

**MINUTE of MEETING of the CIVIC LICENSING COMMITTEE held in the MUNICIPAL BUILDINGS, FALKIRK on TUESDAY 1 SEPTEMBER 2015 at 9.30 a.m.**

**COUNCILLORS:** Jim Blackwood  
Gordon Hughes  
Depute Provost John Patrick  
Provost Pat Reid  
Ann Ritchie  
Sandy Turner

**OFFICERS:** Bryan Douglas, Licensing Co-ordinator  
Arlene Fraser, Committee Services Officer  
Frances Kobiela, Senior Solicitor  
Brian Samson, Enforcement Officer (for items CL\* & CL\*)

**CL56. APOLOGIES**

No apologies were intimated.

**CL57. DECLARATIONS OF INTEREST**

No declarations were intimated at this stage.

**CL58. ORDER OF BUSINESS**

In terms of Standing Order 14.2(i), Provost Reid advised of a variation to the order of business from that detailed on the agenda for the meeting. The following items have been recorded in the order that they were taken.

**CL59. MINUTE**

**Decision**

**The minute of the meeting of the Civic Licensing Committee held on 10 August 2015 was approved.**

**CL60. LIST OF APPLICATIONS GRANTED UNDER DELEGATED POWERS IN JULY 2015 AND NOTIFICATIONS OF PUBLIC PROCESSIONS PENDING**

The committee considered a report by the Chief Governance Officer detailing (a) applications granted under delegated powers between 1 July and 31 July 2015 in terms of the Civic Government (Scotland) Act 1982, and (b) notifications of pending public processions.

**Decision**

**The committee noted the report.**

**CL61. CIVIC LICENSING ENFORCEMENT – JULY**

The committee considered a report by the Chief Governance Officer giving an overview of enforcement action taken with regard to Civic Licensing activities during July 2015.

**The committee noted the report.**

**CL62. EXCLUSION OF PUBLIC**

**RESOLVED** in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the meeting the press and public for the following items of business on the ground that they would involve the likely disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the said Act.

**CL63. APPLICATION FOR THE GRANT OF A NEW SECOND HAND DEALER LICENCE**

Mr McI, an employee of the applicant company, entered the meeting.

At this stage, Councillor Blackwood declared a non-financial interest in this item by virtue of having prior knowledge of the applicant, in consequence of which he recused himself from consideration of the item, having regard and Mr McI to the objective test in the Code of Conduct.

The committee considered a report by the Chief Governance Officer on an application for the grant of a new second hand dealer licence (a) advising of the background to the application, and (b) detailing the consultations undertaken and the responses received.

Mr McI, spoke in support of the application.

Questions were then asked by Members of the committee.

**Decision**

**The committee agreed to grant the second hand dealer licence for a period of three years subject to the standard conditions but with a variation in relation to the following conditions:-**

- (a) the condition requiring that records be maintained in a bound book to be varied to enable such records to be maintained electronically; and**
- (b) that the condition prohibiting the activity of pawn broking in the same premises as a second hand dealer to be removed.**

Councillor Blackwood re-joined the meeting prior to consideration of the following item of business.

**CL64. APPLICATION FOR THE RENEWAL AND VARIATION OF A PRIVATE HIRE CAR OPERATOR LICENCE**

The applicant, Mr Y, entered the meeting.

The committee considered a report by the Chief Governance Officer on an application for the renewal and variation of a private hire car operator licence (a) advising of the background to the application; (b) detailing the consultations undertaken and responses received, and (c) attaching as an appendix, a written request by the applicant to vary the licence condition 14 to allow the sign to be of a magnetic type that is removable, and the reasons why he wishes to use removable signs.

Mr Y spoke in support of the application.

Questions were then asked by Members of the committee.

