18	01/04/18 to 31/03/19	£646,000 (of which £261,000 attributable to Falkirk Council)	Tayavalla is based in the Camelon area of Falkirk and provides care to up to five children or young people aged between five and eighteen years.	N/A	Action for Children, 3 The Boulevard, Ascot Road, Watford, WD18 8AG

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services William McQuillian Ext. 0810	Scottish Procurement Agreement for the Provision of Residual Waste Disposal. (Award List sent to Executive Members 19/04/2018)	SP-15-015	Start: 01/05/2018 End: 01/10/2022 (with the option to extend the contract for two years).	£28,600,000	It has been established that a 1st year saving of £162,000 will be achieved when comparing new agreement pricing against the current agreement.	N/A – Completed via a competitive dialogue exercise	Avondale Environmental Ltd, Avondale Road Polmont FK2 0YA

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Non Domestic Energy Efficiency Works under the Scottish Government Framework to carry out a package of works to 15 properties. Works vary within each property but include LED lighting, solar panels, micro CHP and heating controls. Properties are Bantaskine PS, Bonnybridge PS, Carron PS, Carronshore PS, Dunipace PS, Kinneil PS, Laurieston PS, St. Andrews PS, Victoria PS, Westquarter PS, Mariner Centre, Cunningham House, Torwoodhall. (Award List sent to Executive Members 26/04/2018)	VAR-7719	Contract commencement 7 th May 2018 with completion by 28 th November 2019.	£775,085.00	This contract will deliver energy efficiency improvements to meet Scottish Government targets. The project will be part funded by the Council's energy efficiency fund (50%) with the balance funded by a Salix Finance energy efficiency loan.	4	SSE Contracting Ltd, No. 1 Forbury Place, 43 Forbury Road, Reading, RG1 3JH

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value (including Extension)	Additional Information	No. of Tenders Received	Name & Address of Proposed Contractor
Children's Services William McQuillan Ex. 0810	Provision of a social care case management system Mini competition run against the 19 suppliers awarded to the Crown Commercial Services RM1059 framework agreement. (Award List sent to Executive Members 03/05/2018)	RM1059	1 June 2018 to 31 May 2023 with an option to extend based on best value for up to an additional 24 months.	£1,628,717	The new system provides a modern and integrated solution with online portals, the opportunity for mobile and flexible working and improved business continuity processes. The supplier will be responsible for all changes relating to legislative and statutory requirements leading to reduced maintenance by the Council.	3	Liquidlogic Ltd Brookfield House Selby Road Leeds West Yorkshire LS25 1NB

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Construction of 14 New Build Housing Units at Abbots Road, Grangemouth. (Award List sent to Executive Members 10/05/2018)	GRA-7751	Construction period is 48 weeks with an anticipated site start date in June 2018	£2,102,178.23	This contract is part of Falkirk Council's New Build Social Housing programme within the 2018-20 Housing investment programme.	6	Bell Contracts & Co Ltd, Unit 3, Lotland Street, Inverness, IV1 1ST
38 Development Services Robin Millard Ext 4868	Construction of 43 New Build Housing Units on the site of the former Falkirk High School at Blinkbonny Road, Falkirk. (Award List sent to Executive Members 10/05/2018)	FAL-7752	Construction period is 78 weeks with an anticipated site start date in June 2018	£5,930,161.97	This contract is part of Falkirk Council's New Build Social Housing programme within the 2018-20 Housing investment programme.	5	Marshall Construction Ltd, The Whins, Alloa, FK10 3TA

Service & Contact	Brief Description of Contract	Contract Number	Start/End Dates or One Off Purchase	Contract Value	Additional Information	No. of Tenders	Name & Address of Proposed Contractor
Development Services Robin Millard Ext 4868	Construction of synthetic football pitches at Newtown Park, Bo'ness and Westfield Park, Denny. (Award List sent to Executive Members 17/05/2018)	VAR-7921	Construction period is 19 weeks with an anticipated site start date in late May 2018	£1,219,228.00	This contract delivers community led synthetic football pitches, and is part funded by the 2018/19 General Capital programme (£740,000), and SportsScotland grant funding (£500,000).	1	Hub East Central Scotland Ltd, Bremner House, Castle Business Park, Stirling, FK9 4TZ
Development Services William McQuillan Ext. 0810	Scotland Excel Framework Agreement for the Treatment of Recyclable and Residual Waste (Lot 8 - Treatment of Co-Mingled Dry Recyclate) (Award List sent to Executive Members 24/05/2018)	SXL/14/13	Start: 01/06/2018 End: 30/04/2019	£1,150,000	Falkirk Council will collect and store the material centrally. The service provider shall collect and transport from this location for onward processing.	N/A	Re-Gen Waste Limited, Carnbane Industrial Estate, Newry, BT35 6JQ

