

FALKIRK COUNCIL

Subject: AWARD OF A FRAMEWORK AGREEMENT FOR THE SUPPLY OF KITCHEN UNITS (C/N: CNS/235/12)
Meeting: EXECUTIVE
Date: 7 May 2013
Author: DIRECTOR OF CORPORATE AND NEIGHBOURHOOD SERVICES

1. INTRODUCTION

- 1.1 This report provides information on the outcomes of the tendering process for a Framework Agreement for the Supply of Kitchen Units for Falkirk Council housing properties.

2. CONTRACT DETAILS

- 2.1 The Framework Agreement is for 3 years, with an option to extend for a further 2 years without the need to engage further competition.
- 2.2 This is a single supplier agreement to ensure continuity of supply and in order to maximise commercial advantage. The contract will provide primarily kitchens units and worktops to support the Council's house improvement programme.
- 2.3 The estimated annual spend on the Framework Agreement is £460,000. Should the framework run for the potential full five years through to the 2018, total spend would be approximately £2,300,000.

3. PQQ's / TENDERS RECEIVED

- 3.1 The Framework Agreement was advertised through restricted procedures via the Public Contracts Scotland Portal and in OJEU. Following the advert, a total of 6 Pre Qualification Questionnaires (PQQ's) were returned by the due date of 21 January 2013 and opened in accordance with Standing Order 11.2 relating to contracts.
- 3.2 Following a detailed evaluation, 5 PQQ's were deemed to have satisfied the qualification criteria to allow them to progress to the Invitation to Tender (ITT) stage.
- 3.3 A total of 4 tender returns were subsequently received by the due date of 11 March 2013 and opened in accordance with Standing Order 11.2 relating to contracts.

4. TENDER EVALUATION

- 4.1 An evaluation of the price, qualitative information and an assembly assessment exercise was carried out and Rixonway Kitchens Ltd was selected as offering Best Value for Money across the full range of assessed factors.
- 4.2 The contract is estimated to deliver savings of approximately £26,000 (5%) p.a., when compared to current pricing.

- 4.3 The total estimated value of the Framework for the potential 5 year agreement is £2,300,000. The funding for the contract is held within the Housing Investment Programme budget.

5. RECOMMENDATIONS

It is recommended that the Executive Committee

- 5.1 **Approve acceptance of the tender from Rixonway Kitchens Ltd, Dewsbury, West Yorkshire for an initial contract period of 3 years with an estimated contract value over the 3 years of £1,380,000, for the supply of kitchen units to Falkirk Council and**
- 5.2 **Agree that any future extensions of the Framework Agreement be approved in line with the Council's Contract Standing Orders.**

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DIRECTOR OF CORPORATE AND NEIGHBOURHOOD SERVICES

Date: 24 April 2013
Contact Name: William McQuillan Ext: 0810
Ref: AAP0513

LIST OF BACKGROUND PAPERS

1. *Tender documents

* Item not for publication on the grounds that it involves the disclosure of exempt information as defined in, paragraph 10 of part 1 of Schedule 7A of the Local Government (Scotland) Act 1973.