

# AGENDA ITEM

3

**FALKIRK INTEGRATION JOINT BOARD**

**DRAFT Minute of Special Meeting of the Falkirk Integration Joint Board held in the Boardroom, Denny Town House, Denny on Wednesday 21 November 2018 at 9.30am.**

**Voting Members:**

Julia Swan (Chair)  
Allyson Black (Vice Chair)  
Alex Linkston  
Michele McClung  
Cecil Meiklejohn  
Fiona Collie

**Non-voting Members:**

Patricia Cassidy, Chief Officer  
Amanda Templeman, Chief Finance Officer  
Cathie Cowan, Chief Executive, NHS Forth Valley  
Kenneth Lawrie, Chief Executive, Falkirk Council  
Sara Lacey, Chief Social Work Officer, Falkirk Council  
Robert Clark, NHS Forth Valley Staff Representative  
Rodger Ridley, substitute Council Staff Representative  
Margo Biggs, Service User Representative  
Maureen Hill, Third Sector Representative  
Jen Kerr, Third Sector Interface

**In Attendance:**

Suzanne Thomson, Programme Manager  
Joe McElholm, Head of Social Work Adult Services  
Scott Urquhart, Director of Finance, NHS Forth Valley  
Sonia Kavanagh, Corporate Governance Manager (minute)

**IJB257. APOLOGIES**

Apologies for absence were intimated on behalf of David Herron, Morven Mack, Matt McGregor, Andrew Murray and Angela Wallace.

**IJB258. DECLARATIONS OF INTEREST**

There were no declarations of interest noted.

**IJB259. FALKIRK INTEGRATION JOINT BOARD BUSINESS PLAN 2019/2020**

The Integration Joint Board considered a paper 'Falkirk Integration Joint Board Business Plan 2019/2020', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman provided a presentation which outlined the work involved to develop the Business Plan with the focus on delivering better outcomes for the people of Falkirk. This concentrated on the key activities which would need to be undertaken within adult social care, anticipating the projected increase in demand and the need to achieve the savings required by Falkirk Council.

Details of the financial turnaround achieved in adult social care since 2016/17 were highlighted, partly reflecting the early realisation of savings achieved from changes

in the service provision as part of the Health and Social Care Partnership Change Programme. These achievements were outlined and the commitment of staff during this period of change and transformation was recognised.

The 5 year Business Plan provided details of the aspirations of the adult social work service including the programme of service redesign and transformation to enable sustainable savings to be recognised. It would be essential to consider and ensure the necessary support required to deliver the scale of transformation was in place including; planning and information management, quality assurance and improvements in public engagement and communication.

Mr McElholm, Head of Social Work Adult Services, presented further details of the work to date and the need for a whole system review of assessment and planning including income maximisation. This would focus on meeting individual need and allocating resources accordingly.

Mr McElholm highlighted that according to the Social Care Survey for 2017, 61.9 per 1,000 of those over 65 years old were in receipt of home care compared to the Scottish average of 48.9. A higher proportion of 18-64 years olds were also receiving care than would be expected based on benchmarking. A cultural shift was required and through a reablement ethos, people would be provided with the support they actually required to achieve their outcomes, feel independent and in control of their own lives and needs. Councillor Collie highlighted the importance of Self Directed Support for all ages and of ensuring housing was fit to meet the future needs and demand.

The proposed draft savings provided in Appendix 1 were linked to the service aspirations and proposals outlined. The main income generation for the Partnership was the provision of chargeable services and as part of the 2018/19 budget setting it was agreed that a review of the contributions for Adult Social Care should be undertaken. A work plan would be developed with details of the final projects required to deliver the proposed transformation, how they linked to the Strategic Plan outcomes and the indicative timeframes for delivery.

The IJB recognised the positive work to date led by Ms Cassidy and Mr McElholm to improve the budget and outcomes for people and the risks of attempting to deliver too much too quickly. Although the financial situation had improved, the complexities involved with charges and fees for example, were noted.

Mr Linkston while supporting the direction outlined, stressed the need to look at the whole system from an IJB perspective rather than the individual partners and to ensure plans were risk assessed with relevant contingency plans where necessary. While clear plans were important he agreed it was vital to have appropriate project support in place to achieve the transformations highlighted.