Title: Acceptance of Quotation under £50,000 in Value
**CONTRACT FOR TERM CONTRACT FOR MINOR CAPITAL
WORKS (2018) - VARIOUS SCHOOLS (VAR-7927)**
Meeting: Information Bulletin
Date: 27 June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Term Contract for Minor Capital Works (2018) – Various Schools (VAR-7927), in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 One quotation was received by the due date of 29 March 2018 and opened at 11.20am on 10th April 2018 in accordance with Standing Order 11 relating to contracts. The quotation submitted compares reasonably with previous tenders for similar work.
- 2.2 The quotation price received was £58,108.79.
- 2.3 Following evaluation of the quotation, it was considered best value for the Council to accept the quotation from Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £58,108.79.
- 2.4 The quotation can be contained within the Children's Services Capital Programme Budget 2018 to 2019.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Marshall Construction Ltd, The Whins, Alloa, FK10 3TA in the sum of £58,108.79 in respect of Term Contract for Minor Capital Works (2018) – Various Schools (VAR-7927).

pp Director of Development Services

Author: Jack Aitken, Education Design Co-ordinator – 01324 504867,
jack.aitken@falkirk.gov.uk
Date: 23/04/2018

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Quotation Documents
- Quotation Report

Title: **Acceptance of Contracts Below £50,000**
IF0497 Street Lighting Provision of ICP Services 2018/19

Meeting: **Information Bulletin**

Date: **27 June 2018**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 3 companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Street Lighting – Provision of ICP (Independent Connection Provider) Services 2018/19, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 2 quotations were received by the due date of 4 May 2018 and opened at 12:30pm on 4 May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked prices ranged from £69,826.68 to £46,784.09.
- 2.3 The works can be funded from the 2018/19 lighting revenue and capital budgets.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Electrical Testing Ltd, The Bridge, Acle, Norwich, NR13 3AT for the sum of £46,784.09.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Electrical Testing Ltd, The Bridge, Acle, Norwich, NR13 3AT for the sum of £46,784.09 in respect of Street Lighting – Provision of ICP (Independent Connection Provider) Services 2018/19.

pp Director of Development Services

Author – Graham Speirs, Lighting Co-ordinator – 01324 504823,
graham.speirs@falkirk.gov.uk
Date: 09/05/2018

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: **Acceptance of Contracts Below £50,000
IF0498 Electrical Testing (Street Lighting) 2018/19**

Meeting: **Information Bulletin**

Date: **27 June 2018**

Submitted By: **Director of Development Services**

1. Introduction

- 1.1 Three companies were invited to submit quotations, using the Public Contracts Scotland Portal online quotation facility, in respect of Electrical Testing (Street Lighting) 2018/19, in accordance with Standing Order 8.4 relating to contracts.

2. Quotations Received

- 2.1 One quotation was received by the due date of 11 May 2018 and opened at 10.00am on 14 May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked price was £42,463.20.
- 2.3 The works can be funded from the 2018/19 lighting revenue budget.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Gordon Electrical Ltd, Mid Cambushinnie Cottage, Cromlix, Dunblane FK15 9JU for the sum of £42,463.20.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Gordon Electrical Ltd, Mid Cambushinnie Cottage, Cromlix, Dunblane, FK15 9JU for the sum of £42,463.20 in respect of Electrical Testing (Street Lighting) 2018/19.

pp Director of Development Services

**Author – Graham Speirs, Lighting Co-ordinator – 01324 504823,
graham.speirs@falkirk.gov.uk
Date: 14/05/2018**

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation documents**
- **Engineer's Report on Quotations**

Title: Acceptance of Contracts Below £50,000:
Professional services by Activity Planning Specialist during
the Zetland Park Heritage Lottery Fund (HLF) “Parks For
People” Development Phase, March 2018 – August 2019

