

AGENDA ITEM

15



NOTE OF MEETING

Meeting:	Strategic Planning Group	
Date:	10 August 2018	
Venue:	Forth Valley Sensory Centre	
Present:	Patricia Cassidy (PC) Irene McKie (IMK) Allyson Black (AB) Fay Godfrey (FG) Suzanne Thomson (ST) Michelle Campbell (MC) Claire Bernard (CB) Kenny Gillespie (KG) Margaret McGowan (MMG) Kathy O’Neill (KON) Agnes McMillan (AMM) Lesley MacArthur (LMA)	Chief Officer HSCP(Chair) Strathcarron Hospice Falkirk Council Alzheimer’s Scotland Falkirk HSCP Falkirk HSCP (Minutes) CVS Falkirk Falkirk Council Independent Sector NHS Forth Valley Central Carers Centre Falkirk Falkirk HSCP
Apologies:	Julia Swan (JS) Joe McElholm (JM) David McGhee (DM) Fiona Campbell (FC) Sara Lacey (SL) Robert Clark (RC) Lynn Gibson (LG) David Herron (DH) Matt McGregor (MMcG) Jennifer Steel (JS) Evelyn Crosbie (EC) Jeanette Fraser (JF) Lesley James (LT)	NHS Forth Valley Falkirk Council Falkirk Council Falkirk Council Falkirk Council Unison NHS Forth Valley Forth Valley Advocacy GP Representative Unison Falkirk Council Public Representative Public representative NHS Forth Valley Falkirk Council
In attendance: Item 1	Sandra Campbell (SC)	NHS Forth Valley

ITEM	ACTION
<p>1. PRESENTATION ON PALLIATIVE AND END OF LIFE CARE SC attended to give a presentation on the future model for palliative and end of life care.</p> <p>A copy of the presentation is attached.</p> <p>Families are often not engaged in conversations regarding their family member’s wishes for end of life care and that this is a natural process of life. There needs to be wider awareness re: death and dying.</p>	

ITEM**ACTION**

A group of clinical leads are meeting to identify the priorities for End of Life Care and how these will be taken forward for end of life care.

The key areas of work are set out below.

A scoping exercise is to be undertaken to find out what is provided currently and what will be required in the future working with LIST analysts looking at future health economic modelling. This includes stats for the number of bed days in the last 6 months of life.

There should be a coordinator who can access all services. District nurse teams will be involved in the care of dying patients at home supported by services such as Marie Curie and Hospice at Home.

It was acknowledged training is required with nursing staff within care homes to build their confidence to provide end of life care rather than admission to hospital. Scottish Care have published a report ([link: "Trees that Bend in the Wind"](#)) that looks at the experiences of front line staff providing palliative and end of life care.

An evaluation which is to be undertaken of services will include community based nursing. The evaluation needs to link with the hospice at home evaluation. Discussed figures for people dying within their own home/care home. Acknowledged that people in care home would be considered as person's own home. Evaluation will be published in October.

SC

IMK noted that there is a difficulty in getting referrals from hospital and people do not need to be dying to receive a service from Strathcarron. PC to pick up with Andrew Murray. A pilot is running in North Lanarkshire which provides hospice at home for 6 weeks where the referral is made when the patient has deteriorated.

Discussed sudden deaths and how these are dealt with and the impact on family if there is no plan available and any information on an DNACPR. This can lead to inappropriate resuscitations/people being taken to the emergency department by paramedics.

The respect document is to be used and will provide a person centred approach. The carer leaflet is to be relaunched which should support conversations with carers.

Work using the SPICT4ALL tool with care home managers in 8 homes (7 in Falkirk) where care homes have a high admission rate at end of life care is progressing.

SC

19 ANPs employed across Forth Valley will have training in end of life care included in their induction.

ITEM	ACTION
<p>NHS Forth Valley are currently recruiting McMillan Health Support Worker, the project will start in November. SC will report back.</p>	
<p>Presentation was well received by the group and noted that it is an important part of Strategic Planning.</p>	
<p>2. NOTES OF MEETING 10 MAY 2018</p>	
<p>Correction to note Agnes McMillan had submitted apologies for meeting on 10 May 2018.</p>	
<p>Agreed with above correction.</p>	
<p>3. MATTERS ARISING</p>	
<p>3.1. Strategic Planning Workshop with IJB</p>	
<p>ST gave a verbal update. Currently working on the outcomes of the workshop and a report will be presented to the IJB.</p>	
<p>Terms of Reference have been redrafted and will be circulated after today's meeting. The group were asked to provide comments. The amended draft Terms of Reference will be presented to the IJB for approval.</p>	ST/All
<p>3.2. Priority Setting Framework</p>	
<p>ST updated the group. The workshop provided a good discussion. A further session is scheduled in August, date to be confirmed. The session will further look at Home Care provision and options of what Home Care should look like against the priority setting framework criteria. A proposal paper will be presented to the HSCP Leadership Group prior to the IJB.</p>	
<p>4. CHIEF OFFICER UPDATE</p>	
<p>4.1. Annual Performance Report</p>	
<p>PC highlighted how busy the Partnership has been with the amount of reporting required through various governance structures including:-</p>	
<ul style="list-style-type: none"> • Community Planning Executive/Strategic Board • Falkirk Council • Falkirk Council External Scrutiny Committee • NHS Health Board 	
<p>Annual Performance Report was published on 31 July 2018. (link:-Annual Performance Report 2017-2018).</p>	
<p>4.2. Integration</p>	
<p>There have been various meetings held with NHS CEX looking at integration arrangements. The leads for Finance, HR for the 3 Councils and Health Board are members of the group. A report will be submitted to September IJB.</p>	