Mr Linkston's raised concerns regarding the current challenges faced by Forth Valley Royal Hospital due to Delayed Discharges. Mrs Cowan highlighted that this was a collective issue and the importance of understanding the demand and where it came from. In response to a point raised regarding medical conversations with families and consultants advising the need for care home placements when not necessarily required, Mrs Cowan noted it was essential to involve clinicians in discussions regarding delayed discharge and it's resulting impact and to ensure dialogue with families and social care provided the appropriate outcomes and supported more people to live at home, one of the key elements of the Strategic Plan. She advised that while she was not aware of this in Clackmannanshire and Stirling, if this was happening for people in Falkirk she would intervene to ensure this was rectified. Ms

Cassidy noted the complexities involved and the need for consistent decision making to shift the balance of care to improve patient flow and reduce pressures.

Councillor Black highlighted concerns regarding residential care provision noting that further statistical information was required regarding the potential impact of savings and the available capacity to deliver this service. Ms Cassidy advised that there was a commitment to work with staff to improve and make services more efficient, for example involving them in the Homecare review process, and she highlighted further engagement sessions were planned for early 2019. Councillor Meiklejohn noted that additional information regarding the impact of the equality poverty assessment would be required and how savings could drive change, with an opportunity to reinvest and deliver innovation and transformation.

In response to a question from Ms Biggs regarding the parity of care provided to various groups and how this would be assessed and monitored, Mr McElholm advised this would be achieved through a process of effective assessment and planning. Their level of need would be outcome focused with the infrastructure to support and the investment to develop staff skills.

In response to Councillor Collie's question regarding the development of Falkirk Community Hospital, Mrs Cowan advised that a Business Case would be required. All partners would be involved in considering the aspirations and investment necessary to meet the needs of both Falkirk and Forth Valley wide. A report would be brought back to a future meeting.

Mr Lawrie recognised the positive journey to transform outcomes and highlighted the recent Audit Scotland report which used Falkirk HSCP's Reablement Project Team as an example of this.

Mr Urquhart provided a brief outline of the pressures and challenges of the health arm of the budget with the need for a collaborative and integrated approach to achieve the necessary transformation and improved value.

## **Decision**

### **The Integration Joint Board:-**

- 1. Approved the draft programme of change that was set out in section 9 of the report.**
- 2. Approved the draft programme of savings options set out in Appendix 1 of the Business Plan, noting that further detail would be brought to future meetings of the IJB.**
- 3. Noted that both draft programmes would require additional staff capacity to deliver the transformation in adult services and funding for this was being explored.**
- 4. Approved the Business Plan for submission to Falkirk Council in December as part of their budget setting process.**

## **FALKIRK INTEGRATION JOINT BOARD**

**DRAFT Minute of Meeting of the Falkirk Integration Joint Board held in Rooms 1 and 2, Learning Centre, Forth Valley Royal Hospital on Friday 7 December 2018 at 9.30am.**

**Voting Members:**

Julia Swan (Chair)  
Allyson Black (Vice Chair)  
Alex Linkston  
Michele McClung  
Cecil Meiklejohn  
Fiona Collie

**Non-voting Members:**

Patricia Cassidy, Chief Officer  
Amanda Templeman, Chief Finance Officer  
Cathie Cowan, Chief Executive, NHS Forth Valley  
Kenneth Lawrie, Chief Executive, Falkirk Council  
Sara Lacey, Chief Social Work Officer, Falkirk Council  
Robert Clark, NHS Forth Valley Staff Representative  
Margo Biggs, Service User Representative  
Jen Kerr, Third Sector Interface  
Morven Mack, Carers Representative  
Angela Wallace, Nursing Representative  
Andrew Murray, Medical Representative

**In Attendance:**

Suzanne Thomson, Programme Manager  
Joe McElholm, Head of Social Work Adult Services  
Kathy O'Neill, General Manager  
Lesley MacArthur, Integrated Care Fund Co-ordinator (IJB269)  
Viv Meldrum, Lead Analyst for Performance (IJB270)  
Philip Morgan-Klein, Service Manager (IJB270)  
Fiona Campbell, Chair of ADP (IJB273)  
Adrian McLaughlin, Service Manager (IJB274)  
Margaret Petherbridge, Project Development Manager (IJB274)  
Sonia Kavanagh, Corporate Governance Manager (minute)

### **IJB260. APOLOGIES**

Apologies for absence were intimated on behalf of Maureen Hill and Matt McGregor.

