

The background of the slide features a large, light blue watermark of the Coat of Arms of the City of Edinburgh. The crest includes a crown with four thistles, a shield divided into four quarters (a saltire, a stag's head, a ship, and an eagle), and a motto scroll at the bottom.

Agenda Item 8

Workplan 2020

Falkirk Council

Title: Workplan 2020
Meeting: Scrutiny Committee
Date: 30 January 2020
Submitted By: Director of Corporate and Housing Services

1. Purpose of Report

- 1.1 The purpose of this report is to present a draft workplan for the Scrutiny Committee for 2020.

2. Recommendation

- 2.1 It is recommended that the Scrutiny Committee agrees its workplan for 2020.**

3. Background

- 3.1 The Scrutiny Committee performs an important role in:
- (1) developing an annual Scrutiny Plan of the Council and submitting it to Council for agreement;
 - (2) identifying the principal areas that require detailed scrutiny;
 - (3) establishing one or more Scrutiny Panels;
 - (4) considering performance reports, overview reports by Audit Scotland and reports from school inspections; and
 - (5) any other matter referred to the committee for consideration by Council, the Executive or Education, Children and Young People Executive.
- 3.2 Previous advice to Council from the external auditor in regard to the Audit Committee recommended that it should establish an annual workplan, on the basis that it would assist with the committee's effectiveness.
- 3.3 For both the Scrutiny Committee and Scrutiny Committee (External) the volume of business before each committee has fluctuated from meeting to meeting. This fluctuation has impacted on the ability of the committees to scrutinise effectively. Introducing annual workplans for both Scrutiny committees will pace the volume of business presented at each meeting and better allow the committees to carry out their roles effectively.

4. Annual Workplan 2020

4.1 A draft workplan is set out below:-

Meeting	Business	Author
30 January	Reporting Service Performance by Theme	Director of Corporate and Housing Services
	Monitoring and reporting on the Corporate Plan – One Council – Place	Director of Corporate and Housing Services
	Scrutiny Plan 2020 – PEF	Director of Corporate and Housing Services
	Workplan 2020	Director of Corporate and Housing Services
	Fly tipping review - 12 month update	Director of Development Services
	Anti-Social Behaviour review - 6 month update	Director of Corporate and Housing Services
2 April	Monitoring and reporting on the Corporate Plan – One Council – Partnership	Director of Corporate and Housing Services
	Council of the Future arrangements	Director of Corporate and Housing Services
	Bullying and racism policies in schools – implementation and management thereof	Director of Children's Services
4 June	Corporate Plan update	Director of Corporate and Housing Services
	Review of Hubs	Director of Corporate and Housing Services
	Community Empowerment and Community Involvement in the delivery of services.	Director of Corporate and Housing Services
	Review of Community Learning and Development (CLD)	Director of Children's Services

	Update on Scrutiny Plan	Director of Corporate and Housing Services
10 September	Monitoring and reporting on the Corporate Plan – One Council – People Scrutiny Plan 2020 Complaints Annual Report Summary of Local Government in Scotland Challenges and Performance 2020	Director of Corporate and Housing Services Director of Corporate and Housing Services Director of Corporate and Housing Services Director of Corporate and Housing Services
12 November	Monitoring and reporting on the Corporate Plan – Place Scrutiny Plan 2021	Director of Corporate and Housing Services Director of Corporate and Housing Services

- 4.2 The first half of the workplan is mostly reports that have been reported to allow the Committee to identify a second topic for the inclusion in the Scrutiny Plan. In September and November the Committee will consider items for inclusion in the 2021 Plan. It is expected that the Committee will generate further reports during the course of the year.
- 4.3 The workplan is indicative and does not preclude other items of business from being submitted to the committee; for example, at present the meeting on 12 November is light in content, and the committee can request and/or receive reports from officers on key areas the committee's remit.

5. Consultation

No consultation was required.

6. Implications

Financial

- 6.1 There are no financial implications.

Resources

6.2 There are no resource implications.

Legal

6.3 There are no legal implications.

Risk

6.4 There is no risk associated with the report. The introduction of a workplan will assist the committee to undertake its role more effectively.

Equalities

6.5 An equality and poverty impact assessment was not required.

Sustainability / Environmental Impact

6.6 A sustainability / environmental assessment was not required.

7. Conclusions

7.1 Adoption of the workplan will support the Scrutiny Committee in undertaking its duties and assist the committee to improve its effectiveness.

Director of Corporate and Housing Services

Author: Stuart Irwin, Democratic Services Graduate, 01324 501448,
stuart.irwin@falkirk.gov.uk

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Appendices

None.

List of Background Papers:

No papers were relied on in the preparation of this report in terms of the Local Government (Scotland) Act 1973.