

Agenda Item 6

Programme of Meetings and Membership



Title/Subject: Programme of Meetings and Membership
Meeting: Clinical and Care Governance Committee
Date: 7 November 2019
Submitted By: Chief Governance Officer
Action: For Decision

1. INTRODUCTION

- 1.1. The purpose of this report is to propose a programme of meetings for the committee for 2020 and to provide an update on membership following the Board's consideration of the Terms of Reference.

2. RECOMMENDATIONS

- 2.1. It is recommended that the Committee:-

- (1) agrees the programme of meetings set out at section 3.1 of the report, and
- (2) notes the appointment of Jen Kerr as Third Sector Representative on the committee.

3. PROPOSED MEETING DATES

- 3.1. The proposed programme of meetings provides a schedule of quarterly meetings for 2020. Meetings would be held at 9.30am on Fridays. As has been the practice in 2019 meetings will continue to be held in the Boardroom at Denny Town House. The proposed dates are:-

- 28 February
- 22 May
- 28 August
- 27 November

4. MEMBERSHIP

- 4.1. The Integration Joint Board agreed the committee's Terms of Reference at its meeting of 6 September 2019. The Board also agreed to expand the committee's membership to include a Third Sector Representative. Jen Kerr was appointed as the Third Sector Representative on the committee.



5. CONCLUSIONS

- 5.1. The committee is asked to agree the programme of meetings for 2020 and note, following the decision of the Board, that Jen Kerr has been appointed to the committee as Third Sector Representative.

Resource Implications

None.

Impact on IJB Outcomes and Priorities

None.

Legal & Risk Implications

None.

Consultation

None.

Equalities Assessment

N/A.

Submitted by: Chief Governance Officer, Falkirk Council

Author – Jack Frawley, Committee Services Team Leader

Date: 21 October 2019

List of Background Papers: There are no background papers.