### **IJB261. DECLARATIONS OF INTEREST**

There were no declarations of interest noted.

### **IJB262. MINUTE OF THE INTEGRATION JOINT BOARD MEETING**

Mr Murray highlighted a particular decision under IJB244 – Primary Care: GP Out of Hours Improvement Plan. The decision noted that 'although still currently unachievable the GP OOH service was working hard to deliver a full and sustainable OOH access'. He assured the Board that while a full service was not in place as yet, the lack of sustainability was not borne out by the information he had.

## **Decision**

- 1. The minute of the meeting of the Integration Joint Board held on 5 October 2018 was approved.**

### **IJB263. MINUTE OF JOINT STAFF FORUM MEETING HELD ON 29 AUGUST 2018**

In response to a question regarding Item 3.3 - Day Services for Younger Adults, Mr McElholm confirmed that although the Bainsford building was closed, reviews had taken place, with either new models of support or provision offered or an option to continue with the service in another building.

Further detail regarding the issues highlighted in the Inspection Report around improvement in leadership and management was sought. Ms Cassidy advised that this was included in the Improvement Plan and noted that the Clinical and Care Governance Committee would continue to monitor, with minutes of this meeting coming to the Integration Joint Board to provide assurance on progress.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the minute of the meeting of the Joint Staff Forum held on 29 August 2018.**

### **IJB264. ACTION LOG**

The Integration Joint Board considered the 'Action Log', presented by the Chair and noted the updates provided.

Councillor Collie highlighted that at the special meeting of the IJB in November 2018 it was agreed that further discussions were required regarding the future plans for Falkirk Community Hospital. Mrs Cowan advised that an initial meeting involving colleagues from the Health Board, Falkirk Council and Hubco, had taken place earlier in the week. The meeting had focused on current demand and how that benchmarked with comparable services. The potential to repatriate out of area services and provide them on a Forth Valley wide basis from Falkirk was something also being considered. A wider stakeholder event geared to include potential partners, e.g. Scottish Ambulance Service (SAS) to inform a Strategic Assessment and Initial Agreement in line with the Capital Investment Manual requirements was being progressed.

In response to Councillor Black's question regarding dates for the Mental Health day, Mrs Cowan confirmed that this had been arranged for springtime in 2019 and details would be circulated.

### **IJB265. CHIEF OFFICER REPORT**

The Integration Joint Board considered a paper 'Chief Officer Report', presented by Ms Patricia Cassidy, Chief Officer.

Ms Cassidy provided various service updates. This included the establishment of a Transition Coordinator post to work with social workers in children and adult services to ensure young people were identified early and appropriate plans were put in place

for a smooth transition in to adulthood. The positive impact of Living Well Falkirk, a self management web based service offering support, advice and solutions for health and well being was detailed and work was underway to promote this further. Mrs Swan suggested that this could be advertised through the televisions located in the Accident and Emergency waiting room. Mrs Cowan agreed to progress this with the Communications team.

The Homecare Review Group continued to meet monthly to progress the actions identified in the Care Inspection Improvement Plan. The Care Inspectorate had provided positive feedback regarding progress at a meeting with Homecare Managers in November 2018. A follow up visit was due take place in January 2019 and it was anticipated that the annual inspection would be brought forward to March 2019. It was noted that the feedback and any subsequent visits involving the Care Inspectorate would be shared with the Clinical and Care Governance Committee.

