

Agenda Item 3

Minute

Draft

Minute of meeting of the Integration Joint Board held remotely, on Friday 19 November 2021 at 9.30 a.m.

Voting Members: Fiona Collie (Vice Chair)
Gordon Johnston
Cecil Meiklejohn

Non –voting Members: Margo Biggs, Service User Representative
Patricia Cassidy, Chief Officer
Robert Clark, NHS Forth Valley Staff Representative
Sara Lacey, Chief Social Work Officer
Kenneth Lawrie, Chief Executive, Falkirk Council
Morven Mack, Carers Representative
Andrew Murray, Medical Director
Roger Ridley, Falkirk Council Staff Representative
Jillian Thomson, Chief Finance Officer
Angela Wallace, Nurse Director

Also Attending: Iain Henderson, Legal Services Manager (Item IJB45)
James King, Procurement Co-ordinator (Item IJB45)
Calum MacDonald, Performance and Quality Assurance Manager (Item IJB46)
Gordon Mackenzie, Locality Manager, East
Colin Moodie, Chief Governance Officer
Margaret Petherbridge, Project Development Manager (Item IJB44)
Antonia Sobieraj, Committee Services Officer
Martin Thom, Head of Integration
Suzanne Thomson, Senior Service Manager
Gail Woodcock, Head of Integration

IJB35. Apologies

There were apologies from Stephen McAllister, Michele McClung and Cathie Cowan.

IJB36. Declarations of Interest

There were no declarations of interest.

IJB37. Minute

Decision

The Integration Joint Board approved the minute of meeting held on 3 September 2021.

IJB38. Action Log

Decision

The Integration Joint Board noted the Action Log.

IJB39. Chief Officer Report

The Integration Joint Board considered a report by the Chief Officer providing an update on current developments within the Falkirk Health and Social Care Partnership (HSCP) and the unprecedented demand on services.

The report set out information as undernoted:-

- Response to Covid 19 Pandemic;
- Health and Social Care Partnership Service Update including winter planning and support for primary and social care workforce well-being;
- Falkirk Community Hospital - Master Plan and Governance Arrangements;
- National Care Service for Scotland - Scottish Government Consultation; and
- Integration Joint Board (IJB) Governance and Financial Update.

Decision

The Integration Joint Board:-

- (1) noted the IJB and HSCP response to the National Care Service for Scotland consultation;**
- (2) noted the vacancy for Falkirk Council voting member;**
- (3) agreed to continue to delegate authority to the Chief Officer, to be reviewed at the Board meeting in March 2022, and**
- (4) agreed the process to identify a Third Sector Forum representative.**

IJB40. Finance Report

The Integration Joint Board considered a report by the Chief Finance Officer providing a summary of the financial position for the six-month period ended 30 September 2021, including the projected forecast outturn for the year.

The report detailed a net overspend of £0.398m at 30 September 2021. This overspend was primarily the result of ongoing pressure within set aside and primary care services. This position represented a significant improvement compared to previous reports to the Board. The adverse year to date position is expected to be recovered by 31 March 2022, and therefore a breakeven was forecast for the year.

The key issues relating to performance for the year to date included:-

- Large hospital services;
- Primary healthcare services;
- Community healthcare services; and
- Social care services.

A recurring savings target of £6.091m was identified for financial year 2021-22 (comprising of £4.656m relating to the integrated budget and £1.435m pertaining to set aside).

The additional costs associated with the covid 19 pandemic submitted to the Scottish Government for 2021 - 22 were estimated at £9.311m (an increase of £1.383m compared to the estimate previously reported). This related to ongoing expenditure in relation to PPE, financial sustainability support for external Social Care Providers and independent Primary Care Contractors infection prevention and control expenses and increased costs to cover staff absence due to covid staff sickness and self-isolation requirements. The Board's covid reserves would be utilised in the first instance to meet these costs before any additional funding were sought from the Scottish Government. The available covid reserve balance amounted to £6.397m.

The current forecast projection suggested a net overspend of £0.576m by 31 March 2022 (comprising a £0.755m overspend against the set aside budget offset by an underspend of £0.179m against the integrated budget).

Decision

The Integration Joint Board:-

- (1) noted the overspend of £0.398m for the year to date as reported at 30 September 2021;**
- (2) noted that a breakeven position was expected to be achieved at 31 March 2022, and**

- (3) agreed to approve the breakdown of the payments to Falkirk Council and NHS Forth Valley related to the Directions summary as detailed in Appendix 1 to the report.**

IJB41. Business Case

The Integration Joint Board considered a report by the Chief Finance Officer presenting the 2022/23 business case summarising the Board's funding requirements and financial planning assumptions for the forthcoming financial year.

The report referred to the business case aligned with the Board's strategic priorities and delivery plan's actions forming the basis of initial negotiations with Falkirk Council and NHS Forth Valley on the level of payments for 2022/23.

The issues detailed in the report included:-

- Funding settlements for Adult Health and Social Care not known until January 2022 with the assumption that all recurring in scope health budgets would be uplifted by 2%;
- Pay costs pending negotiation, including an estimated 2% pay rise for NHS and local authority employees and associated terms and conditions. Funding would be provided in 2022/23 to offset the 1.25% increase in employers national insurance contributions for all adult Health and Social Care staff;
- Inflation including general consumables and supplies estimating 3.5% (excluding pharmaceutical products), and recognising supply issues and inflation estimated regarding drugs inflation prescribed by primary care clinicians and dispensed via the Community Pharmacy network currently estimated at 5.5%;
- Contractual uplifts estimated for external social care providers at 3.6%, reflecting ongoing living wage commitments and increasing demand;
- Ongoing financial impact of covid 19 pandemic, not included in the business case but continually being tracked and monitored separately and with all additional costs expected to be fully funded by the Scottish Government in 2022/23; and
- Strategic priorities and delivery plan actions.

