

The background of the slide features the Falkirk Council Coat of Arms. It is a shield divided into four quarters. The top-left quarter shows a saltire (X-shaped cross) on a blue field. The top-right quarter shows a stag's head facing left on a blue field. The bottom-left quarter shows a three-masted sailing ship on a blue field. The bottom-right quarter shows a crowned eagle with wings spread on a blue field. Above the shield is a crest consisting of a crown with four fleurs-de-lis. A ribbon scrolls across the bottom of the shield with the motto 'A'NE FOR A' in white capital letters.

## **Agenda Item 7**

### **Dig In: Falkirk Council's Community Food Growing Strategy**

**Falkirk Council**

**Title:** Dig In: Falkirk Council's Community Food Growing Strategy  
**Meeting:** Executive  
**Date:** 15 January 2019  
**Submitted By:** Director of Development Services

**1. Purpose of Report**

- 1.1. This report seeks approval for a consultative draft Community Food Growing Strategy (appendix 1). The strategy describes how Falkirk Council and partner organisations will work together to support community growing across the area.
- 1.2. This report outlines the strategy's content and proposed approach to consultation, to be undertaken over a 12 week period to seek agreement on the priorities, actions and suggested sites that could be used for allotments or informal community growing.

**2. Recommendation(s)**

**2.1. The Executive is asked:-**

- (1) to agree the draft Community Food Growing Strategy as a basis for public consultation; and**
- (2) to agree that, should no comment be made as part of the consultation process or only minor comment, the Director of Development Services be authorised to confirm the final version of the strategy, otherwise the matter be referred back to the Executive.**

**3. Background**

- 3.1. The Community Empowerment (Scotland) Act 2015 requires all local authorities to prepare a Community Food Growing Strategy by April 2020.
- 3.2. "Dig In" is the proposed Council consultative draft strategy to meet this obligation. It identifies land that could be used for allotments or for informal community growing, explains the permissions needed and how groups can go about obtaining these, how barriers can be overcome to get projects off the ground and the types of support available to both aspiring and experienced community growers.

3.3. The strategy will be supported by a series of action plans for the main types of community growing. These will detail how the Council and its partners can help groups set up and develop their projects, highlight resources required to make this happen and explain how progress against actions will be monitored and reviewed. The action plans will be developed in phases following adoption of the strategy:

- Phase 1 allotments;
- Phase 2 orchards; growing in public spaces; and school gardens; and
- Phase 3 NHS Forth Valley; and social enterprise opportunities.

3.4. As a priority, we will prepare an Allotments Action Plan to explain how we will set up and manage new allotment sites. This will include:

- responsibilities for delivery (lead and partners);
- resources required, for example for contaminated land assessments, set up costs, ongoing costs for managing sites and annual reporting;
- outputs and outcomes; and
- monitoring and review.

It is important to note that no additional resources have been provided for delivery of community food growing strategies or associated action plans. Actions will therefore be contingent on groups sourcing funds for delivery of their initiative.

#### **4. Considerations**

4.1. The sites identified in the strategy as potential allotments and community growing spaces have been chosen following an analysis of sites highlighted during informal consultation with members of the public, partner organisations and Council officers. A detailed set of schedules and maps of the sites can be accessed via the following link <http://www.falkirk.gov.uk/growing>

4.2. Considerations for community growing sites included site size, neighbouring land use(s), natural and cultural heritage designations, land ownership and Local Development Plan allocations. The majority of sites in the draft strategy are in Council ownership, of sufficient size to support growing and are near where people live. In general, these sites are currently not earmarked for development.

4.3. Existing and experienced growers and support organisations, are keen to get started on this work and the strategy has been shaped by the these consultees' experience in getting projects off the ground.

- 4.4. Whilst every effort was made to speak to a broad range of people, it is important to check that the strategy's priorities are right for communities, and that the potential growing spaces and allotment sites meet their needs. The public consultation will enable this.

## **5. Consultation**

- 5.1. Falkirk Council has worked with Forth Environment Link, Falkirk Delivers and greenspace scotland to develop this strategy.
- 5.2. Through the Dig in Falkirk pilot project, 8 of Falkirk High Street's raised planters are now used as pocket allotments and are cared for by volunteers from local community groups and businesses. This showcases what can be achieved and has allowed feedback to be gained on the potential of community growing. The project ran a series of public workshops and engagement sessions for people interested in community growing, and created an online survey to help gauge what the community growing priorities are for the Falkirk Council area.
- 5.3. Feedback from this preliminary consultation shows that people want more support to encourage participation in community food growing, and in particular are looking for:
- Assistance with finding suitable land and agreeing lease arrangements for growing spaces;
  - Better access to support organisations to help them develop projects;
  - A programme of regular learning events to help new groups gain confidence in fruit and vegetable growing;
  - A programme of networking events to share ideas, experiences and resources; and
  - Improved communication between groups and support organisations.
- 5.4. The Council's Community Empowerment Working Group has considered this work and has created a short term working group to develop the allotments action plan as a priority. This will provide more detail around the responsibilities, regulations and infrastructure requirements of creating, resourcing and managing more allotments across the Council area.
- 5.5. The draft strategy has been shaped by all of this and will be available for public comment for a period of 12 weeks. This will involve informing people and organisations involved in previous work on the strategy promotion through Falkirk Council's consultation hub, via Falkirk Council and partner organisation social media channels.

## **6. Implications**

### **Financial**

- 6.1 There is no additional budget from the Scottish Government for local authorities to meet the new duties for allotments and community growing set out in the Community Empowerment (Scotland) Act 2015 and therefore resourcing of new activities will rely substantially upon securing external funds. In delivering the priority actions of the strategy, there will be costs associated with site investigations for potential allotment sites, setting up allotment sites and administering sites and providing annual reports to the Scottish Government. The financial implications of setting up and managing more allotments and preparing reports will be set out in the Allotments Action Plan.

### **Resources**

- 6.2 Falkirk Council needs to provide sufficient land for community growing and allotment sites to meet local demand. Staff time will also be allocated towards monitoring demand, setting up allotment sites, supporting allotment and community growing groups and reporting to Scottish Government. The capacity for this will be a consideration in preparing the action plan.

### **Legal**

- 6.3 None at this stage. In due course, legal assistance may be needed to agree lease arrangements with community management groups for new allotment sites.

### **Risk**

- 6.4 There are no known risks associated with this report's recommendations.

### **Equalities**

- 6.5 An equalities assessment will be completed before the strategy is finalised.