Meeting: Information Bulletin

Date: 27 June 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 Six companies were invited to submit quotations, using the Public Contracts Scotland Portal online quick quotes quotation facility, in accordance with Standing Order 8.4 relating to contracts. This contract is for professional services by Activity Planning Specialist during the Zetland Park Heritage Lottery Fund (HLF) “Parks For People” Development Phase

2. Quotations Received

- 2.1 Two quotations were received by the due date of 15th May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tenders were evaluated on the basis of 100% quality; the price having been set at £20,000 fully funded by an award from the Heritage Lottery Fund “Parks for People” received in December 2017.
- 2.3 The funding for this consultancy is fully funded by the Heritage Lottery Fund “Parks For People” programme.
- 2.4 Following the evaluation of quotations, it was considered best value for the Council to accept the quotation from Rob Robinson Heritage Consulting, 90 Lanark Rd W, Edinburgh, Balerno EH14 7AN, who achieved the highest score of 58/60 or 96%.

3. Action Taken

- 3.1 In accordance with Standing Order 6.2(i), I have accepted the quotation submitted by Rob Robinson Heritage Consulting, 90 Lanark Rd W, Edinburgh, Balerno EH14 7AN to undertake professional services by Activity Planning Specialist during the Zetland Park Heritage Lottery Fund (HLF) “Parks For People” Development Phase, March 2018 – August 2019.

Author: Danny Thallon, Environment Co-ordinator – 01324 504927
danny.thallon@falkirk.gov.uk
Date: 01 June 2018

APPENDICES

None

Title: Acceptance of Tender below £100,000 in Value
Contract for Preliminary Civil / Structural Engineering
Consultancy Services at the site of the former Denny High
School. (FAPR-7016)
Meeting: Information Bulletin
Date: 27th June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Four companies were invited to submit tenders, using the Public Contracts Scotland Portal online quotation facility, in respect of the contract for preliminary civil / structural engineering consultancy services at the site of the former Denny High School, in accordance with Standing Order 8.4 relating to contracts.

2. Tenders Received

- 2.1 Four tenders were received by the due date of 2nd May 2018 and opened at 9.40am on the 3rd May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 After arithmetic checking the tender prices ranged from £59,360.00 to £73,205.00
- 2.3 Following the evaluation of tenders, it was considered best value for the Council to accept the tender from McGregor McMahon (Scotland) Ltd., 2 Castle Court, Carnegie Campus, Dunfermline, in the sum of £59,360.00
- 2.4 The tender can be contained within the block expenditure figure for New Social Housing, identified in the Housing Investment 3 Year Programme 2018/2020.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by McGregor McMahon (Scotland) Ltd., 2 Castle Court, Carnegie Campus, Dunfermline in the sum of £59,360.00 in respect of contract for preliminary civil / structural engineering consultancy services at the site of the former Denny High School. (FAPR-7016)
- .

pp Director of Development Services

Author: Paul Noble, Commercial & Social Design Co-ordinator – 01324 501020,
paul.noble@falkirk.gov.uk
Date: 09/05/2018

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Quotation Documents**
- **Quotation Report**

Title: Acceptance of Tenders under £250,000 in Value

Contract for professional services by Lead Landscape Architect during the Zetland Heritage Lottery Fund “Parks For People” Development Phase, June 2018 – August 2019

Meeting: Information Bulletin

Date: 27 June 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 A contract for professional services by a Lead Landscape Architect during the Zetland Heritage Lottery Fund “Parks For People” Development Phase was advertised on the Public Contracts Scotland Portal as an Open Tender on 20th April 2018.

2. Tenders Received

- 2.1 Four tenders were received by the due date of 15th May 2018 and opened at 12.00 noon in accordance with Standing Order 11 relating to contracts.
- 2.2 The tenders were evaluated on the basis of 100% quality; the price having been set at £86,425 fully funded by an award from the Heritage Lottery Fund “Parks for People” received in December 2017.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to LUC Environmental Planning, Design and Management, 28 Stafford St, Edinburgh, EH3 7BD, who achieved the highest quality score at 150 / 160, or 93%.
- 2.4 The tender is fully funded by Heritage Lottery Fund.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by LUC Environmental Planning, Design and Management, 28 Stafford St, Edinburgh, EH3 7BD, in respect of **professional services by Lead Landscape Architect during the Zetland Heritage Lottery Fund “Parks For People” Development Phase, July 2018 – August 2019.**

pp Director of Development Services

Author: Danny Thallon, Environment Co-ordinator – 01324 504927
danny.thallon@falkirk.gov.uk

