**Job Advertisement**

**Motor Vehicle Mechanic**

**Location:** Falkirk area

**Job Type:** Permanent Full Time

**Salary:** Negotiable – depending on experience

**Hours:** 35 per week, on a shift working basis, 2 days’ back shift (2 pm – 10 pm) and 3 days’ early shift (7 am to 3 pm) There may also be a requirement to work overtime from time to time.

ABC Company offers a truly personal service with over 100 vehicle service and repair jobs each week. Supporting the day-to-day service and repair operation and reporting to the Service Department Manager, the ideal candidate will have a hands-on approach to the role and some experience in the motor vehicle servicing industry. This is a challenging role where you will need to be able to think on your feet, go above and beyond the call of duty and constantly deliver to ensure customer satisfaction. In return, you will develop your skills and progress within this well-respected family business.

**Responsibilities**

* To carry out inspection and servicing of vehicles as required.
* To discuss vehicle problems and solutions with vehicle owners.
* To carry out MOT checks on vehicles as required.
* To effectively use all servicing and maintenance tools and equipment and maintain it in good condition.
* To diagnose problems and make decisions about the most suitable repairs.
* To maintain vehicle records by recording service and repairs.
* To operate diagnostic equipment when required.
* To contain costs by using warranties and evaluating service and parts options
* To keep parts stock levels by re-ordering when required
* To conduct test-drives and adjust vehicle controls and systems as appropriate.

**Skills and Experience**

* Educated to standard grade level
* Studying IVQ in Motor Vehicle Engineering Levels 1, 2 or 3
* Experienced in lifting and handling weights
* Experienced in machining materials
* Fault-finding & diagnostic skills
* Good communication and interpersonal skills
* Problem-solving skills
* Time management skills
* Ability to prioritise and work to tight deadlines

**Attitude**

* Ability to use own initiative
* Team player
* Positive, ‘can do’ attitude
* Flexible
* Confident
* Good timekeeper
* Honest, trustworthy & reliable

To apply, please email a copy of your up-to-date CV together with an introductory letter explaining why we should consider you for this post to <<company email address>>. To view the full job description and person specification, please go to our website at <<website address>>, current vacancies.

Closing date: <<day and date>>

ABC Company is an Equal Opportunities Employer.

**Dependent on where you advertise – words cost money!**

**Alternative advert**

**Motor Vehicle Mechanic**

**Location:** Falkirk area

**Job Type:** Permanent Full Time

**Salary:** Negotiable – depending on experience

**Hours:** Monday to Friday, 7.30 a.m. to 4.00 p.m.

You will support 100 vehicle service and repair jobs each week. Reporting to the Service Department Manager, the ideal candidate will have a hands-on approach to this challenging role and some experience in the motor vehicle servicing industry.

To apply, please email a copy of your up-to-date CV together with an introductory letter explaining why we should consider you for this post to <<company email address>>. To view the full job description and person specification, please go to our website at <<website address>>, current vacancies.

Closing date: <<day and date>>

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