### **Sustainability/Environmental Impact**

- 6.6 In accordance with the Environmental Assessment (Scotland) Act 2005, a screening report has been prepared to assess the potential environmental effects of implementing the draft strategy. This confirmed that the strategy's implementation will not have any significant adverse environmental effects.

## **7. Conclusions**

- 7.1 The draft Community Food Growing Strategy has been developed to meet the requirements of both the Community Empowerment (Scotland) Act 2015 and the Scottish Government's draft guidance on food growing strategies. For this reason, the draft strategy includes suggested sites that could be developed as new allotments and sites that could become community growing spaces, along with guidance to help people interested in community growing set up and run their projects.

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Director of Development Services

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Date: 18 December 2018

## **Appendices**

Appendix 1 Dig in: Falkirk Council's Draft Community Food Growing Strategy

### **List of Background Papers:**

None

# Dig In Falkirk

**Falkirk Council's Draft Community Food Growing Strategy  
(2019-2024)**

## Creating Space to Grow

## Executive Summary

Community growing is for everyone so Falkirk Council wants to make sure that anyone wishing to grow their own fruit or vegetables can access a range of opportunities to do just that.

This draft strategy explains how Falkirk Council, partner organisations, business and communities can work together to support community growing across the Council area. It identifies land that could be used for allotments or more informal community growing, explains the permissions groups must get and how they can go about obtaining these, how barriers can be overcome to get projects off the ground and the types of support available to both aspiring and experienced community growers.

The strategy will be supported by a series of Action Plans for the main types of community growing. These will detail how the Council and its partners can help groups set up and develop their projects, highlight resources required to make this happen and explain how progress against actions will be monitored and reviewed.

This consultation is your opportunity to give us your views about our approach to community growing across the Falkirk Council area. Copies of the draft strategy will be available online and in local libraries, One Stop Shops and Council buildings, and at the Bantaskine Park Allotment site. Comments can be submitted by:

**Email:** [communitygrowing@falkirk.gov.uk](mailto:communitygrowing@falkirk.gov.uk)

**Post:**

Planning & Environment, Abbotsford House, David's Loan, Falkirk, FK2 7YZ

**Or online:** at [Citizen Space web address]

**The consultation period will run from X<sup>th</sup> February 2019 until 5pm on X April 2019.**

### CONSULTATION QUESTIONS:

1. Tell us if the sites we are suggesting are the right places to encourage community growing and allotment projects.
2. Are there other sites we should promote for community growing or allotments? Where are these and why should these be considered?
3. Have we picked the right priority actions and approach to encourage and support more community growing? If not, what should we be doing instead?
4. Have we correctly explained the support your group or organisation can offer to others to help them get growing?
5. Is there other support available? If yes, please let us know what support, who can offer it, and how communities can access this.



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# Dig in Falkirk: creating space to grow

Community growing is for everyone, so anyone interested in growing their own fruit and vegetables should be able to do just that. Growing should be accessible, affordable and allow our communities to use their urban spaces creatively – providing places where they can meet and grow together, where they can produce healthy food locally, and where they can share ideas for making better places, places for people.

Our **vision** for community growing in the Falkirk Council area is that

*people wishing to grow their own fruit and vegetables can access a range of community growing opportunities in their area.*

## 1. Achieving our vision

Falkirk Council has spoken with communities, organisations and groups already involved in community food growing initiatives to help us develop this strategy.

This strategy explains how we intend to support current community growing provision, develop more sites for community use and support new approaches to growing. We are working closely with organisations including greenspace scotland, Forth Environment Link and Central Scotland Green Network Trust who are helping support this process.

This strategy shows you **how to get growing**. It **identifies key organisations that can help** you and your group and will guide you through the **processes involved**. The Strategy shows our aspirations for community growing and how we intend to meet our obligations under the Community Empowerment (Scotland) Act 2015.

This strategy aims to help you get your community growing projects off the ground:

WHERE CAN I GROW?	<p>We will identify potential allotment sites and community growing spaces;</p> <p>With partners, we will create opportunities for people to grow. For example by:</p> <ul style="list-style-type: none"><li>• Encouraging developers to include space for community gardens and food growing within new development;</li><li>• Changing the way our parks and open spaces are managed to provide community growing spaces for interested groups; and</li><li>• Offering community growing opportunities as part of open space and public realm improvements.</li></ul>
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<b>HOW DO I START GROWING?</b>	<p>We will explain clearly the permissions required for your group to begin using a space for growing, and how you can go about getting all the necessary consents.</p> <p>We will work with partners to deliver a programme of skills workshops and training to help you get your project(s) off the ground.</p>
<b>WHO CAN HELP?</b>	<p>We will provide advice and details of the different types of support available to you and your group from local organisations and other community growing groups.</p>

## What you said:

In preparing this strategy we consulted members of the public interested in community growing. Survey responses and ongoing conversations with aspiring growers highlight a need for more support to help communities and individuals participate in food growing. There is also strong support for developing a network of community food growing groups across the Falkirk Council area, and a need for:

**Better access to land** for community groups and individuals seeking places to grow, for example allotments, community gardens or garden share schemes.

Groups need assistance with:

- Finding land they can use for growing;
- Identifying issues such as contamination; and
- Negotiating lease agreements with land owners (both private and local authority).

**Better access to support** organisations that can help groups, schools and community growing projects develop their project ideas into reality, as well as ongoing support. Participants want to know who to speak to within Falkirk Council, assistance with finding funding, sponsorship from the business sector, support with group governance issues as well as more general technical growing advice.

**A programme of regular learning events** would give new growers confidence that they can grow their own fruit and vegetables. For example many people have asked for workshops focusing on how to grow your own food, how to grow food indoors, how to cook from scratch, seed production and soil testing.

**A programme of events for networking and sharing** to bring people together within and around specific community projects would be helpful to new groups. Respondents also expressed a strong desire for bringing community projects from across the Falkirk Council area together to share information and experiences.

**Improved communications:** Respondents also highlighted a need for a network that brings people together, keeps people updated and informed, and can signpost requests for help to the relevant support agency. An online forum and a one stop shop were also suggested.

## 2. Community Growing Opportunities

There are several ways that individuals, schools and communities can grow their own fruit, vegetables, herbs and flowers. This strategy focuses on the most common ways of doing this and, once adopted, will be followed by an Action Plan for each of these community growing options:

**2.1 Allotments** are defined in the Community Empowerment (Scotland) Act 2015 as land:

- (a) owned or leased by a local authority,
- (b) leased or intended for lease by a person from the authority, and
- (c) used or intended for use—
  - (i) wholly or mainly for the cultivation of vegetables, fruit, herbs or flowers, and
  - (ii) otherwise than with a view to making a profit.

