

Agenda Item 13

Clinical and Care Governance Committee Forward Planner



Falkirk IJB Clinical and Care Governance Committee

26 June 2020

Clinical and Care Governance Committee Forward Planner

For Decision

1. Executive Summary

- 1.1 The purpose of the report is to propose an indicative forward planner for the Clinical and Care Governance Committee (CCGC) over the financial reporting year 2020 – 2021.

2. Recommendations

The Clinical and Care Governance Committee is asked to:

- 2.1 note that when the revised national guidance on Clinical and Care Governance for IJBs and HSCPs is published, a report will be presented to Committee
- 2.2 agree the draft forward planner for 2020 – 2021.

3. Background

- 3.1 The CCGC provides assurance to the IJB on the systems for delivery of safe, effective, person-centred care in line with the IJB's statutory duty for the quality of health and care services.
- 3.2 The CCGC's remit is to:
 - provide assurance to the IJB that clinical and care governance is being discharged within the Partnership in relation to the statutory duty for quality of care and that this is being led professionally and clinically with the oversight of the IJB
 - provide the strategic direction for development of clinical and care governance within the Partnership and to ensure its implementation.
- 3.3 The Falkirk Clinical and Care Governance Framework was approved by the IJB in April 2018. The clinical and care governance arrangements described in this framework are designed to assure Falkirk IJB, NHS Forth Valley and Falkirk Council, that the quality and safety of services delivered by its staff, and the outcomes achieved from delivery of those services, are the best possible and make a positive difference to the lives of the people of Falkirk.

- 3.4 It was anticipated that revised national guidance on Clinical and Care Governance for IJBs and HSCPs would be published by May 2020. This has been delayed and will be brought forward to a future meeting when published. This may have an impact on the forward planner, and if this is the case, will be reflected in the report for consideration.

4. Proposed Forward Planner 2020-2021

- 4.1 The CCGC has previously agreed a forward planner, based on a schedule of quarterly meetings. This aims to ensure that the Committee is compliant with the Falkirk Clinical and Care Governance Framework and Terms of Reference.
- 4.2 A draft forward planner is proposed at Appendix 1. The agenda items for this meeting have been reflected in the forward planner. The draft planner has suggested some areas of focus and this can be augmented as required. This has been structured around themes:
- Standing agenda items
 - Assurance and Improvement
 - Person centred health and care
 - Safe Care - people, carers, communities, employees
 - Effective Care.
- 4.3 Given the impact of Covid-19 on health and social care services, it is proposed that a specific report is presented to each CCGC to provide an overview of a range of work. This will provide an update on the Remobilise, Recover and Redesign work that was presented to the IJB on 19 June 2020.
- 4.4 The purpose of the forward planner is simply to map out the work of the Committee over the coming year. This information can then be used to consider any training or development needs of the Committee.
- 4.5 The Committee has received a separate report on the Annual Assurance Statement. This notes that further work will be done to review the CCGC terms of reference and to develop the assurance arrangements. This may have an impact on the forward planner.
- 4.6 Additionally, the work of the Committee may be subject to changes and fluctuations dependent on pressures and priorities emerging. Where possible, any changes to the forward planner will be raised in advance at the Committee meetings.

5. Conclusions

- 5.1 The Clinical and Care Governance Committee is asked to consider the draft forward planner for 2020 - 2021. It is recognised that this may be subject to fluctuation. Any proposed changes will be discussed in advance with the Committee wherever possible.

Resource Implications

There are no implications arising from this report.

Impact on IJB Outcomes and Priorities

There are no implications arising from this report.

Legal & Risk Implications

There are no legal and risk implications arising from this report.

Consultation

Consultation is not required.

Equalities Assessment

An equalities assessment is not required.

6. Report Author

Suzanne Thomson, Senior Service Manager

7. Appendices

Appendix 1: Draft Clinical and Care Governance Forward Planner 2020-2021

Falkirk IJB Clinical and Care Governance Forward Planner

	June 2020	21 August 2020	27 November 2020	February 2021
Standing Agenda Items				
Minute of Previous Meeting	✓	✓	✓	✓
Action Log	✓	✓	✓	✓
CCGC Forward Planner	✓			✓
Assurance and Improvement				
Annual Report: Duty of Candour				✓
CCGC Annual Assurance Report to the IJB	✓			
Review of existing partner CCGC reporting arrangements and alignment to IJB		✓ * Dependent on publication of national guidance		
IJB Risk Register: monitor from a CCG perspective			✓	
Person Centred Health and Care				
Complaints and Compliments report		✓	✓	✓
Update reports on related plans <ul style="list-style-type: none"> Strategic Plan NHS FV Person Centred Health & Care Strategy 2018 – 2020 Equality Outcomes and Mainstreaming Report 			✓	
Safe Care: people, carers, communities, employees				
Overview Report: <ul style="list-style-type: none"> Adult Support and Protection Committee Public Protection Committee NHS FV CCG Committee 	✓	✓	✓	✓

Appendix 1

	June 2020	21 August 2020	27 November 2020	February 2021
Overview Report: national reports and publications and local inspection reports <ul style="list-style-type: none"> Care Inspectorate Healthcare Improvement Scotland Mental Welfare Commission Relevant national reports eg Chief Medical Officer annual report 	✓	✓	✓	✓
Overview Report: local matters <ul style="list-style-type: none"> Infection Control Adverse event reports Safety Action Notices Update on management on relevant policies and procedures Local Audits eg Day of Care audit 	✓	✓	✓	✓
Effective Care				
COVID-19 Remobilise, Recover and Redesign, including: <ul style="list-style-type: none"> Service Plan Care Homes PPE Public Protection Staff Shielding Group 	✓	✓	✓	✓
Ethical Advisory Group	✓			