

## FALKIRK COUNCIL

**MINUTE of MEETING of the CIVIC LICENSING COMMITTEE held ON SITE on MONDAY 16 DECEMBER 2009 commencing at 10.00 A.M.**

**PRESENT:** Councillors Hughes, Kenna, McLuckie, Nicol and Thomson.

**CONVENER:** Councillor Nicol.

**APOLOGIES:** Provost Reid; Councillors Blackwood, McNally, Nimmo and Waddell.

**ATTENDING:** Acting Director of Law and Administration Services; Housing Service Manager (S Bentley); Licensing Co-ordinator (B Douglas); Environmental Health Officer (M Pryde); Senior Licensing Assistant (I Renton); Solicitor (F Kobiela) and Committee Officer (H Oliver).

**ALSO**

**ATTENDING:** B Law and H Burnside, Central Scotland Fire and Rescue Service.

### **CL63. EXCLUSION OF PUBLIC**

**RESOLVED** in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the meeting the press and public for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the said Act.

### **CL64. APPLICATION FOR NEW HOUSE IN MULTIPLE OCCUPATION LICENCE**

Mr D, a Director of the applicant company, together with his representative, Ms H, were in attendance.

Depute Provost Black, an objector, was in attendance.

Councillor A MacDonald, an objector, was in attendance.

Councillor McNeill, as a local Member for the area, was in attendance.

Councillor Spears, as a local Member for the area, was in attendance.

With reference to Minute of Meeting of the Civic Licensing Committee held on 18 November 2009 (Paragraph CL55 refers), there was submitted Report (circulated) dated 11 November 2009 by the Director of Development Services on an application for the grant of a new House in Multiple Occupation Licence (a) advising of the background to the application; (b) providing confirmation of the premises proposed to be licensed under the terms of the licence; (c) outlining the supporting documentation which was required to be submitted in support of the application; (d) detailing the consultations undertaken and responses received, and (e) attaching as appendices to the Report, location plan together with schedule of matters issued by Central Scotland Fire and Rescue Service.

The Convener introduced the parties present.

The Licensing Co-ordinator provided a brief factual summary of the application.

The Committee made a visual inspection of the premises.

Discussion took place on the following issues:-

- The proposed renovation of the existing bar area to include a communal seated area, kitchen and laundry facilities
- The necessity to provide tables for residents within the proposed kitchen area
- The occupancy rates for the existing HMO licensed area
- The gender of occupants housed under the current HMO licence
- The information provided to residents in relation to fire safety procedures
- The location of fire exits within the premises
- Clarity on the necessity for an additional HMO licence
- The definition of HMO establishments
- The status of residents accommodated within the HMO, Hotel and 3<sup>rd</sup> floor accommodation
- The minimum requirements under the HMO legislation in respect of toilet facilities
- The emergency lighting within the second floor corridor
- The installation of self closing fire doors

Mr D, replied addressing the issues raised.

The Convener concluded by thanking the parties for their attendance and advising that the application would be determined at the next meeting of the Civic Licensing Committee to be held on 13 January 2010.