**Decision**

**The committee agreed to renew the private hire car operator licence for a period of one year, subject to the standard conditions as approved but with a variation to conditions 8 and 14 to allow the signs referred to, to be magnetic signs of similar size and design supplied by the Licensing authority and paid for by the applicant. The applicant will be excused the duty to display the signs when the vehicle is not undertaking private hire car activities but the signs must be kept within the vehicle at all times.**

**CL65. REQUEST TO VARY THE CONDITIONS OF TAXI DRIVER LICENCE NO.1626 AND TAXI OPERATOR LICENCE NO.341**

The applicant, Mr D, entered the meeting.

The committee considered a report by the Chief Governance Officer on an application from the licence holder requesting that, due to health concerns, that he be exempt from taxi driver licence condition No.31 and taxi operator licence condition No.10.

The report set out the background to the application and, attached as appendices, letters from both the applicant and an Associate Specialist in Rheumatology, NHS Forth Valley outlining his medical condition.

Mr D spoke in support of the application.

Questions were then asked by Members of the committee.

**Decision**

**The committee agreed to vary taxi driver licence condition no.31 to allow the licence holder an exemption from complying to assist a wheelchair user in and out of his taxi. Following clarification from both the Licensing Co-ordinator and the applicant, no variation was sought of taxi operator licence condition no.10.**

**CL66. APPLICATION FOR THE GRANT OF A NEW PRIVATE HIRE CAR OPERATOR LICENCE**

The applicant, Mr D, entered the meeting.

The committee considered a report by the Chief Governance Officer on an application for the grant of a new private hire car operator licence (a) advising of the background to the application; (b) detailing the consultations undertaken and responses received, and (c) detailing the applicant's record.

Mr D spoke in support of the application.

Questions were then asked by Members of the committee.

**Decision**

**The committee agreed to grant the private hire car operator licence for a period of one year subject to the standard conditions.**

**CL67. APPLICATION FOR THE GRANT OF A NEW PRIVATE HIRE CAR DRIVER LICENCE**

The applicant, Mr D, entered the meeting.

The Committee considered a report by the Chief Governance Officer on an application for the grant of a new private hire car driver licence (a) advising of the background to the application; (b) detailing the consultations undertaken and responses received, and (c) detailing the applicant's record.

Mr D spoke in support of the application.

Questions were then asked by Members of the committee.

**Decision**

**The committee agreed to grant the private hire car driver licence for a period of one year subject to the standard conditions.**

**CL68. SUSPENSION HEARING IN RELATION TO TAXI DRIVER LICENCE NO.1915**

The licenceholder, Mr S, his father Mr S and his representative Mr T, together with Inspector I McGregor and PC A Kane, Police Scotland, entered the meeting.

The committee considered a report by the Chief Governance Officer advising of (a) a letter of complaint submitted by Police Scotland in respect of the licenceholder seeking a suspension of his taxi driver licence.

Mr T, representative for the licence holder, advised that he had no preliminary points to make on the competency of the complaint following which the letter of complaint was circulated.

Inspector McGregor then spoke in relation to the complaint.

Questions were asked of Inspector McGregor by Mr T.

Mr T, on behalf of his client, was then heard in relation to the complaint.

Questions were asked of the licence holder by Members of the committee.

There being no further questions, both parties summed up.

**AGREED** that a short adjournment take place to enable the committee to consider the submissions.

The licence holder, his father and his agent, together with representatives of Police Scotland, left and were then recalled to the meeting.

### **Decision**

**The committee agreed to take no further action.**

The committee adjourned at 10.45 a.m. and reconvened at 11.00 a.m. with all members present as per the sederunt.

## **CL69. APPLICATIONS FOR THE RENEWAL OF A TAXI DRIVER LICENCE AND TAXI OPERATOR LICENCE**

The applicant, Mr McG, entered the meeting.

The committee considered a report by the Chief Governance Officer on applications for the renewal of a taxi driver licence and taxi operator licence (a) advising of the background to the applications; (b) summarising the consultations undertaken and responses received, and (c) detailing the applicant's record.

Mr McG spoke in support of the applications.

Questions were then asked by members of the committee.

