

## **AGENDA ITEM 3**

### **CENTRAL SCOTLAND VALUATION JOINT BOARD**

**Subject: POST OF DEPUTE ASSESSOR**  
**Meeting: CENTRAL SCOTLAND VALUATION JOINT BOARD**  
**Date: 24 FEBRUARY 2012**  
**Author: BRIAN BYRNE, ASSESSOR AND ELECTORAL REGISTRATION OFFICER**

#### **1. INTRODUCTION**

- 1.1 The purpose of this Report is to advise members of the outcome of the recruitment and selection process for the post of Depute Assessor.

#### **2. BACKGROUND**

- 2.1 The Joint Board agreed on 9 September 2011 following the retirement of Ian Balance, Depute Assessor to authorise the Appointments Committee to undertake the recruitment and selection of a new Depute Assessor.

#### **3. APPLICATIONS**

- 3.1 An advertisement for the post was placed on the MyJobScotland web portal, and information on the post was circulated to all Assessors' offices in Scotland.
- 3.2 The closing date for the receipt of applications was 11 November 2011. At the closing date 8 applications had been submitted.

#### **4. SHORT-LISTING PROCESS**

- 4.1 The Appointments Committee met on 18 and 23 November 2011 and agreed to invite 3 applicants to attend the final selection stage.

#### **5. INTERVIEWS AND ASSESSMENT**

- 5.1 At the meeting of the Appointments Committee held on 23 November, it was agreed that the final stage of the selection process would comprise of a 16 PF personality test which would be undertaken prior to interview with feedback

provided on the day of the interviews. Candidates would also be asked to give a presentation on a topic which will be provided on the day of the interviews. Following the presentation, candidates were asked a number of set questions.

- 5.2 Candidates were then interviewed by the Appointments Committee on 1 December 2011.

## **6. APPOINTMENT**

- 6.1 At the conclusion of the process, the Appointments Committee agreed to appoint Mr Peter Wildman to the post of Depute Assessor.

## **7. RECOMMENDATION**

- 7.1 The Joint Board is invited to note the appointment of Mr Peter Wildman to the post of Depute Assessor, Central Scotland Valuation Joint Board.

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**Brian Byrne, Assessor and Electoral Registration Officer**

Date: 14 February 2012

Contact Officer: Brian Byrne (01786) 892201

### **LIST OF BACKGROUND PAPERS**

Minute and Report to Valuation Joint Board – 9 September 2011  
Minute and Report to Appointments Committee – 14 October 2011  
Minute and Report to Appointments Committee – 18 and 23 November 2011  
Report to Appointments Committee – 1 December 2011