A full-size plot is 250m<sup>2</sup>.

Falkirk Allotment Society manages 36 allotment plots at Bantaskin Estate and a further 8 plots at Callander Park Walled Garden [www.falkirkallotmentsociety.org/](http://www.falkirkallotmentsociety.org/)

There is space for 34 community growing plots at Muiravonside Country Park. These are run by Muiravonside Community Growing Association.

<https://muiravonsidegrowingarea.weebly.com/>

**2.2 Orchards** are areas where there are a minimum of 5 fruit trees.

Through Forth Environment Link's Forth Valley Orchard project a number of orchards have been developed over the last 10 years across the Falkirk Council area. These include orchards at Kinneil Estate, Zetland Park and within the grounds of many of our schools.

### 2.3 Community gardening and food growing in public spaces

This is about using space within parks and open spaces for growing fruit, vegetables, herbs and edible flowers. Within the Falkirk Council area, there are great examples of this at:

- Falkirk High Street pocket allotments
- Dollar Park Walled Garden
- Wallace St, Falkirk
- Kersiebank Community Project, Grangemouth

## **2.4 Schools**

There is plenty opportunity to continue developing and maintaining orchards and food growing areas within school grounds as an integral part of delivering the Curriculum for Excellence, outdoor learning, learning for sustainability and School Improvement Plans. There are lots of examples of this in the Falkirk Council area, with active community growing projects in many of our Primary Schools and High Schools, including:

- Bantaskine Primary School
- Dunipace Primary School
- St Mary's Primary School, Bo'ness
- Braes High School
- Falkirk High School
- Larbert High School

## **2.5 NHS Forth Valley sites**

There are opportunities to change the way NHS Forth Valley land is managed to increase the amount of land within its estate that is used for community and therapeutic food growing.

## **2.6 Social enterprise and Business**

There are a number of ways that community growing projects can be developed through social enterprise. For example market gardening, community farming, creating a local seed bank, etc.

One local example is Sustainable Thinking Scotland Community Interest Company's project within Kinneil Walled Garden, Bo'ness.

There are also significant opportunities for engaging the area's business community and clear advantages to better connecting local growers, producers, suppliers and the food and hospitality sector.

### 3. Where can I grow?

Through consultation for this strategy, **you said** you would like **help finding suitable space for growing** fruit and vegetables (and flowers). You also told us where you would like to grow and what support you need to get started.

If your group wants to grow fruit and vegetables and you have a space in mind, there are lots of organisations in this area that can assist you in getting your project up and running (p.13-20).

#### **We will help by:**

Identifying potential community growing sites:

- The maps at Appendix 1 show:
  - Existing allotment sites and community growing spaces; and
  - Places which could be developed for community growing and allotments in the future.
- There are a number of school and community spaces needing more help to look after their orchards and gardens. The priority for our support will be to match people wanting to grow with these sites before creating new growing spaces.
- You may have other ideas for places where you would like to grow, and you may wish to consider leasing land from farmers or exploring a garden share model. We don't intend to be too prescriptive and have included the maps to highlight the sorts of places you might want to think about using.

<b>Who else can help</b>	<b>Support available</b>
Central Scotland Green Network Trust	Maintenance of online resources and database of growing sites
Private Landowners	May provide space for your growing and/or allotment project
The Conservation Volunteers	Underused polytunnels at Jupiter Urban Wildlife Centre in Grangemouth offer potential space for community growing

## **4. How will we increase space for community growing and allotments?**

The Council must establish and maintain a list of people requesting an allotment plot. We need to take reasonable steps to make sure that the number of people on the waiting list for an allotment is no more than half the number of Council allotments available. We are also expected to make sure that no-one is on the list for more than 5 years. We will do this by helping groups find spaces for community growing and by continuing to look at places where we can develop additional allotments.

There are 632 parks and open spaces across the Council area managed by Falkirk Council, as well as organisations like Falkirk Community Trust, the Forestry Commission and NHS Forth Valley. Some of this open space could be used for community growing or as allotment sites.

We have carried out a site audit to help us identify potential new allotment sites and areas for community growing. The maps and site schedules at Appendix 1 show where these sites are.

### ***4.1 Developing new allotment sites***

Each new allotment site in the Falkirk Council area will be run by a community management group. This group will be responsible for agreeing lease arrangements with the relevant landowner and managing the site according to an agreed set of rules. Details of people on the waiting list for an allotment plot must be shared with Falkirk Council to enable us to meet the requirements set out in the Community Empowerment Act for managing waiting lists and providing sufficient space for allotments.

Help is available through CVS Falkirk as well as other partner organisations including Falkirk Council, Social Farms & Gardens (formerly the Federation of City Farms and Community Gardens) and Forth Environment Link in negotiating with landowners, and in setting up groups.

Falkirk Council and partners can also assist with funding applications to help fund and develop infrastructure such as fencing, paths and raised planting beds, etc. for new allotment sites.

### ***4.2 Creating new spaces for community growing***

Community growing groups will need to get landowner permission before they can begin cultivating the land. As with allotment development, there is help available for setting up groups and assisting in landowner negotiation.

### ***4.3 Engaging and supporting community growing groups***

Pages 13 - 20 detail the range of support available to new and established community growers.

Pages 10 – 12 explain the processes involved in obtaining the necessary planning consents and landowner permission.

## 5. How do I start growing?

This section of the strategy explains the permissions required for you and your group to begin using a space for growing.

### 5.1 Setting up your group

[CVS Falkirk](#) is a good starting point for working out the intricacies of setting up and running your community growing group. This organisation offers assistance and support services, advisors and training programmes to guide you through starting up and growing your group.

CVS Falkirk can also help you develop your funding applications through one-to-one sessions and can help you identify different sources of funding. Contact [info@cvsfalkirk.org.uk](mailto:info@cvsfalkirk.org.uk) for more details.

### 5.2 What about planning?

This section of the strategy aims to give your community growing group a few useful pointers with regard to planning consent. However, there is no substitute for speaking directly with the Council's Development Management Planning Officers for advice: [dc@falkirk.gov.uk](mailto:dc@falkirk.gov.uk) or 01324 504748.

It is always best to have early discussions with the Development Management planners who will explain what information they need from you to help you get your consent and get your project moving forward.

If you are looking to change the use of the land, for example by changing an area of public open space into an enclosed allotment site, you will need to submit a planning application seeking consent to do this.

You will also need planning permission for new structures, like sheds, and possibly raised planting beds. We would prefer that this be done for the site as a whole as part of the Allotment Management Group's planning application for "change of use", rather than being done on an individual basis each time a plot holder wishes to put up a tool shed.