### **Decision**

**The committee agreed to renew the taxi driver licence and taxi operator licence for a period of one year subject to the standard conditions.**



**FALKIRK COUNCIL**

**Subject:** LIST OF APPLICATIONS GRANTED UNDER DELEGATED POWERS IN AUGUST 2015 AND NOTIFICATIONS OF PUBLIC PROCESSIONS PENDING  
**Meeting:** CIVIC LICENSING COMMITTEE  
**Date:** 30 SEPTEMBER 2015  
**Author:** CHIEF GOVERNANCE OFFICER

**1. INTRODUCTION**

1.1 The purpose of this report is to provide to Members details of all applications made under the Civic Government (Scotland) Act 1982 which were granted by officers under delegated powers between 1 August 2015 and 31 August 2015 along with pending Public Processions.

**2. REPORT**

2.1 The Appendices to this report provide details of applications granted by officers under delegated powers and notifications of pending Public Processions.

2.2 Appendix 1 details new and renewal applications made under the Civic Government (Scotland) Act 1982 in relation to taxi and private hire.

**August 2015 – Appendix 1**

<b>Application Type</b>	<b>Private Hire Operator</b>	<b>Private Hire Driver</b>	<b>Taxi Operator</b>	<b>Taxi Driver</b>
New	1	5	1	2
Renewal	3	2	22	34

2.3 Appendix 2 details all other types of new and renewal applications made under the Civic Government (Scotland) Act 1982.

**August 2015– Appendix 2**

<b>Application</b>	<b>Type</b>	<b>Number</b>
Late Hours Catering	New	1
Late Hours Catering	Renewal	2
Public Charitable Collection	Temporary	2
Public Entertainment	Temporary	1
Second Hand Dealer	Renewal	1
Second Hand Dealer	New	1
Skin Piercing and Tattooing	New	1
Street Trader (Mobile)	New	1
Street Trader (Mobile)	Renewal	2
Street Trader (Mobile)	Temporary	1
Street Trader (Static)	Temporary	1
Window Cleaner	New	1

2.4 Appendix 3 details 4 parades notified to the licensing authority which are currently pending. This differs from the other applications received as the statutory requirement is for the Licensing Authority to be notified of a proposed parade or march rather than for an organisation to apply for a licence to hold a parade or march.

### **3. RECOMMENDATION**

3.1 It is recommended that Members note the contents of this report.

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Chief Governance Officer  
Date: 17 September 2015  
Contact Officer: Bryan Douglas, Licensing Co-ordinator (telephone 501262)

#### **LIST OF BACKGROUND PAPERS**

None.



