

# **Agenda Item 15**

**IJB Programme of Meetings 2021**



## Falkirk Integration Joint Board

20 November 2020

IJB Programme of Meetings 2021

For Decision

### 1. Executive Summary

- 1.1 The purpose of the report is to propose a timetable of meetings of the Falkirk Integration Joint Board (IJB) for 2021.

### 2. Recommendations

The Integration Joint Board is asked to:

- 2.1 agree the proposed timetable of meetings for 2021.

### 3. Background

- 3.1 The IJB Board meeting dates in 2019 have followed a pattern of meeting four times a year on the first Friday of the month at 9.30am, incorporating a recess in July and August. There are alternative meetings for business and Board development.

- 3.2 If this pattern is supported by the Board, the proposed meeting dates for 2021, starting at 9.30am are:

IJB Board	Board Development
19 March 2021	5 February 2021
4 June 2021	2 July 2021
3 September 2021	1 October 2021
19 November 2021	

- 3.3 The draft forward planner for the Board is attached at Appendix 1. This aims to map out the work of the Board to ensure that all statutory deadlines are met and that reports are considered at an appropriate stage in the financial year. This will be subject to change to reflect emerging priorities and issues.
- 3.4 The Audit Committee will consider its programme of meetings and indicative work plan at its meeting on 11 December 2020. The Clinical and Care Governance Committee will consider its programme of meetings on 27 November 2020. An overview of all IJB meetings for 2021, pending Committee approval, is set out in Appendix 2.

- 3.5 The Board development programme will be developed, utilising feedback from members. The Board may also wish to consider how the involvement of the HSCP Leadership Team and the Strategic Planning Group could be incorporated.
- 3.6 In line with existing covid-19 and social distancing restrictions, meetings will continue to be held remotely. This will be reviewed pending any changes to national guidance.

## 4. Conclusions

- 4.1 The IJB is asked to consider the meeting arrangements set out in this report. This report also provides an indicative work plan for the Board for 2021. It is recognised that this may be subject to fluctuation.

### Resource Implications

There are no implications arising from this report.

### Impact on IJB outcomes and priorities

There are no implications arising from this report.

### Directions

A new Direction or amendment to an existing Direction is not required.

### Legal and risk implications

There are no legal and risk implications arising from this report.

### Consultation

Consultation is not required.

### Equalities Assessment

An equalities assessment is not required.

## 5. Report Author

Suzanne Thomson, Senior Service Manager

## 6. List of Background Papers

n/a

## 7. Appendices

<b>Appendix 1:</b>	IJB Draft Forward Planner
<b>Appendix 2:</b>	IJB Programme of Meetings

## Draft IJB Forward Planner 2021

	19 March	4 June	3 September	19 November
Standing items:	Chief Officer	Chief Officer	Chief Officer	Chief Officer
	Chief Finance Officer reports	Chief Finance Officer reports	Chief Finance Officer reports	Chief Finance Officer reports
	Budget 2020 - 2021			IJB Business Case
	Partnership Funding	Partnership Funding	Partnership Funding	Partnership Funding
	Performance Monitoring	Performance Monitoring	Performance Monitoring	Performance Monitoring
Report items:	HSCP Remobilisation Plan update	Primary Care Improvement Plan	Annual Performance Report	CSWO Report
	Intermediate Care Facility – Options Paper	Annual Assurance Statements: <ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• CCG Committee</li> <li>• Joint Staff Forum</li> </ul>	Winter Plan	IJB Programme of meetings 2021
	Home Care Review	Community Planning Partnership LOIP		
	Older People's Day Services Review			
	ADP Update			
	JLES Options			
	Carers Strategy: progress			
	Participation and Engagement Strategy			
	Equality Outcomes and Mainstreaming report			
	Integration Scheme			

## IJB Programme of Meetings for 2021

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Integration Joint Board</b>			19 March			4 June			3 Sept		19 Nov	
<b>Audit Committee</b>			5 March			18 June			24 Sept			3 Dec
<b>Clinical &amp; Care Governance Committee</b>		26 Feb			21 May			27 August			26 Nov	
<b>IJB Board Development Session</b>		5 Feb					2 July			1 Oct		