If there are any designations on the land that might be impacted by your allotment site, the Council will advise you about what you can and can't do. Designations to look out for include:

- The Antonine Wall World Heritage Site and its buffer zone
- Scheduled Ancient Monuments and Listed Buildings
- Designed Landscapes and Historic Gardens
- Special Landscape Areas
- Battlefield Sites
- Sites of Special Scientific Interest, Special Landscape Areas, Special Areas for Conservation, Wildlife Sites and Sites of Importance for Nature Conservation



- Conservation Areas and Areas of Townscape Value

Designations can be seen on the relevant proposals map of the [Falkirk Local Development Plan](#)

**Planning consent will be required for:**

- Change of use of land, for example from open space to allotment;
- Any works within a Conservation Area; and
- Structures on site, including:
  - Outbuildings and sheds on each individual plot;
  - Communal buildings;
  - Fencing; and
  - Parking facilities.

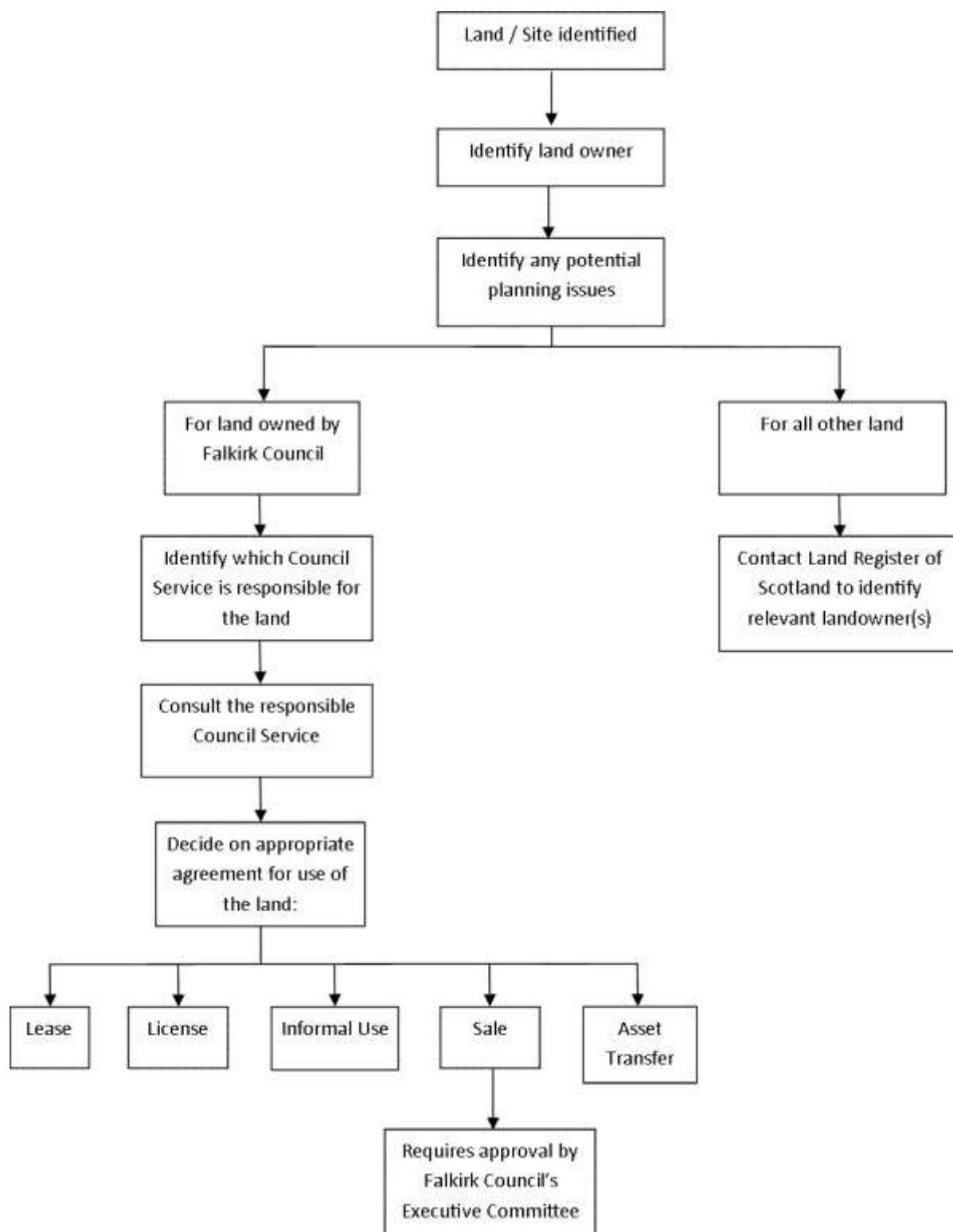
### 5.3 Advice about land issues, participation and leases:

- To begin growing you will need to liaise with the landowner:
  - Falkirk Council has details of land in its ownership.
  - If the site belongs to Falkirk Council, there is a process you need to follow to agree how you intend to use the growing space (p.12).
- When you have found your potential community growing space, you should liaise with the contaminated land specialists within Falkirk Council's Environment Health Unit:
  - ⊖ Ask for any relevant environmental information held about the proposed site (an Environmental Information Request). Please note that there may be a charge for this.
  - A risk assessment will also be required and it is likely that soil sampling will be necessary. This work should be undertaken by a competent expert. Liaise with the contaminated land team throughout this process.
- Contact Falkirk Council's Community Planning team for assistance with Participation Requests under Part 3 of the Community Empowerment (Scotland) Act 2015.
- Falkirk Council's Asset Management team will be involved in agreeing lease arrangements for Council-owned land and can offer assistance with Asset Transfer Requests under Part 7 of the Community Empowerment (Scotland) Act 2015.

Who else can help	Support available
Community Land Advisory Service	Help finding land and agreeing lease arrangements with the landowner
Falkirk Community Trust	Assistance with developing community growing at Helix Park, Callendar Park, Kinneil Estate and Muiravonside Country Park

Who else can help	Support available
Land Register of Scotland	Information about who owns land in Scotland. Please note, there is a charge for obtaining landownership information

## Dealing with Land Issues



## 6. Who can help me get growing?

This section of the strategy sets out the different types of support available to you and your group from local organisations and other community growing groups:

### 6.1 Skills training, workshops and advice

**You said** you would like to **improve your skills, confidence, knowledge and understanding** of fruit and vegetable growing.

