**Covid-19 Digital Exclusion Fund**

**Application Form for Organisations**

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| Please return the completed application form and any supporting documents to: [fairerfalkirk@falkirk.gov.uk](mailto:fairerfalkirk@falkirk.gov.uk)  If you are unable to send the application electronically, please send a copy to the following address:  Fairer Falkirk  Falkirk Council  The Forum, Callendar Business Park  Callendar Road  Falkirk  FK1 1XR  You should read the **application guidance** before filling in this form. It covers:   * the aim of the fund * how we’ll assess your application * the commitment we expect your organisation to make   If you have any problems applying, please email [fairerfalkirk@falkirk.gov.uk](mailto:fairerfalkirk@falkirk.gov.uk) |

**About you**

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| Name of Organisation |  |
| Contact Name |  |
| Address (including postcode) |  |
| Telephone number |  |
| Email address |  |
| Charity Registration (if applicable) |  |
| Name of Bank (including bank address) |  |
| Bank Account Name |  |
| Account Number |  |
| Sort Code |  |
| Ledger Code (for Falkirk Council services) |  |

**Project Cost**

How much will the overall project cost? Please include the total amount needed to provide ALL of the users identified with devices and connectivity

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| Total cost of project |  |
| Breakdown of cost |  |

How many people or households need devices/connectivity? (This could be an individual person or a whole family or if you are looking to purchase devices to loan out or use within a community location). Give approx. numbers)

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What barriers do these people face using the internet effectively? For example, the ability to afford devices or a connection to the internet and/or digital skills and confidence. How have you identified these needs?

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How have you found people that need support? If you have not found them yet, please explain how you plan to do this.

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How do you currently work with these people?

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Do you have any other information about the proposed users to support this application?

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**Project delivery**

What previous experience does your organisation have helping people get online (e.g. supporting people to use digital devices)

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Do you have the resources and capacity to commit to:

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| Deliver devices to the people you’re supporting? | Yes / No / Not sure |
| Collect data to track where devices have been distributed? | Yes / No / Not sure |
| Evaluate the impact having this technology has had on people over the next year? | Yes / No / Not sure |

How will your organisation distribute devices and capture basic information on the needs of the people receiving the support?

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| Is your organisation able to commit staff or volunteers to do digital champions training? | Yes / No |
| Can your organisation offer people regular, informal phone support for 6 months? | Yes / No |

How will your organisation approach providing Digital Champion support to people over a six-month period?

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