ITEM**ACTION****4.3. Review of Day Services**

The review has been positive. Camelon Day Centre has now closed, Bainsford is on schedule to close in October. Service users have transferred to other day services or are accessing a range of community and leisure facilities. A pilot service for young adults called Dates & Mates will commence. This is a social enterprise which holds social events for groups of young people. The service has been well received in other areas.

4.4. Living Well

The App is now live and being used although it is still in the early stages of implementation. A report will be presented to the IJB on the uptake and benefits.

4.5. IJB Agenda 7 September

- **Discharge to Assess** - Presentation to the Board on the transition to the in house model. People are being discharged quicker from hospital using the model. There remains a challenge with people waiting for care home places and hospital staff having conversations regarding the choice policy and then escalating to the Medical Director. Work continues with LIST analysts to track this on the daily dashboard. Recognised that families need to have trust and evidence that their relatives will move to the care home of their choice. KON highlighted that it appears to be the type of care home placements available within Falkirk area that is the issue. There are currently 24 people awaiting placements. A break down of information is required on the 24 and why they are still awaiting a placement. MMG noted that the grades for Falkirk care homes are high and could be a perception of care home, rather than any concerns identified through inspection.

Other agenda items include:-

- **Delayed Discharge Improvement Plan**
- **Primary Care Improvement Plan**
- **GP Out of Hours Fund**
- **Mental Health Action 15 Funding proposals**

4.6. Locality Structure

Work continuing to develop a locality model for integrated teams including Adult Social Work Services and health services.

Recent Care Inspectorate report for Home Care downgraded the service. We are working towards having 3 registered locality services. Work also continues on rotas and shift patterns in conjunction with TU's and staff. This is a whole service review with significant work ongoing to improve the Home Care Service.

AMM stated that there was previously a locality development group which has diminished. Following a report to IJB in September, PC agreed to have this re-energised. This will look at communities, commissioning for what is needed in each locality. ST to speak to Alison Cooke/Marlyn Gardner.

ST

ITEM**ACTION****5. PARTNERSHIP FUNDING**

LMA circulated the funding proposals and reported the Performance Funding Group met yesterday. There were 7 proposals in total. LMA acknowledged that both KON and IMK will have a direct interest in proposals that affect their services.

NHS Forth Valley Closer to Home – Further information required on the Community Front Door model and if confirmation that this model has been approved before a final recommendation can be made.

NHS Forth Valley ALFY – Due to the low demand in the service notice has been given on the service to be terminated at 31 March 2019.

NHS Forth Valley Night Nursing - Further information required on the Community Front Door model before a final recommendation can be made.

NHS Forth Valley Rapid Access Frailty Clinic (RAFC) –Recommendation to fund a 3 day per week basis. Further information on provision at the front door being a model and in line with closer to home. No further funding recommended within the clinic setting beyond March 2019.

NHS Forth Valley ARBI – A view from ADP regarding the evidence is required before funding would be awarded.

Strathcarron Living Right up to the End – Approve ongoing funding. Monitoring will continue on a quarterly basis.

Falkirk Council Reablement OT Provision - Request for 3 OT's to be based in each locality to support the reablement approach. Approve funding to 31 March 2021. This will be monitored on a quarterly basis.

Group agreed with the recommendations presented and will be reported to the September IJB for approval.

A session will be set up with Strategic Planning Group and the Partnership Funding Group to look at commissioning. This will proactively use this group to identify gaps in services which align to Strategic Plan priorities.

Noted the direction of travel of NHS with Community Front Door model. Falkirk HSCP is looking to provide services on a locality model. Acknowledged the differences with the 2 partnerships. Falkirk HSCP still has partnership funding to invest in a whole system approach to look at new innovative ways of working in a collaborative way and align resources more effectively.

KON highlighted that the Community Front Door model is being piloted in 2 GP Practices where anyone can refer to closer to home in the Stirling/Clacks Partnership. Acknowledged the differences in the 2 partnerships and across the 3 council areas.

ITEM	ACTION
<p>6. STRATEGIC PLAN IJB and Strategic Planning Group joint workshop was held on 3 August 2018. ST will produce a paper of the outcomes of the workshop.</p>	ST
<p>7. AOCB None</p>	
<p>8. Date of the Next Meeting Friday 9 November 2018 at 9.30 am in Board Room Denny Town House.</p>	

