

# AGENDA ITEM

4

## MINUTE OF MEETING

**Meeting:** Falkirk Health & Social Care Partnership Joint Staff Forum

**Date:** Wednesday 29 August 2018 at 9.30 am

**Venue:** Denny Town House Conference Room

**Present:** Patricia Cassidy, Chief Officer Falkirk Health & Social Care Partnership (PC) (Chair)  
 Gordon Irvine, Unite, Falkirk Falkirk Council (GI)  
 Christina Lambie, GMB Falkirk Council (CL)  
 Raymond Smith, GMB Falkirk Council (RS)  
 Matt McGregor, Unison Falkirk Council (MMG)  
 Robert Clark Unison NHS Forth Valley(RC)  
 Joe McElholm, Head of Adult Services, Falkirk Health & Social Care Partnership (JME)  
 Kathy O'Neill, General Manager NHS Forth Valley (KON)  
 Tracey Gillespie, Human Resources Manager, Falkirk Council (TG)  
 Michelle Campbell (Minutes) (MC)

Item	Action
1. <b>APOLOGIES</b> Karen Algie, Head of Human Resources, Falkirk Council (KA) Linda Donaldson, Director of HR NHS Forth Valley (LD)	
2. <b>MINUTES OF 1 MAY 2018 and MATTERS ARISING</b> Agreed.	
2.1. <b>Day Services</b> <ul style="list-style-type: none"> <li>FVRH have confirmed to JME that work is in progress to install a Changing Places facility agreed by Cathie Cowan. Changing Place toilet will also be installed at Carronbank as part of the refurbishment. Forth Valley College has also made their facility open to the public.</li> <li>There has been some redirecting of resources from Bainsford for service users allowing staff to be more creative with care plans allowing service users to be out in the community.</li> </ul>	
3. <b>STANDING ITEMS</b>	
3.1. The inspection report has now been published formally. PC noted how disappointing the downgrade of the service was as there has been a considerable amount of work undertaken as a result of the Homecare Review Group.	
PC highlighted that this will have an impact on staff. The Care Inspectorate and service users were happy with the quality of care being delivered. The downgrade in service was due to the percentage of continuing of care being delivered to service users. TU's	

Item	Action
to pick up with staff and provide feedback to JME. TU's indicating that staff want to see an improvement in leadership and management.	TU's
It has been agreed to hold further staff engagement sessions. PC said that the overarching principle is to keep the service in-house. More work is required to embed the reablement approach. Work will continue to upskill staff to continue the quality of care provided and reduce the requirement for people to go into care homes.	PC/MC
<b>3.2. Integration/Locality Structures</b> Two papers were submitted to the IJB on 25 June 2018. A joint paper is to be submitted to the IJB on 7 September 2018.	
<b>3.3. Day Services</b> <b>Younger Adults</b> Camelon Day Service closed at the end of June. Bainsford has a closure date set for end of October 2018. There have been a small number of voluntary severance applications agreed. This has allowed for funding to go into the redesign of the 7 day service.  <b>Older Adults</b> Work is underway to develop a joint review across Health and Social Care.  JME would welcome feedback from the TU's.	MMG
<b>3.4. Feedback Trade Unions</b> TU's had no issues to raise.	
<b>3.5. Community Services Directorate</b> The redesigned Mental Health Service will be live in September.  <b>Health TU</b> KON picking up there is not a lot of staff engagement. AHP's are anxious with transfer of services. KON has met with staff to alleviate anxiety and will keep them up to date. TG said that we should adopt the same principle for staff engagement as previously.	
<b>4. DRAFT PRINCIPLES FOR WORKING TOGETHER</b> TG has produced a draft document. A meeting has been scheduled for 25 September 2018 to review. Update to be provided at the next meeting.	KA
<b>5. AOCB</b>  <b>5.1.</b> As we move into the integrated space there will be more discussions. TG will produce a structure diagram for all the reporting forums. TG will also produce terms of reference for the next meeting.  CL raised the issue of where MECS and Housing with Care services report into.	

Item	Action
<p>6. <b>DATE OF FUTURE MEETINGS</b>            To be held in Conference Room, Denny Town House            24 October 2018 at 9.00 am TU's pre meeting, 9.30 am Joint Staff Forum LD to chair            12 December 2018 at 2.00 pm TU's pre meeting, 2.30 pm Joint Staff Forum RC to chair</p>	