## Taxi/Private Hire

## Appendix 1

	Reference No.	Type	Type	Date Received	Status	Decision Date	Individual
1	427	Private Hire Car Driver	New	25/06/2015	Delegate	06/08/2015	Svitek, Vladimir
2	428	Private Hire Car Driver	New	26/06/2015	Delegate	24/08/2015	Chacko, Kuriakose Vazhayil
3	430	Private Hire Car Driver	New	01/07/2015	Delegate	05/08/2015	Hayat, Khizar
4	434	Private Hire Car Driver	New	21/07/2015	Delegate	19/08/2015	Singh, Kulbir
5	433	Private Hire Car Driver	New	21/07/2015	Delegate	19/08/2015	Paterson, John James
6	346	Private Hire Car Driver	Renewal	13/07/2015	Delegate	21/08/2015	Rose, James Robert
7	375	Private Hire Car Driver	Renewal	24/07/2015	Delegate	21/08/2015	Duncan, Henry Zegveldt
8	090	Private Hire Car Operator	New	29/07/2015	Delegate	27/08/2015	Cairns Cabs Ltd
9	057	Private Hire Car Operator	Renewal	21/07/2015	Delegate	21/08/2015	Peacock, Lee Callaghan
10	011	Private Hire Car Operator	Renewal	22/07/2015	Delegate	21/08/2015	Floyd, William George
11	046	Private Hire Car Operator	Renewal	23/07/2015	Delegate	27/08/2015	Fourways Taxis
12	2016	Taxi Driver	New	22/07/2015	Delegate	26/08/2015	MacIntosh, James Stuart
13	1367	Taxi Driver	New	31/07/2015	Delegate	31/08/2015	Sutherland, Gordon
14	1261	Taxi Driver	Renewal	06/07/2015	Delegate	07/08/2015	Yorston, Charles
15	1962	Taxi Driver	Renewal	08/07/2015	Delegate	07/08/2015	Naeem, Khaver
16	0239	Taxi Driver	Renewal	09/07/2015	Delegate	07/08/2015	Govan, Alexandrina Janette
17	1554	Taxi Driver	Renewal	13/07/2015	Delegate	13/08/2015	Paterson, Kenneth
18	0252	Taxi Driver	Renewal	13/07/2015	Delegate	13/08/2015	Reynolds, Martin Xavier
19	0079	Taxi Driver	Renewal	14/07/2015	Delegate	13/08/2015	Young, Peter, Dow
20	1836	Taxi Driver	Renewal	14/07/2015	Delegate	13/08/2015	Bell, James Ian Taylor
21	1255	Taxi Driver	Renewal	14/07/2015	Delegate	13/08/2015	Watson, Hugh O'Donnell
22	0022	Taxi Driver	Renewal	14/07/2015	Delegate	21/08/2015	Alexander, Edward Hugh
23	1448	Taxi Driver	Renewal	15/07/2015	Delegate	13/08/2015	McGlashan, Thomas Alexander Fraser
24	1886	Taxi Driver	Renewal	15/07/2015	Delegate	13/08/2015	Singh, Sahib
25	1364	Taxi Driver	Renewal	16/07/2015	Delegate	13/08/2015	White, William George
26	0278	Taxi Driver	Renewal	17/07/2015	Delegate	13/08/2015	White, James
27	0611	Taxi Driver	Renewal	20/07/2015	Delegate	21/08/2015	Hall, Terence James
28	0608	Taxi Driver	Renewal	20/07/2015	Delegate	21/08/2015	Coffield, Henry Sneddon
29	1963	Taxi Driver	Renewal	21/07/2015	Delegate	21/08/2015	MacDonald, Carol Jessie
30	0408	Taxi Driver	Renewal	23/07/2015	Delegate	21/08/2015	McBlain, George McPherson
31	1661	Taxi Driver	Renewal	23/07/2015	Delegate	21/08/2015	McIntosh, David
32	0276	Taxi Driver	Renewal	23/07/2015	Delegate	21/08/2015	Lumsden, Margaret
33	0114	Taxi Driver	Renewal	24/07/2015	Delegate	27/08/2015	Stirling, Margaret
34	0440	Taxi Driver	Renewal	24/07/2015	Delegate	27/08/2015	Stirling, Thomas
35	0166	Taxi Driver	Renewal	27/07/2015	Delegate	21/08/2015	Thomson, John McDonald
36	1968	Taxi Driver	Renewal	28/07/2015	Delegate	27/08/2015	Marshall, Andrew John
37	1079	Taxi Driver	Renewal	29/07/2015	Delegate	27/08/2015	Downie, Stephen Gordon
38	0064	Taxi Driver	Renewal	29/07/2015	Delegate	27/08/2015	Hilley, Gordon McKenzie
39	0439	Taxi Driver	Renewal	29/07/2015	Delegate	27/08/2015	Bradley Jnr, William
40	1194	Taxi Driver	Renewal	29/07/2015	Delegate	27/08/2015	Coventry, Kenneth James
41	0302	Taxi Driver	Renewal	29/07/2015	Delegate	27/08/2015	Coffield, Audrey
42	0292	Taxi Driver	Renewal	30/07/2015	Delegate	27/08/2015	Thomson, William Dow McGregor
43	0318	Taxi Driver	Renewal	30/07/2015	Delegate	27/08/2015	Halliday, Samuel James
44	0869	Taxi Driver	Renewal	30/07/2015	Delegate	27/08/2015	Pender, Isabel
45	1500	Taxi Driver	Renewal	30/07/2015	Delegate	27/08/2015	McGuire, Martin Douglas
46	1047	Taxi Driver	Renewal	31/07/2015	Delegate	27/08/2015	Fairley, Donald Forsyth
47	0655	Taxi Driver	Renewal	31/07/2015	Delegate	27/08/2015	Munro, George
48	212	Taxi Operator	New	09/07/2015	Delegate	07/08/2015	Coffield, Henry Sneddon
49	019	Taxi Operator	Renewal	09/07/2015	Delegate	07/08/2015	Govan, Alexandrina Janette
50	052	Taxi Operator	Renewal	13/07/2015	Delegate	13/08/2015	Black, Alan John
51	434	Taxi Operator	Renewal	13/07/2015	Delegate	13/08/2015	Reynolds, Martin Xavier
52	047	Taxi Operator	Renewal	14/07/2015	Delegate	13/08/2015	Alexander, Edward Hugh
53	032	Taxi Operator	Renewal	16/07/2015	Delegate	13/08/2015	Baird, Anthony John

