

## **AGENDA ITEM 2**

### **CENTRAL SCOTLAND VALUATION JOINT BOARD**

**Subject: Risk Assessment Report**  
**Meeting: Central Scotland Valuation Joint Board**  
**Date: 4<sup>th</sup> March, 2011**  
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#### **1. INTRODUCTION**

- 1.1 In November 2010 the Joint Board approved the Risk Management Strategy. Its main purpose was to identify potential risks before they occur, to then establish the potential consequences and finally determine the nature of the Joint Board's response to those risks. There are very good management and operational reasons for having such a strategy. It allows the Management Team time to carefully consider and evaluate risks before they occur, make informed decisions on what resources and actions are required and the priority to be given to those actions. This ensures good strategic planning of resources resulting in financial and operational efficiency.
- 1.2 The internal audit report to the Board of June 2010 recommended that "a briefing should be given to members on the Risk Strategy". The agreed action was that the Risk Strategy will be presented annually to the Valuation Joint Board with regular updates on risks included in all meetings.

#### **2. RECENT AMENDMENTS TO IDENTIFIED RISKS**

- 2.1 The latest Risk Analysis for all risks with initial "Risk Score" of 4 or more are shown in appendix 1 along, with any recent changes to "Existing Controls" or "Required Actions". The recent changes are shown underlined in bold text.
- 2.2 The specific "Elections 2011 Contingency Planner and Risk Register" is constantly updated and the latest version February 2011 is shown in appendix 2.

### **3. RECOMMENDATION**

- 3.1 It is recommended that the Valuation Joint Board note the updates to identified risks.**

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**Brian Byrne**  
**21<sup>st</sup> February, 2011**

### **Appendices**

1. Extract from Risk Analysis
2. Updated Contingency planner for Elections 2011

### **LIST OF BACKGROUND PAPERS**

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