**We will help by** working with partners to develop a programme of skills workshops and training to help you get your project off the ground:

Workshop/Training and Advice	Who can help?
<b>Assistance with funding</b> <ul style="list-style-type: none"> <li>Finding funding</li> <li>Filling out funding bids</li> </ul>	<p>More information on funding sources:</p> <ul style="list-style-type: none"> <li>The Conservation Volunteers</li> <li>CVS Falkirk</li> <li>Social Farms &amp; Gardens</li> </ul> <p>Assistance and advice on completing funding applications</p> <ul style="list-style-type: none"> <li>CVS Falkirk</li> <li>Falkirk Environment Trust</li> </ul>
<b>Support and training:</b> Deliver a programme of "How to" workshops, for example composting, preserving, cooking, wildflowers and companion planting.  Orchard development: Tree identification, planning, planting and maintaining an orchard  Pollination	<p>Falkirk Allotment Society            Forth Environment Link            Social Farms &amp; Gardens            Sustainable Thinking Scotland CIC            The Conservation Volunteers</p> <p>Forth Environment Link</p> <p>Buglife</p>

## 6.2 You said growing should be **affordable and accessible to all**

### **We will help by:**

Working with Neighbourhood Officers and Social Landlord Officers to support community growing groups using open space that is owned by Falkirk Council Housing or Social Landlords, such as Link Housing:

- Support groups in obtaining necessary landowner and planning consents;
- Support groups in submitting grant applications for their community growing project(s). For example, there are small grants available for projects that deliver improvements for Falkirk Council housing tenants ("Make a difference" grants); and
- Work with partners to deliver training workshops and networking opportunities to give groups the skills and confidence in growing fruit and vegetables.

Creating opportunities for groups to share resources to make growing affordable to more people. With our partners, we will:

- Explore the feasibility of creating a Seed Bank Social Enterprise to grow seeds and seedlings for use locally;
- Arrange a 'swap shop' event at the start of the season where groups can exchange seeds, plants and skills:
  - Organise a 'sharing' event hosted by different partner organisations bringing growers together to share plants and seeds;
  - Connect with organisations and businesses that can help community projects as part of their Corporate Social Responsibility commitments;
- Develop a Tool Library so groups have easy access to borrow tools, including more expensive items like good pruning tools;
- Share up-cycling and recycling opportunities, for example by connecting community growing groups with wood recycling projects; and
- Liaise with the Council's Unpaid Work team (Community Justice Service) who may be able to provide help with clearing your plot and preparing the ground for planting.

Sharing information about potential funding sources and working together to maximise opportunities for all community growing groups in the Falkirk Council area. We will:

- Explore opportunities for securing sponsorship and in-kind support from local garden centres and businesses;
- Develop partnerships to match groups needing money with organisations that can help them develop successful funding applications

Who else can help	Support available
Business sponsorship and Corporate Social Responsibility volunteer days	<p>Seek opportunities for groups to use "end of season" stock and donated materials</p> <p>Many businesses provide Corporate Social Responsibility volunteering opportunities for their staff. Business volunteers could help you create and plant your growing space.</p> <p>Assistance may be available in developing your groups Risk Register through the Institute of Internal Audits UK – Risk Auditors Corporate Social Responsibility volunteering commitments</p>
CVS Falkirk	<p>Funding sources and assistance with funding bids</p> <p>Capacity building for local groups and organisations</p>
Falkirk Allotment Society	<p>Advice on growing for new and experienced growers</p> <p>Advice on running a successful allotment association</p> <p>Hosting a seed / plant swap event</p>
Falkirk Delivers	<p>Assistance contacting town centre businesses for support (e.g. to help projects seeking volunteers, donations and end of season stock)</p> <p>Promoting Dig in Falkirk Pocket Allotments</p> <p>Street Ambassadors – monitor and report issues with Pocket Allotments, support and assistance in dealing with littering in and around Pocket Allotments</p> <p>Town Centre Handyman – assistance with additional watering, litter uplift, sign installation and minor maintenance tasks</p>
Forth Environment Link	<p>Revive Falkirk – recycling and up-cycling circular economy project</p> <p>Workshops, training and advice for the Dig in Falkirk community growing project</p>
Link Housing	<p>Support for community growing projects with Link Housing tenants, including funding</p>
Social Farms and Gardens	<p>Discounts for members on insurance, tools, seeds, sheds, etc.</p>
Sustainable Thinking Scotland	<p>Workshops, advice and support for food growing projects</p> <p>Hosting a seed / plant swap event</p> <p>Develop ideas for a Seed Bank Social Enterprise – with suitable partners</p>
The Conservation Volunteers	<p>Circulate funding sources newsletter</p> <p>Men's and Hen's Shed projects – food growing and wood recycling at Jupiter Urban Wildlife Centre, Grangemouth. This project can provide resources for building raised beds / planters and rustic furniture</p>

**6.3 You said** you wanted **help encouraging more people to get involved** with your community growing projects.

**We will help by:**

Working with CVS Falkirk and other partners to promote projects to existing groups and potential volunteers;

Developing a range of workshops and idea-sharing opportunities to inspire groups to develop their projects; these will be open to individuals and groups:

- Deliver fun, interactive awareness-raising activities to encourage more interest and involvement in community growing projects, for example apple press equipment available locally, smoothies bikes

Creating opportunities for community growing groups to meet, socialise and share ideas:

- Develop a community growers network to encourage growers to exchange ideas and develop new ways of growing together
- Organise social events to bring community growing groups together (e.g. "Bring and Share" food events)
- Encourage existing groups to work together

Encouraging participation from people from as wide a range of backgrounds and interests as possible; we will:

- Broaden the appeal and scope of the project by encouraging:
  - Intergenerational projects and links
  - Projects that make use of the produce grown, for example wine-making and brewing, juicing, cooking and baking
  - Projects that match people with potential sites or landowners keen to explore community poultry keeping and/or bee-keeping as well as fruit and vegetable production

Who else can help	Support available
Falkirk Delivers	Deliver a range of high profile events in Falkirk Town Centre – this provides a number of opportunities to promote your community growing project and encourage more people to get involved.
Forth Environment Link	Help with organising Community Meals and other social activities for the network of community growers across the Forth Valley  Link like-minded groups together to help share ideas and resources  Workshops, skills training and advice to new and experienced growers
Keep Scotland Beautiful	Publication of new <a href="#">Creative Inquiry films</a> to help groups plan and get started on food growing
Social Farms & Gardens	Exchange scheme for community growing groups to visit other projects to share ideas and learn from each other  Resources and staff with expertise to support community-led growing projects
The Conservation Volunteers	Workshops and training sessions for volunteers Men's and Hen's Shed projects

**6.4 You said** community growing projects within **schools need more support**, particularly where the grounds do not belong to the school or to Falkirk Council.