	Reference No.	Type	Type	Date Received	Status	Decision Date	Individual
54	271	Taxi Operator	Renewal	17/07/2015	Delegate	13/08/2015	Paterson, Arnold Walton
55	416	Taxi Operator	Renewal	20/07/2015	Delegate	21/08/2015	Moore, James
56	053	Taxi Operator	Renewal	20/07/2015	Delegate	21/08/2015	Hall, Terence James
57	158	Taxi Operator	Renewal	20/07/2015	Delegate	21/08/2015	Benton, Stuart
58	182	Taxi Operator	Renewal	20/07/2015	Delegate	21/08/2015	Kennedy, John Little
59	037	Taxi Operator	Renewal	20/07/2015	Delegate	21/08/2015	Gillespie, Andrew
60	143	Taxi Operator	Renewal	22/07/2015	Delegate	21/08/2015	Marszol, Anthony Richard
61	068	Taxi Operator	Renewal	23/07/2015	Delegate	21/08/2015	Lumsden, Margaret
62	031	Taxi Operator	Renewal	24/07/2015	Delegate	21/08/2015	Stirling, Thomas & Maragret
63	307	Taxi Operator	Renewal	29/07/2015	Delegate	27/08/2015	Nicol, John Leslie
64	033	Taxi Operator	Renewal	29/07/2015	Delegate	27/08/2015	Hilley, Gordon McKenzie
65	079	Taxi Operator	Renewal	30/07/2015	Delegate	03/08/2015	McGuire, Martin Douglas
66	029	Taxi Operator	Renewal	30/07/2015	Delegate	27/08/2015	Malcolm, Ian
67	378	Taxi Operator	Renewal	30/07/2015	Delegate	27/08/2015	Greer, Stephen
68	073	Taxi Operator	Renewal	30/07/2015	Delegate	27/08/2015	Pender, Isabel
69	309	Taxi Operator	Renewal	31/07/2015	Delegate	27/08/2015	Bruce, Emma Louise
70	063	Taxi Operator	Renewal	31/07/2015	Delegate	27/08/2015	Munro, George

