

## CENTRAL SCOTLAND VALUATION JOINT BOARD

## Budget 2012/2013

	Base Budget 2011/2012	Amendments to Base Budget	Base Budget 2012/2013	Variation	Inflation Provision	Base Budget 2012/13
<b><u>Employee Costs</u></b>						
Gross Salaries	1,540,300	0	1,540,300	(153,040)	0	1,387,260
Employer's Superannuation	300,360	0	300,360	(51,760)	6,550	255,150
Employer's National Insurance	122,310	0	122,310	(5,080)	0	117,230
Overtime	0	0	0	5,000	0	5,000
Canvassers	10,000	0	10,000	0	0	10,000
Superannuation Annual Charges	16,980	0	16,980	7,140	8,020	32,140
Staff Advertising	0	0	0	500	0	500
Employee Training	5,500	0	5,500	2,500	0	8,000
Conf. Exp.& Subsistance	1,500	0	1,500	500	0	2,000
Other Employee Costs	1,500	0	1,500	500	0	2,000
	<b>1,998,450</b>	<b>0</b>	<b>1,998,450</b>	<b>(193,740)</b>	<b>14,570</b>	<b>1,819,280</b>
<b><u>Property Costs</u></b>						
Repairs & Maintenance	14,000	0	14,000	0	0	14,000
Heat & Light - Gas	2,420	0	2,420	1,180	270	3,870
Heat & Light - Electricity	13,790	0	13,790	0	1,460	15,250
Property Rental	136,080	0	136,080	0	0	136,080
Service Charge	11,460	0	11,460	0	570	12,030
Rates	60,070	0	60,070	0	3,120	63,190
Water Charges	6,470	0	6,470	0	360	6,830
Furnishings	0	500	500	0	0	500
Cleaning Materials	1,500	0	1,500	0	0	1,500
Cleaning Services	13,880	0	13,880	0	420	14,300
Insurance	2,520	0	2,520	0	80	2,600
	<b>262,190</b>	<b>500</b>	<b>262,690</b>	<b>1,180</b>	<b>6,280</b>	<b>270,150</b>
<b><u>Transport Costs</u></b>						
Staff Travelling Expenses	22,000	0	22,000	1,850	0	23,850
Car Allowances	11,120	(3,720)	7,400	(1,850)	0	5,550
	<b>33,120</b>	<b>(3,720)</b>	<b>29,400</b>	<b>0</b>	<b>0</b>	<b>29,400</b>

	Base Budget 2011/2012	Amendments to Base Budget	Base Budget 2012/2013	Variation	Inflation Provision	Base Budget 2012/13
<b><u>Supplies and Services</u></b>						
Furniture	500	(500)	0	0	0	0
Equipment Maintenance	0	0	0	0	0	0
Clothing	300	0	300	0	0	300
Bottled Water	1200	0	1,200	0	0	1200
Hospitality	2,000	0	2,000	0	0	2,000
	<b>4,000</b>	<b>(500)</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>3,500</b>
<b><u>Administration</u></b>						
Office Equipment Maintenance	5,000	(2,000)	3,000	0	0	3,000
Printing	9,000	0	9,000	2,000	0	11,000
Photocopying	6,000	0	6,000	0	0	6,000
Stationery	11,000	0	11,000	0	0	11,000
Publications	5,000	0	5,000	0	0	5,000
Advertising	5,000	0	5,000	0	0	5,000
Insurance	13,200	0	13,200	0	400	13,600
Postages	89,690	0	89,690	0	22,420	112,110
Telecommunications	10,000	0	10,000	2,000	0	12,000
Legal Fees	6,000	0	6,000	6,000	0	12,000
Miscellaneous Supplies	500	0	500	0	0	500
	<b>160,390</b>	<b>(2,000)</b>	<b>158,390</b>	<b>10,000</b>	<b>22,820</b>	<b>191,210</b>
<b><u>Computer</u></b>						
Computer Hardware Purchase	7,000	0	7,000	5,000	0	12,000
Disaster recovery	24,860	0	24,860	0	580	25,440
Computer Hardware Maintenance	4,120	0	4,120	4,790	130	9,040
Computer Software Purchase	1,000	0	1,000	0	0	1,000
Computer Software Maintenance	60,000	0	60,000	5,630	5,360	70,990
Computer Peripherals	1,000	0	1,000	0	0	1,000
Computer Consumables	1,000	0	1,000	0	0	1,000
Computer Services	28,160	0	28,160	(170)	1,390	29,380
	<b>127,140</b>	<b>0</b>	<b>127,140</b>	<b>15,250</b>	<b>7,460</b>	<b>149,850</b>