### **We will help by:**

Developing positive relationships between schools, Falkirk Council Education department and land owners to encourage sustainable and creative use of school grounds. This will help schools deliver opportunities for community growing, outdoor learning and learning for sustainability for their pupils.

Encouraging schools to actively involve members of their local communities in their orchard and community growing projects will help address issues with looking after produce during weekends and holidays. We will offer additional support and training to schools that:

- Involve local volunteers in creating and looking after their community garden or orchard;
- Work in partnership with other community groups; and
- Explain how their garden will be cared for outwith school hours and term times, for example by developing a summer growing club.

Connecting schools together and promoting the types of support available for schools and within schools

- Arrange specific community growing session(s) for schools / clusters;
- Encourage schools to get a range of departments involved, for example home economics to help schools use the produce grown in their gardens; and
- Encourage schools to link their project with their School Improvement Plan, Eco Schools activities or John Muir Award scheme.

Working with schools interested in exploring the possibility of using the Pupil Attainment Fund to develop and fund community growing projects within schools.

- This could provide additional support to those schools that have evidenced their commitment to, and would benefit most from delivering community growing and orchard projects.

<b>Who else can help</b>	<b>Support available</b>
Bantaskine Primary School, Falkirk	Share experience of delivering RHS Level 2 Award
Forth Environment Link	Workshops, training and advice for school food growing projects
Forth Valley Sensory Centre	Parent / Carer growing and cooking project
Sustainable Thinking Scotland	"Growness" educational programme for community growers in Bo'ness
Keep Scotland Beautiful	Professional learning programmes and projects for educators on Food and the Environment  Eco-Schools activity  Sustainable development of school grounds including growing food  Publication of new <a href="#">Creative Inquiry films</a> to help groups plan and get started on food growing

Who else can help	Support available
	Case study of supported partnering between secondary schools and local garden and chef
The Conservation Volunteers	Workshops and training sessions for schools Volunteers to help create garden areas
Unpaid Work Team – Community Justice Service	Help clearing your growing area and preparing the ground for planting.

## 6.5 You said we should promote the **health and well-being benefits of community growing**

### We will help by:

Developing links with FDAMH – Falkirk's Mental Health Association, NHS Forth Valley and other support organisations and groups to encourage community growing as one of a range of opportunities available to people suffering from poor mental or physical health

Creating more social events around food and growing. We will:

- Develop and promote a programme of community meals and pop-up restaurants to encourage more informal networking between groups and other projects

Who else can help	Support available
FDAMH	Support, activities, health & well-being drop-in sessions and Falkirk High Street Gardening group
Forth Valley Sensory Centre	Kitchen garden development offers volunteering opportunities in planning, planting, growing and cooking fruit and vegetables
Falkirk Veterans	Volunteer opportunities at Callander Park Walled Garden
NHS Forth Valley	Professional support services Identifying space in NHS-owned sites for community growing

## 6.6 You said we should **recognise and celebrate community growing** as a key component of good place-making

### We will help by:

Exploring the idea of an award recognising exemplar community growing projects in the Falkirk Council area; we will do this by:

- Finding out what exists currently;
- Developing an award scheme with appropriate partners if there is nothing suitable already available.
- Exploring opportunities for developing a community growing category in the Council's annual Gardening Competition.



Who else can help	Support available
Forth Valley Sensory Centre, Falkirk	Developing skills accredited course
Keep Scotland Beautiful	Pocket Garden Design Competition  National recognition, networking opportunities and support: <ul style="list-style-type: none"> <li>○ Beautiful Scotland campaign</li> <li>○ Its Your Neighbourhood</li> </ul>

## 6.7 You said we should **minimise waste, including reducing food waste**

### We will help by:

Making sure excess food produce is made available to the community. We will:

- Develop links with food banks so excess produce is not wasted
- Develop a mechanism for making excess produce available for people to take and use
- Tell people which Pocket Allotment produce they can harvest

Exploring opportunities for groups to generate a reliable income that helps them manage their community growing projects over the long term. We will:

- Investigate ways for groups to sell food, for example soup bags using produce grown in community growing plots
- Develop a partnership approach to fundraising as well as community growing

Developing better links with local organisations (including businesses, shops and supermarkets) to reduce business waste management costs by donating excess plants, compost or other resources to local community growing projects

Developing a network for sharing and re-using materials

- Develop partnerships between community growing groups and locally run up-cycling/recycling projects
- Develop an online network for builders to pass on surplus materials to groups, e.g. wood for building planters

Who else can help	Support available
Forth Environment Link	FEL Revive project includes up-cycling and recycling workshops and activities as well as food waste and cooking sessions
Sustainable Thinking Scotland	Links with Food Banks and action against food poverty
The Conservation Volunteers	Men's and Hen's Shed projects at Jupiter Urban Wildlife Centre, Grangemouth
The Larder	Non-referral based project providing food to those in need

**6.8 You said** we should **encourage more biodiversity** to help with pollination for better growing:

**We will help by:**

Developing a “Buzz in Falkirk” project with partners to encourage pollination through wildflowers and / or a bee adoption project; we will:

- Arrange workshops to help people understand effective ways to encourage pollinators
- Develop partnerships between groups, conservation charities (e.g. Buglife, Froglife, Butterfly Conservation Trust), bee-keeping societies and businesses to find suitable sites for bee keeping
- Provide assistance and advice in developing pollinator projects as part of delivering Local Biodiversity Action Plan priorities

Who else can help	Support available
Buglife,	Volunteer opportunities and training activities to encourage pollinators
HeBees Community Beekeepers	Trained volunteers promoting beekeeping and helping all bees within the Forth Valley area  Advice about beekeeping.
Scottish Natural Heritage	Funding and advice

## 7. How do I find out about community growing in my area?

We will make it as easy as possible for you to find out about community growing in your area.

**Our Community Growing Marketing and Communication Plan will:**

- Highlight our key messages for different audiences – these include members of the public, schools and businesses new to growing as well as existing community growers, allotment groups and organisations who can help new growers gain the confidence to run their own successful growing projects.
- Explain how we intend to communicate with these groups and individuals. We will use a variety of methods to reach as many people as possible, including
  - Information stands and displays;
  - Short videos to promote the benefits of community growing;
  - Bringing people together at events, community meals, workshops and training sessions to talk about community growing; and
  - Social media channels including our Falkirk Explored Facebook page.