Further details regarding the requirement for a Records Management Plan, the Scottish Government's approval of the Winter Plan 2018-2019 and a number of publications and correspondence were also provided within the report.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the Chief Officer submitted the Falkirk IJB Climate Change Duties Annual Report 2017-2018 to Sustainable Scotland Network**
- 2. Noted the requirement to prepare a Records Management Plan for the IJB**
- 3. Remitted the Chief Officer to submit the Records Management Plan to The Keeper of the Records**
- 4. Noted the Audit Scotland reports would be circulated for information through the IJB Information Bulletin**
- 5. Noted the Leadership Team would consider the key findings from these reports and complete a self-evaluation and improvement actions as identified.**

## **IJB266. FINANCIAL REPORT**

The Integration Joint Board considered a paper 'Financial Report', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman provided an update on the financial position for 2018/19. Details were provided regarding the Partnership Base Budget and the variations in payments by each Partner to the IJB due to a variety of reasons including additional funding from the Scottish Government or adjustments to correct in-scope/ out of scope budget anomalies.

The financial projection for the Partnership was an overspend of £2.370m and a summary of the main pressures for both Partners was provided. The main areas of pressure for budgets delegated to NHS Forth Valley included Joint Partnership Agreements, Prescribing and Community Hospitals with further financial pressures if the continued use of contingency beds was required to deal with winter demands. Ms Templeman highlighted that the budget delegated to Falkirk Council in respect of Housing Revenue Account (HRA) related spend, was projected to break even at this point in the year. However, the capital budget which was used to provide private sector housing grants was projected to overspend due to an increase in the number of referrals for adaptations. A proposal to use Integration Funding reserves to deal with the projected overspend was detailed.

A summary of the proposed savings for 2018/19 was provided including a projected statement for actual delivery. It was anticipated that the risk sharing arrangements

for 2018/19 would be similar to 2017/18, with each Partner taking responsibility for their respective overspend and further details would be provided once agreed.

Ms Templeman advised that the IJB approach to Directions were due to change once the Scottish Government finalised their revised guidance. A report would be brought back to the IJB once the final guidance had been received.

Mr Linkston raised the need for consistency when dealing with overspends and the resulting risk sharing arrangements. He stressed the importance of a collaborative approach and agreement when developing Directions. Ms Templeman highlighted the complexities of the funding and allocation process by the Scottish Government and noted that further discussions were due to take place regarding reserves and how this would tie in with the risk sharing agreement.

Councillor Collie advised that long term flexible and adaptable housing was critical to ensure people were able to stay at home. It was noted that Falkirk Council were due to review and agree the HRA and Capital budget in January 2019.

It agreed that it would be beneficial for housing colleagues to attend the next IJB meeting to allow a wider discussion and the IJB agreed that Item 14 – Housing Contribution Statement would be deferred to the next meeting.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the contents of the report**
- 2. Noted the projected overspend of £2.370m for the Partnership, of which £2.182m related to Health Services and £0.188m to the housing adaptation work**
- 3. Approved the use of £0.100m of Integration Funding reserves to fund the projected overspend within the housing adaptations budget. £0.088m of reserves had already been ringfenced for housing adaptations**
- 4. Noted the ongoing discussions regarding the Risk Sharing Agreement for 2018/19.**

## **IJB267. IJB BUSINESS CASE**

The Integration Joint Board considered a verbal update on 'IJB Business Case', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman reported that the IJB Business Case had been well received at the Falkirk Council meeting on 5 December 2018. However, concerns had been raised regarding the amount of work required and whether there was sufficient capacity available to deliver the programme outlined.

It was noted that Falkirk Council were considering a range of options with no final decisions reached until the Council set its budget in February 2019. Councillor Meiklejohn advised that education and social care would be prioritised if an improved settlement was received.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the verbal update provided.**



## **IJB268. INTEGRATED STRUCTURE: UPDATE**

Mrs Swan advised that there would not be a report at this time, however, Ms Cassidy would provide a verbal update on progress.

Ms Cassidy referred to the previous actions outlined in the report presented at the meeting held in October 2018. She added that as agreed in October, a Shadow Management Team had been set up with membership including Senior Managers, Head of HR, Associate HR Director and both the Employee Director and Trade Unions representatives. It was noted that there was a commitment to a collaborative and systematic approach to inform the development of an integrated management structure. Ms Cassidy noted the workshops held and the number of staff involved and thanked them for their contributions.