	Base Budget 2011/2012	Amendments to Base Budget	Base Budget 2012/2013	Variation	Inflation Provision	Base Budget 2012/13
<b><u>Third Party Payments</u></b>						
Accounts Commission - Audit Fees	8,010	0	8,010	(660)	220	7,570
Payments to Contractors	1,000	0	1,000	0	0	1,000
Other local authorities	8,000	0	8,000	0	0	8,000
	<b>17,010</b>	<b>0</b>	<b>17,010</b>	<b>(660)</b>	<b>220</b>	<b>16,570</b>
<b><u>Support Services</u></b>						
Financial Services	27,990	0	27,990	(660)	0	27,330
HR Services	23,690	0	23,690	(4,460)	0	19,230
Legal Services	5,000	0	5,000	8,540	0	13,540
Clerking of the Board	9,620	0	9,620	0	0	9,620
	<b>66,300</b>	<b>0</b>	<b>66,300</b>	<b>3,420</b>	<b>0</b>	<b>69,720</b>
<b>TOTAL EXPENDITURE</b>	<b>2,668,600</b>	<b>(5,720)</b>	<b>2,662,880</b>	<b>(164,550)</b>	<b>51,350</b>	<b>2,549,680</b>
<b><u>Income</u></b>						
Interest on Revenue Balances						
Other Income	(3,000)	0	(3,000)	0	0	(3,000)
Sales	(1,000)	0	(1,000)	0	0	(1,000)
	<b>(4,000)</b>	<b>0</b>	<b>(4,000)</b>	<b>0</b>	<b>0</b>	<b>(4,000)</b>
<b>NET EXPENDITURE</b>	<b>2,664,600</b>	<b>(5,720)</b>	<b>2,658,880</b>	<b>(164,550)</b>	<b>51,350</b>	<b>2,545,680</b>
						(118,920)
						-4.46%

## CENTRAL SCOTLAND VALUATION JOINT BOARD - REVENUE BUDGET 2012/2013

	£	£
<b>2011/2012 REVENUE BUDGET</b>		<b>2,664,600</b>
<b>AMENDMENTS TO BASE BUDGET</b>		
<b>Employee Costs</b>		
Reduced numbers / restructuring	(209,880)	
Overtime required at peak times (Election)	5,000	
Recruitment costs	500	
Additional training	2,500	
Other conference and employee costs	1,000	
Increase to Superannuation annual charges following VS exercis	7,140	(193,740)
<b>Property costs</b>		
Utility charges adjustment in line with outturn	1,180	1,180
<b>Transport</b>		
Reduction in car allowances in line with reduced staffing	(3,720)	(3,720)
<b>Administration</b>		
Telecommunication adjustment in line with 11/12 spend	2,000	
Additional anticipated tribunal costs	6,000	8,000
<b>IT Costs</b>		
Purchase of replacement servers	5000	
Increased cost hardware maintenance contract	4790	
Increased cost software maintenance contract	5630	
Adjustment to computer services	-170	15,250
<b>Third Party Payments</b>		
Reduction in Audit Fees	(660)	(660)
<b>Support Services</b>		
Updated reallocation of Finance costs	(660)	
Updated reallocation of HR costs	(4,460)	
Updated reallocation of legal costs	8,540	3,420
<b>Total Base Budget Amendments</b>		<b>(170,270)</b>
<b>2012/2013 BASE BUDGET</b>		<b>2,494,330</b>
Inflation Provision	51,350	51,350
<b>2012/2013 OUTTURN BUDGET</b>		<b>2,545,680</b>
<b>BUDGET ANALYSIS</b>		
2012/2013 Budget decrease over 2011/2012	Value	(118,920)
	Percentage	-4.46%