

## **A27. Audit Committee Workplan 2020**

The Committee considered a report by the Director of Corporate and Housing Services setting out a workplan for the Audit Committee for 2020.

The Committee had agreed a workplan for 2019 at its meeting on 19 November 2018 (ref A30). All planned reports had been submitted with the exception of the Convener's report to Council. It was proposed that this be considered at the meeting of the Committee on 6 April 2020 to accord with the end of the financial year.

A workplan for 2020 was set out. In addition to the 'traditional' suite of reports which were submitted to Committee at set times during the year it was proposed that each meeting include a development session for members. These would assist members in their understanding of the role of the Committee and support their role as members of the Committee. The Plan would be indicative and could be added to with reports called for by the Committee or which officers considered fell within the remit of the Committee. The workplan was based around the five meeting dates set by Council in September 2019 – 6 April, 15 June, 24 August, 21 September and 9 November 2020.

The Committee questioned the programme itself commenting that the Committee would meet 5 times in 7 months (April – November), but would not meet before April. The Democratic Services Manager explained that the programme was set by Council and took account of the Council budget setting process which took place between January and late February. The Chief Executive recognised the rationale for the programme, but nonetheless considered that the programme could be revisited with a view to being more balanced. Earlier in the meeting the members of the Committee had for example, agreed to hold an informal session on the Committee arrangements early in the New Year. While there was general agreement on the workplan as set out members questioned whether the Committee should receive reports on the Council of the Future programme as a standing item on each agenda. The Director of Corporate and Housing Services explained that progress on the Council of the Future was reported to a number of bodies, such as the Project Board and the Executive. Mr Ritchie also added that members were regularly provided with the opportunity to attend briefing sessions. The Leader of the Council added that there was an onus on all members to keep themselves informed by attending the sessions which had not been well attended generally.

### **Decision**

**The Committee agreed its workplan for 2020.**