

# **Agenda Item 7**

## **Programme of Meetings 2021**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**Subject:** Programme of Meetings 2021  
**Meeting:** Central Scotland Valuation Joint Board  
**Date:** 20 November 2020  
**Author:** Clerk to the Board

**1. Introduction**

- 1.1 The purpose of this report is to propose dates and arrangement for meetings in 2021.

**2. Meetings 2020**

- 2.1 Dates for the Joint Board are agreed on a yearly basis from January to December. The Board traditionally meets four times a year (including a budget setting meeting in February).
- 2.2 The proposed dates for 2020 are as follows:-
- Friday 26 February at 9.30 a.m. (budget setting) (this date may be subject to change depending on the Scottish Government's budget setting timetable)  
Friday 25 June at 9.30 a.m.  
Friday 24 September at 9.30 a.m.  
Friday 19 November at 9.30 a.m.
- 2.3 Since the onset of the Covid-19 pandemic the Board has met remotely and working from home remains the default position. At such a time as the Scottish Government announces that the country is moving into Phase 4 of the Routemap out of Lockdown it will be reasonable to introduce 'blended' meetings. Blended meetings would involve, initially, a small number of members being physically present in a meeting room with the remaining members and most officers attending remotely. When the public health situation allows for this approach to be implemented it is recommended that this is adopted as the default method of conducting committee meetings. Blended meetings will allow for only a small number of people to attend physically and public attendance will still be prohibited. The physical element of the meetings will be held in Hillside House with appropriate social distancing and hygiene measures put in place.
- 2.4 Meetings of the Board are public meetings – the public and press have the right to attend meetings of the Board. Emergency legislation brought in since the onset of the pandemic has allowed public bodies such as Councils and the Boards to exclude the public from attending meetings on public health grounds. Given that virtual meetings is likely to be the default position for some time it is proposed that the Board considers livestreaming its meetings and/or posting recordings online for public scrutiny. The Board may also wish to consider allowing representatives of the press to attend remote meetings if livestreaming isn't considered appropriate.

### **3. Recommendations**

#### **3.1 The Valuation Joint Board is invited to:-**

- (i) approve the dates of Friday 26 February; Friday 25 June; Friday 24 September and Friday 19 November 2020 for ordinary meetings of the Board, noting that the budget setting date may be subject to change;**
- (ii) agree that meetings will continue to be held remotely, with blended meetings being introduced from Phase 4 of the Routemap out of Lockdown;**
- (iii) consider whether to livestream and/or record meetings;**
- (iv) note that special meetings may be convened as necessary outwith the planned timetable.**

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**Clerk to the Board**

**Date: 6 October 2020**

**Contact Officer: Brian Pirie (01324) 506110**

#### **LIST OF BACKGROUND PAPERS**

**NIL**