Mr Lawrie confirmed that a robust and collaborative process had been undertaken to address the key areas including governance principles and Chief Officer role, which needed to be signed off with both Partners. Mrs Cowan was keen to see an established integrated management structure that took account of employment policies and terms and conditions of both employing organisations. She added that delegating operational management arrangements would enable the Partnership to work in ways that supported new ways of working to improve outcomes for people and communities.

Mrs Swan proposed that a special meeting of the IJB should be arranged for January 2019 to discuss this item in further detail. The IJB were keen to better understand the issues that were delaying operational management arrangements being established. Councillor Collie added this would be an ongoing process of change, therefore needed to provide enough assurance this could be resolved to drive the required transformation that everyone was committed to delivering.

Mrs Cowan proposed moving to 'shadow arrangements' with the relevant locality managers similar to what had been achieved with Clackmannanshire and Stirling IJB. Mr McElholm noted his concerns about introducing risk and stability to the integrated system if such changes were made prior to the IJB agreeing the structure and governance arrangements. Mrs Cowan provided assurance that staff were already in these roles albeit managing only NHS staff, aligning staff to localities would signal a change to those already within the Partnership. Ms Cassidy advised against such a proposal highlighting the need for appropriate governance and agreement around the lines of accountability of the Chief Officer and other arrangements. The risk of aligning staff to structure in the absence of a report was expressed.

Mrs Swan proposed that operational and management issues be discussed by the voting members in advance of the next meeting of the IJB with a report thereafter to the IJB meeting in February 2019. Mrs Cowan supported this and agreed to meet with both Mr Lawrie, senior HR colleagues and Ms Cassidy to discuss establishing the integrated management structure.

### **Decision**

#### **The Integration Joint Board:-**

- 1. Agreed that the voting members would meet to review and understand the Integrated Structure prior to the IJB meeting in February 2019.**

## **IJB269. PARTNERSHIP FUNDING**

The Integration Joint Board considered a paper 'Partnership Funding', presented by Ms Amanda Templeman, Chief Finance Officer.

Ms Templeman provided a performance overview of the Partnership funded initiatives for period 1 April – 30 September 2018, noting particular areas of improvement and initiatives which required further work.

Although the Pharmacy Support initiative had been unable to start due to recruitment challenges, a proposal regarding how this could be progressed in the meantime was being considered while some work utilising existing resource had been initiated. Mrs Cowan asked if this investment was needed given the recent investment in pharmacy related posts. Mrs O'Neill explained that the Primary Care Improvement Fund was specific to the work of GPs that could be undertaken by Pharmacists instead. Further clarity would be provided at the next meeting.

Recommendations regarding funding for a number of initiatives due to end in March 2019 were provided for consideration.

Ms Templeman highlighted that a review of the role and remit of the Partnership Funding Group (PFG) had commenced to ensure the current governance process, including the roles of the Leadership Group Fund, was fit for purpose.

### **Decision**

#### **The Integration Joint Board:-**

- 1. Noted the progress made across Partnership Funded initiatives as highlighted in section 4 and presented in Appendix 1**
- 2. Noted the ongoing review of the remit of the Partnership Funding Group and that an update would be provided to a future IJB meeting**
- 3. Approved continuation of funding in line with the Partnership Funding investment plan, as set out within section 5.1**
- 4. Agreed that additional information requested by the IJB in October with regards to ARBI and Community Development could be presented in February 2019.**

## **IJB270. STRATEGIC PLAN 2019-2022**

The Integration Joint Board considered a paper 'Strategic Plan 2019-2022', presented by Ms Suzanne Thomson, Programme Manager.

Ms Thomson provided an update on the continuing work to inform the Strategic Plan for 2019-2022, taking into account recent and emerging policy requirements and the finalised Strategic Needs Assessment.

A number of workshops had been held to review the current plan where it was agreed that the existing strategic direction remained relevant. At the IJB meeting in October 2018 the updates proposed to the local vision and outcomes were approved.

