

Agenda Item

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IJB Rolling Action Log					
No.	Meeting and Reference	Action	Owner	Timescale	Comments
1.	December 2017 IJB154	Develop a costed proposal for additional support services – planning, project management, performance and communications.	Chief Officer and Chief Finance Officer	June 2018	Links to actions 2, 4 and 14.
2.	April 2018 IJB195	Develop Corporate Support Services Agreement	Chief Officer, Chief Executive, Falkirk Council and Chief Executive, NHS Forth Valley	Special Meeting June 2018	Links to actions 1, 4 and 14.
3.	June 2018 IJB213	Intermediate Care Facility – to remain on the Action Log until further details are finalised/agreed	Chief Executive, NHS Forth Valley	Ongoing	Links to actions 5 and 18. 21/11/18 – update provided and wider stakeholders to be involved in discussion. 5/04/19 – provided a report outlining the proposed development and timescales

4.	June 2018 IJB214	Recommendations regarding the definition and responsibilities of hosting, the integration and support services arrangements. Costed proposal for support services to be considered further and agreed.	Chief Officer, Chief Executive, Falkirk Council and Chief Executive NHS Forth Valley	Special Meeting June 2018	Links to actions 1, 2 and 14.
5.	June 2018 IJB214	Long term plans for Summerford Care Home to be brought forward to a future IJB.	Head of Integration	September 2019	Links with actions 3 and 18.
6.	June 2018 IJB214	Provide update on progress regarding the packages of care review and range of community activities available.	Head of Integration	September 2019	
7.	December 2018 IJB269	Partnership Funding Group to review its role and remit and consider the role of the Leadership Group and Leadership Group Fund within the governance process	Chief Finance Officer	September 2019	

8.	December 2018 IJB272	Set up a Short Life Working Group to establish interim improvements in relation to unscheduled care and delayed discharges.	Chief Executive, Falkirk Council and Chief Executive, NHS Forth Valley		
9.	March 2019 IJB294	Develop a Project Management Office approach to concentrate on priorities and localities with the necessary resources.	Chief Officer		
10.	April 2019 IJB301	Develop a refreshed integrated Workforce Plan.	Head of HR & Business Transformation and HR Director		
11.	April 2019 IJB301	Present the draft revised Housing Contribution Statement.	Head of Housing	September 2019	The report will be submitted to the next meeting of the Board on 1 November 2019.
12.	June 2019 IJB5	Receive an update report on Forth Valley Wide Services.	Chief Officer	September 2019	
13.	June 2019 IJB5	Receive a report on the NHS Forth Valley Annual Operating Plan's relationship to delegated services.	Director of Public Health and Strategic Planning.	September 2019	The report is included on this agenda.

14.	June 2019 IJB5	Receive a report on support services.	Chief Officer, Chief Executive, Falkirk Council and Chief Executive, NHS Forth Valley		Links to actions 1, 2 and 4.
15.	June 2019 IJB5	Receive an assurance report on the NHS Forth Valley Scheme of Delegation and Standing Orders.	Director of Finance	September 2019	The report is included on this agenda.
16.	June 2019 IJB7	Receive a presentation on prescribing.	GP Clinical Lead and Associate Director of Pharmacy (Primary Care)	September 2019	The presentation is included on this agenda.
17.	June 2019 IJB7	Receive a report on budget proposals for in-scope health services.	Chief Finance Officer	September 2019	The report is included on this agenda.
18.	June 2019 IJB9	Receive a report providing an option and site appraisal for taking forward the delayed capital project to build a dedicated bed based intermediate care facility.	Head of Planning and Economic Development, Falkirk Council	September 2019	The report is included on this agenda. Links with actions 3 and 5.

Closed Actions					
1.	April 2019 IJB302	Reserves Policy to be approved at the next meeting.	Chief Finance Officer	June 2019	The policy was approved at the June meeting.