Date: 01 June 2018

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Title: Acceptance of Tenders under £250,000 in Value
Contract for Proposed Double Classroom Modular Building
at Denny Primary School (DEN-7950)
Meeting: Information Bulletin
Date: 27th June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit tenders, using the Public Contracts Scotland online portal, in respect of the proposed double classroom modular building at Denny Primary School

2. Tenders Received

- 2.1 One tender was received by the due date of the 25th May 2018 and opened at 2:38pm on 25th May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tender received was evaluated on the basis of 50% price and 50% quality. The checked price was £86,693.25 with a total scoring of 93 out of 100.
- 2.3 As the single tender received compared favourably to previous competitive tenders for similar projects, it was considered best value for the Council to award the contract to Sibcas Ltd., Easton Road, Bathgate, who achieved a score of 93/100, for the sum of £86,693.25.
- 2.4 The tender can be contained within 2018 / 2019 budgets as identified by Children's Services.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Sibcas Ltd. in the sum of £86,693.25 in respect of the proposed double classroom modular building at Denny Primary School.

Director of Development Services

Author: Jack Aitken, Education Design Co-ordinator – 01324 504867,
jack.aitken@falkirk.gov.uk

Date: 29th May 2018

APPENDICES

"None"

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Title: Acceptance of Tenders under £250,000 in Value
Contract for – Proposed Double Classroom Modular
Building at Langlees PS (FAL-7886)
Meeting: Information Bulletin
Date: 27th June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for the proposed double classroom modular building at Langlees PS was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, four companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Two tenders were received by the due date of the 8th May 2018 and opened at 2:25pm on the 8th May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 One of the received tenders was disqualified as it was incomplete. The tender remaining was evaluated on the basis of 50% price and 50% quality. The checked price was £176,053.50, with the total scoring 93 out of 100.
- 2.3 Following the evaluation of the tender, it was considered best value for the Council to accept the tender from Sibcas Ltd., Easton Road, Bathgate in the sum of £176,053.50, it comparing favourably with past tenders for similar projects
- 2.4 The tender can be contained within 2018/2019 budgets as identified by Children's Services.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Sibcas Ltd., Easton Road, Bathgate in the sum of £176,053.50 in respect of the proposed double classroom modular building at Langlees Primary School.

pp Director of Development Services

Author: Jack Aitken, Education Design Co-ordinator – 01324 504867,
jack.aitken@falkirk.gov.uk
Date: 17/05/2018

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Title: Acceptance of Tenders under £250,000 in Value
Contract for Proposed Double Classroom Modular Building
at Maddiston Primary School (MAD-7949)
Meeting: Information Bulletin
Date: 27th June 2018
Submitted By: Director of Development Services

1. Introduction

- 1.1 Three companies were invited to submit tenders, using the Public Contracts Scotland online portal, in respect of the proposed double classroom modular building at Maddiston Primary School

2. Tenders Received

- 2.1 One tender was received by the due date of the 25th May 2018 and opened at 2:37pm on 25th May 2018 in accordance with Standing Order 11 relating to contracts.
- 2.2 The tender received was evaluated on the basis of 50% price and 50% quality. The checked price was £106,334.55 with a total scoring of 92 out of 100.
- 2.3 As the single tender received compared favourably to previous competitive tenders for similar projects it was considered best value for the Council to award the contract to Sibcas Ltd., Easton Road, Bathgate, who achieved a score of 92/100 for the sum of £106,334.55.
- 2.4 The tender can be contained within 2018 / 2019 budgets as identified by Children's Services.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2(i), I have accepted the tender submitted by Sibcas Ltd. in the sum of £106,334.55 in respect of the proposed double classroom modular building at Maddiston Primary School.

Director of Development Services

Author: Jack Aitken, Education Design Co-ordinator – 01324 504867,
jack.aitken@falkirk.gov.uk
Date: 29th May 2018

APPENDICES

“None”

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- **Tender Documents**
- **Tender Report**

Falkirk Council

Title: Acceptance of Tenders under £250,000
Shieldhill Core Path 018/686 – Footbridge & Path Works
(IL0064)

Meeting: Information Bulletin

Date: 27 June 2018

Submitted By: Director of Development Services

1. Introduction

- 1.1 The contract for Shieldhill Core Path 018/686 – Footbridge & Path Works was advertised on the Public Contracts Scotland Portal and, following assessment of submitted pre-qualification questionnaires, six companies were subsequently invited to tender.

