

**Schedule 1: This is Appendix 2 as referred to in the foregoing lease
between **LANDLORD**
AND Falkirk Council**

FALKIRK COUNCIL – HOUSING REPAIR PRIORITIES

The following information has been sourced from our website and is a publicised repair priority/ timescale. As outlined on page 13 of the Landlord Information Pack, it is expected that repairs which remain the landlord's responsibilities will fit into the following categories and comply with the following timescales.

Emergency Repairs – 24 hours from notification of repair

An emergency repair is one that is needed to ensure that your property is safe and secure and includes repairs that are reported out with office hours, at weekends and on public holidays, such as:

- Faulty external door lock (where property is not secure)
- No power
- Making safe dangerous electrical fittings
- Leaking roof (where the leak cannot be contained)

Urgent Repairs – 3 working days from notification of repair

An urgent repair is one that is needed to make sure that your home is safe and to put right anything that is a serious inconvenience, such as:

- Clearing choked rainwater drain
- Leaking roof

Non-Urgent Repairs – 10 working days from notification of repair

Non-urgent repairs are those that do not require urgent attention, but if treated as a routine repair it may then affect or cause damage to the property.

An example of this would be to repair double glazing windows

Routine Repairs – 20 working days from notification of repair

- Flush out hot water system
- Repair rhones

Non-Routine Repairs – timescale to be agreed with contractor

If a repair does not fall into any of the above categories it will be classed as a non-routine repair. The timescale for carrying out the repair will be agreed by Corporate & Housing Services and the contractor in consultation with the Landlord.

Executed by **LANDLORD** at []
(Place of Signing) on the [] day of [] **(month)**, [] **(year)**
as follows: -

Signed
landlord1

Signed
(landlord 2 if applicable).....

(Signed) Before this witness(WITNESS)

[FULL NAME OF WITNESS]

[FULL ADDRESS OF WITNESS]
.....
.....
.....

Executed for and on behalf of Falkirk Council at **Falkirk** on the []
day of [] **(month)**, [] **(year)** as follows: -

Signed
[FULL NAME]
[FULL JOB TITLE]

(Signed) Before this witness (WITNESS)

[FULL NAME OF WITNESS]

[FULL ADDRESS OF WITNESS] **THE FORUM, FALKIRK COUNCIL,**
CALENDAR BUSINESS PARK, FALKIRK,
FK1 1XR