

AUDIT COMMITTEE – DRAFT CORE WORK PROGRAMME

Meeting	Proposed Business
Spring Meeting March	<ul style="list-style-type: none"> • Review the Internal Audit Strategy as required; • Approve the Internal Audit Plan for the coming financial year; • Consider External Audit Plans for the coming financial year; • Consider progress report from the Internal Audit Manager; • Consider recommendations outstanding report from Internal Audit Manager; • Review Risk Management Strategy; • Review performance relating to Risk Management; • Agree the Audit Committee Annual Report for full Council.
Summer Meeting Late June	<ul style="list-style-type: none"> • Review performance relating to Risk Management; • Review and consider progress with preparing draft Annual Accounts for the financial year just ended; • Consider (emerging) External Audit opinion for the financial year just ended; • Review the Annual Governance Statement; • Consider Internal Audit Manager's Annual Assurance Report.
Autumn Meeting September / October (dependent on timing of Full Council meeting)	<ul style="list-style-type: none"> • Review performance relating to Risk Management; • Review performance management arrangements and the timetable for reviewing these arrangements; • Consider progress report from the Internal Audit Manager; • Consider recommendations outstanding report from Internal Audit Manager; • Consider External Audit reports as appropriate; • Review and recommend approval to Council of the Annual Accounts.
Winter Meeting January (Round Table Discussion)	<ul style="list-style-type: none"> • Meet in private with Internal and External Auditors (if appropriate); • Consider the effectiveness of the arrangements for the operation of the Committee; • Review the Committee's Terms of Reference relative to the effectiveness review; • Prepare draft Annual Report for agreement at March meeting.