

# **Agenda Item 5**

## **Rolling Action Log**

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IJB Rolling Action Log					
	Meeting and Reference	Action	Owner	Timescale	Comments
1.	December 2017 IJB154  June 2018 IJB214  June 2019 IJB5	Develop a costed proposal for additional support services – planning, project management, performance and communications.  Receive a report on support services.	Chief Officer and Chief Finance Officer	September 2020	Leadership Funds have been agreed for key support posts. This links to Action Log 6 (March 2019 IJB294).  The Corporate Support Services agreement will be picked up as part of the review of the Integration Scheme.
2.	June 2018 IJB213	Intermediate Care Facility – to remain on the Action Log until further details are finalised/agreed  Long term plans for Summerford Care Home to be brought forward to a future IJB.	Chief Executive, NHS Forth Valley; Chief Officer; Head of Integration	June 2020	21/11/18 – update provided and wider stakeholders to be involved in discussion.  5/04/19 – provided a report outlining the proposed development and timescales  06/09/19 – IJB approved a report about the intermediate care facility and agreed to undertake the next stages of appraisal in conjunction with NHS Forth Valley linked to the Falkirk Community Hospital master planning process

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3.	June 2018 IJB214	Provide update on progress regarding the packages of care review and range of community activities available.	Head of Integration	September 2019	An update on the redesign of day services for younger adults was provided in the Chief Officer report to the IJB on 7 June 2019.
4.	December 2018 IJB269	Partnership Funding Group to review its role and remit and consider the role of the Leadership Group and Leadership Group Fund within the governance process	Chief Finance Officer	September 2019	Information is included in the Partnership Funding Report as a separate agenda item
5.	December 2018 IJB272	Set up a Short Life Working Group to establish interim improvements in relation to unscheduled care and delayed discharges.	Chief Executive, Falkirk Council and Chief Executive, NHS Forth Valley		The Board noted and supported delivery of the Falkirk HSCP Unscheduled Care Plan presented by the Head of Integration on 6 December 2019
6.	March 2019 IJB294	Develop a Project Management Office approach to concentrate on priorities and localities with the necessary resources.	Chief Officer		Leadership Funding has been agreed to appoint to a PMO post and the process to recruit to this post is ongoing. This links to Action Log 1.

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7.	April 2019 IJB301	Develop a refreshed integrated Workforce Plan.	Head of HR & Business Transformation and HR Director	November 2020	Meetings have been arranged to develop the plan.
8.	June 2019 IJB5	Receive an update report on Forth Valley Wide Services.	Chief Officer	September 2019	
9.	December 2019 IJB54	Consider a report providing an update on the Falkirk Community Hospital	Chief Executive, NHS Forth Valley	Future meeting - tbc	The report will be presented to a future meeting of the Board.

Closed Actions					
	June 2019 IJB5	Receive a report on the NHS Forth Valley Annual Operating Plan's relationship to delegated services.	Director of Public Health and Strategic Planning.	September 2019	The report was considered at the December meeting.
	April 2019 IJB301	Present the draft revised Housing Contribution Statement.	Head of Housing	September 2019	The report was considered at the December meeting.