

COUNCIL TAX RELIEF CLAIM FORM FULL TIME STUDENT NURSE

A full Council Tax bill assumes that there are two adults (aged 18 or over) in a household. If any of the adults are Full Time Student Nurses they may be disregarded for the purposes of Council Tax Discount.

Full Time Student Nurse – Someone attending University, College or other recognised educational institute for a minimum of 21 hours per week, and for at least 24 weeks in the academic year and undertaking their first qualification.

To work out if you are due a discount we look at the circumstances of all residents (see below) in a property. We then count all adults who are not disregarded. If after doing the count all but one of the adults are disregarded a 25% discount is awarded. If all the residents are Student Nurses then an exemption is awarded.

Resident – Someone aged over 18 years who has his or her **Sole or Main Residence** in the property.
Sole or Main Residence – Where a person is absent from the household, e.g working elsewhere, this person is associated with 2 properties. In these circumstances the Council must make a determination as to what that person’s “sole or main residence”. In the majority of these situations the person’s main residence is the “family” home.

Your name:

Property Address:

Please detail below anyone aged 17 or over who is resident (see above) in your property.

Name	Are they a Student Nurse? (delete as appropriate)	Do they own the property?	Date of Birth (for 17 year olds)
_____	Yes / No	Yes /	_____
_____	Yes / No	Yes /	_____
_____	Yes / No	Yes /	_____
_____	Yes / No	Yes /	_____
_____	Yes / No	Yes /	_____

Declaration :

1. I have read and understood the contents of this form.
2. I confirm all the information given is a true and full statement.
3. I will notify Falkirk Council immediately if my circumstances change.

Signed Date Daytime Tel. Number
(in case of query)

Now have the certificate on the reverse of this form completed by the college/university and return it to us by email to revenues1@falkirk.gov.uk or by post

Please help us by setting up ebilling	
Rather than posting out a paper Council Tax bill, we will email you a PDF bill instead.	
Please tick if you would like to help and do this :	<input style="width: 40px; height: 20px;" type="checkbox"/>
YOUR EMAIL ADDRESS:	

COUNCIL TAX : Student Nurse Certificate (STN)

Only to be completed if course undertaken is first nursing qualification

To be completed by the University/College	
Student's Name:	<input style="width: 95%;" type="text"/>
Date of Birth:	<input style="width: 150px;" type="text"/>
Home Address:	
Term-time Address:	
Course Title:	<input style="width: 95%;" type="text"/>
Registration Number	<input style="width: 150px;" type="text"/>
Date Course Started	<input style="width: 150px;" type="text"/>
Date Due to End	<input style="width: 150px;" type="text"/>
Number of Hours at University/College Each Week	<input style="width: 150px;" type="text"/>
Number of Weeks Attendance Per Academic Year	<input style="width: 150px;" type="text"/>

Declaration:			
Signed	<input style="width: 95%;" type="text"/>	University/College Stamp	<input style="width: 95%; height: 100px;" type="text"/>
Designation	<input style="width: 95%;" type="text"/>		
Date	<input style="width: 95%;" type="text"/>		