

The background of the slide features the coat of arms of the Government of Yukon. It is a shield divided into four quadrants. The top-left quadrant shows a yellow diagonal cross on a blue background. The top-right quadrant depicts a white reindeer head with large antlers on a blue background. The bottom-left quadrant shows a white sailing ship on blue wavy lines representing water. The bottom-right quadrant features a white eagle with spread wings on a blue background. Above the shield is a crown with four yellow maple leaves. A white banner at the bottom contains the text 'A NE FOR A' in blue capital letters.

## **Agenda Item 14**

### **Decisions Taken Under Delegated Powers**

Falkirk Council

**Title:** Decisions Taken Under Delegated Powers  
**Meeting:** Executive  
**Date:** 27 August 2019  
**Submitted By:** Director of Corporate and Housing Services

**1. Purpose of Report**

- 1.1 The purpose of this report is to inform the Executive of decisions taken under delegated powers.

**2. Recommendation**

- 2.1 **The Executive is asked to note the decisions taken under delegated powers.**

**3. Background**

- 3.1 Two decisions were taken using delegated authority. These were:-

Decision taken	Chief Officer
Award of contract in respect of Pensions Administration and Payroll Software System	Chief Finance Officer
Award of contract in respect of Grangemouth Flood Protection Scheme - Phase 5 - Ground Investigation	Director of Development Services

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Director of Corporate and Housing Services

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 Date: 14 August 2019

## **Appendices**

- 1) Decision by the Chief Finance Officer
- 2) Decision by the Director of Development Services

### **List of Background Papers:**

None

**Title:** Decision Taken Under Delegated Powers  
**Meeting:** Executive  
**Date:** 27 August 2019  
**Submitted by:** Chief Finance Officer

### **1. Introduction**

- 1.1 This report summarises a decision taken by the Chief Finance Officer, following appropriate consultation, under the powers delegated by Council on 19 July 2019.
- 1.2 The decision relates to the award of a contract for a Pensions Administration Software System for the purposes of meeting the Council's statutory Pension Fund obligations to its 30,000 scheme members and various participating employers, including Clackmannanshire, Falkirk and Stirling Councils.

### **2. Decision Made**

- 2.1 The contract has been awarded under a framework agreement for a Pensions Administration System established by the City of Edinburgh Council in 2017.
- 2.2 The contract has been awarded to Heywood Limited who were the successful tenderers under the Edinburgh framework. Heywood are experienced software providers and currently supply their pensions administration system to all other Scottish local authority pension funds.
- 2.3 Consistent with the Edinburgh framework, the contract awarded by Falkirk Council is for a period of 10 years with an option to extend by 2 further periods of 2 years.
- 2.4 The bid price for the full contractual period of 14 years is £2,948,824. This equates to an annual cost of £210k which, under the terms of the contract, will increase annually by not more than the Consumer Price Index. On the assumption of annual increases of 2% over the contractual period, the total cost would be approximately £3.3m (or £235k p.a.). This represents an average cost difference (compared to current provision) of approximately £40k per annum which is justifiable in view of the limited choice of provider, the additional functionality being provided, and the highly specialist nature of the software.
- 2.5 The start date of the contract is 30<sup>th</sup> July 2019 and the costs will be met fully by the Pension Fund.

### **3. Action Taken**

- 3.1 Having consulted with the Leader of the Council, the group leaders and the Chief Governance Officer, I have approved a direct award from the City of Edinburgh Council framework for the Provision of an Integrated Pensions Administration and Payroll Software System, to Heywood Limited, from 30<sup>th</sup> July 2019 to 29<sup>th</sup> July 2029 with an option to extend for up to 2 further periods of 2 years.**

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**Chief Finance Officer**

### **List of Background Papers:**

**The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:**

- City of Edinburgh - European Single Procurement Document (ESPD Scotland) for an Integrated Pension Administration & Payroll Software System
- Chief Officer Report dated 15<sup>th</sup> July, 2019 – Acceptance of Tenders valued at £500,000 or more

**Title:** Decisions Taken Under Delegated Powers  
**Meeting:** Executive  
**Date:** 27 August 2019  
**Submitted By:** Director of Development Services

## **1. Introduction**

- 1.1 This report summarises the decision taken by the Director of Development Services, following appropriate consultation, under the powers delegated by Council on 19 July 2019.
- 1.2 The contract for Grangemouth Flood Protection Scheme Phase 5 (Port of Grangemouth) – Ground Investigation was previously advertised on the Public Contracts Scotland Portal and 6 companies were subsequently invited to tender from this list.

## **2. Decisions Made**

- 2.1 3 tenders were received by the due date of 24<sup>th</sup> April 2019 and opened in accordance with Standing Order 11 relating to contracts.
- 2.2 The checked tendered prices ranged from £604,378.00 to £886,099.75.
- 2.3 Following the evaluation of tenders it was considered best value for the Council to award the contract to Dunelm Geotechnical & Environmental, Foundation House, St. Johns Road, Meadowfield Industrial Estate, Durham, DH7 8TZ for the sum of £604,378.00.
- 2.4 The tender can be funded from the 2019/20 General Capital Programme for the Grangemouth Flood Protection Scheme.

## **3. Action Taken**

- 3.1 Having consulted with the Leader of the Council, the group leaders and the Chief Governance Officer, I have entered into a contract with Dunelm Geotechnical & Environmental, Foundation House, St. Johns Road, Meadowfield Industrial Estate, Durham, DH7 8TZ for the sum of £604,378.00 in respect of Grangemouth Flood Protection Scheme Ground Investigation Phase 5 (Port of Grangemouth).

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**Date: 19/07/2019**

**List of Background Papers:**

**The following papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973:**

- **Tender documents**
- **Tender Report**