2. Tenders Received

- 2.1 Six tenders were received by the due date of 25 May 2018 and opened in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked tendered prices ranged from £139,611.60 to £227,286.26.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Covanburn Contracts Limited, Unit 1 Colvilles Place, Kelvin Industrial Estate, East Kilbride, Glasgow, G75 0PZ for the sum of £139,611.60.
- 2.4 The tender can be funded from the 2018/19 Countryside Access Strategy budget.

3. Action Taken

- 3.1 Members note that, in accordance with Standing Order 6.2 (i), I have accepted the tender submitted by Covanburn Contracts Limited, Unit 1 Colvilles Place, Kelvin Industrial Estate, East Kilbride, Glasgow, G75 0PZ for the sum of £139,611.60 in respect of Shieldhill Core Path 018/686 – Footbridge & Path Works.

pp Director of Development Services

Author – Gary McGregor, Senior Road & Bridge Design Officer – 01324 504993,
gary.mcgregor@falkirk.gov.uk
Date: 28/05/2018

APPENDICES

None

List of Background Papers:

The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:

- Tender documents
- Engineer's Report on Quotations

Falkirk Council

Subject: **Acceptance of Tenders over £250,000 and under £500,000 in value
- Provision of digital boost workshops and advisory services
(Contract ref: DEV/074/18)**

Meeting: **Information Bulletin**

Date: **27 June 2018**

Author: **Director of Development Services**

1. Introduction

- 1.1 An invitation to tender for the framework agreement to provide digital boost workshops and advisory services was advertised through the Public Contracts Scotland portal as an open tender. Subsequently 35 companies expressed an interest in tendering.
- 1.2 The framework agreement enables the provision of digital boost workshops and 1-2-1 advisory services to be delivered across the Forth Valley area. Falkirk Council acts as lead authority for Forth Valley which includes Stirling and Clackmannanshire Council areas, and is the principal in the award of the framework agreement.
- 1.3 The framework agreement commenced on 1 April 2018 and will run for one year until 31 March 2019. Falkirk Council may extend the framework agreement, dependant upon funding, for up to an additional 12 months up to 31st March 2020.

2. Tenders Received

- 2.1 A total of three tenders were received electronically by the due date of 5 March 2018 and opened in accordance with section 11.2 of Contract Standing Orders.
- 2.2 Quality submissions were reviewed individually by members of the Quality Evaluation team. A meeting was then held and attended by the team to agree scores and comments for each tenderer's submission.
- 2.3 Following the evaluation of all three tenders, each was awarded to the framework agreement as they offered the full range of services within the budget available. The companies shall be approached to deliver the services in ranked order. The Council will allocate the business to the highest ranked provider in the first instance. If the provider declines the business, the next highest ranked provider will be allocated the business and so on. The successful providers are detailed in Appendix 1.
- 2.4 The total estimated value over the one year framework agreement term is £160,000. The estimated cost for the 12 month extension is £140,000.

- 2.5 The funding for this framework agreement is contained within the finance code 465014/4166.
- 2.6 In accordance with Contract Standing Order 6.2(ii), consultation with the Chief Governance Officer to enter into the framework agreement was sought and received.

3. Action Taken

- 3.1 **In accordance with Contract Standing Order 6.2(ii), I accepted the tenders submitted for participation in the framework agreement as detailed in Appendix 1, with an estimated overall framework agreement value including extension of £300,000, in respect of the provision of digital boost workshops and advisory services to Falkirk Council.**

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Director of Development Services

Date: 8 May 2018

Contact Name: Merle Stevenson Ext: 0816

List of Background Papers

1. * Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.

APPENDIX 1

Framework Agreement for the Provision of Digital Boost Workshops and Advisory Services

Successful Providers:

Ranking	Company	Postal Town and Postcode
1	Targeting Innovation Limited	Glasgow G2 2LB
2	Stirling Enterprise Park Limited	Stirling FK7 7RP
3	Portal Technologies Limited	Larbert FK5 4RB