Mrs Cowan sought further clarity on the priorities as described in the paper. It was noted that the priorities were intended to be high level and further work was necessary to develop them and the sub-priorities for approval at a future date. Full consultation was required with key stakeholders, including the Clackmannanshire and Stirling HSCP to ensure their views were reflected in the priorities. Focused

engagement and online public consultation would take place between December 2018 and February 2019.

The IJB discussed the need for ongoing co-development and collaboration to provide the necessary transformation. Wider engagement was vital including those people who were not normally 'reached'.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the content of the report**
- 2. Approved the proposed priorities at section 4.2.3 for consultation.**

## **IJB271. PERFORMANCE REPORT**

The Integration Joint Board considered a paper 'Performance Report', presented by Ms Patricia Cassidy, Chief Officer.

Ms Cassidy presented the report which provided details of performance measures and their current status, along with an overview of the key performance issues.

The IJB discussed various aspects of performance and in response to Councillor Black's concern regarding the deterioration in the premortality mortality rate, Mr Murray advised that this would be considered further at the IJB's Clinical and Care Governance Committee to understand the conditions and localities involved. He highlighted that they would also take a 'deep dive' into suicide and drug related deaths and further details would be brought back to the IJB.

The complexities of readmission numbers were discussed in terms of how national figures differed from local figures due to coding variances and the resulting impact in identifying whether there was an overall increase in this area. While the trend showed a decrease in the numbers, further consideration of the data quality was required; whether appropriate admission codes were used and what was required to reduce the likelihood of people being readmitted.

Although the sickness absence figure for Social Work Adult Services was high there was targeted work to better understand the reasons fully, including age profiles, and whether staff could be supported to return to work with a reduced range of duties. Further work would be reported at a later date. Mrs Cowan advised that although there was no specific information regarding absence rates for in-scope services only the NHS Forth Valley rate would be added to provide assurance to IJB members.

Detailed discussion also took place around delayed discharges. It was noted that delays provided an ongoing challenge to NHS services with delays overall in excess of 90 daily. Mrs Cowan shared a number of changes to support system wide flow and support the Emergency Department performance. She shared her concerns that performance had fallen well short and much effort to support staff and the wider system was ongoing. It was noted that an Unscheduled Care Hub had been set up in Forth Valley Royal Hospital. The Hub was intended to support the overall system and in particular address delays at the front and back doors. The need for timely discharges was noted and Professor Wallace highlighted the costs associated with opening NHS contingency beds. The importance of an integrated approach was noted which would also include social care staff from each of the Partnerships.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the content of the performance report**
- 2. Noted that appropriate management actions continued to be taken to assess the issues identified through these performance reports.**

### **IJB272. WHOLE SYSTEM WORKING**

The Integration Joint Board considered a paper 'Whole System Working: Unscheduled Care and Delayed Discharge', presented by Ms Patricia Cassidy, Chief Officer.

Ms Cassidy outlined the range of reports, workshops and presentations regarding delayed discharges which had previously been provided. While there had been a wide range of activity and initiatives across the whole system, unfortunately these had not had the impact anticipated. There was a need for an integrated whole system approach to improve pathways and develop a Home First ethos.

The IJB noted the scope of initiatives and work undertaken so far and the lack of impact achieved. Mr Linkston highlighted the need to focus on delays and particular areas of challenge to realise the specific changes necessary to make a real difference. The importance of an integrated partnership approach was highlighted and Mr Murray noted that other partnerships had joint ownership of the Unscheduled Care Programme Board, with appropriate governance in place, to drive progress. It was noted that both Partnerships had key roles to achieve a step change in performance across NHS Forth Valley.

Mr Linkston advised that unscheduled care and delayed discharges remained a major challenge for Forth Valley Royal Hospital with performance continuing to deteriorate. He suggested that a Short Life Working Group be set up to review and understand the current arrangements and issues and provide recommendations for improvement.

The IJB discussed the proposal in detail and whether this would be an effective approach. A vast amount of improvement work had taken place, and while it was recognised that some areas may take time to deliver, it was vital for all appropriate Partners and stakeholders to take ownership and collectively explore in detail the possible barriers and obstacles which were impacting improvement now.

Robert Clark noted the impact on staff as a result of frequent changes and requested the impact on them as a result be considered and that a plan be agreed and applied.

