

The background of the slide features a large, light blue watermark of the Coat of Arms of the City of Edinburgh. The crest is a shield divided into four quarters. The top-left quarter shows a castle tower, the top-right a stag's head, the bottom-left a sailing ship, and the bottom-right a crowned eagle. Above the shield is a crown with four thistles. A ribbon at the bottom contains the motto 'ANE FOR A'.

Agenda Item 13

Programme of Meetings 2020

Falkirk Council

Title: Programme of Meetings 2020
Meeting: Falkirk Council
Date: 25 September 2019
Author: Director of Corporate and Housing Services

1. Purpose of Report

- 1.1 This report presents a draft timetable of meetings for 2020.

2. Recommendations

- 2.1 Council is asked to agree the programme of meetings for 2020 and to note that Thursday afternoon (2-4 pm) will be reserved in the Council diary for meetings of the policy development and scrutiny panels.**

3. Background

- 3.1 Council traditionally agrees at its first meeting after the summer recess its programme of meetings for the coming calendar year.

4. Considerations

- 4.1 The draft programme of meetings, which is appended to the report, is based upon three weekly meetings of the Executive with one in three meetings being the Education Executive) and bi-monthly alternating meetings of the Scrutiny Committee/Scrutiny Committee (External).
- 4.2 In addition to the programme which is agreed by Council a number of bodies set their own programmes. These are the Licensing Board, Performance Panel, Community Planning Strategic Board, Integration Joint Board, Falkirk Community Trust and Central Scotland Valuation Joint Board.
- 4.3 In addition to the formal programme of meetings it is proposed to reserve Thursday afternoons for meetings of the policy development panels and scrutiny panels. This will give consistency in the meeting arrangements of both bodies and enable officers to schedule meetings and for members to plan their diaries.
- 4.4 The dates of each of the meetings in the Council's programme for 2020 will be included in the Council meetings calendar online, together with the dates for those bodies listed in paragraph 4.2 when they are known.

5. Consultation

- 5.1 There has been no consultation on the proposed programme.

6. Implications

Financial

- 6.1 There are no financial implications arising from the report.

Resources

- 6.2 There are no resource implications arising from the report.

Legal

- 6.3 There are no legal implications arising from the report.

Risk

- 6.4 There are no risk implications arising from the report.

Equalities

- 6.5 An equality and poverty impact assessment was not carried out.

Sustainability/Environmental Impact

- 6.6 No sustainability assessment has been completed as part of compiling the report.

7. Conclusions

- 7.1 The draft programme of meetings for 2020 is set out in the appendix and Council is asked to approve this.

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Director of Corporate and Housing Services

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Date: 3 September 2020

Appendices:

Appendix 1 – Programme of Meetings 2020

List of Background Papers

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973.

FALKIRK COUNCIL - PROGRAMME OF MEETINGS – 2020

JANUARY TO JUNE 2020

14 January – Executive	10 March – Executive	12 May – Executive
15 January - Civic Licensing	11 March – Civic Licensing	13 May – Civic Licensing
16 January – Scrutiny External	12 March - Scrutiny Committee – External	20 May – Planning
22 January – Council	18 March - Planning	21 May – Scrutiny External
23 January – Planning	19 March – Pensions	1 June – Planning On-Site
28 January – Education, Children and Young Peoples Executive	24 March – Education, Children and Young Peoples Executive	2 June – Education, Children and Young Peoples Executive
30 January – Scrutiny	30 March – Planning On-Site	4 June – Scrutiny
3 February – Planning On-Site	2 April – Scrutiny	10 June – Civic Licensing
5 February – Civic Licensing	6 April – Audit	15 June – Audit
18 February – Executive	8 April – Civic Licensing	16 June – Executive
19 February – Planning	14 April – Executive	17 June – Planning
26 February – Falkirk Council (budget	22 April – Planning	24 June – Falkirk Council
2 March – Planning On-Site	4 May – Planning On-Site	25 June – Pensions
4 March – Falkirk Council	6 May – Falkirk Council	

FALKIRK COUNCIL – PROGRAMME OF MEETINGS – 2020

AUGUST TO DECEMBER 2020

17 August – Planning On-Site	5 October – Planning On-Site
20 August – Scrutiny – External	6 October – Executive
24 August – Audit	8 October – Scrutiny Committee – External
25 August – Executive	21 October – Planning
26 August – Planning	27 October – Executive
2 September – Civic Licensing	2 November – Planning On-Site
8 September – Planning On-Site	4 November – Civic Licensing
10 September – Scrutiny	9 November – Audit
15 September – Education, Children and Young Peoples Executive	12 November – Scrutiny
21 September – Audit	17 November – Education, Children and Young Peoples Executive
22 September - Planning	18 November – Planning
24 September – Pensions	30 November – Planning On-Site
29 September – Civic Licensing	2 December – Falkirk Council
30 September – Falkirk Council	8 December – Executive
	9 December – Civic Licensing
	10 December – Pensions