

Agenda Item 13

Programme of Meetings 2022



Falkirk IJB Clinical and Care Governance Committee

26 November 2021

Programme of Meetings 2022

For Decision

1. Executive Summary

- 1.1 The purpose of this report is to propose a programme of meetings for the Committee and an indicative forward planner for 2022.

2. Recommendations

The Clinical and Care Governance Committee is asked to:

- 2.1 agree the programme of meetings for 2022
- 2.2 consider and comment on the draft forward planner for 2022.

3. Background

- 3.1 The CCGC provides assurance to the IJB on the systems for delivery of safe, effective, person-centred care in line with the IJB's statutory duty for the quality of health and care services.
- 3.2 The CCGC's remit is to:
- provide assurance to the IJB that clinical and care governance is being discharged within the Partnership in relation to the statutory duty for quality of care and that this is being led professionally and clinically with the oversight of the IJB
 - provide the strategic direction for development of clinical and care governance within the Partnership and to ensure its implementation.

4. Programme of Meetings and Forward Planner

- 4.1 The proposed programme of meetings provides a schedule of quarterly meetings for 2022. Meetings would be held on a Friday at 9.30am. In line with existing covid-19 guidance, meetings will continue to be held remotely. This will be reviewed pending any changes to national guidance. The proposed dates are:

- 25 February
- 20 May
- 26 August
- 25 November.

- 4.2 The CCGC has previously agreed a forward planner. This aims to ensure that the Committee is compliant with the Falkirk Clinical and Care Governance Framework and Terms of Reference. A draft forward planner for 2022 is proposed for consideration and discussion at Appendix 1.
- 4.3 The work of the Committee may be subject to changes and fluctuations dependent on pressures and priorities emerging. Where possible, any changes to the forward planner will be raised in advance at the Committee meetings.

5. Conclusions

- 5.1 The Clinical and Care Governance Committee is asked to agree the programme of meetings and consider the draft forward planner for 2022.

Resource Implications

There are no implications arising from this report.

Impact on IJB Outcomes and Priorities

There are no implications arising from this report.

Directions

A new Direction or amendment to an existing Direction is not required.

Legal & Risk Implications

There are no legal and risk implications arising from this report.

Consultation

Consultation is not required.

Equalities Assessment

An equalities assessment is not required.

6. Report Author

Suzanne Thomson, Senior Service Manager

7. List of Background Papers

n/a

8. Appendices

Appendix 1: Draft Clinical and Care Governance Forward Planner 2022

Falkirk IJB Clinical and Care Governance Forward Planner 2022

	25 February	20 May	26 August	25 November
Standing Agenda Items				
Minute of previous meeting	✓	✓	✓	✓
Action Log	✓	✓	✓	✓
CCGC Forward Planner				✓
Assurance and Improvement				
CCGC Annual Assurance Report to the IJB		✓		
Duty of Candour Report: 2020 – 2021 – Social Work Services	✓			
Duty of Candour Report: 2021 – 2022 – NHS FV and SW Services				✓
NHS FV CCGC Annual Report	✓			
Review of existing partner CCGC reporting arrangements and alignment to IJB		✓		
IJB Strategic Risk Register		✓		
Person Centred Health and Care				
Complaints and Feedback report	✓	✓	✓	✓
Alcohol and Drug Partnership Updates		✓		✓
Safe Care: people, carers, communities, employees				
Overview of Oversight Arrangements	✓	✓	✓	✓
Hospital Acquired Infection Report	✓	✓	✓	✓
Overview Report: local inspection reports, national reports and publications	✓	✓	✓	✓
Effective Care				
HSCP Remobilisation Plan		✓		✓
Locality Report	✓		✓	
Forth Valley Quality Strategy		✓		
Medicated Assisted Treatment (MAT) standards				✓