The longer term solutions, using statistical methodology and refocusing on the priorities that would achieve the significant improvements required could then be considered at a development session.

While it was suggested that the Delayed Discharge Policy Lead, Scottish Government, should be invited to the development session due in January 2019 it was agreed that it would be helpful to include a representative from Inverclyde HSCP and/or other Partnerships to learn from their performance. This was supported and both Chief Executives agreed to progress the setting up of a short life working group.

## **Decision**

### **The Integration Joint Board:-**

- 1. Noted the range of improvement work currently underway including unscheduled care**
- 2. Agreed to invite the Scottish Government (Delayed Discharge Policy Lead as a critical friend) to participate at the Board development session in the New Year and involve relevant staff and representatives to consider long term sustainable solutions**
- 3. Set up a Short Life Working Group with relevant representatives to establish interim improvements.**

*Ms Biggs left the meeting at this point.*

*As previously discussed at IJB266, Item 14 would be deferred to the next meeting.*

### **IJB273. UPDATE ALCOHOL AND DRUG PARTNERSHIP**

The Integration Joint Board considered a paper 'Update Alcohol and Drug Partnership', presented by Ms Fiona Campbell, Chair of ADP.

Ms Campbell outlined the work undertaken by ADP including the key challenges and risks faced due to alcohol, the largest form of harm, and the significant concerns regarding Drug Related Deaths and Non Fatal Overdoses.

Details were provided regarding the allocation of additional funding and how this would be used to continue existing services, support the delivery of a specific Alcohol Related Brain Injury Service and further develop the recovery community.

To ensure best value and the delivery of services which made a significant difference to the people who needed the services most, a review of all service provision and funding would be commissioned. This would also contribute to a review of governance including reporting structure, accountability and scrutiny.

The IJB discussed the wide range of reasons for self medication and the importance of involving Third Sector organisations and charities to reach out to those individuals. Mrs Swan highlighted the complexities of addictions and the resulting implications for how services developed, noting the Clinical Care and Governance Committee would be considering these further.

## **Decision**

### **The Integration Joint Board:-**

- 1. Considered the annual report and response from Government**
- 2. Noted the task group that had been established to review their response to drug related deaths**
- 3. Approved the review of governance for the Falkirk ADP to ensure its work was appropriately being taken forward and linked to the IJB and community planning structure in Falkirk**
- 4. Noted the review of service and finance that would be commissioned in the coming weeks**
- 5. Requested an update report on the above in March 2019**

*Mr Clark and Ms Lacey left the meeting at this point.*

The IJB agreed to take Items 16 and 17 together as they were related.

#### **IJB274. SHORT BREAKS SERVICES STATEMENT AND CARERS ACT: IMPLEMENTATION UPDATE**

The Integration Joint Board considered the papers 'Short Breaks Services Statement and Carers Act: Implementation Update', presented by Mr Adrian McLaughlin, Service Manager and Ms Margaret Petherbridge, Project Development Manager.

One of the duties of the Carers Act was to strengthen opportunities for imaginative and flexible provision of short breaks for carers and cared for people. The Short Breaks Services Statement was due to be published by 31 December 2018 and outlined the current range of services and details of how to access them. The statement would continue to be reviewed in light of feedback and ongoing development.

The Short Breaks Service Statement described a variety of ways which carers could access short breaks whether through funded support from the local authorities or through access to community based support. The Statement applied to both Social Work Adult and Children's Services and required collective approval from the IJB and the Education Executive Committee to enable publication.

The development of appropriate pathways for young adult carers was discussed and the need for a similar approach for young carers as they transitioned into adulthood.

#### **Decision**

##### **The Integration Joint Board:-**

- 1. Approved the Short Breaks Services Statement (Mrs Cowan highlighted the statement had tracked changes and hyper link material to be added) and which described the current approach to Short Breaks provision for carers and cared for people in Falkirk**
- 2. Noted the progress made to date regarding the Carers Act and the ongoing priority work streams**
- 3. Approved the programme described in Section 4.3 - 4.5 of the Carers Act report, for the development of the Adult and Young Carers Strategy and associated actions**