We will continue to promote the different community growing and volunteering opportunities available to groups and individuals and share information about where people are already growing, the types of support available and information about the many and varied community growing projects happening across the Falkirk Council area.

## 8. Monitoring and Review

We want this strategy to make a positive difference to our communities and the places where we live, work and visit:

- Progress against actions in this strategy will be reviewed regularly to make sure it remains up to date.
- We will carry out a full review and revision of the Community Food Growing Strategy within 5 years of its publication.

These are the **outcomes** we want to achieve with the help and support of our partners:

Success is....	We will know we have achieved this because:
People wishing to grow their own fruit and vegetables are able to do so.	More people are growing their own fruit and vegetables.  There are community growing projects across the area.
People have the skills and confidence to grow their own fruit and vegetables successfully and sustainably.	Our programme of growing skills workshops is delivered to those in need of our help.  Participant feedback will help us evaluate each workshop to make sure our programme of events remains relevant and useful to new and experienced growers.
Groups feel supported to grow their own fruit and vegetables.	We will have a well-connected network of community growers, producers and food-related businesses across the Falkirk Council area with regular opportunities to meet and share ideas, resources, skills and experience.

### We will measure success by:

Working with partners to implement and record achievements against the actions detailed in this strategy. For example we will measure and record:

- No. of participants;
- No. of growing spaces, including allotment plots; and
- Area of land used for community growing and allotment plots.

Assessing the level of demand for community growing through:

- Monitoring waiting lists – number of people on list, and the length of time each person has been on the waiting list;
- Annual online survey; and
- Recording and monitoring community growing enquiries.

Carrying out an annual skills audit to assess our growers' ongoing training and support needs to establish demand, support requirements and identify new opportunities. Participant feedback from each workshop will also inform the ongoing community growing activity programme.

## 9. Next Steps – Action Plans

### 9.1 Programme for developing our community growing action plans

A suite of community growing action plans will be developed after the overall strategy has been agreed and finalised. The action plans will detail how the Council and its partners can help groups set up and develop their projects, highlight resources required to make this happen and explain how progress against actions will be monitored and reviewed.

The Action Plans will be developed in phases following adoption of the Strategy:

Phase 1	Phase 2	Phase 3
Allotments Action Plan	Orchards Action Plan	Action Plan for NHS Forth Valley sites
	Action Plan for pocket allotments and growing in public spaces	Action Plan for Social Enterprise and Business
	School Gardens Action Plan	

They will include actions for:

- Years 1 – 3 Consolidating what we have and establishing new opportunities
- Years 4 – 6 Continuing to develop growing opportunities
- Years 7 – 10 Sustainability and meeting longer term aspirations

We will monitor progress against targets in the action plans every year to highlight achievements, address areas where improvements are needed and make sure that the Council continues to fulfil its statutory duties in terms of community growing.

### 9.2 Allotments Action Plan

As a priority, we will prepare an Allotments Action Plan to explain how we will set up and manage new allotment sites. This will be presented to the Executive alongside our finalised draft community food growing strategy in 2019 and will include:

- Short, medium and long-term actions;
- Who is responsible for delivery (lead and partners);
- Resources required, for example for contaminated land assessments, set up costs, ongoing costs for managing sites and annual reporting;
- Outputs and outcomes; and
- Monitoring and Review.

## Appendices

### APPENDIX 1

Maps and site schedules showing identified opportunities for growing are available to view at <http://www.falkirk.gov.uk/growing>

## APPENDIX 2

### **Allotments: Part 9, Community Empowerment (Scotland) Act 2015**

This section of the Act updates legislation on the provision and management of allotments. It requires local authorities to take reasonable steps to provide allotments if waiting lists exceed certain trigger points and strengthens the protection for allotments.

The Act defines an allotment as land owned or leased by the Council; that is leased or intended for lease by a person from the Council area; and is used mainly for the cultivation of vegetables, fruit, herbs or flowers.

A full-sized plot is 250m<sup>2</sup> though smaller plots can be requested.

### **CURRENT PROVISION**

At present Falkirk Allotment Society manages 44 allotment plots in the Falkirk Council area (36 plots at Bantaskin Park and 8 at Callendar Park). Muiravonside Growing Area Committee manages an additional 34 community growing plots (5m by 13m) and 6 wheelchair accessible raised beds at Muiravonside Country Park.

There are also a number of community-led initiatives across the district encouraging local fruit and vegetable growing, including school orchard projects and community gardens.

There are approximately 40 people on the waiting list for an allotment plot in the Council area.

### **COUNCIL RESPONSIBILITIES**

- Any person living in the Council area may make a request to the Council to lease an allotment. A request can be made even if the Council has no allotment sites.
- The Council must establish and maintain a list of persons who make requests to it. The Council must take reasonable steps to ensure that the number on the list is no more than half the number of Council allotments and that no-one is on the list for over 5 years.
- The Council is to make regulations about allotment sites within 2 years of the provisions coming into force – consultation and advertisement are required.
- The Council must prepare a food growing strategy for the area to be published within 2 years of the provisions coming into force and thereafter to be reviewed 5 yearly. This strategy should:
  - identify land that may be used as allotments
  - identify other areas the community could use for cultivation
  - detail how the Council intends to increase the provision of allotments and community growing space
- An allotment report is to be produced annually setting out:
  - location and size of each allotment site
  - number of allotments on each site
  - period of lease and rent payable

- number of persons on the waiting list
- steps taken by the Council to comply with the duty to take all reasonable steps to provide allotments to those on the list
- the reasons for failure to comply with the duty
- income received

## **APPENDIX 3**

### **Strategic Context – meeting national and local aspirations through community growing**

Community growing projects will help us fulfil our obligations under the Community Empowerment (Scotland) Act 2015 and help deliver a range of strategic priorities across the Council area:

#### **Good Food Nation Bill**

The Scottish Government will launch its 12-week consultation for the Good Food Nation Bill in 2019. This will inform the content of the bill which aims to promote Scotland as a good food nation where people from every walk of life take pride, pleasure and benefit from the food that they buy, serve and eat day by day.

#### **Community Empowerment (Scotland) Act 2015**

Section 119 of the Community Empowerment Act places a duty on every local authority to prepare a food growing strategy for its area. This must:

- Identify land that may be used as allotment sites;
- Identify other areas of land that could be used for community growing; and
- Describe how the authority intends to increase provision, in particular in areas which experience socio-economic disadvantage.

#### **National Planning Framework 3 (NPF3)**

This sets out, spatially, the long-term vision for development and investment across Scotland over the next 20 to 30 years. NPF3 recognises the increasing importance of land for food production within towns and cities with a desire to support more localised food distribution networks. The Central Scotland Green Network is a national development in NPF3 with community growing identified as one of the priority themes for action.