Decision

The Integration Joint Board agreed to approve the business case to inform initial negotiations with Falkirk Council and NHS Forth Valley in respect of the level of payments for financial year 2022/23.

IJB42. Improvement Plan/Remobilisation Plan Update

The Integration Joint Board considered a report by the Head of Integration providing an update on the Health and Social Care Partnership's (HSCP) plans for remobilisation, recovery and redesign during the period of the covid 19 pandemic.

The report highlighted the demands and pressures on the system which continued to be in response mode. This ensured the provision of safe services to the most vulnerable during a period of increased demand for services and reduced staffing availability. An overview of the actions taken during the period from September 2021 and the planned actions in the coming months over the winter period were detailed. The actions were aligned with the Board's Strategic Plan and the associated Delivery Plan.

Decision

The Integration Joint Board noted the report.

IJB43. Joint Loan Equipment Service Review - Proposed New Service Delivery Model

The Integration Joint Board considered a report by the Head of Integration presenting the future delivery model options for the provision of equipment and aids across Forth Valley by the Joint Loan Equipment Service (JLES).

The report considered the conclusions of the independent review by an external consultant and the evaluation of the four service delivery options. The review included 1 to 1 interviews and focus groups with frontline practitioners, service users and carers, senior managers, Joint Loan Equipment Service staff and the Strategic Planning Group. Input was also provided by funding partners Falkirk HSCP, Clackmannanshire and Stirling HSCP and NHS Forth Valley including a best value assessment.

The preferred option (option 4) provided a unified Forth Valley Community Equipment Service. Technical and financial assessments were involved and associated consultation. The final proposal with associated additional funding would be submitted to partners in April 2022. Should the proposal receive Board approval, implementation required all funding partners supporting the proposal and reporting through relevant partner governance mechanisms.

Decision

The Integration Joint Board agreed that option 4, detailed in the report which recommended a unified Forth Valley Community Equipment Service, be progressed for further technical and financial development work and consultation with service users, carers and other key stakeholders.

IJB44. Falkirk Carers Strategy Progress Report

The Integration Joint Board considered a report by the Head of Integration outlining the progress of the work in relation to the Carers Strategy Action Plan and the ongoing implementation of the Carers (Scotland) Act 2016.

The report outlined ongoing priority workstreams including support offered to carers during the covid 19 pandemic as well as recent performance information comprising activity for completion of Adult Carer Support Plans, Young Carer Statements and 2021/22 Q1 & Q2 performance of the Carers Fund Projects and the Flexible Respite Report.

Decision

The Integration Joint Board:-

- (1) noted the progress made to date, including flexibility applied to support carers during the pandemic while overnight respite had not fully resumed, and**
- (2) agreed to approve the extension of the current Carers Strategy 2019-22 for a further year, subject to partners agreement.**

IJB45. Home Support and Supported Living Contract

The Integration Joint Board considered a report by the Legal and Procurement Manager providing an update on the new contract timetable for the delivery of the Home Support and Supported Living, the development of the contract strategy and the mitigation plans to bridge the short gap between the current contract and the commencement of the new contract.

The Board considered a report in June 2021 and a contract timetable was provided to facilitate a new contract commencing on 1 April 2022. The Board had subsequently agreed in September 2021 that the original timetable be amended with the new contract anticipated to start at the end of September 2022.

Decision

The Integration Joint Board noted:-

- (1) the new contract timetable to commence at the end of September 2022;**
- (2) the continued work undertaken to finalise the contract strategy;**
- (3) the mitigation plan required to bridge the gap between end of the current contract and the commencement of the new contract;
and**
- (4) that a further report would be submitted to a future meeting to agree the finalised contract strategy.**

IJB46. Falkirk HSCP Annual Performance Report 2020-21

The Integration Joint Board considered a report by the Senior Service Manager providing the Health and Social Care Partnership's (HSCP) Annual Performance Report 2020 – 2021 and outlining how the Partnership was working towards delivering the Strategic Plan and the nine national health and wellbeing outcomes.

The Board had previously agreed to delay the publication date for the annual performance report in exercise of the power granted to public authorities under the Coronavirus (Scotland) Act 2020.

Decision

The Integration Joint Board approved publication of the Annual Performance Report 2020 - 2021.

IJB47. Performance Monitoring Report September 2020 - September 2021

The Integration Joint Board considered a report by the Senior Service Manager advising the Performance Monitoring Report for September 2020 - September 2021 to support the Board to fulfil its ongoing responsibility to ensure effective monitoring and reporting of service delivery.

The report provided a summary of key performance issues and the associated basic balanced scorecard approach focussing on exception reporting.

Decision

The Integration Joint Board noted the report.

IJB48. IJB Programme of Meetings 2022

The Integration Joint Board considered a report by the Senior Service Manager presenting a proposed timetable of meetings of the Falkirk Integration Joint Board (IJB) for 2022.

Decision

The Integration Joint Board agreed to approve the proposed timetable of meetings on Fridays at 9.30 a.m. for 2022, to be held remotely unless notified in advance otherwise, as undernoted:-

Full Board:-

- 18 March;
- 3 June;
- 2 September; and
- 18 November.

Board Development:-

- 4 February;
- 1 July; and
- 7 October.