

Agenda Item 4

Rolling Action Log

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IJB Rolling Action Log					
	Meeting and Reference	Action	Owner	Timescale	Comments
1.	December 2017 IJB154 June 2018 IJB214 June 2019 IJB5	Develop a costed proposal for additional support services – planning, project management, performance and communications. Receive a report on support services.	Chief Officer and Chief Finance Officer	June 2018	06/12/20 IJB report: 2019/20 Financial Projection, noted approval of Leadership Funding to recruit staff to support delivery of the Strategic Plan. This includes policy officers, PMO support, communications support and other key posts.
2.	June 2018 IJB213	Intermediate Care Facility – to remain on the Action Log until further details are finalised/agreed Long term plans for Summerford Care Home to be brought forward to a future IJB.	Chief Executive, NHS Forth Valley; Chief Officer; Head of Integration	Ongoing	21/11/18 – update provided and wider stakeholders to be involved in discussion. 5/04/19 – provided a report outlining the proposed development and timescales
3.	June 2018 IJB214	Provide update on progress regarding the packages of care review and range of community activities available.	Head of Integration	September 2019	11/06/20 - there will be updates provided to the IJB through the Remobilise, Recovery and Redesign work on service delivery for adults and older people.

4.	December 2018 IJB269	Partnership Funding Group to review its role and remit and consider the role of the Leadership Group and Leadership Group Fund within the governance process	Chief Finance Officer	September 2019	11/06/20 – this will be undertaken as part of the finance and commissioning work set out in the finance report as a separate agenda item.
5.	December 2018 IJB272	Set up a Short Life Working Group to establish interim improvements in relation to unscheduled care and delayed discharges.	Chief Executive, Falkirk Council and Chief Executive, NHS Forth Valley		11/06/20 - this work has been taken forward through the Unscheduled Care Programme Board, led by the Medical Director, and there are some improvements in performance.
6.	March 2019 IJB294	Develop a Project Management Office approach to concentrate on priorities and localities with the necessary resources.	Chief Officer		11/06/20 - this links to IJB 1 above. Funding has been agreed and recruitment process will recommence.
7.	April 2019 IJB301	Develop a refreshed integrated Workforce Plan.	Head of People, Technology & Transformation and HR Director		11/06/20 - work will to be undertaken to develop an integrated workforce plan in line with the guidance set out in the national integrated workforce plan document, covering both health and social care. This now needs to take account of learning from the Covid-19 situation, and the impact this has had on health and social care services. This work will commence

					as part of the recovery work for the HSCP with a focus on the future needs of the Partnership.
8.	June 2019 IJB5	Receive an update report on Forth Valley Wide Services.	Chief Officer	September 2019	11/06/20 – Community Nursing and AHP transferred to the HSCP in February 2020 and further work is being done on a FV basis for area wide services.
9.	December 2019 IJB54	Consider a report providing an update on the Falkirk Community Hospital	Chief Executive, NHS Forth Valley	Future meeting - tbc	The report will be presented to a future meeting of the Board.