	Licence No.	Type	Date	Name	Premises	Status	Date of Decision	Employee Name	Type
1	002	Late Hours Catering	22/06/2015	Helen Lee	New Diamond Takeaway 12 Melville Street Falkirk	Delegate	18/08/2015		Renewal
2	110	Late Hours Catering	09/07/2015	Abid Jahangir	Natural Spice 2 High Street Bonnybridge FK4 1DA	Delegate	25/08/2015		Renewal
3	256	Late Hours Catering	07/07/2015	DG & MK Ltd	Twenty 2 22 Vicar Street Falkirk FK1 1JB	Delegate	28/08/2015	Donna Gillan	New
4	/0235	Public Charitable Collection	14/08/2015	Ann Ramsay		Delegate	14/08/2015	Ann Ramsay	Flag Day
5	/0234	Public Charitable Collection	11/08/2015	Walking With The Wounded		Delegate	24/08/2015		Flag Day
6	177	Public Entertainment	12/03/2015	Kinneil Hill Climb Revival Limited	Kinneil Estate Bo'ness	Delegate	25/08/2015	Kenneth Alexander Baird	Temporary
7	400	Second Hand Dealer	20/05/2015	Steven Rooney	Falkirk Van Sales The Yard Smith Street Falkirk FK2 7NB	Delegate	24/08/2015		New
8	074	Second Hand Dealer	26/06/2015	Arnold Clark Automobiles Ltd	Arnold Clark Automobiles Ltd Falkirk Road Grangemouth FK3 8XP	Delegate	18/08/2015	Scott Ross Grant	Renewal
9	033	Skin Piercing and Tattooing	12/06/2015	Stacey Leigh Spalding Professional Make Up Artist	Room 3/1 Falkirk Business Hub 45 Vicar Street Falkirk FK1 1LL	Delegate	04/08/2015	Janice Archer	New
10	1132	Street Trader (Mobile)	21/07/2015	Iain David Melville		Delegate	18/08/2015		Renewal
11	1303	Street Trader (Mobile)	25/06/2015	Nicola Hunter		Delegate	25/08/2015		New
12	1309	Street Trader (Mobile)	28/07/2015	Vanessa Reader		Delegate	11/08/2015		Temporary
13	1144	Street Trader (Mobile)	15/07/2015	Victoria Johnstone		Delegate	18/08/2015		Renewal
14	1305	Street Trader (Static)	20/07/2015	Thomas Farrow		Delegate	18/08/2015		Temporary
15	458	Window Cleaner	07/07/2015	Thomas Davidson		Delegate	12/08/2015		New

## APPENDIX 3

Ref Number	Notification Date	Organisation	Proposed Date	Expected No of Marchers	Comments Deadline	Status	Route1
68	17-Aug-15	Falkirk Halloween Festival	01-Nov-15	60	18-Oct-15	Pending	6.30 pm - Falkirk Trinity Church, High Street to bandstand and return.
69	18-Aug-15	Royal British Legion and Army Cadet Force	08-Nov-15	60	25-Oct-15	Pending	9.30 am - Stenhousemuir Stenhousemuir Health Centre car park located on Park Drive forming up on Park Drive for 9.45 am, Main Street, halting outside Dobbie Hall Cenotaph, the procession parade will halt for church parade at 10.00 am, once completed will march up the Main Street towards Larbert East Church on Kirk Avenue, Stenhousemuir
70	19-Aug-15	Falkirk Council	08-Nov-15	100	25-Oct-15	Pending	9.30 am - Falkirk Falkirk Town Hall, Glasgow Road to Cenotaph Dollar Park and return.
74	16-Sep-15	Haggs Parish Church of Scotland	08-Nov-15	75	25-Oct-15	Pending	10.5 am - Haggs - depart from Haggs Parish Church, along Kilsyth Road to Longcroft War Memorial and return

**FALKIRK COUNCIL**

**Subject: CIVIC LICENSING ENFORCEMENT – AUGUST 2015**  
**Meeting: CIVIC LICENSING COMMITTEE**  
**Date: 30 September 2015**  
**Author: CHIEF GOVERNANCE OFFICER**

**1. INTRODUCTION**

1.1 The Licensing Enforcement Officer undertook various aspects of enforcement in August 2015. Details of these are outlined in the following sections of the report.

**2. TAXI/PRIVATE HIRE CAR CHECKS**

2.1 The Licensing Enforcement Officer routinely carries out spot checks of taxis and private hire car vehicles to ensure compliance with licence conditions.

2.2 The checks take place at various taxi ranks and other places within the district. The checks consist of a range of items including the following:-

- ID badge/ Taxi-Private Hire Licence
- DVLA driving licence
- Plates displayed
- Tariff Sheet
- Fire Extinguisher
- First Aid Kit
- Taximeter seal
- No commercial adverts displayed on the vehicle
- No smoking signs displayed
- Taxi roof sign
- Condition of vehicle

2.3 In August 2015, 31 taxis were inspected by the Licensing Enforcement Officer. The majority of these checks were found to be in order with the exception of the following matters:-

Taxi drivers 48 and 1139 – were found not to be carrying their taxi driver licences. This is a breach of taxi driver licence condition number 2.

