

AGENDA ITEM 7

CENTRAL SCOTLAND VALUATION JOINT BOARD

Subject: INTERNAL AUDIT REPORT - PAYROLL
Meeting: CENTRAL SCOTLAND VALUATION JOINT BOARD
Date: 19th February 2010
Author: TREASURER

1. INTRODUCTION

- 1.1 The purpose of this report is to present to the Joint Board the final Internal Audit Report in relation to Payroll.

2. BACKGROUND

- 2.1 Internal Audit based within Clackmannanshire Council provide Internal Audit services to the Valuation Joint Board and the Assessors. Within their Annual Plan for 2008-09 an audit of the payroll arrangements was scheduled.
- 2.2 This report summarises the Internal Audit findings. An Action Plan to address the areas for improvement has been agreed and progress against this Action Plan is monitored quarterly.

3. RECOMMENDATIONS

- 3.1 The Joint Board is asked to note the contents of this report.

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Treasurer

LIST OF BACKGROUND PAPERS

1. Internal Audit Annual Plan 2008-09.