

Falkirk Council
Civic Government (Scotland) Act 1982
Section 27A and Schedule 1
Knife Dealer's Licences
Conditions

Mandatory Conditions for all Knife Dealers

1. The Licence Holder must make detailed written records on the day of the transaction with a customer and retain such records for a period of 3 years from that date stating the following information:-
 - (1) The identity of the customer and the means by which the customer's identity was verified;
 - (2) The steps taken to establish that the customer was at least eighteen years of age at the time of the transaction (including any proof of age or identity sought or the means by which the customer's age was verified or reasons why such verification was not sought because it was unnecessary); and
 - (3) A full description of the article sold, hired, offered or exposed for sale or hire, lent or given to the customer.
2. The Licence holder must ensure that any article listed on section 27A (2) of the Civic Government (Scotland) Act 1982 or display of such articles is not visible from the street or any public entrance to the premises.
3. The Licence holder must display a notice which must:-
 - (1) be displayed at all times at the point of entry to the premises, the point of sale or counter and in a position which is readily visible to customers;
 - (2) be at least A4 size and which the lettering must be legible and no smaller than 5mm in height; and
 - (3) contain the following wording:-
 - (i) it is an offence to sell to a person under the age of 18 any knife (except if the person is aged 16 or over and the knife or blade is designed for domestic use);
 - (ii) it is also an offence to sell to a person under the age of 18 any razor blade, axe, sword or other article which has a blade or which is sharply pointed and which is made or adapted for use for causing injury; and
 - (iii) a customer may be asked to provide details of his/her age and identity (which may be recorded or copied and kept for inspection for up to 3 years).

Additional Mandatory Conditions for Swords

4. The Licence Holder must take all reasonable steps to establish from the customer and confirm the intended use of any sword.
 - (1) The Licence Holder must make detailed written records on the day of the transaction with a customer and retain such records for a period of 3 years from that date stating the enquiries made of the customer or other persons or bodies as to the intended use of any sword.

Local Conditions for all Knife Dealers

5. In addition to the record requirements listed at paragraph 1 of these conditions, the licence holder shall –
 - (1) Record the date of purchase and the number of items sold, if more than one;
 - (2) verify a customer's age by means of sight of a passport or photographic driver's licence and shall retain a record of the passport or driver's licence number; and
 - (3) shall retain a Refusals Register, which shall be retained for a period of at least 12 months, and which must record –
 - a) the date of refusal;
 - b) the reason for refusal;
 - c) details of the person attempting to purchase the item, if known; and
 - d) the age of the person, if known.
6. The Licence Holder may keep electronic copies of Purchase and Refusals Registers but must have a printed version retained within the premises to comply with the mandatory requirement to have a written record.
7. The Licence Holder shall display all knives, knife blades or swords within lockfast cabinets or display units within the premises and shall ensure that all such items not on display, are stored within a lockfast store within the premises.
8. Definitions.
 - “the Act” means the Civic Government (Scotland) Act 1982;
 - “the Council” means Falkirk Council;
 - “Licence Holder” means the person, persons, company, firm, public body or voluntary organisation named in the Licence; “
 - Premises” means the premises specified in the Licence.