Taxi operator 388 – no identification sticker on the first aid kit and no licence holder name sticker displayed on the vehicle. This is a breach of condition number 9 and 13.

The drivers were advised to attend at the licensing offices and produce their taxi driver licences for inspection. The operator also attended at the licensing office with his vehicle. They have now fully complied.

### **3. CIVIC LICENSING ENFORCEMENT CHECKS**

3.1 During August 2015, the Licensing Enforcement Officer undertook 23 civic licensing compliance checks and enquiries.

3.2 The compliance checks/enquiries involved the following civic activities:-

- Second Hand Dealers – ten routine checks of licensed premises were carried out to ensure that the licence holder details were correct, that the licence was being properly displayed and that the register of sales was being kept up to date. All were found to be in order. Two other enquiries were also carried out and an application form was issued.
- Late Hours Catering – four routine checks of licensed premises were carried out to ensure that the licence holder details were correct and that the licence was being properly displayed. All were found to be in order.
- Skin Piercing – two routine checks of licensed premises were carried out to ensure that the licence holder details were correct and that the licence and notices were being properly displayed. All were found to be in order. Two enquiries were also carried out and an application form was issued.
- Street Trader – two routine checks of licensed street traders (a balloon seller and an opera singer selling CD's) were carried out to ensure that the licence holder details were correct. All were found to be in order.
- Window Cleaner – one routine check of a licensed window cleaner carried out to ensure that the licence holder details were correct. All was found to be in order.

3.4 In addition to the above, the Licensing Enforcement Officer carried out 4 knowledge tests involving 7 candidates. 10 site notice checks were also carried out.

### **4. CIVIC LICENSING COMPLAINTS**

A complaint was received from a female person relating to the return of a deposit paid for a camper van to a licensed second hand dealer in Grangemouth. The allegation related to the company keeping 10% of the deposit to cover administration costs. A joint visit was carried out with a Trading Standards Officer and it was ascertained that the correct procedure had been carried out by the company.

A complaint was received from a male cyclist alleging that a taxi driver had pulled out in front of him without checking that the road had been clear to do so and that the taxi driver had almost collided with him. The alleged incident having occurred on Redding Road near to Westquarter. The cyclist provided still photographs of the incident taken from a helmet camera video recording that he had. The taxi driver concerned was traced and interviewed in relation to the complaint and claimed that he had checked

that the roadway was clear before moving off in his taxi and that he felt that he had done nothing wrong. The complainer was updated on the outcome of the enquiry and also advised that the allegation of careless driving was something that the Police would deal with.

A complaint was received from a Councillor relating to a private hire car driver who had parked his vehicle on yellow zigzag lines outside a Primary School in Grangemouth. The Councillor had spoken to the driver at the time, but wished to make a formal complaint. The driver was traced and interviewed in relation to the matter and claimed that he had been attending for a pre-booked hire in the street. However, due to the number of parked cars at the time he had pulled in to let an oncoming car pass and had then noticed his hire approaching him. The Councillor had then appeared and remonstrated with him about where he had stopped. The driver accepted that he should not have stopped where he did and stated that he was not in the habit of parking illegally.

A complaint was received from a female alleging that her 17 year old daughter and her friend of the same age had been dropped off by a taxi driver in Grangemouth Road, Bo'ness, and forced to make their own way home. This had occurred in the early hours of the morning after they had informed the taxi driver that they did not have sufficient funds to cover the taxi fare. Enquiries into the matter are ongoing.

The complainants were advised of the outcomes and were satisfied with the course of action undertaken.

**5. RECOMMENDATION**

**5.1 It is recommended that Members note the contents of this report.**

.....  
**Chief Governance Officer**  
**Date: 17 September 2015**

**Contact Officer: Bryan Douglas, Licensing Co-ordinator (telephone 501262)**

**LIST OF BACKGROUND PAPERS**

None