

Agenda Item 10

Falkirk Council Licensing Board

Subject: Dates of Licensing Board Meetings 2022
Meeting: Licensing Board
Date: 15 December 2021
Author: Clerk to the Licensing Board

1. Purpose of Report

- 1.1 This report presents a draft timetable of meetings for January to April 2022.

2. Recommendation

- 2.1 The Board is asked to agree the dates of ordinary meetings for the period January to April 2022.**

3. Background

- 3.1 The Board traditionally agrees its meeting dates for a full calendar year, however, as there is an election in May 2022 the dates will only be set for January to April 2022.

4. Considerations

- 4.1 The draft timetable is based upon meetings of the Board on a monthly basis. Ordinary meetings are shown in bold below and will start at 10.00 a.m. They will continue to be held remotely until such time as the Scottish Government guidance permits physical attendance. Since the onset of the Covid-19 pandemic the Board has met remotely and working from home remains the default position.
- 4.2 In addition it is also proposed that 'shadow' dates are agreed and diarised for the period. These dates build in flexibility and allow the Board to be fleet of foot should matters arise which require an urgent Board decision.

The proposed dates are:-

Wednesday 9 February

Wednesday 23 February

Wednesday 9 March

Wednesday 23 March

Wednesday 6 April

5. Consultation

- 5.1 There has been consultation with the Convener of the Licensing Board and the Licensing Section on the proposed timetable.

6. Implications

Financial

6.1 There are no financial implications arising from the report.

Resources

6.2 There are no resource implications arising from the report.

Legal

6.3 There are no legal implications arising from the report.

Risk

6.4 There are no risk implications arising from the report.

Equalities

6.5 An equality and poverty impact assessment was not carried out.

Sustainability/Environmental Impact

6.6 No sustainability assessment has been completed as part of compiling the report.

7. Conclusions

7.1 The draft timetable of meetings for January to April 2022 is set out for approval.

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Clerk to the Licensing Board

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Appendices

None

List of Background Papers

No papers were relied on in the preparation of this report.