#### **Scottish Planning Policy**

The Scottish Government has stated that Scottish Planning Policy should be used to routinely incorporate new growing space into new development plans.

#### **Local Development Plan**

We are preparing a new Local Development Plan (LDP) for the Council area. This will replace the current Local Development Plan which was adopted in July 2015. The new plan, LDP2, will guide the future development of the Falkirk Council area in the period 2020-2040. Seven opportunities for community growing have been identified within the Proposed Plan, some of which may be suitable for development as allotments.

#### **Falkirk Economic Strategy (2015-2025)**

Falkirk Economic Strategy sets out the areas aspirations to be a smarter, greener and more inclusive place. Investing in the spaces where our communities live creates pleasant and welcoming places for a more sustainable future for everyone, and community food growing will help us achieve our ambitions to encourage opportunities for:

- Sustainable business and energy efficiency processes;



- More sustainable forms of transport;
- A circular economy; and
- Improve the quality of our environment.

### **Locality Planning and Community Planning**

Locality planning brings communities together with public and third sector organisations to improve resident's lives and the areas where they live. Locality planning encourages public and community partnership in decisions affecting them to provide more efficient and effective service planning.

The Community Planning Partnership's Strategic Outcomes of Local Delivery Plan (SOLD) 2016-2020 sets out key priorities for the area, which include:

- Improving mental health and wellbeing
- Maximising job creation and employability
- Addressing the impact of poverty on children

The community food growing strategy will help meet outcome 4 of the SOLD plan: "Our population will be healthier" by helping to:

- Increase food skills and opportunities to access affordable, healthier food choices and activities in local communities;
- Increase positive mental wellbeing; and
- Reduce health inequalities.

### **Falkirk Greenspace: a strategy for our green network**

Falkirk Council's green network strategy highlights community growing as a priority for action, with a set of proposals to achieve the key objectives of:

- Meeting increasing demand for community growing space; and
- Reviewing provision for allotments and for developing other community growing opportunities.

The community food growing strategy sets out how Falkirk Council and partners will work together to meet these objectives.

### **Falkirk Open Space Strategy**

Parks and open spaces are vital to our health and well-being, the quality of the environment, and as valuable habitat for wildlife.

Falkirk Open Space Strategy looks at how we can change the management of our parks and open spaces to provide a high quality green network that benefits people, business and wildlife. Community growing projects will encourage more community involvement in developing creative and effective solutions to how we manage and improve our parks and open spaces in the future.

### **Falkirk Council Sustainable Development and Climate Change Strategy (2012 – 2017)**

The Sustainable Development & Climate Change Strategy describes how Falkirk Council and partners will meet key sustainability principles, including "living within environmental limits". For example, a lot more of the food we eat could be produced locally by encouraging allotment provision and community growing space throughout the Council area.

**Falkirk Council – *Council of the Future***

Through achieving our ambitions for community growing we aim to engage effectively with our communities. This is a key aspiration of our Council of the Future programme to become a more innovative, responsive, trusted and ambitious organisation.

## APPENDIX 4

### Background: How have we developed this strategy?

We have spoken with community groups, interested individuals, organisations and institutions to set local priorities for community food growing activity across the Council area. There were several opportunities for people to get involved:

#### **Dig in Falkirk Pilot Pocket Allotment Project**

We have worked with Forth Environment Link, Falkirk Delivers, greenspace scotland and Central Scotland Green Network Trust to engage individuals, groups and businesses to find out what would inspire them to get involved in growing projects.

To get started on this journey, the Dig in Falkirk pilot project in Falkirk High Street has helped raise awareness of community growing. This project aims to inspire and encourage people to become actively involved in growing projects in their own areas – using and looking after spaces to improve the quality of their environment and to give them somewhere to meet up with others and grow their own produce.

#### **Community food growing survey**

Working in partnership with Forth Environment Link, an on-line survey helped us explore local attitudes to community growing. This gave people a chance to tell us what is stopping them from growing and what support would help them get started, as well as helping us find out about existing community growing projects across the Falkirk Council area. We attended the Falkirk Allotment Society AGM in 2016 to tell members about the Food Growing Strategy and asked existing and potential new allotment holders to fill out our survey at the Falkirk Allotment Association open day in August 2017.

Between September 2017 and April 2018 we also spoke to people attending events in the area to give more people a chance to share their thoughts about community growing. We met people at the Helix Horsepower event, an Eco Family Fun Day, Falkirk Producers Markets, a meet and greet 'Soup Night' and at five of our 'Dig in Falkirk' community growing workshops.

#### **"Falkirk Grows Food" community networking and consultation event**

This event brought together 63 people from communities across the Council area to share ideas about food growing and find out about the opportunities, barriers and support required to help them grow their own fruit and vegetables. People new to the idea of community growing could also connect with a wide range of existing projects. These discussions have helped us to:

- Find out about and celebrate community growing projects and individual food-related activity taking place around the Falkirk Council area;
- Encourage conversations and stimulate interest in food growing;
- Put the foundations in place to build a 'food growing' movement to boost activity and increase networking and knowledge-sharing among groups; and

- Develop this food growing strategy in response to local needs and aspirations for community food growing.

### **Stakeholder consultation event**

Following the community event we brought together a range of organisations and other stakeholders who are in a position to help communities get growing. We wanted to build on the support requirements and aspirations highlighted by our current and aspiring community growers, to explore and agree how the organisations operating across our area can, collectively, help growing projects achieve their goals.

At the event we:

- Agreed priority actions that will help meet local needs for community growing projects;
- Heard what each organisation is doing or planning to do to support local food growing; and
- Discovered what resources are available from each organisation to help develop community growing across the Falkirk Council area.

## **APPENDIX 5**

### **Groups involved in shaping the strategy**

The following organisations have helped shape the Council's first Food Growing Strategy:

- Bantaskine Primary School
- Central Scotland Green Network Trust
- Central Scotland Regional Equality Council (CSREC)
- Falkirk Allotment Society
- Falkirk Community Trust
- Falkirk Council
- Falkirk Delivers
- Falkirk Trinity Church
- Falkirk Veterans
- Forth Environment Link
- Friends of the Earth Falkirk
- greenspace scotland
- Muiravonside Community Growing Association
- Scottish Government Food & Drink division
- Social Farms & Gardens
- Sustainable Thinking Scotland Community Interest Company
- The Rotary Club of Falkirk
- The Wood Craft Folk
- Under the Trees nature group