



# Agenda Item 3

**Minutes**

Draft

**Minute of meeting of the Civic Licensing Committee held remotely on Tuesday 29 September 2020 at 9.30 a.m.**

**Councillors:** David Aitchison  
David Balfour  
Lorna Binnie  
Jim Blackwood  
Provost William Buchanan  
Jim Flynn  
Dennis Goldie  
Gordon Hughes (Convener)  
John Patrick  
Depute Provost Ritchie

**Officers:** Karen Chambers, Committee Services Officer  
Bryan Douglas, Licensing Co-ordinator  
Arlene Fraser, Committee Services Officer  
Rose Mary Hoey, Legal Services Manager (Interim)  
Frances Kobiela, Senior Solicitor

The Committee varied the order of business from that detailed in the agenda for the meeting. The following items have been recorded in the order that they were taken at the meeting.

**CL9. Apology**

There were no apologies.

**CL10. Declarations of Interest**

Councillor Goldie declared a non-financial interest in agenda Item CL12 as members of his extended family were included in the list of applications granted and stated that he considered that this required him to recuse himself from consideration of the item having regard to the objective test in the Code of Conduct.

**CL11. Minute**

**The minute of Meeting of the Civic Licensing Committee held on 2 September 2020 was approved.**

**CL12. List of Applications Granted under Delegated Powers in August 2020**

The committee considered a report by the Chief Governance Officer detailing the applications granted under delegated powers during August 2020 in terms of the Civic Government (Scotland) Act 1982.

**Decision**

**The committee noted the report.**

**CL13. Exclusion of Public**

**RESOLVED** in terms of section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the meeting the press and public for the following items of business on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the said Act.

**CL14. Application for the Grant of a New Window Cleaner Licence**

The applicant, Mr O, joined the remote meeting.

The committee considered a report by the Chief Governance Officer providing information on an application for the grant of a new window cleaner licence, the consultation carried out, and detailing the applicant's record.

Mr O spoke in support of the application.

Questions were then asked by members of the committee.

The committee agreed to a short adjournment. On reconvening all members were present as per the sederunt.

**Decision**

**The committee agreed to grant the window cleaner licence, subject to the standard conditions.**

**CL15. Application for the Grant of a new Taxi Driver Licence**

The applicant, Mr T, joined the remote meeting.

The committee considered a report by the Chief Governance Officer providing information on an application for the grant of a new taxi driver licence, the consultation carried out, and detailing the applicant's record.

Mr T spoke in support of the application.

Questions were then asked by members of the committee.

The committee agreed to a short adjournment. On reconvening all members were present as per the sederunt, with the exception of Councillor Hughes, who was temporarily unable to participate in the remote meeting due to technical issues.

In the absence of the Convener, Councillor Blackwood, Depute Convener took the Chair until the conclusion of the meeting.

### **Decision**

**The committee agreed to grant the taxi driver licence for a period of six months, subject to the standard conditions.**

Councillor Hughes re-joined the meeting.

### **CL16. Application for the Renewal of a Private Hire Car Driver Licence**

The committee considered a report by the Chief Governance Officer providing information on an application for the renewal of a private hire car driver licence, the consultation carried out, and detailing the applicant's record.

The applicant, Ms T, was not available to join the remote meeting but had provided an email in support of her application.

Questions were then asked by members of the committee.

### **Decision**

**The committee agreed to renew the private hire car driver licence, subject to the standard conditions.**

### **CL17. Suspension Hearing in Relation to a Private Hire Car Driver Licence**

The committee considered an update report by the Chief Governance Officer providing information on a pending investigation in relation to a suspension hearing in relation to a private hire car driver licence. The committee, at its meeting on 11 March 2020 (ref CL116), agreed to continue the matter and instructed officers to reinvestigate the complaint.

The committee heard from the Licensing Co-ordinator who summarised the background to the complaint; provided an update in light of current circumstances and officer views. The licence holder was not cited to attend as the suspension hearing was not yet being reconvened.

### **Decision**

**The committee agreed to take no further action.**